

**CONSTRUCTION AND PROPERTY MAINTENANCE
CODE BOARD OF APPEALS**

The Construction and Property Maintenance Code Board of Appeals meeting was held on November 15, 2018 at 4:00 p.m. with Chairman David Anderson presiding. Members present were Mr. Neil and Mr. Lewis. Staff members present were Mr. Pepper, Mr. Coburn, Mr. Osika, Mr. Taraila, and Ms. Devine.

AGENDA ADDITIONS/DELETIONS

Mr. Neil moved for approval of the agenda, seconded by Mr. Lewis and unanimously carried.

Code Citation (Chapter 46 – Fire Prevention And Protection, Article I – In General, Section 46-8 – Maintaining A Known Violation Or Hazzard, (A)(1)) – Appeal Of Citation – 500 West Loockerman Street (Duncan Center LLC, C/O Robert M. Duncan)
Mr. Ron Coburn reviewed the case history for 500 West Loockerman Street.

Responding to Mr. Lewis, Mr. Anderson said that per the correspondence received it was his understanding that the tenant was unable to move out until after Thanksgiving, meaning that he was still living there presently, and the violation was still ongoing.

Mr. Pepper agreed with Mr. Anderson's statement that based on the correspondence he did not see a basis for the appeal.

Mr. Neil moved to deny the appeal. The motion was seconded by Mr. Lewis and unanimously carried.

Scheduling Monthly Construction And Property Maintenance Code Board Of Appeal Meetings

Ms. Devine stated that the intent behind instating a monthly meeting was to make scheduling appeals more easily. She explained that rather than trying to schedule fifteen (15) different staff members for a day that accommodates an appellant, it would be easier to have the third or fourth Wednesday of the month set aside so that when someone filed an appeal they could be notified of when the meeting was scheduled to take place and make arrangements in advance.

Responding to Ms. Devine, Mr. Anderson stated that he agreed that the third Wednesday of the month at 4:00 P.M. sounded like a good option.

Mr. Neil moved to set a formal date for Construction and Property Maintenance Code Board of Appeals meetings for the third Wednesday of each month at 4:00 P.M. with the option to be held at an earlier time if there were a large number of appeals. The motion was seconded by Mr. Lewis and unanimously carried.

Mr. Neil moved for adjournment, seconded by Mr. Lewis and unanimously carried.

Meeting adjourned at 4:17 p.m.

David Anderson
Chairman

RRC/TM/jt

S:\AGENDAS-MINUTES-PACKETS-PRESENTATIONS-ATT&EXH\Misc-Minutes\CONSTRUCTION AND PROPERTY MAINTENANCE
CODE BOARD OF APPEALS\11-15-2018 CPMCBA - MR.docx