

## POLICE ATHLETIC LEAGUE, INC. (PAL)

The Police Athletic League, INC. (PAL) Meeting was held on November 17, 2025 at 1:03 p.m. with Chief Thomas A. Johnson, Jr. presiding. Members of the PAL Board in attendance were Dr. Chanda Jackson, Dr. Wilma Mishoe, and Kevin Baird, Esq..

### **ADOPTION OF AGENDA**

Chief Thomas Johnson, Jr. requested to amend the Agenda to allow for the adoption of the meeting minutes from the PAL Meeting of October 20, 2025, moved by Mr. Baird and seconded by Dr. Jackson.

Chief Thomas also requested to amend the order of the Agenda so that the working Dover Police Department Officers could present their information and get back to their duties, moved by Dr. Jackson, seconded Dr. Mishoe.

### **INTRODUCTION OF CORPORAL JORDAN MARUCCI, NEW PAL COORDINATOR**

Corporal Jordan Marucci, who assumed the role of PAL Coordinator in September, expressed enthusiasm about stepping into the position and bringing fresh ideas and new programs to the department. Before taking on this role, he assisted with the Youth Academy and occasionally worked with Officer Smitty, though he noted that many aspects of the coordinator position are new to him. The transition has been smooth, particularly regarding his work with local schools, where staff and students have responded positively to his visits. He has already begun forming strong relationships with middle school students, commenting on how surprisingly mature many of them seem. Corporal Marucci provided background on himself, explaining that he is originally from Wilmington and first came to Dover to attend Wesley College. His involvement in the community began as a volunteer firefighter, which eventually led him to join the department, where he has now served for approximately five years, primarily in Patrol. He currently lives in Delaware City and is recognized for his athleticism and commitment, including his service as a member of the S.O.R.T. team. The PAL Board expressed appreciation for his willingness to take on the role and their confidence in the energy and perspective he brings to the position.

### **PAL UPDATES**

Recent PAL program discussions focused on expanding youth engagement, increasing school partnerships, and advancing a developing mentorship collaboration with Delaware State University (DSU). Outreach for the sponsored athlete initiative has broadened, with flyers now distributed across multiple Capital School District schools, including Dover High School, additional middle schools, and South Dover Elementary. With fall sports beginning, the goal is to secure athlete applications and move forward with sponsorship.

The Early College School (ECS) at DSU—now serving both middle and high school students—was identified as a potential partner. Although no current activities are underway with ECS, plans are in motion to include them in upcoming initiatives.

A major effort involves establishing a larger-scale youth mentorship program in partnership with DSU. This program builds on a successful smaller model in which officers engaged directly with students selected by their schools. The new initiative aims to support elementary and middle school students through a structure similar to the Big Brothers program. DSU fraternities and the DSU Police Department are expected to play significant roles alongside local law enforcement.

Overall, the department is strengthening youth outreach through expanded school engagement, broader program visibility, and collaborative mentorship initiatives designed to support positive development and community-police relationships.

### **SET DATE FOR A STRATEGIC PLANNING SESSION**

After much discussion, it was determined that the Strategic Planning Session would take place on January 7, 2026 at 2:30 p.m. It was further determined that the PAL Board would start meeting regularly with meetings taking place at Noon on the first Wednesdays of February, May, August & November.

### **DOVER COMMUNITY POLICING FOUNDATION BY-LAWS DISCUSSION**

Chief Johnson stated that in a few months, the initial \$10,000 investment with Cendel has grown to approximately \$10,750, demonstrating a strong return without additional fundraising or outreach. This success illustrates the broader vision of using investment-generated revenue to support programs sustainably. The chief noted that many established police foundations across the country—such as those in San Diego, Chicago, and New York—have long benefited from this approach, and that Dover could join the roughly 800 similar foundations nationwide leveraging these advantages. While a community fund through Cendel initially seemed like a simple solution, it cannot issue checks or conduct business and can only distribute funds to other nonprofits, making it necessary to establish a separate foundation capable of managing and deploying funds directly.

