Agenda

Dover Public Library Advisory Commission
September 16, 2014
5:00 PM
Conference Room

I. Call to order

II. Old business

A. Minutes of May 20, 2014
B. May, June, July, August statistics
C. Building Construction status
D. Staffing status
E. Council on Libraries report
F. The Friends of Library report
G. Dover Library Foundation Report

III. New Business
A. LEED Ceremony
B. Dover AFB Project
C. Sendak Exhibit
D. Comic Con, 2014 & 2015

IV. Other

Next meeting: November 18, 2014

MINUTES

Dover Public Library Advisory Commission
May 20, 2014
5:00 PM
Conference Room

IN ATTENDANCE: Zach Carter, Margie Cyr, Lois Dunning, Beth Petit de Mange, Dorothy Snyder

Dorothy called the meeting to order at 5:03 PM.

MINUTES

Zach made a motion to accept the minutes of March 18, 2014 as written and Beth seconded the motion.

MONTHLY REPORTS

Margie reported that our statistics are leveling off. Computer usage, circulation, programming and the meeting room usage are all very high. Dover's wireless usage is the highest in the state. Circulation across the country seems to be leveling off due to the use and availability of Ebooks and Ereaders. The library contributes 5% of our materials budget to the purchase of Ebooks.

CONSTRUCTION STATUS

The HVAC problem with the heating seems to be resolved and a maintenance contract is in place. The engineers are still observing the cooling functions. The whirring box has been moved and adjustments were made to the HVAC system to reduce the noise levels in the meeting rooms. Two issues remain, the grey water system tank in the children's rest room is broken and is not made any more; EDiS has not been able to find a replacement for it yet. Some of the slats on the benches around the Reading Garden need to be replaced. EDiS believes there is $400,000 in contingency money left. The building was built on time and within budget.

STAFFING STATUS

The library was given two new part-time library assistant positions for the Adult Services department. After advertising twice, we ended up with a nice pool of about 70 applicants. Nineteen telephone interviews were done and nine candidates were invited for interviews. Two candidates have been chosen and will meet with the City Manager next week.

COUNCIL ON LIBRARIES REPORT

New Castle County, Lewes, Harrington and Delmar are on the list to receive construction funding this year.

THE FRIENDS OF THE LIBRARY REPORT

The Friends had their annual meeting and election in April. The results of the election are as follows:

Bob Wetherall, President
Ann Alexander, Vice President
Barbara Reed, Treasurer
Mary Kaltreider, Secretary
Ruth Bochnowski and Barbara Qaissaunee, Directors' at Large

The Friends book shop is doing very well. They had their big book sale on the Saturday during Dover Days; but were disappointed with the results and may think about doing it differently the next time.

DOVER LIBRARY FOUNDATION REPORT

The Neaton family asked that donations in memory of Mr. & Mrs. Neaton be made to the library. The Foundation is continuing work on the investment policy. The Foundation has decided to create a permanent endowment using the Sada Davis Estate as the seed monies. Beth asked who Sada Davis was; Margie said that she is a relation to the Mercer's.

BUDGET STATUS

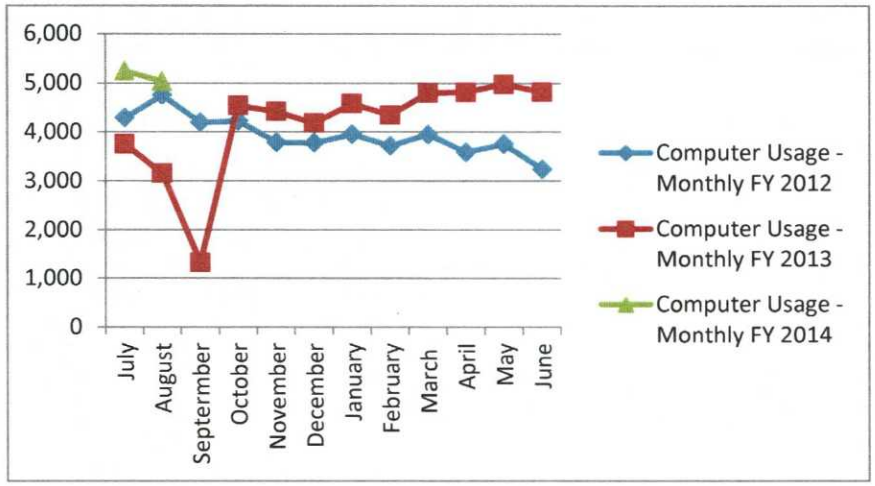
We received instructions to cut our budget by 2% to help cover the budget shortfall. Options for finding this sum of money were extremely limited. Approximately 70% of the budget income from the City is the cost of personnel. Other costs are inflexible maintenance contract costs. This leaves very little left that is possible to reduce. We chose to eliminate the full-time security request and a few other smaller line items. We're not sure at this point what has been decided.

Beth made a motion to adjourn, meeting adjourned at 5:40 PM.

