

REGULAR CITY COUNCIL MEETING

The Regular City Council Meeting was held by video conference on June 28, 2021 at 7:36 p.m. with Council President Sudler presiding. Council members present via video or telephone were Mr. Anderson, Mr. Boggerty, Mr. Neil, Mr. Hare, Mrs. Arndt, Mr. Rocha, Mr. Taylor, and Mr. Lindell.

Staff members present via video or telephone were Police Chief Johnson, Ms. Peddicord, Mr. Harline, Mr. Hugg, Mr. Rodriguez, and Mrs. McDowell. Mayor Christiansen was also present.

INVOCATION

The invocation was given by Mayor Christiansen.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilman Rocha.

ADOPTION OF AGENDA

Mr. Hare moved for adoption of the agenda, seconded by Mr. Neil and unanimously carried.

ADOPTION OF CONSENT AGENDA

All Consent Agenda items are considered routine and non-controversial and will be acted upon by a single roll call vote of the Council. There will be no separate discussion of these items unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item.

Mr. Hare moved for adoption of the consent agenda, seconded by Mr. Neil and carried by a unanimous roll call vote.

PRESENTATION - CITY OF DOVER ELECTRIC DEPARTMENT (DOVER DOWNS CASINO)

Mr. Tony Rohrer, Vice President and General Manager at Dover Downs Hotel and Casino, presented a plaque to Mr. Paul Waddell, Electric Department Director. Mr. Rohrer also presented a check in the amount of \$500 to the Electric Morale Fund.

ADOPTION OF MINUTES - SPECIAL COUNCIL MEETING - BUDGET REVIEW OF JUNE 1 - 2, 2021

The Minutes of the Special Council Meeting - Budget Review of June 1 - 2, 2021 were unanimously approved by motion of Mr. Hare, seconded by Mr. Neil and bore the written approval of Mayor Christiansen.

ADOPTION OF MINUTES - SPECIAL COUNCIL MEETING OF JUNE 14, 2021

The Minutes of the Special Council Meeting of June 14, 2021 were unanimously approved by motion of Mr. Hare, seconded by Mr. Neil and bore the written approval of Mayor Christiansen.

ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF JUNE 14, 2021

The Minutes of the Regular Council Meeting of June 14, 2021 were unanimously approved by motion of Mr. Hare, seconded by Mr. Neil and bore the written approval of Mayor Christiansen.

ECONOMIC DEVELOPMENT COMMITTEE REPORT - APRIL 13, 2021

The Economic Development Committee Meeting was held by video conference on April 13, 2021 at 4:00 p.m. with Mayor Robin R. Christiansen presiding. Committee Members present via video or telephone were Councilman David Anderson, Kim Adams, Dave Hugg-City Planner, Randy Robertson - City Manager, and Diane Laird were present. Councilman Roy Sudler and Clayton E. Hammond II were not present. Guests present Kevin Quinn and Matthew Suchodolski from Economic Development Administration.

WELCOME

At 4:00 pm Mayor Robin R. Christiansen called the Economic Development Meeting to order.

ADOPTION OF AGENDA

Mayor Christiansen called for a motion to adopt the Agenda. Dave Hugg moved for adoption of agenda, seconded by Councilman David Anderson, unanimously carried. (Councilman Roy Sudler and Clayton E. Hammond II absent).

ADOPTION OF MINUTES

Mayor Christiansen called for a motion to adopt February 9, 2021 minutes. Diane Laird moved for adoption of minutes, seconded by Councilman Anderson, unanimously carried. (Councilman Roy Sudler and Clayton E. Hammond II absent).

KEVIN QUINN - ECONOMIC DEVELOPMENT ADMINISTRATION - DISCUSS SPECIAL ECONOMIC DEVELOPMENT OPPORTUNITIES

Kevin Quinn and Matthew Suchodolski from the Economic Development Administration (EDA) gave a PowerPoint presentation please see Attachment 1.

Matthew Suchodolski states his appreciation for time tonight. The Delaware State University Center very important project funding requested in 2011. 2021 EDA was able to feature Delaware State University this past summer coordinated outreach with National Association of Development Organizations (NADO) as a historically black college and University were able demonstrate the good work the students of Economic Development and Business programming do and can do. They have been recognized International Economic Development Council as a model program. They obtain the course work to allow them to be equipped for Economic Development Certification. The alignment with Delaware State can not be overlooked they were one of 11 universities throughout the nation that were featured.

Matthew Suchodolski states Councilman Anderson had early questions relative to Dover Air Force Base for Department of Defense programming. Outreached to Douglas Edward Brown whom shared notice of funding opportunities that will be apparent this fiscal year. Matthew Suchodolski will share that information via email.

Councilman Anderson asks when it comes to the Covid Grants and opportunity zones would something like money for small business revolving loan fund (RLF) would that qualify for Covid funding. Kevin Quinn state the RLF granted to the state will cover all three counties, as well as three additional RLFs one per each county. The City of Dover could start RLF specifically for Dover, but they cannot cross, business cannot get funding from multiple RLFs.

Councilman Anderson next question is who handles destination funds? Kevin Quinn states he is not familiar with these funds. Matthew Suchodolski state under American Recovery Plan the congressional appropriation speaks to a certain percentage of that appropriation for EDA to be for travel, tourism, and outdoor recreation. There will be funds just do not have terms of engagement yet.

Mayor Christiansen welcomes Mr. Randy Robertson our new City Manager

Diane Laird, she and Lisa have been working on grant request through USDA that was submitted on March 31 for a revolving loan fund. It is nice to know that we may be able to look for more additional funding. Would EDA funding be available for Master Planning Downtown.

Kevin Quinn said yes please send him a proposal for RLF also that is not duplicating efforts from other RLF in Delaware. Also, yes the EDA helps with master planning and feasibility studies would be happy to discuss further down the road and off line. They will assist with sewer, roads, outdated infrastructure, and attracting business that will hire.

Mr. Randy Robertson asks Mr. Hugg is this same planning process we spoke a week ago with Ms. Parkowski or is it different. Dave Hugg states it is the same notion. Mr. Robertson asks if this is the same RFP conceptually and Dave Hugg confirmed.

Dave Hugg asks if infrastructure funding would apply if City is interested in developing or redevelop municipal complex example a new City Hall. Kevin Quinn states not it is not it has be in regards to job creation. Example when he was in Tennessee that brought in Volkswagen, they had an area of undeveloped land. They gave them a grant to clear land, redo rail lines, water and sewer. That is more classic EDA Public Works for funding. Dave asks if underutilized unused farm land as a future employment zone linked to air force base those would be eligible, and Mr. Kevin Quinn stated yes.

Lisa Chase asks Kevin if she can talk off line, he agrees to go through each project that they have lined up. Lisa asks if there is a funding cap on these grants. Kevin says yes and no for example if you ask for 20 million for an RLF you must bring it down. You have to be realistic and have match. Lisa asks if it will be a one to one match, Kevin says yes match makes your application more competitive.

Councilman Anderson, the hospital expanded and other job opportunities, but the water sewer piping would need to expand would EDA give match for it. Kevin Quinn states yes that is what EDA does and that would be competitive under Public Works.

Councilman Anderson would be enhancing with smart technology to bring more people in and getting competitive grants with Verizon 5g broadband and electric cars. Kevin Quinn says yes that would qualify.

Dave Hugg asks if funds from American Rescue Plan be able to use as match. Kevin Quinn says the guidelines for that money has not come out, yet he would have to check with his legal team. Mr. Suchodolski states their lawyers are currently looking at that and reaching out to treasury.

CITY OF DOVER PLANNING UPDATE GIVEN BY DAVE HUGG

Dave Hugg advises we took advantage and submitted seven projects through Congressional Authorization Procreations Process some would qualify for EDA funding mostly infrastructure projects. Also, submitted four projects to Representative Blunt Rochester for community projects including two planning projects if we cannot get funded otherwise. Waiting for guidelines from US Treasury of American Rescue Plan should be on or around May 10.

MAYORS ANNOUNCEMENT

Next meeting will have a guest speaker thanks to Councilman Anderson will give insight on new directions we can go.

NEXT MEETING DATE

May 11, 2021 at 4:00 PM via ZOOM

ADJOURNMENT

Mayor Robin R. Christiansen called for a motion to adjourn. Councilman Anderson moved for adjournment, seconded by Diane Laird, unanimously carried.

Meeting adjourned 5:00PM.

By consent agenda, Mr. Hare moved for acceptance of the Economic Development Committee Report, seconded by Mr. Neil and carried by a unanimous roll call vote.

COUNCIL COMMITTEE OF THE WHOLE REPORT - JUNE 15, 2021

The Council Committee of the Whole Meeting was held by video conference on June 15, 2021 at 6:00 p.m., with Council President Sudler presiding. Members of Council present via video or telephone were Mr. Anderson, Mr. Boggerty, Mr. Neil, Mr. Hare, Mrs. Arndt, Mr. Rocha, Mr. Taylor, and Mr. Lindell. Civilian members present for their Committee meetings were Mr. Contant and Mr. Shevock (*Legislative, Finance, and Administration*).

LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE

The Legislative, Finance, and Administration Committee met with Chairman Anderson presiding.

Adoption of Agenda

Mr. Anderson requested the agenda be amended by moving Item# 6 - Presentation - Downtown Dover Partnership (DDP) Master Plan to be considered first.

Mr. Sudler moved for adoption of the agenda as amended, seconded by Mr. Neil and unanimously carried.

Presentation - Downtown Dover Partnership (DDP) Master Plan (Diane Laird, Executive Director, DDP)

Ms. Diane Laird, Executive Director, DDP, reviewed the Downtown Dover Partnership Master Plan presentation.

Responding to Mr. Anderson, Ms. Laird stated that considering the current workforce, the potential workforce gain from DSU locating downtown would be a key factor in a successful outcome, not only for entrepreneurial types that want to open small businesses, but all for other professional businesses that may arise.

Mr. Neil suggested that the Downtown Dover Partnership consider including the Riverwalk previously proposed by Mr. Taylor as a part of the plan.

Responding to Mr. Taylor, Ms. Laird stated that they had not sought funding from private industry or a public private collaborative. She stated that she tried to keep things condensed while looking at the plans but there was no reason not to consider private sources or public private sources in addition to the non-profit sources if they need the funding. Ms. Laird stated that it was something she would consider.

Responding to Mr. Taylor, Ms. Laird stated that Delaware State University would be engaged in the visioning, planning, and exploration of investment in how the campus would engage with the whole master plan. She stated that how their involvement in terms of funding correlated to the rest of the community was worth exploring.

Responding to Mr. Sudler, Ms. Laird stated that part of the plan should be assessing where a campus of social services could be located or if it should be spread out.

Evaluation of Bids - Fiscal Year 2021B Street and Alley Program (Sharon Duca, Public Works Director)

Ms. Sharon Duca, Public Works Director, reviewed the background and analysis regarding the evaluation of bids for the Fiscal Year 2021B Street and Alley Program.

Staff recommended awarding the contract to Grassbuster's Landscaping Company, Inc. for the City of Dover Fiscal Year 2021B Street and Alley Program, Bid #21-0039PW, for the amount of \$381,083.

Responding to Mr. Boggerty, Ms. Duca stated that she could get information on the cost overrun by dollar amount and percentage as compared to what was proposed for previous bids that Grassbuster's Landscaping Company, Inc. had been awarded.

Mr. Boggerty suggested that going forward it may be beneficial to include whether a company had previously done work for the City and what the percentage of their overruns was in the bid and RFP packages.

Mr. Matt Harline, Interim City Manager, stated that if the City included performance measures it would need to be in a system so it can be applied equally. He stated that if this information would be used to penalize companies there needed to be good metrics.

Responding to Mr. Neil, Ms. Duca stated that in terms of performance, Grassbuster's had done a good job on various projects in the past and had completed jobs on time as well.

Responding to Mayor Christiansen, Ms. Duca stated that Stevenson Drive was part of the 2021 street program that was accepted by Council the night before so the plan was to have Stevenson Drive done first.

Responding to Mayor Christiansen, Ms. Duca stated that Public Works was trying to work on a phased in plan that would leave a significant number of trees in place by trying to work around them. She stated that they were working through that with a contractor for the 2020 program and it would come back to committee for review once they received further information on the cost and were able to ensure the ability to not disturb the trees as a part of the project.

Responding to Mayor Christiansen, Ms. Duca stated that as long as everything worked out with the contractor and the equipment they should be able to pave the road surface before cold weather settled in. She advised that some of the issues that would take more time were the sidewalks on the other side of the trees due to the

need to develop the possibilities for routing around them and the need for various public involvement as it could affect homeowner's properties.

Mr. Neil moved to recommend approval of staff's recommendation to award the contract to Grassbuster's Landscaping Company, Inc., for the City of Dover Fiscal Year 2021B Street and Alley Program. The motion was seconded by Mr. Taylor and unanimously carried.

By consent agenda, Mr. Hare moved for approval of the Committees' recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Elimination of the City Assessor's Position (Cheryl Bundek, City Assessor)

Mrs. Cheryl Bundek, City Assessor, reviewed the background and analysis regarding the elimination of the City Assessor's position.

Responding to Mr. Sudler, Mrs. Bundek stated that her biggest con for eliminating the assessor position would be the loss of a position in the department, the pro would be the cost savings to the City which would be the case if they awarded the job to the contractor or if they chose to go with the County.

Responding to Mr. Sudler, Mrs. Bundek stated that Human Resources was looking for a position for the employee whose position would be eliminated if the assessor's position was eliminated and that the employee was looking at and applying for the open positions within the City.

Responding to Mr. Neil, Mrs. Bundek stated that if Kent County had the revaluation, Tyler was doing that revaluation and had also done the City's. She advised that if the City did not go with Kent County revaluations, if it chose to go with the Kent County route after the reevaluation was done, it would be in the City's best interest because the values would be different. Mrs. Bundek noted that even if the City did a valuation in the same year, Kent County was using a different valuation software. She stated that Tyler was going to be using Patriot software, which is what Kent County currently had so there would be a different value probably between the City value and Kent County's value, which could make for appeals for whoever has the highest value between the two properties. Mrs. Bundek stated that it would not make sense to a property owner how the valuation year can be that close and maybe extremely different. She advised that the City would also have to make a judgment call on quality of home and condition of home from an assessor that is working in Kent County versus either an assessor that is working for the City or a contractor that is working for the City. Mrs. Bundek stated that her only concern if the City chose not to go with the county value was that it may incur a lot more appeals because of judgement calls between two different jurisdictions and two different software being used. She noted that the contractor cost right now was not to exceed \$59,900 a year.

Mayor Christiansen stated that the Assessor's office had kept current with the assessment values of the properties within the City and he firmly believed that the City should keep the position. He noted that after the end of the Kent County Assessment the City could see if it dovetails with theirs and make the decision then.

Mr. Hare noted that the City pays County taxes which covers having property assessed. He stated that he agreed with Mayor Christiansen that the position could stay vacant and be kept available while the City waits to see what the County comes up with before spending the money to do a reassessment.

Mr. Sudler stated that he agreed with Mayor Christiansen and he would like to see some type of relief in regards to constituents being hit with County and City taxes simultaneously.

Mayor Christiansen stated that in some areas where there is duplication of services, there is a separate service function budget. He noted that it had been considered for the City of Dover and the County over the last forty years. Mayor Christiansen advised that he did not know if it would change but it was something that should be discussed on a regular basis.

Responding to Mr. Anderson, Mrs. Bundeck advised that the City had already signed the contract with Tyler Technologies for additional services, so they were at its disposal. She stated that they would not be needed unless asked for any contract work, so the City could use them until a decision is made. Mrs. Bundeck advised that if the City's route was to search for another assessor, they would have to be certified with the State to be appointed as the assessor to value properties. She stated that the contractor could be utilized in the interim to value any new building permits.

