Bicycle/Pedestrian Subcommittee

Tuesday, June 2, 2015
5:00 pm – 6:00 pm
Large Conference Room, City Hall
Dover, DE

Draft Agenda

- Welcome
- Approval of Agenda
- Approval of May Meeting Minutes
- Old Business Items:
  - Bicycling Courses and LCI Update
  - Bike to Work Day Report
  - Ride of Silence Report
  - Youth Bike Rodeo Report
- Senator Bikeway
- Dual Sport Event
- Rt. 13 Bike Lanes, Rob McCleary presentation
- New Business
- Adjournment

Bicycle Pedestrian Sub-Committee
Dover City Hall Large Conference Room
Dover, DE
May 5, 2015
**** DRAFT ****

Sub-Committee Members Present:
Jim Hutchison, Chair
Chris Asay
Kathy Doyle
Jayce Lesniewski
Dave Moses

Absent Members:
Pat Gallagher
Tim Slavin

Others Present:
Bill Cook
Carolyn Courtney
Andy Siegel

CALLED TO ORDER: Meeting opened at 5:07 p.m.

AGENDA

Upon review of the agenda, the following items were added under new business: Senator Bike Way, Route 13 Bike Lanes, Bike Summit, and Committee Member replacement(s). With these additions, Mr. Asay motioned to accept, with a second from Mr. Moses, the agenda was passed without objection.

APPROVAL MEETING MINUTES

With no edits to the April meeting minutes, Mr. Asay motioned to accept, with a second from Mr. Moses, the agenda was passed without objection.

OLD BUSINESS

BICYCLING COURSES, LCI UPDATE

Ms. Courtney shared the following information received from Mr. Aglio as he could not attend tonight.

The Traffic Skills 101 has been scheduled for July 11th. Advertising is on the City webpage. Registration is open now.

Mr. Moses bicycle maintenance classes are filling up. Registration is active. Participants have stated they saw the advertising on facebook, emails and city webpage.

BIKE TO WORK DAY UPDATE

Ms. Courtney reported on behalf of Mr. Gallagher all is running smoothly. Mr. Moses agreed to pick up the bagels & spreads from Georgia Boys and Mr. Asay will pick up apples from Good News Foods. Set up as previous years is prepared. Two rides will take place, one leaving from Schutte Park and one leaving from DelDOT. Mr. Siegel and Mr. Asay will lead the ride from Schutte and Mr. Aglio will lead the ride in from DelDOT. In discussion on the route from Schutte, Mrs. Townshend will contact Dover PD for an escort as traffic is an issue at this time of day. She will also reconfirm with Mayor Christiansen of his attendance. City Council and the Governor's invites have been sent. Ms. Courtney will follow up on their potential participation.

The group reviewed the task list and updated accordingly.

RIDE OF SILENCE

Ms. Courtney reported the route had been approved and Dover Police have agreed to escort. She is still waiting to hear from a chaplain to bless the event.

Mrs. Townshend noted Ms. Courtney has done a phenomenal job in all of this. The group thanked her for these efforts.

YOUTH BIKE RODEO

The Chair reviewed the Youth Bike Rodeo flyer shared this evening. Its good to have these new events (Ride of Silence and Youth Bike Rodeo) for our bicycle application and for encouraging ridership in our community.

NEW BUSINESS

SENATOR BIKE WAY

Mr. Asay noted an email Rich Vetter shared on behalf of MPO. (Attached.) The email denoted three projects to bring to our attention. Kenton Road project, West Street project, and Senator Bikeway were covered.

ROUTE 13

Mr. Asay noted in speaking with Rob McCleary they discussed options for crossing Rt 13. Alternative would be to build a bridge across at the newer developable site along Rt. 13. Mrs. Townshend thought it could go into our TID possibly. In discussion the planning study suggested by the MPO may be beneficial to our group for getting the Senator Bikeway. We clearly understand the obstacles to have be addressed such as the Rt. 13 Crossing, Rail Road Crossing, St. Jones River.