Next meeting: July 15, 2014

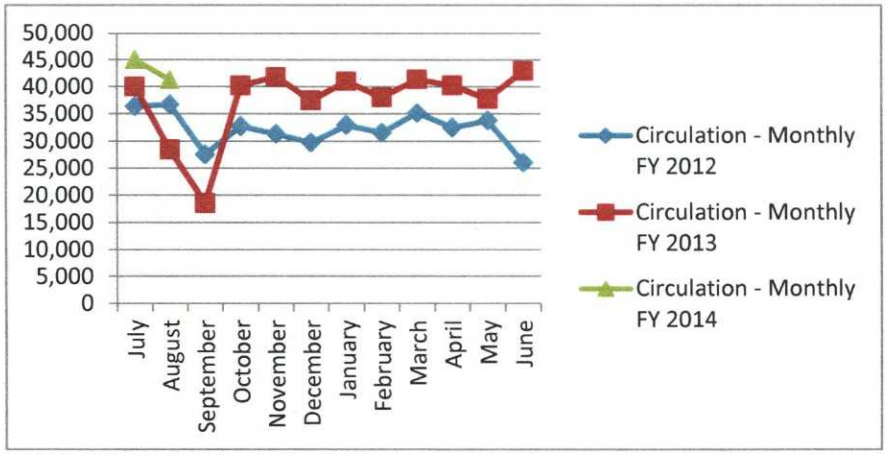
Computer Usage - Monthly

	FY 2012	FY 2013	FY 2014
July	4,288	3,753	5,243
August	4,753	3,157	5,034
Septermber	4,193	1,317	
October	4,226	4,542	
November	3,787	4,418	
December	3,780	4,181	
January	3,951	4,579	
February	3,720	4,346	
March	3,949	4,795	
April	3,590	4,810	
May	3,755	4,973	
June	3,244	4,813	



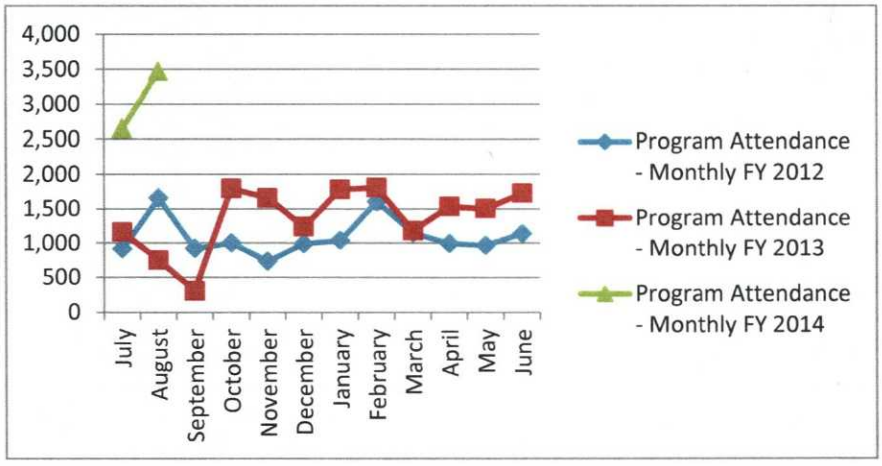
Circulation - Monthly

	FY 2012	FY 2013	FY 2014
July	36,314	40,038	45,090
August	36,714	28,447	41,295
September	27,482	18,510	
October	32,729	40,191	
November	31,291	41,846	
December	29,719	37,441	
January	32,921	40,995	
February	31,543	38,026	
March	35,152	41,365	
April	32,503	40,240	
May	33,777	37,710	
June	25,982	42,978	



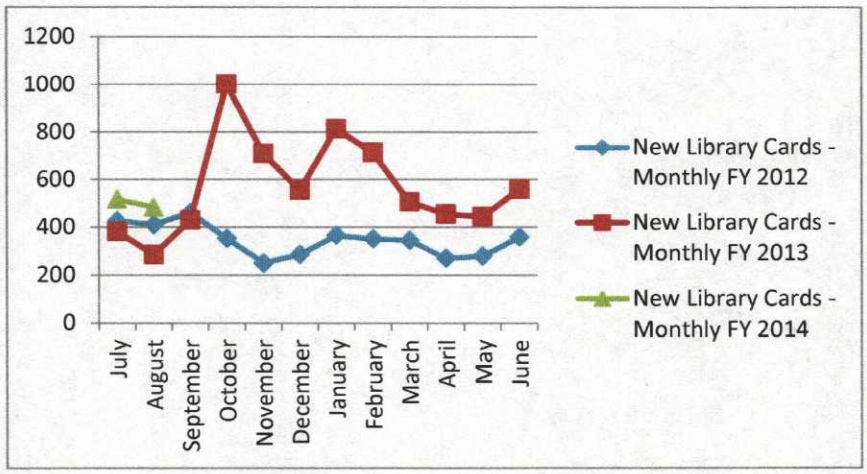
Program Attendance - Monthly

	FY 2012	FY 2013	FY 2014
July	915	1,164	2,653
August	1,661	755	3,470
September	919	308	
October	1,002	1,799	
November	735	1,663	
December	991	1,239	
January	1,041	1,785	
February	1,606	1,813	
March	1,154	1,185	
April	993	1,537	
May	969	1,507	
June	1,141	1,731	