The goal is to create a unified foundation that prevents competition with PAL for the same donor pool—especially important in a smaller community like Dover—and supports multiple pillars, including victim services, officer wellness, forensic testing, and potentially training. Bylaws are being reviewed and updated, with some legacy language from PAL requiring revision and a proposed structure of three directors per pillar supported by at-large members for broader business. Legal guidance highlighted the need to ensure that all spending aligns with allowable charitable purposes under 501(c)(3) rules, noting that general officer training may not qualify unless directly tied to the organization's charitable mission. Further legal review will be needed to ensure compliance and proper structuring moving forward.

The group discussed how PAL will likely begin with a competitive advantage due to its existing fund balance, which will generate proportionally higher interest income than the other pillars until they build their reserves. Members noted that PAL will continue to benefit from both PAL-specific donations and general foundation donations, and that youth-focused programs are typically the easiest to attract funding for. While PAL may be the strongest pillar initially, the intention is for all programs—victim services, officer wellness, forensic testing, and others—to be supported equitably. Drawing a comparison to academic program funding models, it was suggested that surplus revenue in stronger pillars could be used to support pillars with greater needs, ensuring sustainability without depriving any area.

The chief also raised ongoing concerns related to PAL's insurance and liability challenges within the city structure, emphasizing the need for the foundation to provide broader protection and stability. He reiterated that his role in forming the foundation is to generate momentum, not to control outcomes, and that the long-term leadership of the foundation should rest with community members rather than police personnel. Best practices from other police foundations emphasize minimizing direct police involvement in decision-making, with officers serving primarily as liaisons or consultants.

Once the foundation board is established, it will be responsible for refining the bylaws, determining how to address financial disparities among pillars, and developing transparent processes for reallocating funds if a particular pillar experiences hardship. The chief noted that these decisions should be made by the future board rather than dictated in advance. He invited ongoing communication and feedback regarding the draft bylaws,

including definitions, quorum rules, board structure, and election processes. Under the current draft, each pillar will operate with autonomy, with its three directors voting internally on pillar-specific matters, while the larger foundation board oversees compliance with overall bylaws. The PAL pillar will continue to control its programming and designated funds unless actions conflict with foundation-wide governance and concluded with confirmation that the bylaws permit expansion of the board size at any time.

The By-Laws will be discussed again at the next PAL Meeting.

## **ANNOUNCEMENTS**

No Announcements

Meeting adjourned at 1:09 p.m.

Attachment #1 – Dover Community Policing Foundation By-Laws w/ Revisions

# THE BY-LAWS OF THE DOVER COMMUNITY POLICING FOUNDATION

## ARTICLE I – OFFICES

- Section 1. The registered office of the corporation in the State of Delaware shall be at 400 South Queen Street, Dover, DE 19904.
- Section 2. The corporation may also have offices at such other places as the Board of Directors may, from time to time, appoint or the business of the corporation may require.

## ARTICLE II – SEAL

- Section 1. The corporate seal shall have inscribed thereon the name of the corporation, the year of its organization, and the words “Corporate Seal, Delaware”.

## ARTICLE III – DIRECTORS

- Section 1. Governance: The business and affairs of this corporation shall be managed by its Board of Directors. There shall be three Board members for each stated mission of the Foundation plus the needed number of “at-large” members, the number of which shall be determined by the Board, in order to conduct the affairs of the Foundation. As it pertains to members of the Board:

The Directors need not be residents of this State. However, they must be adults who have the ability to attend meetings and events, in person, when the situation calls for such attendance.

- Section 2. Configuration: The initial membership of the Board of Directors will include the existing Board members of the former City of Dover Police Athletic League, Inc. It will then include community-minded individuals who have expressed a willingness to serve the Foundation on a volunteer basis.