Mrs. Bundeck stated that she, Mrs. Patricia Marney, Customer Service Director, Mr. Randy Robertson, City Manager, and Mr. Matt Harline, then Assistant City Manager, met with Mr. Mike Petit de Mange, Kent County Administrator, to discuss what the future was with the reevaluation. She advised that it was not in the settlement that the County had to do a reoccurring reassessment like the City does, but Mr. Petit de Mange stated that was what he was proposing. Mrs. Bundeck stated that the first City reassessment in 2010 was just short of a million dollars and has since gone down to about one hundred thousand (\$100,000) because the properties will be looked at within a five-year period, so a contractor does not have to be hired to look at every property like the whole State has to do right now. Mrs. Bundeck advised that the State was going to go out and look at every property again, including the City of Dover properties. She stated that the contractor would get the information from the Planning and Inspections Department via the Tax Assessor's administrator, they would value the properties and the Tax Assessor's administrator would do the rest of the leg work. Mrs. Bundeck noted that the way it was positioned was for the Tax Assessor's administrator to go under customer service and be directly supervised

by Mrs. Marney. She stated that the contractor would come in and probably just deal with the administrator in that aspect.

Mrs. Bundek stated that if the City went with the county valuations the Tax Assessor's administrator would send the permits to the county, the county would do all the permits and valuation and the City could just do an export. She stated that it was currently \$15.00 for each export so it would probably be best to do that four times a year prior to each billing and then bill based on that information. Mrs. Bundek stated that one of the big pros for using Kent County was that there would no longer be a need for a Board of Assessment Appeal because all of the appeals would be sent directly to Kent County, who would handle all appeals to property values.

Mr. Harline stated that the information from the Council retreat was used to guide the construction of the 2022 Fiscal Year Budget which did not currently include funds for a new assessor so if Council wanted to hire a new assessor in the next several months there would be a substantial increase in the budget. He stated it was also assumed that the City would be able to find a way to absorb the field assessor if the Tax Assessor position was eliminated so that position would also have to be added back into the budget as well.

Responding to Mr. Neil, Mrs. Bundek stated that if the position was kept vacant to see what happened with the County before a decision was made there would be some interim ordinance changes that would need to be made. She noted that Mrs. Marney had an intern in her office that had been working on the senior citizen issue and was willing to work on the ordinance issues as well but the City would need direction on whether the Tax Assessor's office would remain under Council or go under the City Manager and who would be supervising the one person in that position.

Ms. Lori Peddicord, Controller/Treasurer, stated that she was concerned that if the assessor's position was left vacant rather than removing the department the City would have to budget for those positions.

Responding to Ms. Peddicord, Mr. Harline stated that the administrative assistant position for the Tax office was budgeted but the field assessor was not budgeted and the assessor position was only budgeted through Mrs. Bundek's retirement. He advised that if another assessor was hired the City would be paying retirement costs, the Assessor's costs, and the field assessor's position that was not funded because of the increased Tyler amounts. Mr. Harline noted that if the City did not use Tyler and instead used that position, the amount would be less, however, he did not have the actual costs at the time.

Mr. Neil moved to table the discussion and bring it back at the next Council Committee of the Whole meeting with a staff recommendation. The motion was seconded by Mr. Boggerty and unanimously carried.

By consent agenda, Mr. Hare moved for approval of the Committees' recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Discussion of Business License Rates (Matt Harline, Interim City Manager)

Mr. Dave Hugg, Planning and Community Development Director, reviewed the background and analysis regarding the City of Dover business license fee structure.

Responding to Mr. Anderson, Mr. Hugg stated that he had not received a lot of feedback from the business community however, due to the deadline, he had not done as much direct one-on-one as he would have liked. He stated that due to the time crunch both he and Mr. Matt Harline, interim City Manager, felt that if the City were to consider raising the fee amounts they should be nominal now and a serious adjustment should come at a later date.

Mr. Lindell moved to refer the discussion back to staff for continued work and to report back at a time that was convenient once the appropriate information had been gathered, including talking to the business community as well as any ordinances that may need to be done. The motion was seconded by Mr. Sudler.

Responding to Mr. Taylor, Mr. Hugg stated that a 10-10.8% increase would yield about \$150,000. He advised that the expected revenues were around \$147,000. Mr. Hugg stated that they would go down a little bit in the current fiscal year but were expected to bounce back in the new fiscal year. He noted that with an increase of 10% the proposed dollar amount would be roughly \$150,000.

Responding to Mr. Taylor, Mr. Hugg stated that the only rush was that license renewals had to be sent out by July 1st so if a change were to be made a notice would need to be included in the license renewal, otherwise the City would need to wait until the same time next year.

Responding to Mr. Anderson, Mr. Harline stated that because the fees were all in Appendix F there would need to be an amendment to the ordinance. He advised that according to the Code licenses begin on August 1st and if they are not paid by August 31st a fine can be assessed for late payment so a lot of the timing is built into the Code. Mr. Harline stated that it was his understanding that it would need to be moved along pretty quickly.

The motion to refer the discussion back to staff for continued work and to report back at a time that was convenient once the appropriate information had been gathered, including talking to the business community as well as any ordinances that may need to be done was unanimously carried.

By consent agenda, Mr. Hare moved for approval of the Committees' recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Police Department Executive Compensation (Thomas Johnson, Police Chief)

Chief Thomas Johnson reviewed the background and analysis regarding Police Department Executive Compensation.

Responding to Mr. Contant, Chief Johnson stated that the Deputy Chief was just below \$124,000 and his recommendation was \$135,000 which would be an increase of \$11,000 for that position. He stated that if Council was in favor of addressing the shortage in Fiscal Year 2021, his salary would increase from \$139,000 to \$147,000 which would be an additional \$8,000.

Responding to Mr. Sudler, Chief Johnson stated that the compression issue was present at the time he was offered the position and was working out the details of his employment. He noted that he was going to be making less than the person he supervised and once he got a better understanding of what the salary landscape was, he requested the City provide him with a mechanism to discuss his salary. Chief Johnson advised that the Mayor was identified as his point of contact for that discussion and they had a meeting in the City prior to him signing the offer letter. He stated that at that time the mayor had a figure and he had a figure, he was trying to create a separation between ranks and a placement in market value in Delaware. Chief Johnson noted that at the time, the mayor was prepared to offer \$130,000. He believed it was related to the residual funds in the Fiscal Year 2020 budget because it was a mid-budget year and there was a concern on his end, but the appendix to that conversation was, there would be 7% added in Fiscal Year 2021 to make up the difference in market value which he believed the mayor recognized at the time. Chief Johnson stated that there was some type of communication disconnect internally from the time of that meeting and he discovered the issue later in the year, which was approximately in May. He advised that at that time he was trying to position for the Deputy Chief's promotional process and had two viable candidates. Chief Johnson stated that looking at the compression issue for the published salary for Deputy Chief against where the Captains were as the most recent FOP contract was progressing, he was concerned that there would be a challenge getting one of the captains to accept the position. He advised that during that discussion with the previous City manager, it became clear that they were not aware of the 7% piece of his hire so he began the process of trying to rectify it.

Responding to Mr. Lindell, Mr. Matt Harline, Interim City Manager, stated that 20 or 25,000 would not be impossible to find if the City did a property tax increase. He noted that if it was closer to a 40 or 50,000 increase total and if the City did not increase property taxes he would advise Council to look at it as a \$50,000 expenditure just to be safe in terms of load for retirement, etc. Mr. Harline stated that he had not had a chance to review the information with Ms. Lori Peddicord, Controller/Treasurer.

Mr. Harline clarified that the original budget was built with a two and a half percent raise for non-bargaining and to increase that to 3% across the board for the extra half a percent would be a little over \$20,000, and when the proposal for the Chief and Deputy Chief are added that is where it becomes \$50,000.

Mr. Lindell moved to recommend increasing the Deputy Police Chief's salary to \$135,000 and increasing the Police Chief's salary to \$147,000, as recommended by Staff. The motion was seconded by Mr. Neil and unanimously carried.

By consent agenda, Mr. Hare moved for approval of the Committees' recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Review of Fiscal Year 2021/2022 Annual Budget (Matt Harline, Interim City Manager)

Mr. Matt Harline, Interim City Manager, reviewed the background and analysis regarding the Fiscal Year 2021/2022 Annual Budget. Mr. Harline shared an action form for budget amendment options (Attachment #1).

Responding to Mr. Anderson, Mayor Christiansen stated that \$50,000 of his economic development budget immediately goes to the Kent Economic Partnership and the rest is used by he and Mr. Hugg, Director of Planning and Community Development for advertisements, site visits, and promotion for the virtues of the City of Dover to generate jobs.

Responding to Mr. Neil, Mr. Harline advised that the City currently had \$520,000 of revenue recognized. He stated that he and Ms. Lori Peddicord, Controller/Treasurer, were pretty confident that they could say it was lost revenue directly related to COVID. Mr. Harline noted that they were continuing to review where money could and could not be expended from the COVID monies and they were pretty confident that the direct amount from the federal government for the year would be in the neighborhood of \$4.3 million. He stated that he believed the Committee members already knew some of the things they were allowing the City to expend it on were things the City did not usually do but there were some opportunities to use it in things like housing, COVID vaccinations, and things like that. Mr. Harline noted that there was also some money for water and wastewater which he thought could be used but the City had not given up on efforts to secure more funding. He stated that he, Mr. Hugg, and the Mayor had met with the U.S. Treasury Department and representatives from both Senator's offices and their representatives, particularly Senator Carper, but also Senator Coons, who helped bring the Treasury to the table. Mr. Harline advised that they had learned there were possibilities for the City and ways that the City could get more money, but it would have to be through the State or the County. He stated that the other way would be if new legislation were proposed and passed in the U.S. Congress, or if there were some legal decisions saying that distribution was constitutional so basically \$520,000 was all that was recognized in the 2022 budget currently.

Responding to Mr. Neil, Mr. Harline stated that he was not suggesting that the City spend the other million dollars from the real estate transfer tax on the sale of Dover Downs yet. He advised that he would like to use that million dollars to build the reserve because there were a lot of things that had been cut and he and Ms. Peddicord were not absolutely sure where the City would be at the end of Fiscal Year 2021. Mr. Harline noted that he and Ms. Peddicord would like to go back and re-analyze what the priorities were with all of the departments.

Responding to Mr. Sudler, Mr. Harline stated that the \$50,000 he had referenced for non-bargaining employees was separate from the Segal Water Assessment. He advised that the only thing from the Segal study that was in the budget was the recommendation to bring the supervisor in Grounds, supervisor in Streets, and some other positions up to the minimum according to the market study part of the Segal Assessment.

Responding to Mr. Lindell, Mr. Harline stated that when the COPS Grant was adopted, the City assumed in its model that there would be a one cent increase in property tax for the current year and another half cent increase in Fiscal Year 2023 to cover the cost for the five additional police officers.

Responding to Mr. Lindell, Mr. Harline stated that regardless of what is done in the current year between the cameras and other items, the commitment would be up to \$664,000 next year.

Mr. Sudler stated for the record that Council needed to continue to work on their statesmanship behavior and attitude when conducting the business of the public.

Responding to Mrs. Arndt, Mr. Harline stated that if a constituent owned a \$250,000 home and the City put a one cent property tax for \$100, the cost of the increase would be \$25 a year for a \$250,000 house.

Mrs. Arndt stated that she would ask Council to look at a one cent increase versus a two cent increase.

Responding to Mr. Rocha, Ms. Peddicord stated that there were a lot of unknowns and a lot of cuts being considered. She advised that the cost of a one cent tax increase equated to about \$352,000 and a two cent increase equated to about \$700,000, which she did not think the tax payers would notice significantly. She stated that she agreed with a lot of the statements being made about not being able to count on one-time money because it was unknown if it would continue and there may be a decrease going forward.

Responding to Mr. Anderson, Ms. Peddicord stated that the trash fee, water rates, and other increases already built into the budget were the general fund budget, which was different. She stated that there were unknown expenses that were not recognized yet.

Responding to Mr. Rocha, Mr. Harline stated that purchases were made with the assumption of raising taxes one cent or one and a half cents to cover the cost in Fiscal Year 2022 and 2023.

Mr. Rocha moved to move the budget forward as amended by Staff to include a one cent tax increase, to put \$25,000 into the Economic Development Budget, and to include the recommendation to have a 3% increase for non-bargaining employees and to have equity with the Chief and Deputy Chief's positions. The motion was seconded by Mr. Sudler and carried by a roll call vote of seven (7) yes (Hare, Arndt, Rocha, Lindell, Sudler, Shevock, Contant), three (3) no (Anderson, Boggerty, Taylor), and one (1) absent (Neil).

By consent agenda, Mr. Hare moved for approval of the Committees' recommendation, seconded by Mr. Neil and carried by a unanimous roll call vote.

Mr. Hare moved for adjournment of the Legislative, Finance and Administration Committee meeting, seconded by Mr. Neil and unanimously carried.

Meeting adjourned at 9:45 p.m.

Mr. Taylor moved for adjournment of the Council Committee of the Whole meeting. The motion was seconded by Mr. Anderson and unanimously carried.

Meeting adjourned at 9:46 p.m.

By consent agenda, Mr. Hare moved for acceptance of the Council Committee of the Whole Report, seconded by Mr. Neil and carried by a unanimous roll call vote.

APPOINTMENTS (REAPPOINTMENTS) RECOMMENDED BY MAYOR CHRISTIANSEN

By consent agenda, Mr. Hare moved for approval of the following appointments, as recommended by Mayor Christiansen. The motion was seconded by Mr. Neil and carried by unanimous roll call vote.

BOARD OF ADJUSTMENT - THREE-YEAR TERM TO EXPIRE JULY 2024

Richard D. Senato

**PUBLIC ADVISORY COMMITTEE (PAC) OF THE DOVER-KENT COUNTY MPO
- TWO YEAR TERMS TO EXPIRE ON JULY 1, 2023**

Jonathan Contant

Albert W. Holmes, Jr.

Karen E. McGloughlin

APPOINTMENT RECOMMENDED BY COUNCIL PRESIDENT SUDLER - CITY CHAPLAIN - ELDER ELLIS B. LOUDEN (PRESIDING ELDER OF DOVER DISTRICT DELAWARE CONFERENCE) - ONE-YEAR TERM TO EXPIRE JUNE 2022

By consent agenda, Mr. Hare moved for approval of the appointment of Elder Ellis B. Louden as the City Chaplain, as recommended by Council President Sudler. The motion was seconded by Mr. Neil and carried by unanimous roll call vote.

FINAL READING - PROPOSED ORDINANCE #2021-15

The First Reading of the Proposed Ordinance was accomplished during the Council Meeting of June 14, 2021. Council President Sudler reminded members of the public that copies of the proposed ordinance were available on the City's website at www.cityofdover.com under "Government."

Mr. Neil moved that the Final Reading of the proposed ordinance be acknowledged by title only, seconded by Mrs. Arndt and unanimously carried.

Mr. Matthew Harline, Interim City Manager, provided an update to the revised proposed ordinance #2021-15 (Exhibit #1). He noted the following revisions:

- A slight decrease in Interfund Service Receipts in General government from \$1,337,200 to \$1,362,000.
- An increase in Miscellaneous Grant Revenue from \$520,000 to \$595,000.
- An increase in Council Expenses from \$157,200 to \$190,800.
- An increase in Police Extra Duty from \$500,000 to \$541,400.