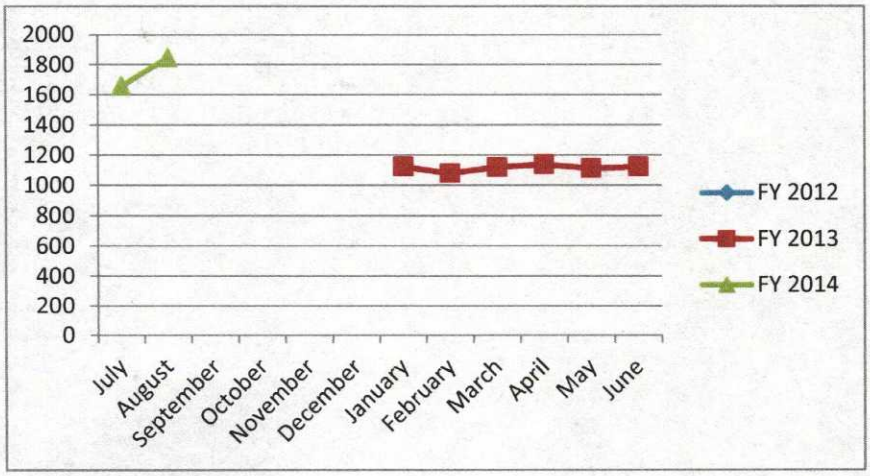
New Library Cards - Monthly

	FY 2012	FY 2013	FY 2014
July	425	380	516
August	410	283	483
September	459	429	
October	351	1003	
November	248	708	
December	284	554	
January	365	813	
February	350	713	
March	344	505	
April	269	454	
May	278	443	
June	358	560	

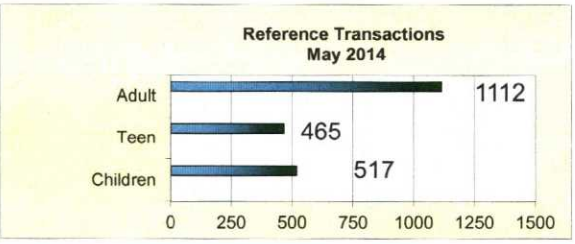


Wireless Usage - Monthly

	FY 2012	FY 2013	FY 2014
July			1,656
August			1,846
September			
October			
November			
December			
January		1122	
February		1078	
March		1119	
April		1138	
May		1112	
June		1122	



DOVER PUBLIC LIBRARY



Circulation	May '14	FYTD '14	May '13	FYTD '13
Dover Residents	19,382	232,211	19,434	208,338
E-Books	1,636	15,546	1,101	10,500
Kent Residents Total -	13,965	165,432	14,750	162,466
~Harrington	146		150	
~Milford	134		162	
~Smyrna	1,007		1,320	
~Unincorporated Kent Co.	12,678		13,118	
Non-County Residents	2,198	26,055	2,425	23,285
New Registrations				
Dover Residents	320	4,050	364	3,921
Kent Residents Total -	35	729	70	1,305
~Harrington	1		1	
~Milford	1		0	
~Smyrna	2		9	
~Unincorporated Kent Co.	31		60	
Non-County Residents	5	78	9	119

Registered Library Users as of 5/31/14		Registered Library Users as of 5/31/13	
City of Dover Residents	23,392	City of Dover Residents	20,637
Kent County Residents	12,679	Kent Co. Residents	13,112
Sussex County Residents	367	Sussex Co. Residents	369
New Castle Co. Residents	548	New Castle Co. Residents	539
Out of State	58	Other	63
TOTAL	37,044		34,720

Other				
*Visiting Patrons	26,434	294,715	24,940	288,553
Meeting Room Usage	1,739	20,849	2,425	12,820
Photocopier Usage	1,270	12,780	1,789	14,733
Computer Printing Usage	3,133	28,766	3,175	23,208
Computer Users	4,641	51,539	4,973	44,871
**Wireless Computer Users	1,501	14,796	1,112	5,569
Inter/Intralibrary - Loaned	59		75	
Inter/Intralibrary - Borrowed	39		62	
Holds Sent	3,590		3,690	
Holds Received	2,696		2,649	
TOTAL	6,384	68,235	6,476	65,183
Tech Services/Items Added	1,853		2,282	
Tech Services/Items Deleted	1,051		1,363	

Monthly Highlights

- ►493 attended 56 program for adults.
- ►436 attended 12 programs for teens.
- ►458 attended 17 programs for children.
- ►29 volunteers completed 328 hours of service.

* Estimated Figure

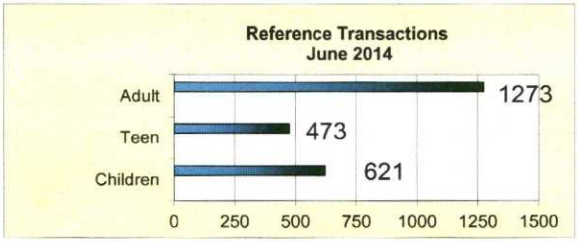
**State began tracking wireless usage in January 2013.

Job Center Statistics

	May 2014	May 2013
Number of Walk-in Hours Open	41	39.5
Number of Walk-in Participants	131	132
Resumes and Cover Letters (Created/Edited/Critiqued)	14	12
Mock Interviews Conducted	0	2
Job Center Volunteers	3	20
Number of Volunteer Hours	37.5	70.5

135 attended 37 programs/classes coordinated through the Job Center.