- a. It will be the responsibility of the Mayor and Chief of Police of the City of Dover to recruit the requisite number of Directors to round out the initial cohort. This will include three Directors for each of the Pillars identified in Article X, Section 2.
- b. In order to transition full control to the Board of Directors as quickly as possible, the selected “At-large” members will address any business that might arise under Article X, Section 2, sub-section “e”.

- c. Subsequent Directors shall then be elected by the existing Directors at any stated meeting of the Foundation. The process will span two meetings that need not be consecutive but must be advertised to all existing Directors. The candidate will be proposed as a Director, by an existing Director, at the first of the two meetings. Their qualifications are reviewed and spread upon the minutes. A basic background investigation will occur before the second consideration of a Director candidate. At the second meeting, a two-thirds majority of members present will be necessary for election.
- d. The By-Laws will consider it a best practice that new Directors for a specific Pillar of the Foundation be nominated by an existing Director of that same Pillar. If for any reason this is not possible, then any Director in good standing would be acceptable to advance a nomination.
- e. Directors shall be replaced as vacancies occur so long as the Board intends to maintain the same number of Directors in each Pillar or in an “At-large” status. Vacancies can result due to the resignation of a Director or their removal as outlined in Section 3. If a Director has three (3) consecutive unexcused absences from properly noticed Board meetings, the Board will consider the seat abandoned and therefore, a default resignation.

Section 3. Removal: Any director may be removed, with cause, by a two-thirds majority of the Directors. The Board will rely on the currently accepted definition of “cause”, as practiced in professional circles, when evaluating the behavior of a Director and whether such conduct is “cause” for removal.

## **ARTICLE IV – OFFICERS**

Section 1. The Executive Officers of the corporation shall be chosen by the Directors, from the Directors, and shall be a Chairperson, Vice-Chairperson, and any other roles identified by the Board as integral to the success of the Foundation/Corporation. These roles might include various Secretarial, Financial and Advisory titles that exist in similarly constituted civic and non-profit organizations. The Board of Directors may also choose to identify and assign other non-executive roles, as it shall deem necessary, for operational or liaison purposes. The Directors may allow the same person to hold more than one office or position.

Section 2. Salaries: The Foundation officers shall not receive any salary or other compensation for their services.

Section 3. Chairperson: The Chairperson shall be the Chief Executive Officer of the corporation. He/She shall:

- a. Preside at all meetings of the Foundation/Corporation.

- b. Have general and active management of the business of the Corporation.
- c. See that all orders and resolutions of the Board are carried into effect, subject, however, to the right of the Directors to delegate any specific powers, except such as may be by rule exclusively conferred on the Chairperson, to any other officer or officers of the Corporation.
- d. Execute bonds, mortgages, and other contracts requiring a seal, under the seal of the corporation.
- e. Be EX-OFFICIO a member of all committees, and shall have the general power and duties of supervision and management usually vested in the Office of Chairperson of a Corporation.

Section 4. Vice-Chairperson: The Vice-Chairperson shall assist the Chairperson as requested and shall perform the functions of Chairperson in his/her absence.

Section 5. Designated Executive Roles: The Secretarial, Financial or Advisory Officers shall endeavor to attend all meetings and successfully perform their assigned duties. This might include but will not be limited to roles that:

- a. Act as clerk of a major process or function.
- b. Record the votes of the corporation and the minutes of its transactions.
- c. Give, or cause to be given, notice of all meetings or events.
- d. Keep in safe custody the corporate seal of the Corporation, and when authorized by the Board, affix the same to any instrument requiring it.
- e. Act as a financial officer with possible duties to include:
  - i. Custody of the corporate funds and securities
  - ii. Keeping full and accurate accounts of receipts and disbursements
  - iii. Keeping the moneys of the corporation in a separate accounts to align with the stated goals of the Foundation/Corporation
  - iv. Disbursing the funds of the corporation as may be ordered by the Board and taking proper vouchers for such disbursements
  - v. Rendering to the Board, at the regular meetings or whenever they may require it, an account of all transactions and of the financial condition of the Corporation.