Mr. Anderson moved for the adoption of ordinance #2021-15, seconded by Mr. Hare.

Responding to Mr. Lindell, Mr. Harline stated that Council Expenses were \$25,000 less than what was presented during the Council Committee of the Whole meeting. He advised that there is a need to cover some expenses and lodging, reimbursable through the American Rescue Plan Act (ARP), but some of the people coming in for the Innovative Readiness Training (IRT) Event need lodging at Delaware State University (DSU). Mr. Harline noted that lodging was originally planned as free and that William Henry Middle School was no longer available, so adjustments were made that did not get into the budget before this time.

Responding to Mr. Lindell, Mr. Harline stated that the funds would be coming out of Council's Contractual Services budget, but the increased expenditure was offset in revenue.

By motion of Mr. Anderson, seconded by Mr. Hare, Council, by unanimous roll call vote, adopted Ordinance #2021-15 (Exhibit #2).

INTERIM CITY MANAGER'S ANNOUNCEMENTS

Mr. Matthew Harline, Interim City Manager, thanked Council members for their input and taking a Saturday to review policies and set guidelines for the budget. He noted that Dover Downs Casino is a benefit for economic development. Mr. Harline stated that the City maintains the American Public Power Association RP3 Award for reliability.

COUNCIL MEMBERS' ANNOUNCEMENTS

Mr. Taylor thanked Council members and the citizens that attended the Police Chief's Advisory Committee meeting. He noted that creative strategies were brought forward and that two meetings have been scheduled within Manchester Square and Liberty Court in an effort for them to go and communicate with the citizens. Mr. Taylor stated that it was a collaborative effort between Mayor Christiansen and Dover Housing Authority, and Delaware State Housing Authority is involved.

Mr. Boggerty commended Mr. Taylor and all those who attended the Police Chief's Advisory Committee meeting. He noted that he had the opportunity to go to the vehicle when it was in Simon Circle. Mr. Boggerty stated that the vehicle was empty and asked if they could include coloring books or footballs to give out and engage kids.

Mr. Anderson thanked Council members for their continued support of the Central Delaware Partnership for Hope, the Greater Dover Healthcare Blitz, also known as the Innovative Readiness Training (IRT) Event. He stated that there will be yard signs soon and invited members to participate. Mr. Anderson stated that there are over 7,000 people on the waiting list right now for dental care.

Mayor Christiansen commended City Staff, Council President Sudler, and Council members for their due diligence in preparing the budget for the new fiscal year. He advised that there will be a 4th of July celebration celebrating their diversity and inclusion and 242 years of independence and freedom for the Nation. Mayor Christiansen invited anyone listening to the meeting to join them beginning at 2:00 p.m. with a parade at 7:00 p.m. and fireworks to bring them together.

Mr. Sudler wished Mr. Hare a happy birthday on July 6th.

Mr. Sudler advised that he witnessed a high-speed chase where the perpetrator almost ran over a curb and hit him while he was riding his bike. He noted that the important thing was how the Dover Police Department handled the situation. Mr. Sudler stated that on his route, he saw the Dover Police Department team working together and moving traffic the way it should be. He extended his appreciation.

Mr. Neil moved for adjournment, seconded by Mr. Hare and unanimously carried.

Meeting adjourned at 8:08 p.m.

TRACI A. McDOWELL
CITY CLERK

All ordinances, resolutions, motions, and orders adopted by City Council during their Regular Meeting of June 28, 2021 are hereby approved.

ROBIN R. CHRISTIANSEN
MAYOR

/TM/jt

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Exhibits

Exhibit #1 - Revised Proposed Ordinance #2021-15

Exhibit #2 - Ordinance #2021-15 - 2021/2022 City of Dover Budget Ordinances

**CITY OF DOVER ORDINANCE # 2021-15
2021-2022 BUDGET ORDINANCES**

Regular City Council Meeting of 06/28/2021

1 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
 2 The amount hereinafter named aggregating Fifty-Two Million Three Hundred Seventy-Five Thousand Nine
 3 Hundred dollars (\$52,375,900) or so much thereof as may be necessary are hereby appropriated from
 4 current revenues and other funds for the use by several departments of the Municipal Government
 5 for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

		2020/21	2021/22
		REVISED	BUDGET
6	GENERAL FUND		
7	CASH RECEIPT SUMMARY FOR 2021-2022		
8			
9			
10	BEGINNING BALANCE	\$ 5,813,100	\$ 5,546,400
11	RECEIPTS		
12	FINES AND POLICE REVENUE	572,800	630,300
13	LIBRARY REVENUES	123,400	142,100
14	KENT COUNTY BOOK REIMBURSEMENT	245,000	250,000
15	BUSINESS LICENSES	1,470,000	1,500,000
16	PERMITS AND OTHER FEES	1,446,000	1,400,000
17	MISCELLANEOUS CHARGES	30,000	10,000
18	POLICE EXTRA DUTY	595,000	370,000
19	PROPERTY TAXES	14,885,800	15,267,700
20	RECREATION REVENUE	135,000	110,000
21	FRANCHISE FEE	645,000	600,000
22	SANITATION FEES	3,090,600	3,421,000
23	RENT REVENUE - GARRISON FARM	105,000	105,000
24	COURT OF CHANCERY FEES	1,440,000	1,400,000
25	INVESTMENT INCOME	140,000	90,000
26	RECEIPTS SUBTOTAL	24,923,600	25,296,100
27	INTERFUND SERVICE RECEIPTS		
28	INTERFUND SERVICE RECEIPTS GENERAL GOV	1,370,700	1,362,000
29	INTERFUND SERVICE RECEIPTS PUBLIC WORKS	782,000	617,000
30	INTERFUND SERVICE RECEIPTS CENT SRVCS	842,100	835,700
31	INTERFUND SERVICE RECEIPTS FIN ADMIN	2,597,900	2,536,300
32	INTERFUND SERVICE RECEIPTS SUBTOTAL	5,592,700	5,351,000
33	GRANTS:		
34	POLICE EXTRA DUTY	155,000	130,000
35	POLICE GRANTS FUND	-	308,900
36	POLICE PENSION GRANT	500,000	500,000
37	GREEN ENERGY GRANT	98,500	98,500
38	MISC GRANT REVENUE	102,274	595,000
39	GRANTS SUBTOTAL	855,774	1,632,400
40	TRANSFERS FROM:		
41	TRANSFER TAX	1,433,500	1,400,000
42	MUNICIPAL STREET AID	750,000	750,000
43	CIVIL TRAFFIC PENALTIES	445,000	400,000
44	WATER/WASTEWATER	1,000,000	1,000,000
45	ELECTRIC	10,000,000	11,000,000
46	TRANSFERS FROM SUBTOTAL	13,628,500	14,550,000
47	TOTAL REVENUES	45,000,574	46,829,500
48	TOTAL BEGINNING BALANCE & REVENUE	\$ 50,813,674	\$ 52,375,900

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2021-2022 BUDGET ORDINANCES

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GENERAL FUND - EXPENDITURES AND BUDGET BALANCE FOR 2020-2021

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DEPARTMENT EXPENSES

CITY CLERK

COUNCIL

TAX ASSESSOR

PLANNING

CITY MANAGER

HUMAN RESOURCES

MAYOR

FIRE

LIFE SAFETY

CODE ENFORCEMENT

INSPECTIONS

POLICE

POLICE EXTRA DUTY

PUBLIC WORKS - ADMINISTRATION

STREETS

SANITATION

GROUNDS MAINTENANCE

STORMWATER

FACILITIES MANAGEMENT

PUBLIC WORKS - ENGINEERING

LIBRARY

RECREATION

PROCUREMENT & INVENTORY

FLEET MAINTENANCE

INFORMATION TECHNOLOGY

FINANCE

CUSTOMER SERVICE

DEPARTMENT SUBTOTALS**OTHER EXPENSES**

DEBT SERVICE

CONTRIBUTION TO DDP

MISCELLANEOUS GRANT RELATED EXP

INSURANCE

RETIREES HEALTH CARE

BANK & CREDIT CARD FEES

UNCOLLECTIBLES - TRASH AND OTHER

STREET LIGHTS

OTHER EXPENSE SUBTOTAL**TRANSFERS**

TRANSFER TO CAPITAL FUND - PROJECTS

APPROP. TO THE POLICE PENSION FUND

APPROP. POLICE PENSION - STATE GRANT

TRANSFER TO ELECTRIC FUND (ERP)

TRANSFERS SUBTOTAL**TOTAL EXPENDITURES****CURRENT YEAR BALANCE****TOTALS**

	2019/20		2021/22
	REVISED		BUDGET
	\$	511,891	\$ 535,800
		156,600	190,800
		238,400	263,800
		658,300	642,000
		1,004,800	920,100
		529,200	600,200
		221,700	222,800
		769,900	797,200
		434,974	472,300
		815,000	654,100
		595,300	651,200
		17,819,900	18,544,700
		750,000	541,400
		603,400	587,200
		697,700	636,000
		2,502,425	2,564,800
		1,456,600	1,487,500
		682,900	774,100
		655,800	837,000
		294,900	181,100
		1,822,700	1,859,900
		1,129,700	1,191,500
		730,284	738,600
		924,600	906,500
		912,800	738,500
		992,700	932,100
		1,107,600	1,048,300
		39,020,074	39,519,500
		462,200	632,000
		150,000	150,000
		100,000	-
		835,000	1,050,000
		2,045,400	2,156,000
		27,000	30,000
		100,000	-
		815,000	800,000
		4,534,600	4,818,000
		2,083,000	3,025,900
		435,100	435,100
		500,000	500,000
		-	25,000
		3,018,100	3,961,000
		46,572,774	48,298,500
		4,240,900	4,077,400
		\$ 50,813,674	\$ 52,375,900

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15
GOVERNMENTAL CAPITAL PROJECTS FUND
REVENUES AND BUDGET FOR 2021-2022

106 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
107 The amount hereinafter named aggregating Eight Million Three Hundred Forty-Four Thousand Two Hundred
108 dollars (\$8,344,200) or so much thereof as may be necessary are hereby appropriated from current revenues
109 and other funds for the use by several departments of the Municipal Government for the fiscal year
110 beginning July 1, 2021 and ending June 30, 2022:

111 REVENUES

	<u>2020/21</u>	<u>2021/22</u>
	<u>REVISED</u>	<u>BUDGET</u>
114 BEGINNING BALANCE - PROJECTS	\$ 3,387,600	\$ 3,331,500
115 REVENUES		
116 STATE GRANTS - Other	1,440,000	1,333,000
117 POLICE GRANTS	-	23,800
118 BUDGET BOND/BANK PROCEEDS	1,498,300	-
119 TRANSFER FROM GENERAL FUND	2,083,000	3,025,900
120 TRANSFER FROM PARKLAND RESERVE	-	490,000
121 TRANSFER FROM CAPITAL ASSET RESERVE	346,400	140,000
122 SUBTOTAL PROJECT RECEIPTS	5,367,700	5,012,700
123 TOTAL FUNDING SOURCES	5,367,700	5,012,700
124 TOTAL BEGINNING BALANCE AND REVENUES	\$ 8,755,300	\$ 8,344,200

125 EXPENSE SUMMARY

	<u>2020/21</u>	<u>2021/22</u>
	<u>REVISED</u>	<u>BUDGET</u>
127 EXPENDITURES		
128 FIRE	\$ 173,300	\$ 250,300
129 GROUNDS	-	125,000
130 LIBRARY	19,900	25,000
131 RECREATION	904,000	756,000
132 LIFE SAFETY	67,500	-
133 CODE ENFORCEMENT	37,800	50,300
134 PLANNING	20,400	-
135 INSPECTIONS	23,500	25,100
136 POLICE	986,800	526,000
137 STREETS	3,209,400	506,000
138 STORMWATER	1,342,200	2,546,200
139 SANITATION	475,200	166,200
140 INFORMATION TECHNOLOGY	61,600	36,600
141 FACILITIES MANAGEMENT	700,000	-
142 PUBLIC WORKS - ENGINEERING	39,600	-
143 PROCUREMENT & INVENTORY	325,000	-
144 DEPARTMENT SUBTOTAL	8,386,200	5,012,700
145 TOTAL EXPENDITURES	8,386,200	5,012,700
146 BUDGET BALANCE	369,100	3,331,500
147 TOTAL BUDGET BALANCE & EXPENDITURES	\$ 8,755,300	\$ 8,344,200

148 The City Manager is hereby authorized, without further approval of the City Council, to make
149 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
150 department with the exception of any transfers prohibited by City Procedure #F306.

151

CITY OF DOVER ORDINANCE # 2021-15

152

GENERAL FUND CONTINGENCY

153

CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

154 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

155 The amount hereinafter named aggregating Seven Hundred Eighty-Eight Thousand dollars (\$788,000)
156 or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the
157 use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending
158 June 30, 2022:

159

CASH RECEIPTS

160

2020/21

2021/22

161

REVISED

BUDGET

162 BEGINNING BALANCE

\$ 773,000 \$ 775,000

163 INTEREST EARNED

2,000 13,000

164 **TOTALS**

\$ 775,000 \$ 788,000

165

EXPENSE SUMMARY

166

2020/21

2021/22

167

REVISED

BUDGET

168 CARRY FORWARD TO NEXT YEAR

\$ 775,000 \$ 788,000

169 **TOTALS**

\$ 775,000 \$ 788,000

170 The City Manager is hereby authorized, without further approval of the City Council, to make
171 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
172 department with the exception of any transfers prohibited by City Procedure #F306.