DOVER PUBLIC LIBRARY



Circulation	June '14	FYTD '14	June '13	FYTD '13
Dover Residents	22,007	254,218	19,434	208,338
E-Books	1,673	17,219	1,101	10,500
Kent Residents Total -	15,511	180,943	14,750	162,466
~Harrington	246		150	
~Milford	92		162	
~Smyrna	1,254		1,320	
~Unincorporated Kent Co.	13,919		13,118	
Non-County Residents	1,897	27,952	2,425	23,285
New Registrations				
Dover Residents	461	4,511	401	4,322
Kent Residents Total -	40	769	149	1,454
~Harrington	2		3	
~Milford	0		0	
~Smyrna	5		12	
~Unincorporated Kent Co.	33		134	
Non-County Residents	6	84	10	129

Registered Library Users as of 6/30/14		Registered Library Users as of 6/30/13	
City of Dover Residents	23,834	City of Dover Residents	20,510
Kent County Residents	12,718	Kent Co. Residents	12,841
Sussex County Residents	370	Sussex Co. Residents	369
New Castle Co. Residents	551	New Castle Co. Residents	526
Out of State	58	Other	62
TOTAL	37,531		34,308

Other				
*Visiting Patrons	29,243	323,958	29,081	317,634
Meeting Room Usage	1,512	22,361	1,925	14,745
Photocopier Usage	1,115	13,895	1,066	15,799
Computer Printing Usage	2,246	31,012	1,953	25,161
Computer Users	4,498	56,037	4,813	49,684
**Wireless Computer Users	1,601	16,397	1,122	6,691
Inter/Intralibrary - Loaned	79		44	
Inter/Intralibrary - Borrowed	50		53	
Holds Sent	4,031		3,586	
Holds Received	2,781		2,906	
TOTAL	6,941	75,176	6,589	71,772
Tech Services/Items Added	1,356		1,065	
Tech Services/Items Deleted	794		873	

Monthly Highlights

- ►437 attended 52 program for adults.
- ►431 attended 17 programs for teens.
- ►956 attended 29 programs for children.
- ►39 volunteers completed 470.5 hours of service.

* Estimated Figure

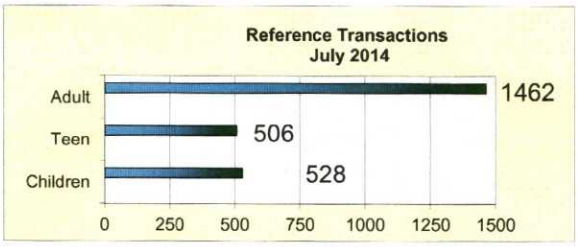
**State began tracking wireless usage in January 2013.

Job Center Statistics

	June 2014	June 2013
Number of Walk-in Hours Open	48.5	42
Number of Walk-in Participants	167	235
Resumes and Cover Letters (Created/Edited/Critiqued)	22	20
Mock Interviews Conducted	0	0
Job Center Volunteers	5	19
Number of Volunteer Hours	52.75	72

150 attended 39 programs/classes coordinated through the Job Center.

DOVER
PUBLIC LIBRARY



Circulation	July '14	FYTD '15	July '13	FYTD '14
Dover Residents	24,177	24,177	23,670	23,670
E-Books	1,874	1,874	1,237	1,237
Kent Residents Total -	16,886	16,886	19,667	19,667
~Harrington	240		208	
~Milford	173		278	
~Smyrna	1,276		1,690	
~Unincorporated Kent Co.	15,197		17,491	
Non-County Residents	2,153	2,153	2,987	2,987

New Registrations				
Dover Residents	443	443	439	439
Kent Residents Total -	62	62	149	149
~Harrington	3		1	
~Milford	0		2	
~Smyrna	16		14	
~Unincorporated Kent Co.	43		132	
Non-County Residents	11	11	8	8

Registered Library Users as of 7/31/14		Registered Library Users as of 7/31/13	
City of Dover Residents	24,260	City of Dover Residents	20,794
Kent County Residents	12,778	Kent Co. Residents	12,866
Sussex County Residents	379	Sussex Co. Residents	370
New Castle Co. Residents	554	New Castle Co. Residents	524
Out of State	59	Other	59
TOTAL	38,030		34,613

Other				
*Visiting Patrons	27,119	27,119	28,480	28,480
Meeting Room Usage	1,387	1,387	1,740	1,740
Photocopier Usage	1,188	1,188	1,877	1,877
Computer Printing Usage	2,476	2,476	3,046	3,046
Computer Users	5,243	5,243	5,302	5,302
Wireless Computer Users	1,656	1,656	1,295	1,295
Inter/Intralibrary - Loaned	76		69	
Inter/Intralibrary - Borrowed	55		46	
Holds Sent	4,026		3,878	
Holds Received	3,076		3,555	
TOTAL	7,233	7,233	7,548	7,548
Tech Services/Items Added	1,400		1,791	
Tech Services/Items Deleted	1,295		256	

Monthly Highlights

- ►708 attended 58 program for adults.
- ►402 attended 16 programs for teens.
- ►1,543 attended 60 programs for children.
- ►35 volunteers completed 401 hours of service.

