Minutes

Dover Public Library Advisory Commission
November 17, 2015
5:00 PM, Conference Room

IN ATTENDANCE: Zach Carter, Scott Cole, Margie Cyr, Lois Dunning, Scott Koenig, Beth Petit de Mange, Dorothy Snyder

Dorothy called the meeting to order at 5:01pm.

MINUTES
Zach made a motion to accept the Minutes from the September 15, 2015 meeting as written; Lois seconded the motion. All were in favor. Motion passed.

STATISTICS
Margie reported that statistics seem to be leveling off since the opening of the new building. Computer usage and program attendance are still high. Wireless usage is the highest in the state. The library is averaging 400 new cards a month. Circulation is showing a slight decline each month which is how the country is trending. E-book usage continues to grow. Each library contributes about 10% of their materials budget to the State Library to help fund the cost of E-books. We do not get any reciprocal borrowing monies for E-books.

STAFFING STATUS
Margie reported that we are very close to making an offer to candidates for the part-time Library Clerk I and Library Page positions. We have received approval from the City Manager to start recruitment for two part time Librarian 1 positions. The librarians will be generalists that will work at all three service desks and are 18 hour a week positions. The Librarian II, Head of Youth Services position is still vacant. Margie has decided to put this position on the back burner for now and will be concentrating on filling the part time positions first.

COMIC CON 2016
Comic Con will be held on Saturday, August 6, 2016. We've expanded our partner base and are playing with the footprint for the event in order to involve more of the downtown merchants.

SENDAK: 50 YEARS, 50 WORKS, 50 REASONS
The Sendak exhibit will arrive at the library in late July and will be here until early September. The library is partnering with the Biggs Museum on this event. We're still looking for money to support the project. The Friends is holding the balance for the cost of the exhibit for us until we need it. Margie has also been writing several grants to help with the funding.

COUNCIL ON LIBRARIES REPORT
Zach recapped from the September meeting: The largest building project in the state is in New Castle County with a 42,000 square foot, $25 million state of the art library located in the Garfield Park area. Next is Duck Creek, the library will cost approximately $9.4 million, will be about 25,000 square feet and will replace the Smyrna Town Library. Lastly is the Harrington Library: Harrington is looking to build a 12,000 – 14,000 square foot library on the west side of town near the area of W.T. Chipman School and at a cost of approximately 4 million dollars.

THE FRIENDS OF THE LIBRARY REPORT
Margie reported that the Friends Book Shop sales are still going very well. They are having a half off sale starting on November 27 and will run through December 24. They have volunteers working in the Book Shop almost every day.

DOVER LIBRARY FOUNDATION
Gene Ruane recently submitted his resignation from the Foundation. He and his wife will be moving to California. Jim Flood, Sr. is joining the Board and will be at our next meeting in December.
Tim O'Connor from M&T Bank has also joined the Board.

OTHER
The library has a very big Harry Potter event coming up on Saturday, January 9, which is also the kick-off of the Winter Reading Challenge for teens and adults. All of the service desks in the library will be decorated as different schoolhouses from Harry Potter's school. All kinds of games and activities will be going on and also a bake sale to raise money for Comic Con.

The Lego League Team is participating in the STEM Maker Fest at the end of April again this year. The Team is working on a project to develop a way to recycle Styrofoam. They are building sleeping bags using shredded Styrofoam. The prototype will be shared with STEM judges at DSU in January.

The library has submitted a program proposal to the American Library Association's Annual Conference for Comic Con; Holzman Moss Bottino has also submitted a proposal for building new libraries during difficult times and they have asked Margie to serve on that panel. We're waiting for the notifications from ALA.

Zach asked about the future needs to add on to the library. Scott K. said the priority right now is the replacement of City Hall and 5 E. Reed Street. Depending on if City Hall is relocated to another site, the library could potentially be expanded to the west rather than the east.

The election of LAC officers will be held at the annual meeting in January.

Beth made a motion to adjourn and Scott K. seconded. All were in favor. Meeting adjourned at 5:34PM.

NEXT MEETING: January 19, 2016