

Design Committee Meeting



AGENDA

Jan 15, 2020

12:00 pm, CenDel Bldg. Conference Rm.

- Roll Call
- Approval of Minutes
- Façade Grants
- M & W Mural
- Family Dollar Mural
- Utility Boxes
- Final report for NBBF grant
- Public Comments

Next Meeting Date:

Wed, Feb 12, 2020

12:00 pm

The Design Committee will work to improve the appearance of the downtown Dover area and to educate the public and private sector about good design principles.

DESIGN COMMITTEE MEETING MINUTES

Wednesday, November 13, 2019 – 12:00 pm

Cen-Del Foundation Building

ATTENDANCE

Committee Members

Kristin Pleasanton, Chair

Kim Adams

Dawn Melson-Williams

Tricia Arndt

Elena Stewart

Rosie Mujica

Carrie Loockerman

Staff

Tina Bradbury

Diane Laird

I. Roll Call

II. Approval of Minutes

There were no October minutes to be approved.

III. Façade Grants

Tina gave us a heads up that the property at 304 S. State St. may need a quick turnaround to get something up. Pay attention to email for a possible vote between meetings. The owner needs to reinforce the building.

IV. Business District Documentation Project

Diane gave an update on this project. Betsy (a local Boy Scout troop leader) and her son have taken photos of the front and sides of each building to create a catalog of facades. She leads Troop 135 from Smyrna and her son will receive community service hours for school for his assistance with this project. Their Boy Scout troop is looking for more community service projects so we suggested a possible life-size Operation game for First Friday or assistance with parking kiosk repairs. The committee brought up the idea of a gift card or another token of our appreciation for their assistance with this project.

V. Mitten & Winters Mural

The mural is in the process of being installed. The goldfinch is 1/3 done and the heron will be going on last. The committee discussed a possible ribbon cutting ceremony with the Mitten & Winters staff. Kristin was to check with the staff and suggest December 11 at 12pm. We could possibly give out bird seed or hot cider to attendees. Diane will follow up with the press and Tina will follow up with the board.

VI. Utility Boxes

The box in front of “The Box Outlet” has a non-sanctioned design. The committee discussed options of what to do about designs that go up without being approved. Since Restoring Central Dover serves as the liaison for the artists, it was decided that we would leave the designs up for 1-2 years, then reevaluate.

VII. Christmas Lights

The City will be changing out the white lights with alternating red and green lights for the holidays. There will be garland wrapped around every pole. The Design Committee’s banners and the City’s wreaths will alternate every other pole. It was suggested that we write a card to Public Works or bring them lunch to thank them for their work with the holiday decorations.

VIII. Window Decorating

The committee approved the reward amounts for the decorating contest. It was decided that the People’s Choice Award voting period would run from December 1-9 and the winners would be announced on December 14. It was suggested that people be able to vote via SurveyMonkey as well as Facebook.

IX. Public Comments