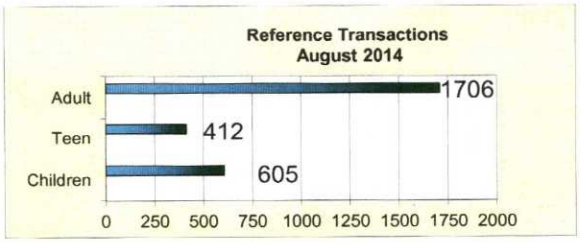
* Estimated Figure

Job Center Statistics

	July 2014	July 2013
Number of Walk-in Hours Open	46	52.5
Number of Walk-in Participants	152	192
Resumes and Cover Letters (Created/Edited/Critiqued)	27	25
Mock Interviews Conducted	0	0
Job Center Volunteers	6	19
Number of Volunteer Hours	95	63.5

156 attended 36 programs/classes coordinated through the Job Center.

DOVER PUBLIC LIBRARY



Circulation	August '14	FYTD '15	August '13	FYTD '14
Dover Residents	22,867	47,044	22,356	46,026
E-Books	1,922	3,796	1,362	2,599
Kent Residents Total -	14,403	31,289	16,666	36,333
~Harrington	188		223	
~Milford	36		157	
~Smyrna	1,056		1,394	
~Unincorporated Kent Co.	13,123		14,892	
Non-County Residents	2,103	4,256	2,509	5,496

New Registrations				
Dover Residents	439	882	387	826
Kent Residents Total -	37	99	162	311
~Harrington	0		2	
~Milford	2		1	
~Smyrna	8		10	
~Unincorporated Kent Co.	27		149	
Non-County Residents	7	18	19	27

Registered Library Users as of 8/31/14		Registered Library Users as of 8/31/13	
City of Dover Residents	24,690	City of Dover Residents	21,172
Kent County Residents	12,818	Kent Co. Residents	13,025
Sussex County Residents	381	Sussex Co. Residents	377
New Castle Co. Residents	558	New Castle Co. Residents	540
Out of State	59	Other	59
TOTAL	38,506		35,173

Other				
*Visiting Patrons	28,279	55,398	28,829	57,309
Meeting Room Usage	1,215	2,602	2,196	3,936
Photocopier Usage	1,375	2,563	975	2,852
Computer Printing Usage	3,350	5,826	2,259	5,305
Computer Users	5,034	10,277	4,941	10,243
Wireless Computer Users	1,846	3,502	1,219	2,514
Inter/Intralibrary - Loaned	45		63	
Inter/Intralibrary - Borrowed	41		59	
Holds Sent	3,922		3,895	
Holds Received	3,094		3,243	
TOTAL	7,102	14,335	7,260	14,808
Tech Services/Items Added	1,224		1,019	
Tech Services/Items Deleted	1,352		758	

Monthly Highlights

- ►410 attended 50 program for adults.
- ►2,581 attended 17 programs for teens.
- ►479 attended 17 programs for children.
- ►30 volunteers completed 407 hours of service.

* Estimated Figure

Job Center Statistics

	August 2014	August 2013
Number of Walk-in Hours Open	42	46
Number of Walk-in Participants	174	157
Resumes and Cover Letters (Created/Edited/Critiqued)	31	20
Mock Interviews Conducted	0	1
Job Center Volunteers	7	16
Number of Volunteer Hours	65.5	52

173 attended 43 programs/classes coordinated through the Job Center.

USGBC
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PRESIDENT, CEO & FOUNDING CHAIRMAN
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FOUNDERS
David Gottfried
Michael Italiano
S. Richard Fedrizzi

07/30/2014

Margery Cyr
Director
City of Dover
35 Loockerman St.
Dover, DE 19901
United States

Greetings,

On behalf of the U.S. Green Building Council, I congratulate you on achieving LEED certification for Dover Public Library. Your project has achieved LEED gold certification under the LEED for New Construction Rating System with a total of 39 points.

LEED certification identifies Dover Public Library as a showcase example of sustainable design and demonstrates your leadership in transforming the building industry. In honor of this impressive achievement and in appreciation of your participation in LEED, we are pleased to present you with the enclosed certificates recognizing your accomplishment.

Now that your project has achieved LEED certification, we encourage you to share your project with the green building community. Please follow the prompt in LEED Online to make it a "public" project. Public projects appear in our LEED project directory, in our Green building Information Gateway (GBIG), and you will have the ability to share your story by creating a LEED project profile to post to USGBC.org.

Congratulations on earning LEED certification, and thank you for your commitment to our common goal of building a healthy, sustainable future.

Sincerely,

S. Richard Fedrizzi
President, CEO & Founding Chairman
U.S. Green Building Council

LEED™ Scorecard — 4736 Dover Public Library

Achievability			
hi	med	low	NP
40	0	0	29

Certified: 26 to 32 points. Silver: 33 to 38 points. Gold: 39 to 51 points. Platinum: 52 or more points.
Achievability rating: Hi = 90%, Med = 60%, Low = 10%, NP = not possible.