## **ARTICLE V – FINANCIAL TRANSPARENCY**

Section 1. Any Director, in person or by attorney or other agent, shall upon written demand under oath stating the purpose thereof, have the right during the usual hours for business to inspect for any proper purpose the corporation's books and records, and to make copies or extracts there from. A proper purpose shall mean a purpose reasonably related to such person's interest as a Director.

## **ARTICLE VI – MISCELLANEOUS PROVISIONS**

Section 1. Checks: All checks or demands or money and notes of the corporation shall be signed by such officer or officers as the Board of Directors may from time to time designate.

Section 2. Financial Year: The fiscal/financial year shall align with the calendar year beginning January 1<sup>st</sup> of each year.

Section 3. Notice: Whenever written notice is required to be given to any person, it may be given to such person personally, by electronic mail (email) or by sending a copy thereof through the United State Postal Service mail system. Traditional or electronic mail will be sent to the address appearing in the records of the Corporation as previously provided by the addressee.

- a. If the notice is sent by mail or by email, it shall be deemed to have been given to the person entitled thereto when deposited in the United States mail or electronically transmitted to such person.
- b. Such notice shall specify the place, day, and hour of the meeting and in the case of a special meeting of members, the general nature of the business to be transacted.

Section 4. Waiver of Notice: Whenever any written notice is required by statute, or by the Certificate or the By-Laws of this corporation a waiver thereof in writing, signed by the person or persons, entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

- a. Except in the case of a special meeting of members, neither the business to be transacted at nor the purpose of the meeting need be specified in the waiver of notice of such meeting.
- b. Attendance of a person either in person or by proxy, at any meeting shall constitute a waiver of notice of such meeting, except where a person attends a meeting for the express purpose of objecting to the transaction of any business because the meeting was not lawfully called or convened.

Section 5. Resignation: Any Director or other officer may resign at any time, such resignation to be in writing, and to take effect from the time of its receipt by the corporation, unless some time be fixed in the resignation, and then, from that date. The acceptance of a resignation shall not be required to make it effective.

## **ARTICLE VII – ANNUAL STATEMENT**

Section 1. The Chairperson shall ensure that an appropriate officer shall present at each annual meeting a full and complete statement of the business and affairs of the corporation for the preceding year. Such statement shall be prepared and presented in whatever manner the Board of Directors shall deem advisable and need not be verified by a certified public accountant.

## **ARTICLE VIII – AMENDMENTS**

Section 1. These By-Laws may be amended or repealed by the vote of the Directors in good standing at two consecutive meetings. Such meetings may be any regular or special meeting of the members, duly convened after notice to the members for that purpose.

## **ARTICLE IX – INDEMNIFICATION**

Section 1. The corporation shall indemnify the officers and directors and save them harmless from and against any and all claims, actions, damages, liability, and expense including attorney's fees in connection of the diligent performance of their respective duties.

## **ARTICLE X – PURPOSE**

Section 1. The general purpose of the Foundation is to support the community-oriented policing mission of the City of Dover Police Department. The Foundation recognizes that funding is most often the barrier to the development and implementation of programs that benefit the mission of the DPD and the well-being of the employees who pursue that mission.

Section 2. Pillars: The Foundation will identify, as conditions require, the pillars that represent the interests of the corporation in support of the Dover Police Department as it fights crime, cares for victims, engages the community and contributes to the wellness and development of their employees. The initial pillars begin with the continuation of the goals of the City of Dover Police Athletic League, Inc. and further continue as stated below:

a. Programs and events associated with the Police Athletic League.