173

CITY OF DOVER ORDINANCE # 2021-15

174

GOVERNMENTAL CAPITAL ASSET RESERVE

175

CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

176 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

177 The amount hereinafter named aggregating One Million Fourteen Thousand One Hundred dollars
178 (\$1,014,100) or so much thereof as may be necessary are hereby appropriated from current revenues
179 and other funds for the use by several departments of the Municipal Government for the fiscal year
180 beginning July 1, 2021 and ending June 30, 2022:

181

CASH RECEIPTS

182

2020/21

2021/22

183

REVISED

BUDGET

184 **BEGINNING BALANCE**

\$ 1,139,300 \$ 999,300

185 INTEREST EARNINGS

14,800 14,800

186 **TOTALS**

\$ 1,154,100 \$ 1,014,100

187

EXPENSE SUMMARY

188

2020/21

2019/20

189

REVISED

BUDGET

190 TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND

\$ 154,800 \$ 140,000

191 CARRY FORWARD TO NEXT YEAR

999,300 874,100

192 **TOTALS**

\$ 1,154,100 \$ 1,014,100

193 The City Manager is hereby authorized, without further approval of the City Council, to make
194 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
195 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**PARKLAND/RECREATION RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Eight Hundred Sixty-Seven Thousand Five Hundred dollars (\$867,500) much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

OPERATING REVENUES

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 44,500	\$ 831,500
STATE AID/GRANT	1,310,000	\$ 33,000
MISCELANEOUS RECEIPTS		
INTEREST EARNINGS	3,000	3,000
TOTALS	\$ 1,357,500	\$ 867,500

OPERATING EXPENSES

	2020/21 REVISED	2021/22 BUDGET
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	\$ 526,000	\$ 490,000
TRANSFER TO GENERAL CAPITAL PROJECT FUND	-	-
CURRENT YEAR BALANCE	831,500	377,500
TOTALS	\$ 1,357,500	\$ 867,500

219 The City Manager is hereby authorized, without further approval of the City Council, to make
220 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
221 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15

223

WATER FUND

224

REVENUES AND BUDGET FOR 2021-2022

225 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

226 The amount hereinafter named aggregating Seven MillionNine Hundred Ninety-One Thousand One
227 Hundred dollars (\$7,991,100) or so much thereof as may be necessary are hereby appropriated from
228 current revenues and other funds for the use by several departments of the Municipal Government for
229 the fiscal year beginning July 1, 2021 and ending June 30, 2022:

230

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232 BEGINNING BALANCE - WATER

233 **TOTAL BEGINNING BALANCES**

234 **BASE REVENUE**

235 STATE GRANT

236 WATER SERVICES

237 WATER TANK SPACE LEASING

238 WATER IMPACT FEES

239 INTEREST - WATER

240 MISCELLANEOUS SERVICE FEE

241 **TOTAL REVENUES**

242 **TOTAL BEGINNING BALANCES AND REVENUES**

	2020/21 REVISED	2021/22 BUDGET
	\$ 1,218,900	\$ 642,000
	1,218,900	642,000
	71,800	-
	6,231,700	6,353,800
	420,100	436,700
	570,000	420,000
	34,000	34,000
	67,800	104,600
	7,395,400	7,349,100
	\$ 8,614,300	\$ 7,991,100

243

2021-2022 BUDGET ORDINANCES

244

WATER FUND - EXPENSES AND BUDGET BALANCE FOR 2019-2020

245

DIRECT EXPENSES

247 ENGINEERING & INSPECTION

248 WATER DEPARTMENT

249 WATER TREATMENT PLANT

250 **DIRECT EXPENDITURE SUBTOTAL****2020/21****REVISED****2021/22****BUDGET**

\$ 441,400 \$ 294,400

669,800 676,300

2,066,300 2,370,600

3,177,500 3,341,300251 **OTHER EXPENSES**

252 DEBT SERVICE - WATER

253 RETIREES HEALTH CARE

254 INTERFUND SERVICE FEES

255 BANK & CREDIT CARD FEES

256 **OTHER EXPENSES SUBTOTAL**

762,800 762,800

176,900 192,000

1,033,200 967,600

20,000 27,000

1,992,900 1,949,400257 **TRANSFER TO:**

258 GENERAL FUND FROM WATER

259 WATER IMP AND EXT

260 ELECTRIC IMP AND EXT

261 **TRANSFER TO SUBTOTAL**

500,000 500,000

1,455,300 1,148,600

- 25,000

1,955,300 1,673,600262 **TOTAL EXPENSES****7,125,700 6,964,300**263 **BUDGET BALANCES**

264 BUDGET BALANCE WATER

265 **BUDGET BALANCE SUBTOTALS**

1,488,600 1,026,800

1,488,600 1,026,800266 **TOTAL CURRENT YEAR BALANCES AND EXPENSES**\$ **8,614,300** \$ **7,991,100**

267 The City Manager is hereby authorized, without further approval of the City Council, to make
 268 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 269 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15

271

WASTEWATER FUND

272

REVENUES AND BUDGET FOR 2021-2022

273 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

274 The amount hereinafter named aggregating Twelve Million One Hundred Forty-Two Thousand Eight
275 Hundred dollars (\$12,142,800) or so much thereof as may be necessary are hereby appropriated from
276 current revenues and other funds for the use by several departments of the Municipal Government for
277 the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	2020/21 REVISED	2021/22 BUDGET
278		
279		
280 BEGINNING BALANCE - WASTEWATER	47,900	1,672,200
281 TOTAL BEGINNING BALANCES	47,900	1,672,200
282 BASE REVENUE		
283 WASTEWATER SERVICES	4,467,500	4,709,500
284 WASTEWATER TREATMENT SERVICES	3,275,100	3,275,100
285 GROUNDWATER INFLOW ADJUSTMENT	2,040,400	2,023,100
286 WASTEWATER IMPACT FEES	480,000	380,000
287 STATE GRANT - WASTEWATER	-	62,700
288 INTEREST - WASTEWATER	20,000	20,000
289 MISCELLANEOUS SERVICE FEE	1,300	200
290 TOTAL REVENUES	10,284,300	10,470,600
291 TOTAL BEGINNING BALANCES AND REVENUES	\$ 10,332,200	\$ 12,142,800

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2021-2022 BUDGET ORDINANCES

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WASTEWATER FUND - EXPENSES AND BUDGET BALANCE FOR 2019-2020

294

DIRECT EXPENSES

296 ENGINEERING & INSPECTION

297 WASTEWATER DEPARTMENT

298 **DIRECT EXPENDITURE SUBTOTAL**

299 **OTHER EXPENSES**

300 DEBT SERVICE - WASTEWATER

301 RETIREES HEALTH CARE

302 KENT COUNTY TREATMENT CHARGE

303 INTERFUND SERVICE FEES

304 BANK & CREDIT CARD FEES

305 **OTHER EXPENSES SUBTOTAL**

306 **TRANSFER TO:**

307 GENERAL FUND FROM WASTEWATER

308 WASTEWATER IMP AND EXT

ELETRIC FUND (ERP)

309 **TRANSFER TO SUBTOTAL**

310 **TOTAL EXPENSES**

311 **BUDGET BALANCES**

312 BUDGET BALANCE WASTEWATER

313 **BUDGET BALANCE SUBTOTALS**

314 **TOTAL CURRENT YEAR BALANCES AND EXPENSES**

	2020/21 REVISED	2021/22 BUDGET
	\$ 288,300	\$ 393,700
	1,144,200	1,112,500
	1,432,500	1,506,200
	659,900	659,900
	81,500	93,000
	4,302,900	4,302,900
	782,000	736,000
	10,000	12,000
	5,836,300	5,803,800
	500,000	500,000
	1,200,000	799,200
	-	25,000
	1,700,000	1,324,200
	8,966,400	8,634,200
	1,363,400	3,508,600
	1,365,800	3,508,600
	\$ 10,332,200	\$ 12,142,800

315 The City Manager is hereby authorized, without further approval of the City Council, to make
 316 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
 317 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15
WATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

321 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
322 The amount hereinafter named aggregating Six Million Eight Hundred Two Thousand Five
323 hundred dollars (\$6,802,500) or so much thereof as may be necessary are hereby appropriated from
324 current revenues and other funds for the use by several departments of the Municipal Governmentr
325 for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

		<u>CASH RECEIPTS</u>	
		2020/21	2021/22
		REVISED	BUDGET
329	BEGINNING BALANCE - WATER	\$ 4,618,200	\$ 4,896,200
330	TOTAL BEGINNING BALANCES	4,618,200	4,896,200
331	REVENUES		
332	TRANS FR OPERATING FUND - WATER	1,455,300	1,148,600
333	TRANSFER FR WATER IMPACT FEE	70,100	707,700
334	INTEREST INCOME	50,000	50,000
335	TOTAL REVENUES	1,575,400	1,906,300
336	TOTAL BEGINNING BALANCES & REVENUES	\$ 6,193,600	\$ 6,802,500

		<u>EXPENSE SUMMARY</u>	
		2020/21	2021/22
		REVISED	BUDGET
339	EXPENSES		
340	ENGINEERING	\$ 20,400	\$ -
341	WATER	1,647,200	1,729,000
342	WATER TREATMENT PLANT	568,500	177,300
343	TOTAL EXPENSES	2,236,100	1,906,300
344	BUDGET BALANCE - WATER	3,957,500	4,896,200
345	CURRENT YEAR BALANCE SUBTOTALS	3,957,500	4,896,200
346	TOTAL BUDGET BALANCES & EXPENSES	\$ 6,193,600	\$ 6,802,500

347 The City Manager is hereby authorized, without further approval of the City Council, to make
348 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
349 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**WASTEWATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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353 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
354 The amount hereinafter named aggregating One Million Seven Hundred Twenty-Three Thousand
355 Nine hundred dollars (\$1,723,900) or so much thereof as may be necessary are hereby appropriated
356 current revenues and other funds for the use by several departments of the Municipal Government for
357 from the fiscal year beginning July 1, 2021 and ending June 30, 2022:

		<u>CASH RECEIPTS</u>	
		2020/21	2021/22
		REVISED	BUDGET
361	BEGINNING BALANCE - WASTEWATER	\$ 1,243,700	\$ 892,700
362	REVENUES		
363	STATE LOAN FUND - WASTEWATER	578,600	-
364	TRANS FR OPERATING FUND - WW	1,200,000	799,200
365	TRANSFER FR WASTEWATER IMPACT FEE	31,600	22,000
366	INTEREST INCOME	10,000	10,000
367	TOTAL REVENUES	1,820,200	831,200
368	TOTAL BEGINNING BALANCES & REVENUES	\$ 3,063,900	\$ 1,723,900

		<u>EXPENSE SUMMARY</u>	
		2020/21	2021/22
		REVISED	BUDGET
371	EXPENSES		
372	ENGINEERING	\$ 14,000	\$ -
373	WASTEWATER	2,665,200	831,200
374	TOTAL EXPENSES	2,679,200	831,200
375	BUDGET BALANCE - WASTEWATER	384,700	892,700
376	CURRENT YEAR BALANCE SUBTOTALS	384,700	892,700
377	TOTAL BUDGET BALANCES & EXPENSES	\$ 3,063,900	\$ 1,723,900

378 The City Manager is hereby authorized, without further approval of the City Council, to make
379 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
380 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**WATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Five Hundred Fifty-Four Thousand Nine Hundred dollars (\$554,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WATER	\$ 539,600	\$ 550,700
TOTAL BEGINNING BALANCES	539,600	550,700
RECEIPTS		
INTEREST EARNINGS - WATER	4,200	4,200
TOTAL RECEIPTS	4,200	4,200
TOTALS	\$ 543,800	\$ 554,900

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE - WATER	\$ 543,800	\$ 554,900
CURRENT YEAR BALANCE SUBTOTALS	543,800	554,900
TOTALS	\$ 543,800	\$ 554,900

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**WASTEWATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Two Hundred Ninety-Eight Thousand Eight Hundred dollars (\$298,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WASTEWATER	\$ 282,800	\$ 287,000
TOTAL BEGINNING BALANCES	282,800	287,000
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	4,200	11,800
TOTAL RECEIPTS	4,200	11,800
TOTALS	\$ 287,000	\$ 298,800

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE - WASTEWATER	287,000	298,800
CURRENT YEAR BALANCE SUBTOTALS	287,000	298,800
TOTALS	\$ 287,000	\$ 298,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**WATER IMPACT FEE RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating One Million Seven Hundred Ninety-One Thousand Two Hundred dollars (\$1,791,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WATER	\$ 1,764,800	\$ 1,778,000
TOTAL BEGINNING BALANCES	1,764,800	1,778,000
RECEIPTS		
INTEREST EARNINGS - WATER	13,200	13,200
TOTAL RECEIPTS	13,200	13,200
TOTALS	\$ 1,778,000	\$ 1,791,200

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE - WATER	\$ 1,778,000	\$ 1,791,200
CURRENT YEAR BALANCE SUBTOTALS	1,778,000	1,791,200
TOTALS	\$ 1,778,000	\$ 1,791,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**WASTEWATER IMPACT FEE RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Four Million Six Hundred Seven Thousand dollars (\$4,607,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

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CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WASTEWATER	\$ 4,603,600	\$ 4,607,000
TOTAL BEGINNING BALANCES	4,603,600	4,607,000
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	35,000	-
TOTAL RECEIPTS	35,000	-
TOTALS	\$ 4,638,600	\$ 4,607,000

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EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
TRANSFER TO I & E FUND FROM WASTEWATER IMPACT FEES	\$ 31,600	\$ -
CURRENT YEAR BALANCE - WASTEWATER	\$ 4,607,000	\$ 4,607,000
CURRENT YEAR BALANCE SUBTOTALS	4,638,600	4,607,000
TOTALS	\$ 4,638,600	\$ 4,607,000

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The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**WATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Two Hundred Sixty-Six Thousand dollars Eight Hundred dollars (\$266,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

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CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WATER	\$ 262,900	\$ 264,900
TOTAL BEGINNING BALANCES	262,900	264,900
RECEIPTS		
INTEREST EARNINGS - WATER	2,000	1,900
TOTAL RECEIPTS	2,000	1,900
TOTALS	\$ 264,900	\$ 266,800

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BUDGET SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE - WATER	\$ 264,900	\$ 266,800
CURRENT YEAR BALANCE SUBTOTALS	264,900	266,800
TOTAL EXPENSES AND CURRENT YEAR BALANCES	\$ 264,900	\$ 266,800

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The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**WASTEWATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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515 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
516 The amount hereinafter named aggregating Two Hundred Ninety-Eight Thousand Eight Hundred dollars
517 (\$298,800) or so much thereof as may be necessary are hereby appropriated from current revenues and
518 other funds for the use by several departments of the Municipal Government for the fiscal year beginning
519 July 1, 2021 and ending June 30, 2022:

		<u>CASH RECEIPTS</u>	
		2020/21	2021/22
		REVISED	BUDGET
523	BEGINNING BALANCE - WASTEWATER	\$ 294,200	296,500
524	TOTAL BEGINNING BALANCES	294,200	296,500
RECEIPTS			
526	INTEREST EARNINGS - WASTEWATER	2,300	2,300
527	TOTAL RECEIPTS	2,300	2,300
528	TOTALS	\$ 296,500	\$ 298,800

		<u>BUDGET SUMMARY</u>	
		2020/21	2021/22
		REVISED	BUDGET
532	CURRENT YEAR BALANCE - WASTEWATER	\$ 296,500	\$ 298,800
533	CURRENT YEAR BALANCE SUBTOTALS	296,500	298,800
534	TOTAL EXPENSES AND CURRENT YEAR BALANCES	\$ 296,500	\$ 298,800

535 The City Manager is hereby authorized, without further approval of the City Council, to make
536 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
537 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15
ELECTRIC REVENUE FUND
REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Ninety-Two Million Seven Hundred Seventy-Four Thousand Eight Hundred dollars (\$92,774,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 10,230,300	\$ 10,913,400
DISTRIBUTION OF EARNINGS - PCA CREDIT	(5,246,100)	(5,196,000)
BEGINNING BALANCE - ADJUSTED	4,984,200	5,717,400
BASE REVENUE		
DIRECT SALES TO CUSTOMER	80,417,400	81,960,900
UTILITY TAX	1,245,100	1,271,500
MISCELLANEOUS REVENUE	640,000	538,000
RENT REVENUE	-	110,000
GREEN ENERGY	127,000	127,000
INTEREST EARNINGS	157,400	175,000
TRANSFER FROM RATE STABILIZATION	2,500,000	2,800,000
TRANSFER FROM OTHER FUNDS (ERP)	-	75,000
TOTAL REVENUES	85,086,900	87,057,400
TOTAL BEGINNING BALANCE & REVENUES	\$ 90,071,100	\$ 92,774,800

