

POLICE ATHLETIC LEAGUE, INC. (PAL)

The Police Athletic League, INC. (PAL) Meeting was held on June 13, 2018 at 2:02 p.m. with Chief Marvin Mailey presiding. Members of the PAL Board in attendance were Kevin Baird, Esq. Dr. Wilma Mishoe was absent.

PAL PROGRAM UPDATES / NEW BUSINESS

Chief Mailey introduced City of Dover Councilman Bill Hare and Chief Downes and Lieutenant Simmons of the Delaware State University Police Department.

Councilman Bill Hare announced that last year he donated a lat machine to the FOP and this year he was donating \$1,500.00 from his discretionary funds to the PAL Program. Councilman Hare offered his support and mentioned that should the PAL program run into any issues, he would assist.

PAL Officer, Patrolman First Class Anthony Smith thanked everyone for their support, mentioned that there was now a link on the Dover Police Website for PAL (<https://doverpolice.org/pal/>) and presented a PowerPoint presentation regarding the goals, mottos and organizational fundamentals of the Police Athletic League (Attachment #1).

Responding to Chief Mailey, PFC Smith stated the 21st Century will be starting their summer programs and is working on a 52s52 program. This program will consist of a different speaker each week for 52 weeks. These speakers will be different from the teachers that the participants interact with on a daily basis and will offer knowledge of a diverse collection of future career opportunities.

In response to Chief Mailey, PFC Smith stated that although companies haven't been receptive to donating a new 15 passenger van to the PAL program, he was researching other avenues, including a used FLEET vehicle from the State of Delaware; however, was concerned about maintenance issues that may arise. Responding to Mr. Baird, PFC Smith stated that many car manufacturers offer 15 passenger vans and the cost would be about \$30,000. Mr. Baird stated that he was on the board of Bayhealth and could possibly get assistance with the purchase of a vehicle.

PFC Smith stated that they were trying to think outside the box with fundraising opportunities and recently collaborated with Outback Steakhouse where 15% of a customer's check (with a PAL fundraising coupon) was donated back. This event raised approximately \$235.00 for the program.

Sgt. Gregory Hopkins of the Special Enforcement Unit commended PFC Smith on his performance thus far, in his new position as the PAL Officer.

OLD BUSINESS

Nothing to Report.

ANNOUNCEMENTS

PFC Smith stated that the program was working on local field trips for the PAL participants such as the agricultural museum and the air force museum.

The next meeting was scheduled for July 18, 2018 at 2:00 p.m.

Meeting adjourned at 2:34 p.m.



About the Dover Police Athletic League

- The Dover Police Department Police Athletic League (P.A.L.) was established as a juvenile crime prevention program that uses mentoring, educational, athletic and recreational activities to create trust and understanding between law enforcement and youth.



Overall Goal of the Dover Police Athletic League

- The overall goal of Dover Police P.A.L. is to provide a program for KIDS of the community that is FUN and will INSPIRE youth members to learn and practice the ideals of sportsmanship, scholarship, and physical fitness through the following objectives:



Overall Goals of the Dover Police Athletic League

- Bringing area youth members closer together through a common interest in athletic competition, activities, and inspiring programs.
- Providing supervised, organized, and safety-oriented learning environments.
- Teaching them the fundamentals of a variety of activities to include athletics.
- Collaborating closely with local school programs.
- Providing the opportunity to practice and play free from pressure to win at all costs.
- Using only those volunteers whose goals support these objectives and that teach and behave in an exemplary manner.



Mottos of Dover P.A.L.

There always has to be a motto or statement to inspire someone to be driven and have determination.

Whether the motto/statement is something that you hear from motivational speeches, parents, movies or books. We all know them and have heard them, such as:

“You go! We Go!” (Back Draft)

“If you build it, they will come!” (Field of Dreams)



Mottos of Dover P.A.L. Continued

Two quotes that have always inspired me to be driven and determined were by Aristotle and William Shakespeare:

"We are what we repeatedly do. Excellence, then, is not an act, but a habit."

Aristotle


"Better three hours to soon, than a minute to late."

William Shakespeare



Dover P.A.L. Membership Application Form

Dover Police Athletic League
Membership Application Form



Members Information (Child's Information, Please Print):

First Name Middle Name Last Name

Birthdate / / Gender (Circle) School Grade

Address:

Parent/Guardian Information (Please Print):

First Name Last Name Relationship to Member

Address: ☐ Same Address as Member

City State Zip Code Phone Number Email

First Name Last Name Relationship to Member

Address: ☐ Same Address as Member

City State Zip Code Phone Number Email

Member Medical Information (Please Print):

Insurance Company: Insurance Policy Number: Name of Insurance Member

Doctor's Name: Address: Phone Number:



- The purpose of the membership form is to have true and accurate information pertaining to each of our youth members.
- The membership form will also include a photo of each youth member for positive identification and contain their emergency contact information.
- Accountability is the key to success and we are accountable for our youth.