- b. Specialized forensic testing that advances justice for victims in major crime investigations that would otherwise not occur due to funding.
- c. The unfunded goals of the City of Dover Police Department Office of Victim Services, which tends to the needs of crime victims, accident victims and their associated survivor groups.
- d. The wellness of the employees, sworn and non-sworn, of the City of Dover Police Department who often suffer physical and emotional challenges or traumas during the course of their careers.
- e. Any other worthwhile endeavor of the City of Dover Police Department that the Board sees fit to support and fund so long as the endeavor is not more appropriately funded by another customary source. [Ex: Travel for specialized training not mandated by the State, **or in the City Budget**, but critical to the needs of the City of Dover Police Department.]

Section 3. Fundraising: The Board will, at its discretion, endeavor to raise funds to support the purpose of the corporation.

- a. The Foundation will always maintain at least one Board Member with the title and responsibilities commonly associated with fundraising activities.
- b. It is expected that the Chairperson ensure, to the degree possible, that more than one member actively supports fundraising.
- c. Fundraising efforts will not be restricted beyond the necessary boundaries that should be expected for any apolitical public safety organization.
- d. Should there be any question of the nature of a proposed fundraising event, the Board should consult both the Chief of Police and the President of the Fraternal Order of Police.

Section 4. Investing: The Board is authorized to appropriately invest the acquired funds of the corporation in order to enhance the financial stability of the Foundation.

- a. No investment should meet the customary definition of “high risk” or rely on excessive speculation.
- b. The Board should routinely and aggressively evaluate all of the available investment opportunities that feature diversification and limited risk factors.
- c. The same care and caution should be exercised in this area similar to a person securing their financial future in retirement.

Section 5. Management of Funds: The Board shall establish and maintain the appropriate balance of invested dollars and cash-on-hand for approved expenses. This balance should be evaluated at least once a year but can be adjusted sooner as the Board sees fit. The basic rules for donations and interest income include:

- a. There will be a separate accounting of funds for each pillar of the Foundation as well as any “general” or administrative” fund the Directors see fit to establish in order to conduct business.
- b. Donations and fundraising may be general in nature or specific **to one of the established Pillars**. Individuals can choose to earmark their generosity and the Board has the latitude to raise money for a particular pillar, or group of pillars, based on changing demands. Any income that is not specified to a particular pillar will be split up equally across all of the established pillars.
- c. The Foundation will return the interest dollars from **any** investment account(s) **back to the applicable Pillar fund** in the same proportion as they were initially invested.
- d. At the time of this reorganization, the pillar that represents the former City of Dover Police Athletic League, Inc. (PAL) is the only Foundation fund with cash on hand. The ending balance of the PAL is the starting balance of the Dover Community Policing Foundation (DCPF). All of the other adopted DCPF pillars begin with a \$0 dollar balance in their respective funds.
- e. **In 2025, at the outset of the** reorganization, the former City of Dover Police Athletic League, Inc. provided the \$10,000 needed to establish the Dover Community Policing Fund [an extension of the DCPF] housed within the CENDEL (Central Delaware) Foundation.
- f. Therefore; for the purpose of accounting, any interest earned from this investment created under the guidance of Section 4 of this Article will be returned to the PAL pillar until such time as other non-PAL donations are received by CENDEL and invested.
- g. Once non-PAL dollars are received and invested, interest will return to the CENDEL CPF, and then to the DCPF, using the guidance found in Section 5, sub-sections a, b, and c of this Article.
- h. For continuity, the Executive Officers of the Dover Community Policing Foundation will be the principal and controlling officials of the Dover Community Policing Fund housed within the CENDEL Foundation **until such time as the Directors see fit to modify the rules for investing or the agency managing the DCPF investment portfolio**.