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2021-2022 BUDGET ORDINANCES

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ELECTRIC REVENUE FUND EXPENSES AND BUDGET BALANCE FOR 2018-2019

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EXPENSES

	2020/21 REVISED	2021/22 BUDGET
564 POWER SUPPLY	\$ 19,715,300	\$ 19,773,200
565 SOLAR ENERGY	3,401,100	3,237,300
566 SOLAR RENEWAL ENERGY CREDITS	384,100	409,600
567 POWER SUPPLY MANAGEMENT	634,800	634,800
568 REC'S (Renewable Energy Credits)	614,600	1,300,000
569 RGGI (Regional Greenhouse Gas Init.)	12,300	33,700
570 PJM CHARGES - ENERGY	5,871,900	5,508,400
571 PJM CHARGES - TRANSMISSION & FEES	8,476,800	6,772,100
572 CAPACITY CHARGES	15,048,100	13,322,900
573 SUB-TOTAL POWER SUPPLY	54,159,000	50,992,000
574 PLANT OPERATIONS	4,706,100	2,219,500
575 GENERATIONS FUELS	488,400	300,200
576 PJM SPOT MARKET ENERGY	(808,300)	(366,200)
577 PJM CREDITS	(369,400)	(87,000)
578 CAPACITY CREDITS	(12,191,700)	(5,411,200)
579 GENERATION SUBTOTAL	(8,174,900)	(3,344,700)
580 POWER SUPPLY & GENERATION SUBTOTAL	45,984,100	47,647,300
581 DIRECT EXPENDITURES		
582 TRANSMISSION/DISTRIBUTION	4,010,600	4,127,400
583 ELECTRICAL ENGINEERING	1,381,400	1,419,600
584 ADMINISTRATION	707,400	910,100
585 METER READING	375,300	389,400
586 SYSTEMS OPERATIONS	871,100	942,200
587 DIRECT EXPENDITURE SUBTOTALS	7,345,800	7,788,700
588 OTHER EXPENSES:		
589 UTILITY TAX	1,245,100	1,271,500
590 ALLOW FOR UNCOLLECTIBLES	300,000	300,000
591 CONTRACTUAL SERVICES - RFP'S	-	60,000
592 LEGAL EXPENSES	100,000	50,000
593 RETIREES HEALTH CARE	789,600	843,500
594 GREEN ENERGY PAYMENT TO DEMEC	127,000	127,000
595 INTERFUND SERVICE FEES	3,798,900	3,647,400
596 INTEREST ON DEPOSITS	21,000	21,000
597 BANK & CREDIT CARD FEES	330,300	500,000
598 BOND ISSUANCE COST	-	40,000
599 DEBT SERVICE	1,378,600	1,800,000
600 OTHER EXPENSES SUBTOTAL	8,090,500	8,660,400
601 TRANSFER TO:		
602 IMPROVEMENT & EXTENSION	6,000,000	3,711,100
603 GENERAL FUND	10,000,000	11,000,000
604 RATE STABILIZATION RESERVE	2,000,000	2,000,000
605 TRANSFER TO SUBTOTAL	18,000,000	16,711,100
606 TOTAL EXPENSES	79,420,400	80,807,500
607 BUDGET BALANCE - WORKING CAPITAL	10,650,700	11,967,300
608 TOTALS	\$ 90,071,100	\$ 92,774,800

609 The City Manager is hereby authorized, without further approval of the City Council, to make
610 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
611 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**ELECTRIC UTILITY IMPROVEMENT AND EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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615 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
616 The amount hereinafter named aggregating Forty-Four Million Four Hundred Fifty-Three Thousand Five Hundred
617 dollars (\$44,453,500) or so much thereof as may be necessary are hereby appropriated from current revenues
618 and other funds for the use by several departments of the Municipal Government for the fiscal year
619 beginning July 1, 2021 and ending June 30, 2022:

		<u>REVENUES</u>	
		2020/21	2021/22
		REVISED	BUDGET
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623	BEGINNING BALANCE	\$ 16,384,800	\$ 22,581,700
624	REVENUES		
625	TRANSFER FROM ELECTRIC	6,000,000	3,711,100
626	BOND ISSUE PROCEEDS	-	8,575,200
627	GENERAL SERVICE BILLING	400,000	400,000
628	TRF FROM DEPRECIATION RSV	1,000,000	9,000,000
629	INTEREST EARNINGS	218,200	185,500
630	TOTAL REVENUES	7,618,200	21,871,800
631	TOTALS	\$ 24,003,000	\$ 44,453,500

		<u>EXPENSE SUMMARY</u>	
		2020/21	2021/22
		REVISED	BUDGET
632			
633			
634	EXPENSES		
635	ELECTRIC ADMINISTRATION	\$ 2,064,400	\$ 1,843,200
636	ELECTRIC GENERATION	1,301,700	9,070,000
637	TRANSMISSION AND DISTRIBUTION	1,293,000	1,320,800
638	ELECTRICAL ENGINEERING	2,706,600	8,952,300
639	ERP SYSTEM	1,244,800	500,000
640	TOTAL EXPENSES	8,610,500	21,686,300
641	BUDGET BALANCE	15,392,500	22,767,200
642	TOTAL BUDGET BALANCE & EXPENSES	\$ 24,003,000	\$ 44,453,500

643 The City Manager is hereby authorized, without further approval of the City Council, to make
644 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
645 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**ELECTRIC UTILITY CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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649 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
650 The amount hereinafter named aggregating Nine Hundred Forty-Two Thousand Eight Hundred dollars
651 (\$942,800) or so much thereof as may be necessary are hereby appropriated from current revenues and
652 other funds for the use by several departments of the Municipal Government for the fiscal year
653 beginning July 1, 2021 and ending June 30, 2022:

		<u>CASH RECEIPTS</u>	
		2020/21	2021/22
		REVISED	BUDGET
654			
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657	BEGINNING BALANCE	\$ 908,300	\$ 928,800
658	RECEIPTS		
659	INTEREST EARNINGS	20,500	14,000
660	TOTAL RECEIPTS	20,500	14,000
661	TOTALS	\$ 928,800	\$ 942,800
662			
663			
664			
		2020/21	2021/22
		REVISED	BUDGET
665	CURRENT YEAR BALANCE	\$ 928,800	\$ 942,800
666	TOTALS	\$ 928,800	\$ 942,800

667 The City Manager is hereby authorized, without further approval of the City Council, to make
668 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
669 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15
ELECTRIC UTILITY DEPRECIATION RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Twenty Million Eight Hundred Ninety-Three Thousand dollars (\$20,893,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

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CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 21,244,200	\$ 20,568,600
INTEREST EARNINGS	324,400	324,400
TOTALS	\$ 21,568,600	\$ 20,893,000

BUDGET SUMMARY

	2020/21 REVISED	2021/22 BUDGET
TRANSFER TO ELECTRIC I & E	\$ 1,000,000	\$ 9,000,000
CURRENT YEAR BALANCE	20,568,600	11,893,000
TOTALS	\$ 21,568,600	\$ 20,893,000

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The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**ELECTRIC UTILITY FUTURE CAPACITY RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022**

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695 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
696 The amount hereinafter named aggregating Fourteen Million One Hundred Twenty-Three Thousand
697 Eight Hundred dollars (\$14,123,800) or so much thereof as may be necessary are hereby appropriated from
698 current revenues and other funds for the use by several departments of the Municipal Government
699 for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

		<u>CASH RECEIPTS</u>	
		2020/21 REVISED	2021/22 BUDGET
702	BEGINNING BALANCE	\$ 13,896,600	\$ 13,984,000
704	INTEREST EARNINGS	87,400	139,800
705	TOTALS	\$ 13,984,000	\$ 14,123,800
		<u>BUDGET SUMMARY</u>	
		2020/21 REVISED	2021/22 BUDGET
709	CURRENT YEAR BALANCE	\$ 13,984,000	\$ 14,123,800
710	TOTALS	\$ 13,984,000	\$ 14,123,800

711 The City Manager is hereby authorized, without further approval of the City Council, to make
712 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
713 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**ELECTRIC UTILITY INSURANCE STABILIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022**

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717 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
718 The amount hereinafter named aggregating Eight Hundred Sixty-Four Thousand One Hundred dollars
719 (\$864,100) or so much thereof as may be necessary are hereby appropriated from current revenues and
720 other funds for the use by several departments of the Municipal Government for the fiscal year
721 beginning July 1, 2021 and ending June 30, 2022:

	<u>CASH RECEIPTS</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
722		
723		
724		
725 BEGINNING BALANCE	\$ 797,500	\$ 815,200
726 INTEREST EARNINGS	17,700	48,900
727 TOTALS	\$ 815,200	\$ 864,100

	<u>BUDGET SUMMARY</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
728		
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730		
731 CURRENT YEAR BALANCE	\$ 815,200	\$ 864,100
732 TOTALS	\$ 815,200	\$ 864,100

733 The City Manager is hereby authorized, without further approval of the City Council, to make
734 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
735 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15
ELECTRIC UTILITY RATE STABILIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022

739 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
740 The amount hereinafter named aggregating Twenty-Four Million Two Hundred Seventy-Six Thousand Two
741 Hundred dollars (\$24,276,200) or so much thereof as may be necessary are hereby appropriated from
742 current revenues and other funds for the use by several departments of the Municipal Government
743 for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

		<u>CASH RECEIPTS</u>	
		2020/21	2021/22
		REVISED	BUDGET
747	BEGINNING BALANCE	\$ 22,348,600	\$ 22,206,200
748	TRANSFER FROM ELECTRIC OPERATING FUND	2,000,000	\$ 2,000,000
749	INTEREST EARNINGS	357,600	70,000
750	TOTALS	\$ 24,706,200	\$ 24,276,200

		<u>BUDGET SUMMARY</u>	
		2020/21	2021/22
		REVISED	BUDGET
754	TRANSFER TO ELECTRIC OPERATING FUND	\$ 2,500,000	\$ 2,800,000
755	CURRENT YEAR BALANCE	22,206,200	21,476,200
756	TOTALS	\$ 24,706,200	\$ 24,276,200

757 The City Manager is hereby authorized, without further approval of the City Council, to make
758 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
759 department with the exception of any transfers prohibited by City Procedure #F306.

760

CITY OF DOVER ORDINANCE # 2021-15

761

MUNICIPAL STREET AID FUND

762

CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

763 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

764 The amount hereinafter named aggregating Seven Hundred Fifty Thousand One Hundred dollars
765 (\$750,100) or so much thereof as may be necessary are hereby appropriated from current revenues
766 and other funds for the use by several departments of the Municipal Government for the fiscal year
767 beginning July 1, 2021 and ending June 30, 2022:

768

CASH RECEIPTS

769

2020/21

2021/22

770

REVISED

BUDGET

771 **BEGINNING BALANCE**

\$ 100 \$ 100

772 STATE GRANT

796,000 750,000

773 **TOTALS**

\$ 796,100 \$ 750,100

774

BUDGET SUMMARY

775

2020/21

2021/22

776

REVISED

BUDGET

777 TRANSFER TO GENERAL FUND

\$ 796,000 \$ 750,000

778 **CURRENT YEAR BALANCE**

100 100

779 **TOTALS**

\$ 796,100 \$ 750,100

780 The City Manager is hereby authorized, without further approval of the City Council, to make
781 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
782 department with the exception of any transfers prohibited by City Procedure #F306.

783

CITY OF DOVER ORDINANCE # 2021-15

784

ELECTRONIC RED LIGHT SAFETY PROGRAM

785

CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

786 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

787 The amount hereinafter named aggregating Four Hundred Thousand One Hundred dollars
788 (\$400,100) or so much thereof as may be necessary are hereby appropriated from current revenues
789 and other funds for the use by several departments of the Municipal Government for the fiscal year
790 beginning July 1, 2021 and ending June 30, 2022:

791

CASH RECEIPTS

792

2020/21

2021/22

793

REVISED

BUDGET

794 **BEGINNING BALANCE**

\$ 100 \$ 100

795 POLICE FINES

445,000 400,000

796 **TOTALS**

\$ 445,100 \$ 400,100

797

BUDGET SUMMARY

798

2020/21

2021/22

799

REVISED

BUDGET

800 TRANSFER TO GENERAL FUND

\$ 445,000 \$ 400,000

801 **CURRENT YEAR BALANCE**

100 100

802 **TOTALS**

\$ 445,100 \$ 400,100

803 The City Manager is hereby authorized, without further approval of the City Council, to make
804 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
805 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**WORKERS COMPENSATION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Two Million Eight Hundred Twenty-Five Thousand Six
Hundred dollars (\$2,825,600) or so much thereof as may be necessary are hereby appropriated from
current revenues and other funds for the use by several departments of the Municipal Government
for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 2,450,500	\$ 1,803,600
INTEREST INCOME	31,500	28,500
PREMIUM FROM CITY	880,100	993,500
TOTALS	\$ 3,362,100	\$ 2,825,600

OPERATING EXPENSES

	2020/21 REVISED	2021/22 BUDGET
PROGRAM EXPENSES/SUPPLIES - CLAIMS	\$ 394,000	\$ 480,000
INSURANCE	110,800	145,000
STATE OF DEL - SELF INSURANCE TAX	33,500	39,000
CONTRACTUAL SERVICES	22,100	25,000
TOTAL EXPENSES	560,400	689,000
CURRENT YEAR BALANCE	2,801,700	2,136,600
TOTALS	\$ 3,362,100	\$ 2,825,600

The City Manager is hereby authorized, without further approval of the City Council, to make
interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**COMMUNITY TRANSPORTATION IMPROVEMENT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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837 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
838 The amount hereinafter named aggregating Seven Hundred Ninety-Five Thousand Eight Hundred dollars
839 (\$795,800) or so much thereof as may be necessary are hereby appropriated from current revenues
840 and other funds for the use by several departments of the Municipal Government for the fiscal year
841 beginning July 1, 2021 and ending June 30, 2022:

		<u>OPERATING REVENUES</u>	
		2020/21	2021/22
		REVISED	BUDGET
845	PRIOR YEAR BALANCE	\$ 334,000	\$ 312,400
846	GRANTS REVENUE	500,000	483,400
847	TOTALS	\$ 834,000	\$ 795,800

		<u>OPERATING EXPENSES</u>	
		2020/21	2021/22
		REVISED	BUDGET
851	PROGRAM EXP. GRANT RELATED	\$ 171,600	\$ 596,500
853	CURRENT YEAR BALANCE	662,400	199,300
854	TOTALS	\$ 834,000	\$ 795,800

855 The City Manager is hereby authorized, without further approval of the City Council, to make
856 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
857 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

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**LIBRARY GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

861 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
862 The amount hereinafter named aggregating Two Hundred Seventy-Seven Thousand Seven Hundred dollars
863 (\$277,700) or so much thereof as may be necessary are hereby appropriated from current revenues
864 and other funds for the use by several departments of the Municipal Government for the fiscal year
865 beginning July 1, 2021 and ending June 30, 2022:

		<u>OPERATING REVENUES</u>	
		2020/21	2021/22
		REVISED	BUDGET
869	PRIOR YEAR BALANCE	\$ 18,900	\$ -
870	STATE GRANT	280,800	275,000
871	FEDERAL GRANT	1,800	2,700
912	TOTALS	\$ 301,500	\$ 277,700
		<u>OPERATING EXPENSES</u>	
		2020/21	2021/22
		REVISED	BUDGET
916	STATE GRANTS		
917	FURNITURE/FIXTURES	\$ 5,500	\$ 5,000
918	OFFICE SUPPLIES	28,000	23,100
919	PRINTING AND DUPLICATING	13,700	15,000
920	PROGRAM EXPENSES/SUPPLIES	25,500	28,200
921	BOOKS	128,800	125,000
922	COMPUTER SOFTWARE	2,500	3,000
923	COMPUTER HARDWARE	5,300	500
924	AUDIO VISUAL SUPPLIES	79,000	67,700
925	POSTAGE	200	100
926	TRAINING/CONF/FOOD/TRAV	4,200	3,000
927	OFF EQP/REPAIRS & MAINT	4,000	1,900
928	OTHER EQUIP - LEASE	2,100	2,500
929	SUBTOTAL EXPENSES STATE GRANTS	298,800	275,000
930	FEDERAL GRANTS		
931	PROGRAM EXPENSES/SUPPLIES	2,700	2,700
932	SUBTOTAL EXPENSES FEDERAL GRANTS	2,700	2,700
933	GRAND TOTAL EXPENSES	301,500	277,700
934	CURRENT YEAR BALANCE	-	-
935	TOTALS	\$ 301,500	\$ 277,700

936 The City Manager is hereby authorized, without further approval of the City Council, to make
937 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
938 department with the exception of any transfers prohibited by City Procedure #F306.

