Dover Public Library Advisory Commission
September 15, 2015, 5:00 PM
MINUTES

IN ATTENDANCE: Zach Carter, Scott Cole, Margie Cyr, Lois Dunning, Gertrude Jackson, Dorothy Snyder, Bob Wetherall

Dorothy called the meeting to order at 5:08PM.

MINUTES
Zach made a motion to accept the May 19, 2015 Minutes as written and Lois seconded the motion. All were in favor; motion passed.

STATISTICS
Computer usage has leveled off a bit. The state is giving consideration to increasing daily usage times. Currently patrons have 75 minutes per day. The wireless usage continues to climb dramatically. Circulation has leveled off and is more consistent with our 2012 numbers. Electronic downloads are increasing and we are considering, as are other libraries, increasing the amount of money spent on electronic books. The large spike in program attendance is due to the Comic Con event in August, which drew approximately 7,200 visitors.

BUILDING CONSTRUCTION STATUS
The only open building construction item is the irrigation system on the green roof. We've had so much rain that we haven't had to use the system this summer in order to test it.

STAFFING STATUS
The library is still advertising for a Librarian II, Head of Youth Services. The position is open until September 24. Depending on if we get any viable candidates, we may look at making some internal changes. With the City pay scale as it is, it makes it very difficult to attract qualified, good people to these professional positions. There are two part-time Librarian positions and one part-time Library Clerk position that are newly funded in the City budget. We are holding off on advertising these positions until we know what we need to do about any internal organization. There's also one Library Page position vacant due to the promotion of an existing Page to a vacant Library Clerk position.

COMIC CON 2015
Last year Comic Con drew approximately 2,500 people; this year it drew about 7,200 people to the event. We had wonderful partners to whom we are enormously grateful: including the Biggs Museum, Kent County Tourism, the Schwartz Center and the Delaware Historical & Cultural Affairs.

COUNCIL ON LIBRARIES REPORT
The Council met recently and made their recommendations for the Secretary of State's budget. There are three construction projects and one needs assessment for the Selbyville Library. The largest project is in New Castle County with a 42,000 square foot, 25 million state of the art library located in the Garfield Park area. The next project is Duck Creek, the library will cost approximately 9.4 million, will be about 25,000 square feet and will replace the Smyrna Town Library. Lastly is the Harrington Library: Harrington is looking to build a 12,000 – 14,000 square foot library on the west side of town near the area of W.T. Chipman School and at a cost of approximately 4 million dollars.

THE FRIENDS OF LIBRARY REPORT
The Book Shop sales are still earning about $18,000 - $20,000 a year. The Friends recently provided funding for fruit baskets to thank City staff for their help with Comic Con and for a staff/volunteer Comic Con appreciation lunch provided by the Green Turtle. The library still has $5,000 left from the $15,000 allocated by the Friends last year. The plan is to use the balance as a base for the Sendak exhibit and Comic Con next year.

DOVER LIBRARY FOUNDATION REPORT

The Foundation has created an endowment with the Delaware Community Foundation in their Cen-Del Foundation arm using the $15,000 anonymous donation and the proceeds from the estate that was willed to them last year. Memorial brick sales are still ongoing. An annual appeal will be going out in the next couple of weeks.

OTHER

In celebration of Library Card Sign-Up month, the library has put together packets for the teachers in the local school districts. The packets will contain a library card application, Media Lab brochure, ballots for the Blue Hen award, which is a reader selected title award created by the Delaware Library Association and a *More Than Just Books* brochure for the teachers to copy and share with the students.

Delaware Division of Libraries is in the process of trying to get all Delaware schools to join the Delaware Library Catalog, which would give them access to 2.5 million library items throughout the state.

Zach made a motion to adjourn and Gertrude seconded the motion. All were in favor; meeting adjourned.

Next meeting: November 17, 2015