It was agreed to keep the Senator Bike Way on the agenda for future meetings. The Chair requested that each person who received the email respond with our support.

COMMITTEE MEMBER

The chair noted there is some concern among the members that our newest committee member has not been able to attend these meetings. Does anyone see this as causing a problem? Some discussion that he most likely would not want to be a problem to the committee and may welcome the chance to be replaced at this time. It was noted it was not terribly important to have council member on the board. Mr. Moses also kindly suggested that we invite Mr. Andrew Siegel. As Mr. Siegel is passionate about Dover, both walking and cycling members felt he would be a good compliment to the board. He graciously noted he would accept if applicable. The Chair feels he can now take this to Councilman Hutchison for resolution.

Mr. Asay would also like to see Mr. Gallagher replaced. Mr. Moses felt he has been involved and due to his employment he would attend as many as possible. Mr. Moses agreed to reach out to him and members agreed we should not make any recommendations to replace Mr. Gallagher at this time.

BIKE SUMMIT

Mr. Moses noted he would be attending and asked if those who not going, that has anything they would like us to bring back from the summit as a representative of this committee. No one had anything specific. Ms. Courtney did share the email from Bike Delaware denoting the Mayor's speech time.

FEEDBACK SECTION ON WEBPAGE

Mr. Lesniewski noted he liked our website and thought it would be good if we could be a feedback or comment section for reporting things like broken pedestrian crossing lights (ie: Loockerman Street) With brief discussion, Mr. Siegel felt we could possibly add this to the webpage. He and Ms. Courtney would discuss further.

With no further business the meeting adjourned at 5:58 PM

TASK	Completed	By Whom
Contact WDDE to inquire about advertising	✓	Pat
Contact Natural Food Store - donation	✓	Chris
Contact Some Guys - donation	✓	Jim
Banner	Next Year	Dave/Carolyn
Confirm Tent/Setup	✓	Carolyn
Repair/Maintenance Available	✓	Dave
Social Media Advertising	✓	Carolyn
City of Dover Website Advertising	✓	Carolyn
Email Blasts from City	✓	Carolyn
Invite Mayor *(reconfirming)*	✓	Ann Marie
Invite City Council	✓	Ann Marie
Invite Governor	✓	Carolyn
Invite DOT Secretary *(Sending representative)*	✓	Anthony
Ensure good weather		Pat

Courtney, Carolyn

From: Rich Vetter <Rich.Vetter@doverkentmpo.org>
Sent: Wednesday, April 29, 2015 1:58 PM
To: Townshend, Ann Marie
Cc: Aglio, Anthony (DelDOT); Christopher Asay; Courtney, Carolyn; Jim Hutchison
Subject: Bike ped projects

Ann Marie,

Just wanted to give you an update on a couple of DelDOT projects and the Senator Bikeway, which we may want to mention at the next Bike/Ped subcommittee meeting.

Kenton Road (Chestnut Grove Road to Route 8) - design anticipated to begin summer 2015, final plans anticipated in summer 2019. As you know, we're going to scope the project with Century Engineering and DelDOT before design begins. Project will add continuous sidewalks, bike lanes and/or shared use path

West Street (North Street to DART bus terminal) - design funding has been approved. Project scoping meeting will likely occur this summer (I'll keep you posted so you can participate). Project will add a shared use path along the east side of the road and improve the RR crossing for bikes/peds. This was the #1 on-road project from the MPO Bike Plan.

Senator Bikeway - DelDOT is in the process of prioritizing a large number of bike/ped/trail projects throughout the state. The projects that were included in the Dover Bike and Pedestrian Plans are all included in the ranking evaluation. DelDOT anticipates receiving little to no funding in FY 2016 for conceptual design/feasibility studies for bike/ped projects. The MPO could possibly fund a planning study to evaluate the details of the concept (can we get a new RR crossing, what would it cost to extend Fulton Street, how to improve the U.S. 13 crossing, etc.) and develop a detailed cost estimate. The cost estimate is obviously important from DelDOT's perspective, given the limited funds available right now. However, a planning study would require an amendment to our FY 2016 work program, which shouldn't be a problem, but the FY 2016 work program gets approved next week (and the budget is already committed). We should have some leftover FY 2015 funds available after July, once the current fiscal year ends. Once we know how much leftover money we have, we may be able to fund the Senator Bikeway study (through an amendment to our work program), to provide a detailed concept plan and cost estimate.