## **ARTICLE XI – DISSOLUTION OF THE CORPORATION**

- Section 1. Should the Board Members determine that the Foundation / Corporation should be dissolved, such a decision must be reached using the same procedure outlined in Article VIII.
- Section 2. Once the decision to dissolve is reached, the appropriate financial officer(s) will close out all investment accounts [CENDEL or otherwise] and return the dollars to the bank accounts directly managed by the Foundation / Corporation. Investment dollars will be returned to the fund pillars using the guidance found in Section 5, sub-sections a, b, and c of Article X after all fees and expenses are satisfied.
- Section 3. Once the funds and accounts have been reconciled to the satisfaction of the Board, the Members will determine the appropriate destination for the Foundation’s assets. Those destinations should be either a government agency with a mission responsibility in line with the focus of the selected pillar or a non-profit, Non-government organization (NGO) with a similar mission. The only exception is the fund balance of the PAL pillar. That fund balance is addressed in Section 5 of this Article.
- Section 4. A separate meeting is required for the purpose of completing Sections 2 and 3 of this Article. The last agenda item at this meeting will be a discussion on whether any cause exists to reverse the decision to dissolve. Should no cause be established, the Executive Officers will see to the disposition of the Foundation funds in line with the wishes of the full Board of Directors.
- Section 5. Once the funds have been dispersed, and a final financial statement is completed, one last meeting is required to re-establish the City of Dover Police Athletic League, Inc.
- a. As it was the corporate structure, and fund balance of the PAL, that facilitated the beginning of both the Dover Community Policing Fund, and Foundation, it was the desire of the 2025 PAL Board of Directors for a return to the previous entity should the Foundation need to dissolve.
  - b. The Foundation Chairperson shall facilitate this transfer of the TAX ID number(s) and other relevant corporate documents to the Board Members who remain from the previous PAL Board, their successors, or other Board Members who have stated the desire to continue that previous mission.
  - c. Should no responsible party step forward, the Chief of the Dover Police Department **in consultation with the Mayor of the City of Dover** will make a decision on the PAL funds as guided by Section 3 of the Article.

## **ARTICLE XII – DEFINITIONS**

Section 1. Should there be any confusion to the language selected for these By-Laws, the following definitions of key terms are offered for clarification:

**At-Large:** The members of the Board of Directors who are not specifically connected to any of the Pillars but have a specific role to play in the success of the Foundation as identified by the Board of Directors.

**Basic background investigation:** The process by which the City of Dover Police Department would screen a volunteer for criminal or anti-social behaviors considered inconsistent with the responsibilities associated with a public-safety- oriented entity. This will typically be limited to a check of open source information centers and standard criminal justice databases. Unless there is a major area of concern, driving records and juveniles records would not typically be part of this examination.

**Board of Directors:** All elected members of the Board no matter what their identified role or responsibility.

**CENDEL Foundation:** A charitable Foundation located in Central Delaware that maintains an array of funds for community initiatives. CENDEL invests all funds placed into its care and disperses the returns to government entities and non-profit organizations. This is the entity that the PAL chose to use in order to accept donations for the DCPF while the reorganization occurred. There is no obligation to remain in CENDEL and the Foundation is free to explore other investment opportunities.

**City of Dover Police Athletic League, Inc.** The legacy organization that expanded its mission, and transferred its corporate holdings, under the new and current corporate title of the Dover Community Policing Foundation. The PAL reserves its right to return to its former title, and receive the return of their former holdings, should the Foundation ever choose to dissolve.

**Community-oriented Policing:** A philosophy that promotes organizational strategies that support the systematic use of public and private partnerships to proactively identify community concerns, facilitate collaboration, find solutions for public safety issues such as crime, social disorder, and fear of crime.

**Corporation:** In addition to the traditional meaning, this word will be synonymous to the term “Foundation” as it relates to the Dover Community Policing Foundation.

**Directors:** The abbreviated reference to the Board of Directors.

**Executive Officers:** All leadership roles of the Board of Directors, beginning with the Chairperson and ending with last defined formal role from Article 5, Section 1. It does not include roles specifically identified, but not designated as an Executive role. These defined leadership roles are concurrently the governing body of Dover Community

Policing Fund housed, in the CENDEL Foundation, as well as any future investment portfolio either managed by the Foundation or housed in a separate entity.