Dover P.A.L. Weekly Attendance Sheet



21st Century Program
 Officer Anthony Smith
 Date: _____
 Time: _____
 Total Attendance: _____

P.A.L. Weekly Attendance Report

Student name	Monday				Tuesday				Wednesday				Thursday				Friday			
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P = Present; T = Tardy;
 U = Unexcused; L = Left

- This form will allow us to keep attendance of our youth.
- Youth will be checked in/out to all events.
- With a list it allows us to statistically show our progression as the P.A.L. program continues .

Dover P.A.L. Volunteer Application



Dover Police Athletic League
Volunteer Application



Name (Please Print): _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

Employer/School: _____

Date of Birth ____/____/____ Age _____ Gender: _____

Do you have any physical, medical or emotional conditions that might hinder your volunteer service or require us to provide you with extra assistance or supervision? Yes _____ No _____

If yes, please explain _____

Have you been convicted of a crime? Yes _____ No _____ Are you on probation? Yes _____ No _____

Are you volunteering to complete court-ordered community service? Yes _____ No _____

If yes, please list dates, convictions, number of hours needed and any other information you wish to provide: _____

Please indicate what area(s) you want to volunteer in:

PAL PROGRAMS	EVENTS:	OTHER:
<input type="checkbox"/> Homework Help <input type="checkbox"/> Tutoring <input type="checkbox"/> Sports <input type="checkbox"/> Computers <input type="checkbox"/> Other (Please Specify):	<input type="checkbox"/> Fundraising <input type="checkbox"/> Community Outreach <input type="checkbox"/> Marketing <input type="checkbox"/> Other (please specify)	<input type="checkbox"/> Contractors: (Please Specify)

Have you ever done volunteer work? Yes _____ No _____

Please list any skills and/or talents that might be useful: _____

What days/hours are you available? _____

- This form will allow us to keep a list of all volunteers.
- Our volunteers are a vital part of the growth and development of this program.
- With a list it allows us to recognize those volunteers and keep track of their hours and participation during the program.

Dover P.A.L. Incident Report

 **Dover Police Athletic League** 
Incident Report
(Form must be completed by staff within 12 hours of Incident/Accident)

Date of Incident: _____ Time of Incident: _____ Location: _____
Name of injured person: _____ ☐ Member ☐ Non-Member
Date of Birth: _____ Gender: ☐ Male ☐ Female
Home Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Parent/Guardian Number: _____

Details of Incident/Accident:


Type of Injury: _____
Course of Action: _____
Did injury require further evaluation: ☐ Hospital ☐ Physician ☐ Parent/Guardian Notified
Name of Hospital: _____

Important Notes and Instructions:

Completed By: _____ Date: _____


- This report will be completed after any incidents that occur.
- Similar to our departmental report of injury form. This injury report will detail the incident and include any treatment.
- All reported injuries will also include a photo of the injury in addition to this report.

Dover P.A.L. Behavior Incident Report



Dover Police Athletic League

Behavior Incident Report



Date of Incident: _____ Time of Incident: _____ Location: _____

Name of Member: _____ Gender: ☐ Male ☐ Female

Staff Reporting: _____

Check the items that best describe the Incident/Behavior:

☐ Refusing to Follow Directions ☐ Threatening Staff/Other Members ☐ Unsafe/Dangerous Behavior

☐ Physically abusive to Staff/Member ☐ Verbally abusive to Staff/Members

☐ Disrespectful towards Staff/Members ☐ Other (Specify): _____

Details of Incident/Accident (To include how situation was handled, steps taken to prevent re-occurrence):

Actions Taken by Staff:

☐ Verbal Warning/redirection ☐ Parent/Child Meeting ☐ Child unable to return until parent conference held

☐ 1 Day suspension (**Director ONLY**) ☐ 2 Day suspension (**Director ONLY**) ☐ 3 Day suspension (**Director ONLY**)

☐ Disenrollment from DOVER PAL (**Director ONLY**)

☐ Other: _____

Important Notes:

Member's Signature: _____	Date: _____
Parent/Guardian's Signature: _____	Date: _____
Staff's Signature: _____	Date: _____
Director's Signature: _____	Date: _____

- A behavior report will be completed if there are any behavior issues that occur with our youth.
- These documented reports will assist to understand our youth and utilize corrective actions to fix any behavior issues.

Dover P.A.L. Field Trip Permission Slip



Dover PAL Field Trip Permission Slip

400 South Queen Street
Dover, DE 19904
Office Phone 302.736.7122 ext. 7848



Dear Parents,

To introduce Dover PAL Cadets to different things within history, we will be taking a field trip to the Fort Delaware Pea Patch Island. We will leave on Saturday at 9:30a.m from Dover PAL, and we will take a bus together to Delaware City. From Delaware City, we will take a ½ mile ferry ride to Pea Patch Island where costumed interpreters will give the Dover PAL Cadets a chance to experience the summer of 1864. All cadets are required to bring their lunch, and we will eat as a group before heading back to Dover PAL.

Please sign and return the bottom of this page. You can keep this top part for your reference.