CITY OF DOVER ORDINANCE # 2021-15

**CDBG GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:
The amount hereinafter named aggregating Three Hundred Thirty-Four Thousand Nine Hundred Forty-Three dollars (\$334,943) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

OPERATING REVENUES

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
PRIOR YEAR BALANCE	\$ 2,500	\$ 2,500
CDBG GRANTS RECEIVED	632,077	332,443
TOTALS	\$ 634,577	\$ 334,943

OPERATING EXPENSES

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
EXPENDITURES		
PRIOR YEAR CLOSING COST/DOWN PAYMENT PROGRAM	\$ 1,855	\$ -
PRIOR YEAR MHDC HOMEOWNER REHAB.	55,522	-
PRIOR YEAR MHDC EMERGENCY HOME REPAIR	35,385	-
CURRENT YEAR CLOSING COST/DOWN PAYMENT PROGRAM	97,845	100,000
CURRENT YEAR DOVER INTERFAITH MINISTRY	30,000	61,016
CURRENT YEAR DOVER NCALL	-	30,000
CURRENT YEAR MHDC EMERGENCY HOME REPAIR	33,000	40,000
CURRENT YEAR MHDC HOMEOWNER REHAB.	25,000	25,827
CURRENT YEAR DIMH & CENTRAL DE HOUSING COLLABORATIVE	75,284	20,600
CURRENT YEAR CARES ACT (COVID-19)	163,211	-
CURRENT YEAR ADMIN EXPENSE	114,976	55,000
TOTAL EXPENDITURES	632,078	332,443
CURRENT YEAR BALANCE	2,500	2,500
TOTALS	\$ 634,578	\$ 334,943

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15

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207 - POLICE GRANTS FUND

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CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

977 BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

978 The amount hereinafter named aggregating Eight Hundred Thirty Thousand dollars (\$830,000)
979 or so much thereof as may be necessary are hereby appropriated from current revenues and other
980 funds for the use by several departments of the Municipal Government for the fiscal year
981 beginning July 1, 2021 and ending June 30, 2022:

		<u>OPERATING REVENUES</u>	
		<u>2020/21</u>	<u>2021/22</u>
		<u>REVISED</u>	<u>BUDGET</u>
985	PRIOR YEAR BALANCE	\$ 129,000	\$ 50,000
986	STATE AND FEDERAL GRANTS RECEIVED	635,000	780,000
987	TOTALS	\$ 764,000	\$ 830,000
		<u>OPERATING EXPENSES</u>	
		<u>2020/21</u>	<u>2021/22</u>
		<u>REVISED</u>	<u>BUDGET</u>
991	EXPENDITURES		
992	MATERIALS AND SUPPLIES		
993	POLICE EQUIPT & PROG SUPP	643,600	235,000
	TECHNOLOGY EQUIPMENT	-	210,000
994	ADMINISTRATIVE EXPENDITURES		
995	CELL PHONE CHARGES	20,000	15,000
996	TRAINING	19,700	10,000
997	AUDIT FEES	1,000	-
998	TOTAL EXPENDITURES	684,300	470,000
999	OTHER FINANCING USES		
1000	OPERATING TRANSFERS-OUT	4,300	310,000
1001	TOTAL FINANCING USES	4,300	310,000
1002	CURRENT YEAR BALANCE	75,400	50,000
1003	TOTALS	\$ 764,000	\$ 830,000

1004 The above budget represents the combination of all State & Federal Grants.

1005 The City Manager is hereby authorized, without further approval of the City Council, to make
1006 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
1007 department with the exception of any transfers prohibited by City Procedure #F306.

1008

CITY OF DOVER ORDINANCE # 2021-15

1009

209 - POLICE GRANTS FUND

1010

CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

1011 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

1012 The amount hereinafter named aggregating Three Hundred Thirty Thousand dollars (\$330,000)
1013 or so much thereof as may be necessary are hereby appropriated from current revenues and other
1014 funds for the use by several departments of the Municipal Government for the fiscal year
1015 beginning July 1, 2021 and ending June 30, 2022:

		<u>OPERATING REVENUES</u>	
		2020/21 REVISED	2021/22 BUDGET
1019	PRIOR YEAR BALANCE	\$ -	\$ -
1020	STATE AND FEDERAL GRANTS RECEIVED	212,400	330,000
1021	TOTALS	\$ 212,400	\$ 330,000
		<u>OPERATING EXPENSES</u>	
		2020/21 REVISED	2021/22 BUDGET
1025	EXPENDITURES		
1026	MATERIALS AND SUPPLIES		
1027	POLICE EQUIPT & PROG SUPP	118,000	265,000
1028	ADMINISTRATIVE EXPENDITURES	63,500	
1029	TRAINING	-	15,000
1030	TOTAL EXPENDITURES	181,500	280,000
1031	OTHER FINANCING USES		
1032	OPERATING TRANSFERS-OUT	30,900	50,000
1033	TOTAL FINANCING USES	30,900	50,000
1034	CURRENT YEAR BALANCE	-	-
1035	TOTALS	\$ 212,400	\$ 330,000

1036 The above budget represents the combination of all State & Federal Grants.

1037 The City Manager is hereby authorized, without further approval of the City Council, to make
1038 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
1039 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15

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SUBSTANCE ABUSE GRANTS FUND

1042

CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

1043 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

1044 The amount hereinafter named aggregating One Hundred Forty-Four Thousand Seven Hundre dollars (\$144,700)
1045 or so much thereof as may be necessary are hereby appropriated from current revenues and other funds
1046 for the use by several departments of the Municipal Government for the fiscal year beginning
1047 July 1, 2021 and ending June 30, 2022:

1048

OPERATING REVENUES

1049

2020/21

2021/22

1050

REVISED

BUDGET

1051 **PRIOR YEAR BALANCE**

\$ 52,000 \$ 83,700

1052 STATE GRANTS RECEIVED

28,000 28,000

1053 RECREATION REVENUE

33,000 33,000

1054 **TOTALS**

\$ 113,000 \$ 144,700

1055

OPERATING EXPENSES

1056

2020/21

2021/22

1057

REVISED

BUDGET

1058 **EXPENDITURES**

1059 TEMPORARY HELP/BENEFITS

\$ 68,500 \$ 68,500

1060 PROGRAM EXPENSES/SUPPLIES

35,000 35,000

1061 **TOTAL EXPENDITURES**

103,500 103,500

1062 **CURRENT YEAR BALANCE**

9,500 41,200

1063 **TOTALS**

\$ 113,000 \$ 144,700

1064 The above budget represents the combination of all State & Federal Grants.

1065 The City Manager is hereby authorized, without further approval of the City Council, to make
1066 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
1067 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15
REALTY TRANSFER TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

1071 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**
1072 The amount hereinafter named aggregating One Million Four Hundred Thousand dollars (\$1,400,000)
1073 or so much thereof as may be necessary are hereby appropriated from current revenues and
1074 other funds for the use by several departments of the Municipal Government for the fiscal
1075 year beginning July 1, 2021 and ending June 30, 2022:

		<u>CASH RECEIPTS</u>	
		2020/21	2021/22
		REVISED	BUDGET
1079	BEGINNING BALANCE	\$ -	\$ -
1080	REALTY TRANSFER TAXES	1,525,000	1,400,000
1081	TOTALS	\$ 1,525,000	\$ 1,400,000

		<u>BUDGET SUMMARY</u>	
		2020/21	2021/22
		REVISED	BUDGET
1085	TRANSFER TO GENERAL FUND	\$ 1,525,000	\$ 1,400,000
1086	CURRENT YEAR BALANCE	-	-
1087	TOTALS	\$ 1,525,000	\$ 1,400,000

1088 The City Manager is hereby authorized, without further approval of the City Council, to make
1089 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
1090 department with the exception of any transfers prohibited by City Procedure #F306.

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CITY OF DOVER ORDINANCE # 2021-15
LODGING TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022

1094 **BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:**

1095 The amount hereinafter named aggregating Three Hundred Thousand
1096 dollars (\$300,000) or so much thereof as may be necessary are hereby appropriated from current revenues
1097 and other funds for the use by several departments of the Municipal Government for the fiscal
1098 year beginning July 1, 2021 and ending June 30, 2022:

		<u>CASH RECEIPTS</u>	
		2020/21 REVISED	2021/22 BUDGET
1102	BEGINNING BALANCE	\$ -	\$ -
1103	LODGING TAXES	110,000	300,000
1104	TOTALS	\$ 110,000	\$ 300,000

		<u>BUDGET SUMMARY</u>	
		2020/21 REVISED	2021/22 BUDGET
1108	TRANSFER TO CAPITAL PROJECT FUND	\$ 110,000	\$ 300,000
1109	CURRENT YEAR BALANCE	-	-
1110	TOTALS	\$ 110,000	\$ 300,000

1111 The City Manager is hereby authorized, without further approval of the City Council, to make
1112 interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any
1113 department with the exception of any transfers prohibited by City Procedure #F306.

**CITY OF DOVER ORDINANCE # 2021-15
2021-2022 BUDGET ORDINANCES**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Fifty-Two Million Three Hundred Seventy-Five Thousand Nine Hundred dollars (\$52,375,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

**GENERAL FUND
CASH RECEIPT SUMMARY FOR 2021-2022**

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 5,813,100	\$ 5,546,400
RECEIPTS		
FINES AND POLICE REVENUE	572,800	630,300
LIBRARY REVENUES	123,400	142,100
KENT COUNTY BOOK REIMBURSEMENT	245,000	250,000
BUSINESS LICENSES	1,470,000	1,500,000
PERMITS AND OTHER FEES	1,446,000	1,400,000
MISCELLANEOUS CHARGES	30,000	10,000
POLICE EXTRA DUTY	595,000	370,000
PROPERTY TAXES	14,885,800	15,267,700
RECREATION REVENUE	135,000	110,000
FRANCHISE FEE	645,000	600,000
SANITATION FEES	3,090,600	3,421,000
RENT REVENUE - GARRISON FARM	105,000	105,000
COURT OF CHANCERY FEES	1,440,000	1,400,000
INVESTMENT INCOME	140,000	90,000
RECEIPTS SUBTOTAL	24,923,600	25,296,100
INTERFUND SERVICE RECEIPTS		
INTERFUND SERVICE RECEIPTS GENERAL GOV	1,370,700	1,362,000
INTERFUND SERVICE RECEIPTS PUBLIC WORKS	782,000	617,000
INTERFUND SERVICE RECEIPTS CENT SRVCS	842,100	835,700
INTERFUND SERVICE RECEIPTS FIN ADMIN	2,597,900	2,536,300
INTERFUND SERVICE RECEIPTS SUBTOTAL	5,592,700	5,351,000
GRANTS:		
POLICE EXTRA DUTY	155,000	130,000
POLICE GRANTS FUND	-	308,900
POLICE PENSION GRANT	500,000	500,000
GREEN ENERGY GRANT	98,500	98,500
MISC GRANT REVENUE	102,274	595,000
GRANTS SUBTOTAL	855,774	1,632,400
TRANSFERS FROM:		
TRANSFER TAX	1,433,500	1,400,000
MUNICIPAL STREET AID	750,000	750,000
CIVIL TRAFFIC PENALTIES	445,000	400,000
WATER/WASTEWATER	1,000,000	1,000,000
ELECTRIC	10,000,000	11,000,000
TRANSFERS FROM SUBTOTAL	13,628,500	14,550,000
TOTAL REVENUES	45,000,574	46,829,500
TOTAL BEGINNING BALANCE & REVENUE	\$ 50,813,674	\$ 52,375,900

2021-2022 BUDGET ORDINANCES

GENERAL FUND - EXPENDITURES AND BUDGET BALANCE FOR 2020-2021

DEPARTMENT EXPENSES	2019/20 REVISED	2021/22 BUDGET
CITY CLERK	\$ 511,891	\$ 535,800
COUNCIL	156,600	190,800
TAX ASSESSOR	238,400	263,800
PLANNING	658,300	642,000
CITY MANAGER	1,004,800	920,100
HUMAN RESOURCES	529,200	600,200
MAYOR	221,700	222,800
FIRE	769,900	797,200
LIFE SAFETY	434,974	472,300
CODE ENFORCEMENT	815,000	654,100
INSPECTIONS	595,300	651,200
POLICE	17,819,900	18,544,700
POLICE EXTRA DUTY	750,000	541,400
PUBLIC WORKS - ADMINISTRATION	603,400	587,200
STREETS	697,700	636,000
SANITATION	2,502,425	2,564,800
GROUNDS MAINTENANCE	1,456,600	1,487,500
STORMWATER	682,900	774,100
FACILITIES MANAGEMENT	655,800	837,000
PUBLIC WORKS - ENGINEERING	294,900	181,100
LIBRARY	1,822,700	1,859,900
RECREATION	1,129,700	1,191,500
PROCUREMENT & INVENTORY	730,284	738,600
FLEET MAINTENANCE	924,600	906,500
INFORMATION TECHNOLOGY	912,800	738,500
FINANCE	992,700	932,100
CUSTOMER SERVICE	1,107,600	1,048,300
DEPARTMENT SUBTOTALS	39,020,074	39,519,500
OTHER EXPENSES		
DEBT SERVICE	462,200	632,000
CONTRIBUTION TO DDP	150,000	150,000
MISCELLANEOUS GRANT RELATED EXP	100,000	-
INSURANCE	835,000	1,050,000
RETIRES HEALTH CARE	2,045,400	2,156,000
BANK & CREDIT CARD FEES	27,000	30,000
UNCOLLECTIBLES - TRASH AND OTHER	100,000	-
STREET LIGHTS	815,000	800,000
OTHER EXPENSE SUBTOTAL	4,534,600	4,818,000
TRANSFERS		
TRANSFER TO CAPITAL FUND - PROJECTS	2,083,000	3,025,900
APPROP. TO THE POLICE PENSION FUND	435,100	435,100
APPROP. POLICE PENSION - STATE GRANT	500,000	500,000
TRANSFER TO ELECTRIC FUND (ERP)	-	25,000
TRANSFERS SUBTOTAL	3,018,100	3,961,000
TOTAL EXPENDITURES	46,572,774	48,298,500
CURRENT YEAR BALANCE	4,240,900	4,077,400
TOTALS	\$ 50,813,674	\$ 52,375,900

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15
GOVERNMENTAL CAPITAL PROJECTS FUND
REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Million Three Hundred Forty-Four Thousand Two Hundred dollars (\$8,344,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

REVENUES

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
BEGINNING BALANCE - PROJECTS	\$ 3,387,600	\$ 3,331,500
REVENUES		
STATE GRANTS - Other	1,440,000	1,333,000
POLICE GRANTS	-	23,800
BUDGET BOND/BANK PROCEEDS	1,498,300	-
TRANSFER FROM GENERAL FUND	2,083,000	3,025,900
TRANSFER FROM PARKLAND RESERVE	-	490,000
TRANSFER FROM CAPITAL ASSET RESERVE	346,400	140,000
SUBTOTAL PROJECT RECEIPTS	5,367,700	5,012,700
TOTAL FUNDING SOURCES	5,367,700	5,012,700
TOTAL BEGINNING BALANCE AND REVENUES	\$ 8,755,300	\$ 8,344,200