**Foundation:** In addition to the traditional meaning, this word is the abbreviated title of the Dover Community Policing Foundation will be synonymous to the term “Corporation” in these By-laws.

**Good Standing:** Board members who are meeting performance expectations, following Foundation rules, and maintaining a positive reputation in the community.

**Pillars:** The main categories that make up the primary mission of the Foundation and have no less than three assigned members of the Board of Directors.

**President of the Fraternal Order of Police:** The elected leader of the labor organization that represents sworn police officers. This leader/officer can convey the official position of the union as it pertains to political or brand considerations.

**Reorganization:** The total elapsed time from the decision of the City of Dover Police Athletic League, Inc. to migrate to the Dover Community Policing Foundation and establish the Dover Community Policing Fund inside of the CENDEL Foundation to the first meeting of the Dover Community Policing Foundation where these revised By-Laws are adopted.

**Separate accounting of funds:** Is a direct reference to the obligation of any Director with financial responsibilities to track the assets of each pillar/fund separately in every respect so the priorities of the Foundation can be established and the proper disposition of funds can occur should the Foundation ever dissolve.

**Specialized forensic testing:** Expensive evidentiary testing processes, that typically occur in a credentialed laboratory, for consideration by the Criminal Justice System.

**Sworn:** Public safety employees who take an oath of office upon hire and must conduct their affairs consistent with that oath. Civilian roles with no associated enforcement responsibilities are vital but are typically Non-sworn.

**Unexcused absence:** Any absence that in the totality of the circumstance is a choice to prioritize lesser important activities before the needs of the Foundation. Illness, professional obligations, personal milestone events, with proper notice to the Chair, and last minute emergencies, would certainly be considered excused. Absence with no notice and no reasonable explanation or an absence to indulge in activities such as personal amusement would most likely not be excused.

## ARTICLE XIII – MEETING STRUCTURE

Section 1. Corporation meetings will follow a standard structure to remain compliant with Delaware Law, to follow best practices in parliamentary procedure and to ensure

that each Pillar of the Foundation is addressed in each session, by their relevant Directors, in the interest of that mission.

Section 2. Quorum: The Chairperson will recognize the requisite number of Directors needed to call a meeting to order, continue with any meeting, or conduct the business of any of the Pillars.

- a. For the general business of the Corporation, the Chairperson or Director presiding must note the live attendance of 50% of the members, in addition to the Chair, to establish a majority and thus the authority to conduct business.
- b. For the business of any Pillar to be conducted, there shall be no less than two-thirds of the assigned Directors present for their portion of the meeting.
- c. Should a Pillar achieve the needed two-thirds attendance after being skipped on the agenda, the Chair will return to that agenda item as soon as practical.
- d. Should the live attendance of the full Board of Directors fall below the standard in sub-section “a” of this Section, the only business that can be conducted is business related to a specific Pillar.
- e. Should the live attendance of the full Board of Directors fall below five members, the meeting will be considered automatically adjourned due to reasons of oversight.

Section 3. Standard Agenda: Unless altered by majority consent, or the provision noted in Section 2, sub-section “c” of this Article, the follow shall be the order of business each regular meeting.

- a. Observation and establishment of a Quorum
- b. Public Comment Period with limitations set by the Chairperson
- c. Calling of the meeting to order
- d. Documentation of Attendance by the simplest means
- e. If indicated, a moment of silence for any appropriate remembrance
- f. Acceptance of the minutes of the previous meeting and any special meeting
- g. Acceptance of any indicated financial report
- h. Any business related to the proposition or election of a Board Member
- i. Any old business relevant to the full Board of Directors
- j. Any new business relevant to the full Board of Directors
- k. The business of the PAL Directors
- l. The business of the Forensic Testing Directors
- m. The business of the Victim Services Directors
- n. The business of the Employee Wellness Directors
- o. The business of the At-Large Directors
- p. Remarks or Announcements for the good of the Foundation
- q. Adjournment