-Dover PAL Coordinator, Anthony Smith

DETAILS	
Location	Pea Patch Island
Date	June 23, 2018
Time	9:30 am – 1:30 pm
Transportation	School Bus
Notes	½ mile Ferry ride

WHAT TO BRING
Lunch
Comfortable footwear
Bug repellent, light jacket
\$10 for souvenirs (optional)

----- Cut Here -----

Please return this slip by June 15, 2018

I give my permission for _____ to participate in the field trip.

Emergency Contact Name: _____ Phone: _____

Notes about my child (medications, etc.): _____

Parent/Guardian Signature: _____ Date: _____

- All trips organized by Dover P.A.L. will be strategically planned and provide a learning opportunity for our youth.
- The permission slips will detail the trips and be very informative to the youth and their parents.
- The slips will also include a photo of the location to be visited.

How do we transport our Youth????

Dover P.A.L Transportation



Dover PAL 15 Passenger Van

- We WILL obtain a 15 passenger Van to transport our Youth.
- This will happen through *fundraisers, donations and grants.*
- This will also cut down on utilizing patrol vehicles and configuring individual movements for youth.
- Longer distance trips with larger groups will be chartered through Dawson's Bus Service at a minimal fee.

P.A.L. Transportation Continued

Dawson's Bus Service has given us a quote for future travel utilizing all 48 passengers. (2 per seat)

Fort DE- \$544.00 per bus

Christiana Mall- \$510.00 per bus

Killens Pond- \$234.00 per bus

Dover Mall, Dover Skating or Brunswick Bowl- \$180.00 per bus, per trip

Proper Uniform



- Special events will require our youth to be dressed in proper uniform
- This uniform will consist of a Dover P.A.L. shirt.
- The uniform will make our youth easy to identify and show strength in numbers to support this organization.
- We have a company that can supply shirts with less than a 2 week turn around. Approx. \$4.

Operation Save Your Tops!

A way to give back to those in need.



- Asking local businesses, companies and citizens to save their can tops for the Dover P.A.L. will increase funding.
- This will also allow our youth to gain experience and knowledge in recycling.
- Average cost of saving can tops is approximately \$.35-\$.40 per pound.
- In addition to our earnings, a portion will go to the Ronald McDonald House of Delaware.

Other Ideas that may or may not exist!

- Weekly/Bi-Weekly guest to speak to our youth. 52 guest for 52 weeks, will cover the whole year. Our guests will be that of officers and other career fields.
- P.A.L. Holiday events.
- Food drives.
- Monthly/Quarterly fundraisers to raise money for trips and apparel.
- A link for P.A.L. on our website.
- Establish connections with YMCA, DELTECH, DSU, DOC any many more.
- Weekly/Bi-Weekly updates with staff on progress.
- Role Call meetings to inform officers of what P.A.L. stands for and how to be involved.
- Involvement with other P.A.L. Organizations.

Plan ahead to be successful



Thinking on the fly will cause stress and has way to many unknowns.

Planning ahead 30,60 and 90 days allows for proper strategy and alternate routes when roadblocks are ahead of us.

Here is a few examples:

Student Fitness League: 90 Day Plan



The Student Fitness League started in May with the request of a 30 participant minimum and a 45 participant maximum for registration.

Within two weeks of it's press release, there were 33 registration forms received and as of now the maximum registration of 45 has been met without hesitation.

Friday Drop Events: 60 Day Plan



Brainstorming and countless meetings regarding these events, resulted in successfully securing locations, times and one amazing flyer.


These events are held every Friday in specified locations around the city and will promote community outreach.

A Walk In Their Boots: 30 day plan

A DAY IN THEIR BOOTS
WEDNESDAY, JULY 11, 2018
DELAWARE STATE FIRE SCHOOL
1461 CHESTNUT GROVE ROAD, DOVER, DE

9AM-2PM
AGES 5-18 (PARENT REQUIRED FOR AGES 5-10)


ADVANCED REGISTRATION REQUIRED: DOVERPOLICE.ORG/PAL



HOSTED BY:



LUNCH GENEROUSLY PROVIDED TO ALL PARTICIPANTS BY
NORTH DOVER CHICK-FIL-A



- Within 30 days, four separate entities have merged together to create one explosive event.
- While sports are great, this one day events will focus on life saving skills, teamwork and leadership for the youth.

Donations to P.A.L



- Home Depot 2,064 bottles of water
- Chipotle
- Frito-Lay
- Chick Fila of North Dover
- Mapledale Country Club
- Lowes
- Murphey School
- Kent County Motors

As progression continues, so will our sponsors and donations.

P.A.L. supporters for 2018

- Delaware State University Police Department
- Capital School District
- Delaware State University
- YMCA
- Chick Fila
- Delaware Sign Shop
- Dover Library
- Delaware State Fire School
- Dover Fire Department
- Home Depot
- Chipotle
- Chick Fila of North Dover
- Mapledale Country Club
- Lowes
- Kent County Motors

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Any Questions????