EXPENSE SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
EXPENDITURES		
FIRE	\$ 173,300	\$ 250,300
GROUNDS	-	125,000
LIBRARY	19,900	25,000
RECREATION	904,000	756,000
LIFE SAFETY	67,500	-
CODE ENFORCEMENT	37,800	50,300
PLANNING	20,400	-
INSPECTIONS	23,500	25,100
POLICE	986,800	526,000
STREETS	3,209,400	506,000
STORMWATER	1,342,200	2,546,200
SANITATION	475,200	166,200
INFORMATION TECHNOLOGY	61,600	36,600
FACILITIES MANAGEMENT	700,000	-
PUBLIC WORKS - ENGINEERING	39,600	-
PROCUREMENT & INVENTORY	325,000	-
DEPARTMENT SUBTOTAL	8,386,200	5,012,700
TOTAL EXPENDITURES	8,386,200	5,012,700
BUDGET BALANCE	369,100	3,331,500
TOTAL BUDGET BALANCE & EXPENDITURES	\$ 8,755,300	\$ 8,344,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**GENERAL FUND CONTINGENCY
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Seven Hundred Eighty-Eight Thousand dollars (\$788,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 773,000	\$ 775,000
INTEREST EARNED	2,000	13,000
TOTALS	\$ 775,000	\$ 788,000

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CARRY FORWARD TO NEXT YEAR	\$ 775,000	\$ 788,000
TOTALS	\$ 775,000	\$ 788,000

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**GOVERNMENTAL CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Fourteen Thousand One Hundred dollars (\$1,014,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
BEGINNING BALANCE	\$ 1,139,300	\$ 999,300
INTEREST EARNINGS	14,800	14,800
TOTALS	\$ 1,154,100	\$ 1,014,100

EXPENSE SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2019/20</u> <u>BUDGET</u>
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	\$ 154,800	\$ 140,000
CARRY FORWARD TO NEXT YEAR	999,300	874,100
TOTALS	\$ 1,154,100	\$ 1,014,100

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**PARKLAND/RECREATION RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Hundred Sixty-Seven Thousand Five Hundred dollars (\$867,500) much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2020 and ending June 30, 2021:

OPERATING REVENUES

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
BEGINNING BALANCE	\$ 44,500	\$ 831,500
STATE AID/GRANT	1,310,000	\$ 33,000
MISCELLANEOUS RECEIPTS		
INTEREST EARNINGS	3,000	3,000
TOTALS	\$ 1,357,500	\$ 867,500

OPERATING EXPENSES

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
TRANSFER TO GOVERNMENTAL CAPITAL PROJECTS FUND	\$ 526,000	\$ 490,000
TRANSFER TO GENERAL CAPITAL PROJECT FUND	-	-
CURRENT YEAR BALANCE	831,500	377,500
TOTALS	\$ 1,357,500	\$ 867,500

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WATER FUND
REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Seven MillionNine Hundred Ninety-One Thousand One Hundred dollars (\$7,991,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WATER	\$ 1,218,900	\$ 642,000
TOTAL BEGINNING BALANCES	1,218,900	642,000
BASE REVENUE		
STATE GRANT	71,800	-
WATER SERVICES	6,231,700	6,353,800
WATER TANK SPACE LEASING	420,100	436,700
WATER IMPACT FEES	570,000	420,000
INTEREST - WATER	34,000	34,000
MISCELLANEOUS SERVICE FEE	67,800	104,600
TOTAL REVENUES	7,395,400	7,349,100
TOTAL BEGINNING BALANCES AND REVENUES	\$ 8,614,300	\$ 7,991,100

2021-2022 BUDGET ORDINANCES

WATER FUND - EXPENSES AND BUDGET BALANCE FOR 2019-2020

	2020/21	2021/22
	REVISED	BUDGET
DIRECT EXPENSES		
ENGINEERING & INSPECTION	\$ 441,400	\$ 294,400
WATER DEPARTMENT	669,800	676,300
WATER TREATMENT PLANT	2,066,300	2,370,600
DIRECT EXPENDITURE SUBTOTAL	3,177,500	3,341,300
OTHER EXPENSES		
DEBT SERVICE - WATER	762,800	762,800
RETIREES HEALTH CARE	176,900	192,000
INTERFUND SERVICE FEES	1,033,200	967,600
BANK & CREDIT CARD FEES	20,000	27,000
OTHER EXPENSES SUBTOTAL	1,992,900	1,949,400
TRANSFER TO:		
GENERAL FUND FROM WATER	500,000	500,000
WATER IMP AND EXT	1,455,300	1,148,600
ELECTRIC IMP AND EXT	-	25,000
TRANSFER TO SUBTOTAL	1,955,300	1,673,600
TOTAL EXPENSES	7,125,700	6,964,300
BUDGET BALANCES		
BUDGET BALANCE WATER	1,488,600	1,026,800
BUDGET BALANCE SUBTOTALS	1,488,600	1,026,800
TOTAL CURRENT YEAR BALANCES AND EXPENSES	\$ 8,614,300	\$ 7,991,100

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WASTEWATER FUND
REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twelve Million One Hundred Forty-Two Thousand Eight Hundred dollars (\$12,142,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WASTEWATER	47,900	1,672,200
TOTAL BEGINNING BALANCES	47,900	1,672,200
BASE REVENUE		
WASTEWATER SERVICES	4,467,500	4,709,500
WASTEWATER TREATMENT SERVICES	3,275,100	3,275,100
GROUNDWATER INFLOW ADJUSTMENT	2,040,400	2,023,100
WASTEWATER IMPACT FEES	480,000	380,000
STATE GRANT - WASTEWATER	-	62,700
INTEREST - WASTEWATER	20,000	20,000
MISCELLANEOUS SERVICE FEE	1,300	200
TOTAL REVENUES	10,284,300	10,470,600
TOTAL BEGINNING BALANCES AND REVENUES	\$ 10,332,200	\$ 12,142,800

2021-2022 BUDGET ORDINANCES

WASTEWATER FUND - EXPENSES AND BUDGET BALANCE FOR 2019-2020

	2020/21	2021/22
	REVISED	BUDGET
DIRECT EXPENSES		
ENGINEERING & INSPECTION	\$ 288,300	\$ 393,700
WASTEWATER DEPARTMENT	1,144,200	1,112,500
DIRECT EXPENDITURE SUBTOTAL	1,432,500	1,506,200
OTHER EXPENSES		
DEBT SERVICE - WASTEWATER	659,900	659,900
RETIRES HEALTH CARE	81,500	93,000
KENT COUNTY TREATMENT CHARGE	4,302,900	4,302,900
INTERFUND SERVICE FEES	782,000	736,000
BANK & CREDIT CARD FEES	10,000	12,000
OTHER EXPENSES SUBTOTAL	5,836,300	5,803,800
TRANSFER TO:		
GENERAL FUND FROM WASTEWATER	500,000	500,000
WASTEWATER IMP AND EXT	1,200,000	799,200
ELETRIC FUND (ERP)	-	25,000
TRANSFER TO SUBTOTAL	1,700,000	1,324,200
TOTAL EXPENSES	8,966,400	8,634,200
BUDGET BALANCES		
BUDGET BALANCE WASTEWATER	1,363,400	3,508,600
BUDGET BALANCE SUBTOTALS	1,365,800	3,508,600
TOTAL CURRENT YEAR BALANCES AND EXPENSES	\$ 10,332,200	\$ 12,142,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Six Million Eight Hundred Two Thousand Five hundred dollars (\$6,802,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WATER	\$ 4,618,200	\$ 4,896,200
TOTAL BEGINNING BALANCES	4,618,200	4,896,200
REVENUES		
TRANS FR OPERATING FUND - WATER	1,455,300	1,148,600
TRANSFER FR WATER IMPACT FEE	70,100	707,700
INTEREST INCOME	50,000	50,000
TOTAL REVENUES	1,575,400	1,906,300
TOTAL BEGINNING BALANCES & REVENUES	\$ 6,193,600	\$ 6,802,500

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
EXPENSES		
ENGINEERING	\$ 20,400	\$ -
WATER	1,647,200	1,729,000
WATER TREATMENT PLANT	568,500	177,300
TOTAL EXPENSES	2,236,100	1,906,300
BUDGET BALANCE - WATER	3,957,500	4,896,200
CURRENT YEAR BALANCE SUBTOTALS	3,957,500	4,896,200
TOTAL BUDGET BALANCES & EXPENSES	\$ 6,193,600	\$ 6,802,500

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WASTEWATER IMPROVEMENT & EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Seven Hundred Twenty-Three Thousand Nine hundred dollars (\$1,723,900) or so much thereof as may be necessary are hereby appropriated current revenues and other funds for the use by several departments of the Municipal Government for from the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WASTEWATER	\$ 1,243,700	\$ 892,700
REVENUES		
STATE LOAN FUND - WASTEWATER	578,600	-
TRANS FR OPERATING FUND - WW	1,200,000	799,200
TRANSFER FR WASTEWATER IMPACT FEE	31,600	22,000
INTEREST INCOME	10,000	10,000
TOTAL REVENUES	1,820,200	831,200
TOTAL BEGINNING BALANCES & REVENUES	\$ 3,063,900	\$ 1,723,900

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
EXPENSES		
ENGINEERING	\$ 14,000	\$ -
WASTEWATER	2,665,200	831,200
TOTAL EXPENSES	2,679,200	831,200
BUDGET BALANCE - WASTEWATER	384,700	892,700
CURRENT YEAR BALANCE SUBTOTALS	384,700	892,700
TOTAL BUDGET BALANCES & EXPENSES	\$ 3,063,900	\$ 1,723,900

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Five Hundred Fifty-Four Thousand Nine Hundred dollars (\$554,900) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WATER	\$ 539,600	\$ 550,700
TOTAL BEGINNING BALANCES	539,600	550,700
RECEIPTS		
INTEREST EARNINGS - WATER	4,200	4,200
TOTAL RECEIPTS	4,200	4,200
TOTALS	\$ 543,800	\$ 554,900

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE - WATER	\$ 543,800	\$ 554,900
CURRENT YEAR BALANCE SUBTOTALS	543,800	554,900
TOTALS	\$ 543,800	\$ 554,900

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WASTEWATER CAPITAL ASSET RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Hundred Ninety-Eight Thousand Eight Hundred dollars (\$298,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WASTEWATER	\$ 282,800	\$ 287,000
TOTAL BEGINNING BALANCES	282,800	287,000
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	4,200	11,800
TOTAL RECEIPTS	4,200	11,800
TOTALS	\$ 287,000	\$ 298,800

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE - WASTEWATER	287,000	298,800
CURRENT YEAR BALANCE SUBTOTALS	287,000	298,800
TOTALS	\$ 287,000	\$ 298,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WATER IMPACT FEE RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Seven Hundred Ninety-One Thousand Two Hundred dollars (\$1,791,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WATER	\$ 1,764,800	\$ 1,778,000
TOTAL BEGINNING BALANCES	1,764,800	1,778,000
RECEIPTS		
INTEREST EARNINGS - WATER	13,200	13,200
TOTAL RECEIPTS	13,200	13,200
TOTALS	\$ 1,778,000	\$ 1,791,200

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE - WATER	\$ 1,778,000	\$ 1,791,200
CURRENT YEAR BALANCE SUBTOTALS	1,778,000	1,791,200
TOTALS	\$ 1,778,000	\$ 1,791,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WASTEWATER IMPACT FEE RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Four Million Six Hundred Seven Thousand dollars (\$4,607,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WASTEWATER	\$ 4,603,600	\$ 4,607,000
TOTAL BEGINNING BALANCES	4,603,600	4,607,000
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	35,000	-
TOTAL RECEIPTS	35,000	-
TOTALS	\$ 4,638,600	\$ 4,607,000

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
TRANSFER TO I & E FUND FROM WASTEWATER IMPACT FEES	\$ 31,600	\$ -
CURRENT YEAR BALANCE - WASTEWATER	\$ 4,607,000	\$ 4,607,000
CURRENT YEAR BALANCE SUBTOTALS	4,638,600	4,607,000
TOTALS	\$ 4,638,600	\$ 4,607,000

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Hundred Sixty-Six Thousand dollars Eight Hundred dollars (\$266,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WATER	\$ 262,900	\$ 264,900
TOTAL BEGINNING BALANCES	262,900	264,900
RECEIPTS		
INTEREST EARNINGS - WATER	2,000	1,900
TOTAL RECEIPTS	2,000	1,900
TOTALS	\$ 264,900	\$ 266,800

BUDGET SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE - WATER	\$ 264,900	\$ 266,800
CURRENT YEAR BALANCE SUBTOTALS	264,900	266,800
TOTAL EXPENSES AND CURRENT YEAR BALANCES	\$ 264,900	\$ 266,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WASTEWATER CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Hundred Ninety-Eight Thousand Eight Hundred dollars (\$298,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE - WASTEWATER	\$ 294,200	296,500
TOTAL BEGINNING BALANCES	294,200	296,500
RECEIPTS		
INTEREST EARNINGS - WASTEWATER	2,300	2,300
TOTAL RECEIPTS	2,300	2,300
TOTALS	\$ 296,500	\$ 298,800

BUDGET SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE - WASTEWATER	\$ 296,500	\$ 298,800
CURRENT YEAR BALANCE SUBTOTALS	296,500	298,800
TOTAL EXPENSES AND CURRENT YEAR BALANCES	\$ 296,500	\$ 298,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15
ELECTRIC REVENUE FUND
REVENUES AND BUDGET FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Ninety-Two Million Seven Hundred Seventy-Four Thousand Eight Hundred dollars (\$92,774,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 10,230,300	\$ 10,913,400
DISTRIBUTION OF EARNINGS - PCA CREDIT	(5,246,100)	(5,196,000)
BEGINNING BALANCE - ADJUSTED	4,984,200	5,717,400
BASE REVENUE		
DIRECT SALES TO CUSTOMER	80,417,400	81,960,900
UTILITY TAX	1,245,100	1,271,500
MISCELLANEOUS REVENUE	640,000	538,000
RENT REVENUE	-	110,000
GREEN ENERGY	127,000	127,000
INTEREST EARNINGS	157,400	175,000
TRANSFER FROM RATE STABILIZATION	2,500,000	2,800,000
TRANSFER FROM OTHER FUNDS (ERP)	-	75,000
TOTAL REVENUES	85,086,900	87,057,400
TOTAL BEGINNING BALANCE & REVENUES	\$ 90,071,100	\$ 92,774,800

