

## COUNCIL COMMITTEE OF THE WHOLE

The Council Committee of the Whole met on September 11, 2018 at 6:00 p.m., with Council President Slavin presiding. Members of Council present were Mr. Anderson, Mr. Sudler, Mr. Neil, Mr. Cole, Mr. Polce, Mr. Hare, and Mr. Lindell. Mr. Lewis was absent. Mayor Christiansen was also present. Civilian members present for their Committee meetings were Mrs. Doyle (*Utility*), and Mr. Shevock (*Legislative, Finance, and Administration*). Ms. Scarborough (*Utility*), and Dr. Stewart (*Legislative, Finance, and Administration*) were absent.

## UTILITY COMMITTEE

The Utility Committee met with Chairman Cole presiding.

### **AGENDA ADDITIONS/DELETIONS**

**Mr. Hare moved for approval of the agenda, seconded by Mr. Lindell and unanimously carried.**

Mrs. Donna Mitchell, City Manager, introduced the City's new Electric Director, Mr. James "Jim" Robinson. Mr. Cole welcomed Mr. Robinson, and expressed his appreciation to Mrs. Mitchell and the staff involved in the hiring process.

### **Evaluation of Bids - FY18 Inflow and Infiltration Relining Project**

Mrs. Donna Mitchell, City Manager, reviewed the background and analysis regarding the evaluation of bids for the FY18 Inflow and Infiltration Relining Project.

Staff recommended approval of the low bid submitted by Standard Pipe Services, LLC in the amount of \$101,665 for the relining of 792 linear feet of 8" sanitary sewer main, 349 linear feet of 12" sanitary sewer main, and 38 point repairs. The work will be accomplished in the Fox Hall, Downtown Dover, and Wesley College areas.

Mr. Neil asked how long the relining process was estimated to take. In response, Mrs. Mitchell noted that the project timetable indicated that substantial completion is to be achieved within 60 calendar days, however, she would ask staff for a more definitive date.

Mr. Anderson noted that he was in favor of this project and bid. He asked whether the City had looked at lining water pipes that are affected by brown water in recent years. Responding, Mrs. Mitchell stated that she would ask staff and provide members with that information. Mr. Anderson stated that he thought that it had been a few years since the City had relined water pipes and that it could be a cost-effective alternative to pipe replacement in some areas. *(City Clerk's Office Note: Subsequent to the Council Committee of the Whole/Utility meeting of September 11, 2018, members were provided an email response from Mr. Jason Lyon, P.E., Water/Wastewater Manager, Public Works Department, dated September 12, 2018, explaining that relining water mains is a valid method of rehabilitating the City's water mains, however, a majority of the older mains are undersized. He advised that the City's minimum requirement of water main size, in order to provide ample fire protection, is 8"; however, most of the lines that the City is*

*replacing are 4", so relining a 4" main would not be an efficient / economic option. Mr. Lyon noted that, in the future, when all lines are of the proper size this would be a fantastic option.)*

**Mr. Neil moved to recommend approval of staff's recommendation of the low bid submitted by Standard Pipe Services, LLC in the amount of \$101,665 for the relining of 792 linear feet of 8" sanitary sewer main, 349 linear feet of 12" sanitary sewer main, and 38 point repairs. The work will be accomplished in the Fox Hall, Downtown Dover, and Wesley College areas. The motion was seconded by Mr. Anderson and unanimously carried.**

**Mr. Lindell moved for adjournment of the Utility Committee meeting. The motion was seconded by Mr. Neil and unanimously carried.**

Meeting adjourned at 6:05 p.m.

## **LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE**

The Legislative, Finance, and Administration Committee met with Chairman Hare presiding.

### **AGENDA ADDITIONS/DELETIONS**

**Mr. Cole moved for approval of the agenda, seconded by Mr. Shevock and unanimously carried.**

### **FY18 Edward Byrne Justice Assistance Grant Program - Joint Grant with Smyrna Police Department and Kent County**

Police Chief Marvin Mailey, Dover Police Department, reviewed the background regarding the FY18 Edward Byrne Justice Assistance Grant Program.

Staff recommended approval of the grant project, as requested.

**Mr. Shevock moved to recommend approval of staff's recommendation, seconded by Mr. Anderson and unanimously carried.**

### **FY 19 Grant - Fund to Combat Violent Crime**

Police Chief Marvin Mailey, Dover Police Department, reviewed the background regarding the FY19 Grant for the Fund to Combat Violent Crime Program.

Staff recommended approval of the grant and the intended purchases.

In response to Mr. Shevock regarding the Taser upgrade, Chief Mailey explained that Axon is phasing out the current Taser model, so the Department has been doing a rolling upgrade over the last couple of years, to stay ahead of the curve. He advised that all of the street officers have newer Tasers. Chief Mailey noted that the older model will still do the job, however, Axon will not cover the maintenance costs.

Mr. Lindell noted that Chief Mailey stated that the extra-duty foot patrols would be focused on high-crime areas and asked if this would include looking at issues as they happen, such as the vandalism and thefts that occurred in Bicentennial Village during the summer. Responding, Chief Mailey stated that the Department utilizes crime analysis to help dictate where they place the patrols; however, if they see a neighborhood that is experiencing a crisis, then they always shift manpower and patrol units to that neighborhood. He noted that they are not only driven by the data, explaining that the Department is reactive to what they see happening in the neighborhoods and the Community Policing officers attend neighborhood meetings, so they hear what's going on and the Department tries to address the issues in realtime.

In response to Mr. Polce, Chief Mailey advised that the Police Department shares a significant amount of crime trends with the Delaware Information and Analysis Center (DIAC), however, the Department's Crime Analyst/Accreditation Manager, Retired Captain Robert Scott, analyzes the data in-house. Chief Mailey explained that the Department has biweekly crime analysis meetings with staff and supervisors to discuss what's going on in the City and how to address it. He stated that staff is tasked with problems, they come up with solutions, and then they evaluate the results. If the results don't pass a standard, then they revisit it and make adjustments until the desired result is achieved.

**Mr. Neil moved to recommend approval of the grant and the intended purchases, as recommended by staff. The motion was seconded by Mr. Anderson and unanimously carried.**

**Mr. Shevock moved for adjournment of the Legislative, Finance, and Administration Committee meeting. The motion was seconded by Mr. Cole and unanimously carried.**

Meeting adjourned at 6:19 p.m.

**Mr. Anderson moved for adjournment of the Council Committee of the Whole meeting. The motion was seconded by Mr. Lindell and unanimously carried.**

Meeting adjourned at 6:20 p.m.

Timothy A. Slavin  
Council President

TAS/TM/dd/jt

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