40 Earned Points

					Prerequisites	Standard	Comments
Y				SS Prereq 1	**Construction Activity Pollution Prevention**	Create erosion control plan that meets the 2003 EPA Construction General Permit.	Some Erosion & Sedimentation Control measures include stabilized construction entrances, silt fences, catch basin inlet protection, and control matting.
Y				EA Prereq 1	**Fundamental Commissioning of Building Energy Systems**	Engage commissioning agent, and develop and execute a commissioning plan.	Commissioning agent performed testing and verification of all HVAC equipment, lighting, and domestic hot water.
Y				EA Prereq 2	**Minimum Energy Performance**	Meet ASHRAE 90.1-2004 Energy Standard for Buildings.	The library design meets the ASHRAE 90.1-2004 standard and demonstrate a 35.1% energy cost reduction.
Y				EA Prereq 3	**Fundamental Refrigerant Management**	Eliminate CFCs in building HVAC&R.	HVAC design does not include any CFC or HCFC refrigerants in the building systems.
Y				MR Prereq 1	**Storage & Collection of Recyclables**	Provide space for the collection and storage of paper, cardboard, glass, plastic, and metals.	The library includes a centralized recycling station for paper, cardboard, glass, plastic, and metal recycling.
Y				IEQ Prereq 1	**Minimum IAQ Performance**	Meet sections 4 through 7 of ASHRAE 62.1-2004.	The building ventilation system meets the requirements stated by ASHRAE 62.1-2004.
Y				IEQ Prereq 2	**Environmental Tobacco Smoke (ETS) Control**	Prohibit smoking inside building, and locate exterior smoking areas away from building.	Smoking is not allowed in DE public buildings. The library includes no-smoking signs for exterior areas near the building.

6	0	0	8		Sustainable Sites	Standard	Comments
1				SS Credit 1	**Site Selection**	Do not develop sites that are prime farmland, floodplains or wetlands, parkland, or key habitat.	The library is located in an urban setting that is not within 5 feet of the 100 year flood elevation and is not located on a wetland or wildlife habitat.
1				SS Credit 2	**Development Density and Community Connectivity**	Locate project in dense areas or near key community services.	The downtown location is near ten basic services and at least one residential area of 10 dwelling units per acre.
			1	SS Credit 3	**Brownfield Redevelopment**	Locate project on a remediated brownfield site.	Not possible. The site is not designated as a brownfield site.
1				SS Credit 4.1	**Alternative Transportation:** Public Transportation Access	Locate project within 1/2 mile of a rail station or 1/4 mile of two bus lines.	The library can be serviced by at least two DART bus lines, which are both within a quarter of a mile walking distance from the building entrance.
			1	SS Credit 4.2	**Alternative Transportation:** Bicycle Storage & Changing Rooms	Provide bicycle racks for 5% of occupants and showers for 0.5% of occupants.	Not possible. A shower is not included in the library.
			1	SS Credit 4.3	**Alternative Transportation:** Low-Emitting and Fuel-Efficient Vehicles	Provide preferred parking for hybrid vehicles for 5% of the project's parking capacity.	Not possible. The owner decided that neither FEV dedicated parking nor a ride share program will be implemented.
1				SS Credit 4.4	**Alternative Transportation:** Parking Capacity	No new parking is added for the project construction.	The library reduced the total parking area from the existing site parking area, compliant with Option 4.
			1	SS Credit 5.1	**Site Development:** Protect or Restore Habitat	Restore 50% of site to native or adapted vegetation.	Not possible. Less than 50% of the site is vegetated.
1				SS Credit 5.2	**Site Development:** Maximize Open Space	The vegetated open space area must be at least equal to 20% of the project's site area.	The project site qualifies under Option 3 with 36% vegetated open space, including the green roof area.
			1	SS Credit 6.1	**Stormwater Design:** Quantity Control	No net increase site runoff, OR, reduce over existing conditions by 25%.	Not Possible. Calculations indicate the stormwater reduction strategies contribute to less than 20% reduction of volume from post-development stormwater volumes.
			1	SS Credit 6.2	**Stormwater Design:** Quality Control	Develop stormwater plan meeting local best management practice, and removes 80% TSS.	Not Possible. The current stormwater BMPs will not treat enough TSS to meet credit requirements.
			1	SS Credit 7.1	**Heat Island Effect:** Non-Roof	Use open-grid paving, light-colored paving, or provide shade on 50% of all hardscape.	Not Possible. The library design will not utilize SRI-compliant sealer for parking area or other hardscape areas.
1				SS Credit 7.2	**Heat Island Effect:** Roof	Use light-colored membrane for 75% of roof or vegetated roof for 50% of roof.	The library has a SRI-compliant standing seam metal roof for all pitched roof areas.
			1	SS Credit 8	**Light Pollution Reduction**	Design interior and exterior lighting to reduce nighttime illumination below limits set in ASHRAE 90.1-2004.	Not Possible. Full-cut-off pole fixtures are installed on site, however site lighting luminaires are too close to LEED boundary and, in combination with City of Dover footcandle requirements, create light trespass that exceed LEED requirements.

3	0	0	2		Water Efficiency	Standard	Comments
1				WE Credit 1.1	**Water Efficient Landscaping:** Reduce by 50%	Reduce potable water used for irrigation by 50%.	The green roof is only area of vegetation that will require irrigation. Through the use of native and adaptive plant species for library site landscape, the total water demand for irrigation is expected to decrease by 90%.
			1	WE Credit 1.2	**Water Efficient Landscaping:** No Potable Use or No Irrigation	No potable water use for irrigation, or no permanent irrigation system.	
			1	WE Credit 2	**Innovative Wastewater Technologies**	Reduce water used for sewage conveyance by 50%.	Not Possible. The library does not have any comprehensive water reuse strategies for building sewage conveyance.
1				WE Credit 3.1	**Water Use Reduction:** 20% Reduction	Reduce water use by 20% over the Energy Policy Act of 1992.	Low-flow and low-flush fixtures along with the implementation of a point-of-use greywater system will reduce potable water consumption by 43%.
1				WE Credit 3.2	**Water Use Reduction:** 30% Reduction	Reduce water use by 30% over the Energy Policy Act of 1992.	