2021-2022 BUDGET ORDINANCES

ELECTRIC REVENUE FUND EXPENSES AND BUDGET BALANCE FOR 2018-2019

EXPENSES	2020/21 REVISED	2021/22 BUDGET
POWER SUPPLY	\$ 19,715,300	\$ 19,773,200
SOLAR ENERGY	3,401,100	3,237,300
SOLAR RENEWAL ENERGY CREDITS	384,100	409,600
POWER SUPPLY MANAGEMENT	634,800	634,800
REC'S (Renewable Energy Credits)	614,600	1,300,000
RGGI (Regional Greenhouse Gas Init.)	12,300	33,700
PJM CHARGES - ENERGY	5,871,900	5,508,400
PJM CHARGES - TRANSMISSION & FEES	8,476,800	6,772,100
CAPACITY CHARGES	15,048,100	13,322,900
SUB-TOTAL POWER SUPPLY	54,159,000	50,992,000
PLANT OPERATIONS	4,706,100	2,219,500
GENERATIONS FUELS	488,400	300,200
PJM SPOT MARKET ENERGY	(808,300)	(366,200)
PJM CREDITS	(369,400)	(87,000)
CAPACITY CREDITS	(12,191,700)	(5,411,200)
GENERATION SUBTOTAL	(8,174,900)	(3,344,700)
POWER SUPPLY & GENERATION SUBTOTAL	45,984,100	47,647,300
DIRECT EXPENDITURES		
TRANSMISSION/DISTRIBUTION	4,010,600	4,127,400
ELECTRICAL ENGINEERING	1,381,400	1,419,600
ADMINISTRATION	707,400	910,100
METER READING	375,300	389,400
SYSTEMS OPERATIONS	871,100	942,200
DIRECT EXPENDITURE SUBTOTALS	7,345,800	7,788,700
OTHER EXPENSES:		
UTILITY TAX	1,245,100	1,271,500
ALLOW FOR UNCOLLECTIBLES	300,000	300,000
CONTRACTUAL SERVICES - RFP'S	-	60,000
LEGAL EXPENSES	100,000	50,000
RETIREES HEALTH CARE	789,600	843,500
GREEN ENERGY PAYMENT TO DEMEC	127,000	127,000
INTERFUND SERVICE FEES	3,798,900	3,647,400
INTEREST ON DEPOSITS	21,000	21,000
BANK & CREDIT CARD FEES	330,300	500,000
BOND ISSUANCE COST	-	40,000
DEBT SERVICE	1,378,600	1,800,000
OTHER EXPENSES SUBTOTAL	8,090,500	8,660,400
TRANSFER TO:		
IMPROVEMENT & EXTENSION	6,000,000	3,711,100
GENERAL FUND	10,000,000	11,000,000
RATE STABILIZATION RESERVE	2,000,000	2,000,000
TRANSFER TO SUBTOTAL	18,000,000	16,711,100
TOTAL EXPENSES	79,420,400	80,807,500
BUDGET BALANCE - WORKING CAPITAL	10,650,700	11,967,300
TOTALS	\$ 90,071,100	\$ 92,774,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**ELECTRIC UTILITY IMPROVEMENT AND EXTENSION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Forty-Four Million Four Hundred Fifty-Three Thousand Five Hundred dollars (\$44,453,500) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

REVENUES

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 16,384,800	\$ 22,581,700
REVENUES		
TRANSFER FROM ELECTRIC	6,000,000	3,711,100
BOND ISSUE PROCEEDS	-	8,575,200
GENERAL SERVICE BILLING	400,000	400,000
TRF FROM DEPRECIATION RSV	1,000,000	9,000,000
INTEREST EARNINGS	218,200	185,500
TOTAL REVENUES	7,618,200	21,871,800
TOTALS	\$ 24,003,000	\$ 44,453,500

EXPENSE SUMMARY

	2020/21 REVISED	2021/22 BUDGET
EXPENSES		
ELECTRIC ADMINISTRATION	\$ 2,064,400	\$ 1,843,200
ELECTRIC GENERATION	1,301,700	9,070,000
TRANSMISSION AND DISTRIBUTION	1,293,000	1,320,800
ELECTRICAL ENGINEERING	2,706,600	8,952,300
ERP SYSTEM	1,244,800	500,000
TOTAL EXPENSES	8,610,500	21,686,300
BUDGET BALANCE	15,392,500	22,767,200
TOTAL BUDGET BALANCE & EXPENSES	\$ 24,003,000	\$ 44,453,500

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**ELECTRIC UTILITY CONTINGENCY RESERVE
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Nine Hundred Forty-Two Thousand Eight Hundred dollars (\$942,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
BEGINNING BALANCE	\$ 908,300	\$ 928,800
RECEIPTS		
INTEREST EARNINGS	20,500	14,000
TOTAL RECEIPTS	20,500	14,000
TOTALS	\$ 928,800	\$ 942,800

EXPENSE SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
CURRENT YEAR BALANCE	\$ 928,800	\$ 942,800
TOTALS	\$ 928,800	\$ 942,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15
ELECTRIC UTILITY DEPRECIATION RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twenty Million Eight Hundred Ninety-Three Thousand dollars (\$20,893,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 21,244,200	\$ 20,568,600
INTEREST EARNINGS	324,400	324,400
TOTALS	\$ 21,568,600	\$ 20,893,000

BUDGET SUMMARY

	2020/21 REVISED	2021/22 BUDGET
TRANSFER TO ELECTRIC I & E	\$ 1,000,000	\$ 9,000,000
CURRENT YEAR BALANCE	20,568,600	11,893,000
TOTALS	\$ 21,568,600	\$ 20,893,000

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15
ELECTRIC UTILITY FUTURE CAPACITY RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Fourteen Million One Hundred Twenty-Three Thousand Eight Hundred dollars (\$14,123,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 13,896,600	\$ 13,984,000
INTEREST EARNINGS	87,400	139,800
TOTALS	\$ 13,984,000	\$ 14,123,800

BUDGET SUMMARY

	2020/21 REVISED	2021/22 BUDGET
CURRENT YEAR BALANCE	\$ 13,984,000	\$ 14,123,800
TOTALS	\$ 13,984,000	\$ 14,123,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**ELECTRIC UTILITY INSURANCE STABILIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Hundred Sixty-Four Thousand One Hundred dollars (\$864,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
BEGINNING BALANCE	\$ 797,500	\$ 815,200
INTEREST EARNINGS	17,700	48,900
TOTALS	\$ 815,200	\$ 864,100

BUDGET SUMMARY

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
CURRENT YEAR BALANCE	\$ 815,200	\$ 864,100
TOTALS	\$ 815,200	\$ 864,100

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**ELECTRIC UTILITY RATE STABILIZATION RESERVE
SOURCES AND USE OF FUNDS FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Twenty-Four Million Two Hundred Seventy-Six Thousand Two Hundred dollars (\$24,276,200) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 22,348,600	\$ 22,206,200
TRANSFER FROM ELECTRIC OPERATING FUND	2,000,000	\$ 2,000,000
INTEREST EARNINGS	357,600	70,000
TOTALS	\$ 24,706,200	\$ 24,276,200

BUDGET SUMMARY

	2020/21 REVISED	2021/22 BUDGET
TRANSFER TO ELECTRIC OPERATING FUND	\$ 2,500,000	\$ 2,800,000
CURRENT YEAR BALANCE	22,206,200	21,476,200
TOTALS	\$ 24,706,200	\$ 24,276,200

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**MUNICIPAL STREET AID FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Seven Hundred Fifty Thousand One Hundred dollars (\$750,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	2020/21 REVISED	2021/22 BUDGET
BEGINNING BALANCE	\$ 100	\$ 100
STATE GRANT	796,000	750,000
TOTALS	\$ 796,100	\$ 750,100

BUDGET SUMMARY

	2020/21 REVISED	2021/22 BUDGET
TRANSFER TO GENERAL FUND	\$ 796,000	\$ 750,000
CURRENT YEAR BALANCE	100	100
TOTALS	\$ 796,100	\$ 750,100

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**ELECTRONIC RED LIGHT SAFETY PROGRAM
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Four Hundred Thousand One Hundred dollars (\$400,100) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
BEGINNING BALANCE	\$ 100	\$ 100
POLICE FINES	445,000	400,000
TOTALS	\$ 445,100	\$ 400,100

BUDGET SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
TRANSFER TO GENERAL FUND	\$ 445,000	\$ 400,000
CURRENT YEAR BALANCE	100	100
TOTALS	\$ 445,100	\$ 400,100

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**WORKERS COMPENSATION FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Million Eight Hundred Twenty-Five Thousand Six Hundred dollars (\$2,825,600) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
BEGINNING BALANCE	\$ 2,450,500	\$ 1,803,600
INTEREST INCOME	31,500	28,500
PREMIUM FROM CITY	880,100	993,500
TOTALS	\$ 3,362,100	\$ 2,825,600
	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
PROGRAM EXPENSES/SUPPLIES - CLAIMS	\$ 394,000	\$ 480,000
INSURANCE	110,800	145,000
STATE OF DEL - SELF INSURANCE TAX	33,500	39,000
CONTRACTUAL SERVICES	22,100	25,000
TOTAL EXPENSES	560,400	689,000
CURRENT YEAR BALANCE	2,801,700	2,136,600
TOTALS	\$ 3,362,100	\$ 2,825,600

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**COMMUNITY TRANSPORTATION IMPROVEMENT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Seven Hundred Ninety-Five Thousand Eight Hundred dollars (\$795,800) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
PRIOR YEAR BALANCE	\$ 334,000	\$ 312,400
GRANTS REVENUE	500,000	483,400
TOTALS	\$ 834,000	\$ 795,800

	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
PROGRAM EXP. GRANT RELATED	\$ 171,600	\$ 596,500
CURRENT YEAR BALANCE	662,400	199,300
TOTALS	\$ 834,000	\$ 795,800

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**LIBRARY GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Two Hundred Seventy-Seven Thousand Seven Hundred dollars (\$277,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
PRIOR YEAR BALANCE	\$ 18,900	\$ -
STATE GRANT	280,800	275,000
FEDERAL GRANT	1,800	2,700
TOTALS	\$ 301,500	\$ 277,700

	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
STATE GRANTS		
FURNITURE/FIXTURES	\$ 5,500	\$ 5,000
OFFICE SUPPLIES	28,000	23,100
PRINTING AND DUPLICATING	13,700	15,000
PROGRAM EXPENSES/SUPPLIES	25,500	28,200
BOOKS	128,800	125,000
COMPUTER SOFTWARE	2,500	3,000
COMPUTER HARDWARE	5,300	500
AUDIO VISUAL SUPPLIES	79,000	67,700
POSTAGE	200	100
TRAINING/CONF/FOOD/TRAV	4,200	3,000
OFF EQP/REPAIRS & MAINT	4,000	1,900
OTHER EQUIP - LEASE	2,100	2,500
SUBTOTAL EXPENSES STATE GRANTS	298,800	275,000
FEDERAL GRANTS		
PROGRAM EXPENSES/SUPPLIES	2,700	2,700
SUBTOTAL EXPENSES FEDERAL GRANTS	2,700	2,700
GRAND TOTAL EXPENSES	301,500	277,700
CURRENT YEAR BALANCE	-	-
TOTALS	\$ 301,500	\$ 277,700

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**CDBG GRANT FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Hundred Thirty-Four Thousand Nine Hundred Forty-Three dollars (\$334,943) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
PRIOR YEAR BALANCE	\$ 2,500	\$ 2,500
CDBG GRANTS RECEIVED	632,077	332,443
TOTALS	\$ 634,577	\$ 334,943

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
EXPENDITURES		
PRIOR YEAR CLOSING COST/DOWN PAYMENT PROGRAM	\$ 1,855	\$ -
PRIOR YEAR MHDC HOMEOWNER REHAB.	55,522	-
PRIOR YEAR MHDC EMERGENCY HOME REPAIR	35,385	-
CURRENT YEAR CLOSING COST/DOWN PAYMENT PROGRAM	97,845	100,000
CURRENT YEAR DOVER INTERFAITH MINISTRY	30,000	61,016
CURRENT YEAR DOVER NCALL	-	30,000
CURRENT YEAR MHDC EMERGENCY HOME REPAIR	33,000	40,000
CURRENT YEAR MHDC HOMEOWNER REHAB.	25,000	25,827
CURRENT YEAR DIMH & CENTRAL DE HOUSING COLLABORATIVE	75,284	20,600
CURRENT YEAR CARES ACT (COVID-19)	163,211	-
CURRENT YEAR ADMIN EXPENSE	114,976	55,000
TOTAL EXPENDITURES	632,078	332,443
CURRENT YEAR BALANCE	2,500	2,500
TOTALS	\$ 634,578	\$ 334,943

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**207 - POLICE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Eight Hundred Thirty Thousand dollars (\$830,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
PRIOR YEAR BALANCE	\$ 129,000	\$ 50,000
STATE AND FEDERAL GRANTS RECEIVED	635,000	780,000
TOTALS	\$ 764,000	\$ 830,000
	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
EXPENDITURES		
MATERIALS AND SUPPLIES		
POLICE EQUIPT & PROG SUPP	643,600	235,000
TECHNOLOGY EQUIPMENT	-	210,000
ADMINISTRATIVE EXPENDITURES		
CELL PHONE CHARGES	20,000	15,000
TRAINING	19,700	10,000
AUDIT FEES	1,000	-
TOTAL EXPENDITURES	684,300	470,000
OTHER FINANCING USES		
OPERATING TRANSFERS-OUT	4,300	310,000
TOTAL FINANCING USES	4,300	310,000
CURRENT YEAR BALANCE	75,400	50,000
TOTALS	\$ 764,000	\$ 830,000

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**209 - POLICE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Hundred Thirty Thousand dollars (\$330,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
PRIOR YEAR BALANCE	\$ -	\$ -
STATE AND FEDERAL GRANTS RECEIVED	212,400	330,000
TOTALS	\$ 212,400	\$ 330,000
	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
EXPENDITURES		
MATERIALS AND SUPPLIES		
POLICE EQUIPT & PROG SUPP	118,000	265,000
ADMINISTRATIVE EXPENDITURES	63,500	
TRAINING	-	15,000
TOTAL EXPENDITURES	181,500	280,000
OTHER FINANCING USES		
OPERATING TRANSFERS-OUT	30,900	50,000
TOTAL FINANCING USES	30,900	50,000
CURRENT YEAR BALANCE	-	-
TOTALS	\$ 212,400	\$ 330,000

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**SUBSTANCE ABUSE GRANTS FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Hundred Forty-Four Thousand Seven Hundre dollars (\$144,700) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>OPERATING REVENUES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
PRIOR YEAR BALANCE	\$ 52,000	\$ 83,700
STATE GRANTS RECEIVED	28,000	28,000
RECREATION REVENUE	33,000	33,000
TOTALS	\$ 113,000	\$ 144,700

	<u>OPERATING EXPENSES</u>	
	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
EXPENDITURES		
TEMPORARY HELP/BENEFITS	\$ 68,500	\$ 68,500
PROGRAM EXPENSES/SUPPLIES	35,000	35,000
TOTAL EXPENDITURES	103,500	103,500
CURRENT YEAR BALANCE	9,500	41,200
TOTALS	\$ 113,000	\$ 144,700

The above budget represents the combination of all State & Federal Grants.

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**REALTY TRANSFER TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating One Million Four Hundred Thousand dollars (\$1,400,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
BEGINNING BALANCE	\$ -	\$ -
REALTY TRANSFER TAXES	1,525,000	1,400,000
TOTALS	\$ 1,525,000	\$ 1,400,000

BUDGET SUMMARY

	<u>2020/21</u> <u>REVISED</u>	<u>2021/22</u> <u>BUDGET</u>
TRANSFER TO GENERAL FUND	\$ 1,525,000	\$ 1,400,000
CURRENT YEAR BALANCE	-	-
TOTALS	\$ 1,525,000	\$ 1,400,000

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021

CITY OF DOVER ORDINANCE # 2021-15

**LODGING TAX FUND
CASH RECEIPTS/REVENUES AND BUDGET FOR 2021-2022**

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF DOVER, IN COUNCIL MET:

The amount hereinafter named aggregating Three Hundred Thousand dollars (\$300,000) or so much thereof as may be necessary are hereby appropriated from current revenues and other funds for the use by several departments of the Municipal Government for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

CASH RECEIPTS

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
BEGINNING BALANCE	\$ -	\$ -
LODGING TAXES	110,000	300,000
TOTALS	\$ 110,000	\$ 300,000

BUDGET SUMMARY

	<u>2020/21 REVISED</u>	<u>2021/22 BUDGET</u>
TRANSFER TO CAPITAL PROJECT FUND	\$ 110,000	\$ 300,000
CURRENT YEAR BALANCE	-	-
TOTALS	\$ 110,000	\$ 300,000

The City Manager is hereby authorized, without further approval of the City Council, to make interdepartmental transfers of up to five percent of the amount hereinafter appropriated to any department with the exception of any transfers prohibited by City Procedure #F306.

ADOPTED: June 28, 2021