Please let me know if you have any questions.

Thanks,
Rich

Courtney, Carolyn

From: Wilson, James <james@bikede.org>
Sent: Tuesday, May 05, 2015 8:49 AM
To: Courtney, Carolyn
Cc: Christopher Asay; Kathy Doyle; Jim Hutchison; Dave Moses
Subject: Mayor Christiansen speaking at 1:15PM at Walkable Bikeable Delaware Summit

Courtney,

Would you also please let the committee know that Mayor Christiansen will be speaking at **1:15PM** on Thursday at the **Walkable Bikeable Delaware Summit** on Legislative Mall?

James Wilson | Executive Director
Bike Delaware
james@bikede.org
(302) 722-4591, x6
www.bikede.org
"Bikeway networks that everyone can use to get where they want to go on a bike."

On Wed, Apr 22, 2015 at 11:25 AM, Courtney, Carolyn <CCourtney@dover.de.us> wrote:

Hello everyone:

Here's our list of important links to share:

1) Draft minutes from April 14

May 18, 2015

Good News Natural Foods
739 S. Governors Avenue
Dover, DE 19904

Dear Good News friends:

Thank you for the healthy food donation for our annual Bike To Work Day hosted by the City of Dover. Your generosity and kindness was truly appreciated.

Thank you for support of the Bike To Work event with this generous contribution.

Respectfully,

Ann Marie Townshend, AICP
Director, Planning, Inspections & Recreation

Cc: Bicycle Pedestrian Subcommittee

AMT/cdc

May 18, 2015

Georgia Boys Bagel's
136 Greentree Drive
Dover, DE 19904

Dear Friend:

Thank you for the donation of bagels for our annual Bike To Work Day hosted by the City of Dover. Your support helped make the event a success.

Your generosity and kindness was truly appreciated.

Respectfully,

Ann Marie Townshend, AICP
Director, Planning, Inspections & Recreation

Cc: Bicycle Pedestrian Subcommittee

AMT/cdc

The U.S. Department of Transportation

invites you to join USDOT Division and Regional Staff in planning and conducting a Pedestrian and Bicyclist Safety Assessment

SAFER PEOPLE, SAFER STREETS: Secretary Foxx's Call for USDOT-led Pedestrian and Bicyclist Safety Assessments

Secretary Foxx is committed to reversing the recent increase in nonmotorized fatalities and injuries, launching a multifaceted Pedestrian and Bicycle Safety Initiative working toward that goal. As part of this initiative, the Secretary is asking the USDOT field offices to conduct corridor-level safety assessments with State and local partners to promote better understanding of the safety challenges faced by nonmotorized travelers. Division and Regional Staff from FHWA, FTA, NHTSA, FMCSA, and FRA will be assuming the leadership role in convening, facilitating, and participating in at least one assessment in each state. Division and Regional Staff are asking their federal, state, and local partners to join them in planning and conducting these assessments.

These safety assessments are on-the-ground examinations of a road corridor or transit center conducted by a multidisciplinary team. The purpose of these assessments is to: 1) facilitate and encourage relationship-building between people who work for the different jurisdictions and share responsibility for creating safer streets, 2) engage practitioners who are not typically focused on pedestrian and bicycle safety, and 3) focus on locations that have nonmotorized safety challenges. The assessments provide a real-world environment to foster discussions, share knowledge, identify patterns that result in gaps in the nonmotorized network, and build relationships and plans that will help lead to safer pedestrian and bicycle networks over time. As a knowledge-building exercise, the assessments do not include discretionary project-level funding, but should assist participants in understanding the existing federal and local funding available for project improvements.