10	0	0	7		Energy & Atmosphere	Standard	Comments
2				EA Credit 1.1-2	**Optimize Energy Performance:** 10.5% / 14%		
2				EA Credit 1.3-4	**Optimize Energy Performance:** 17.5% / 21%		
2				EA Credit 1.5-6	**Optimize Energy Performance:** 24.5% / 28%	Design building to exceed Appendix G of ASHRAE 90.1-2004 Energy Standard for Buildings, calculated by cost.	The library is estimated to demonstrate reduction of 35.7% energy costs compared to an ASHRAE-compliant baseline building. This savings is due to the energy savings had by the ground source heat pumps, ice storage, demand-controlled ventilation, and low-energy lighting design.
2				EA Credit 1.7-8	**Optimize Energy Performance:** 31.5% / 35%		
			2	EA Credit 1.9-10	**Optimize Energy Performance:** 38.5% / 42%		
			1	EA Credit 2.1	**On-Site Renewable Energy**, 2.5%		
			1	EA Credit 2.2	**On-Site Renewable Energy**, 7.5%	Produce renewable energy on-site, calculated by cost.	Not Possible. The library does not utilize any sources of on-site renewable energy.
			1	EA Credit 2.3	**On-Site Renewable Energy**, 12.5%		
1				EA Credit 3	**Enhanced Commissioning**	Design review, post occupancy review, recommissioning manual.	Commissioning agent reviewed project design drawings, reviewed MEP submittals, created a systems manual, and performed a 10 month building system review.
1				EA Credit 4	**Enhanced Refrigerant Management**	Select refrigerants with low global warming potential and ozone depletion potential.	The library HVAC design does not include any CFC or HCFC refrigerants in the building systems.
			1	EA Credit 5	**Measurement & Verification**	Develop an M&V plan that meets IPMVP, Options B or D.	Not Possible. M&V submetering equipment and controls were not included in the library design.
			1	EA Credit 6	**Green Power**	Purchase Green-e certified electricity supply for 2 years, for 35% of building's electricity demand.	The project team did not purchase Green Power to offset 35% of the building's electricty for two years.

4	0	0	9	Materials & Resources		Standard	Comments
			1	MR Credit 1.1	**Building Reuse:** Maintain 75% of Existing Walls, Floors, & Roof	Maintain 75% of existing structure and envelope in renovation projects.	Not possible. Project is new construction.
			1	MR Credit 1.2	**Building Reuse:** Maintain 95% of Existing Walls, Floors, & Roof	Maintain 95% of existing structure and envelope in renovation projects.	Not possible. Project is new construction.
			1	MR Credit 1.3	**Building Reuse:** Maintain 50% of Interior Non-Structural Elements	Maintain non-structural elements in 50% of the building area in renovation projects.	Not possible. Project is new construction.
1				MR Credit 2.1	**Construction Waste Management:** Divert 50% from Disposal	Recycle and/or salvage 50% of construction waste, and create a construction waste management plan.	A total of 89% of construction debris was diverted from landfill, including all crushed and reused asphalt from the pre-existing parking lot.
1				MR Credit 2.2	**Construction Waste Management:** Divert 75% from Disposal	Recycle and/or salvage 75% of construction waste, and create a construction waste management plan.	
			1	MR Credit 3.1	**Materials Reuse:** 5%	Use salvaged, refurbished, or reused materials, calculated by cost.	Not Possible. The library includes reclaimed wood panels, but this material cost is not expected to meet the minimum threshold for credit compliance.
			1	MR Credit 3.2	**Materials Reuse:** 10%	Use salvaged, refurbished, or reused materials, calculated by cost.	
1				MR Credit 4.1	**Recycled Content:** 10% (post-consumer + 1/2 post-industrial)	Use materials or products with recycled content, calculated by cost.	Over 40% of the construction materials, by cost, for the library are made from recycled materials.
1				MR Credit 4.2	**Recycled Content:** 20% (post-consumer + 1/2 post-industrial)	Use materials or products with recycled content, calculated by cost.	
			1	MR Credit 5.1	**Regional Materials:** 10% Extracted, Processed, and Manufactured Regionally	Use materials extracted, processed, and manufactured within 500 miles, calculated by cost.	EDiS documented regional material manufacturing & extraction. Despite claims for 34%, the credit was challenged by the GBCI LEED review and revisions were not pursued.
			1	MR Credit 5.2	**Regional Materials:** 20% Extracted, Processed, and Manufactured Regionally	Use materials extracted, processed, and manufactured within 500 miles, calculated by cost.	
			1	MR Credit 6	**Rapidly Renewable Materials**	Use rapidly renewable materials for 2.5% of construction materials, calculated by cost.	Not Possible. Some rapidly renewable materials are featured in the library, however, renewable material costs do not exceed 2.5% total cost for credit achievement.
			1	MR Credit 7	**Certified Wood**	Use FSC-certified wood for 50% of wood-based materials, calculated by cost.	Not possible. The library does not include enough FSC-certified wood to equal half the cost of all new wood.

13	0	0	2	Indoor Environmental Quality		Standard	Comments
1				IEQ Credit 1	**Outdoor Air Delivery Monitoring**	Install monitoring of outdoor air on ventilation systems.	CO2 sensors are included in all densely occupied areas. Set points are established in the controls sequence to ensure required outdoor air flow rate is met with proper alarms.
1				IEQ Credit 2	**Increased Ventilation**	Increase ventilation rates by 30% above ASHRAE 62.1-2004.	The ventilation design exceeds the requirements of ASHRAE 62.1-2004 by at least 30%.
1				IEQ Credit 3.1	**Construction IAQ Management Plan:** During Construction	Develop an IAQ plan that meets SMACNA IAQ Guidelines for Occupied Buildings Under Construction.	During construction, the construction manager prevented possible indoor air quality problems resulting from construction activity by protecting HVAC ductwork, protecting absorptive material from water, and keeping a clean worksite.
			1	IEQ Credit 3.2	**Construction IAQ Management Plan:** Before Occupancy	Provide air quality testing or building flush-out prior to occupancy.	Not Possible. The project team did not have time for a building flush-out or indoor air quality testing.
1				IEQ Credit 4.1	**Low-Emitting Materials:** Adhesives & Sealants	Use Adhesives, Sealants, and Sealant Primers that comply with the SCAQMD Rule #1168; Use Aerosol Adhesives that comply with Green Seal standard for Commerical Adhesives GS-26, Oct. 19, 2000.	All adhesives and sealants meet the VOC content limits established by the SCAQMD Rule #1168.
1				IEQ Credit 4.2	**Low-Emitting Materials:** Paints & Coatings	Use products with VOC levels specified in Green Seal Standard GS-11 and SCAQMD Rule 1113.	All paints and coatings meet the VOC content limits established by the SCAQMD Rule #1113.
1				IEQ Credit 4.3	**Low-Emitting Materials**: Carpet Systems	Use carpets and pads that meet the CRI Green Label requirements.	All carpets meet the the CRI Green Label Plus testing and product requirements.
1				IEQ Credit 4.4	**Low-Emitting Materials:** Composite Wood & Agrifiber Products	Use materials with no added urea-formaldehyde resins or adhesives.	All composite wood and agrifiber products do not contain any added urea-formaldehyde.
1				IEQ Credit 5	**Indoor Chemical & Pollutant Source Control**	Provide floor grates at doors, sufficient exhaust in chemical use areas, and MERV 13 filters.	The library includes entryway systems to remove dirt, dedicated exhaust to the copy rooms, and high efficiency MERV 13 filters to clean outside air prior to distribution.
1				IEQ Credit 6.1	**Controllability of Systems:** Lighting	Provide individual and group lighting controls.	Individual task lights are used for offices, 2nd floor computer stations, and work stations. The shared spaces of the library provides access to general lighting controls and floor lamps.
1				IEQ Credit 6.2	**Controllability of Systems:** Thermal Comfort	Provide comfort controls or operable windows for individuals and group spaces.	Manually adjustable floor diffusers for the underfloor air distribution system allow thermal control in the library. Thermostats are provided in offices and support spaces.
1				IEQ Credit 7.1	**Thermal Comfort:** Design	Meet ASHRAE 55-2004, Thermal Comfort Conditions for Human Occupancy.	The HVAC systems comply with ASHRAE 55-2004 requirements.
1				IEQ Credit 7.2	**Thermal Comfort:** Verification	Perform a thermal comfort survey after occupancy, and correct identified problems.	The library director will administer a thermal comfort survey to all full-time staff.
			1	IEQ Credit 8.1	**Daylight & Views:** Daylight 75% of Spaces	Achieve 2% glazing factor, or 25 footcandles, in 75% of regularly occupied spaces.	Not Possible. Daylight calculations predict that 2% daylight factor will not be met in enough regularly occupied spaces.
1				IEQ Credit 8.2	**Daylight & Views:** Views for 90% of Spaces	Direct views outside from 90% of regularly occupied spaces.	The library design allows for 96.8% of floor area of all regularly occupied space to have direct view of the outdoors.

4	0	0	1	Innovation & Design Process		Standard	Comments
1				IDP Credit 1.1	**Innovation in Design**: Green Building Education	Establish an educational program that is actively instructional. Include at least two educational methods.	There is a building dashboard in the library lobby and a library case study pamphlet for educating patrons on the building's green features.
			1	IDP Credit 1.2	**Innovation in Design:** Green Housekeeping	Implement a building policy that prohibits use of toxic and hazardous cleaning products.	The Green Cleaning policy was challenged by the GBCI LEED review and revisions were not pursued.
1				IDP Credit 1.3	**Innovation in Design:** Exemplary Performance WEc3	Greatly Exceed WEc3 Water Use Reduction, at least 40%	Low-flow and low-flush fixtures along with the implementation of a point-of-use greywater system will reduce potable water consumption by 43%.
1				IDP Credit 1.4	**Innovation in Design:** Exemplary Performance MRc4	Exceed MRc4 criteria: Use 30% materials or products with recycled content, calculated by cost.	The project was able to earn exemplary performance for MRc4, by demonstrating over 30% of the materials, by cost, were made from recycled materials.
1				IDP Credit 2	**LEED™ Accredited Professional**	LEED accredited professional on design team.	Atelier Ten and HMBA both have LEED-Accredited Professionals on the design team.