

**CALL TO ORDER:**

Mayor Sanders called the workshop to order at 7:00 p.m.

Present: Mayor Jeannie L. Sanders; Councilmembers Everett Cole, Eleanor Brodahl, Larry Bray, Kenneth Johnson, Leonard Lyon, Don Derifield, and Tim Wilson.

Also Present: City Administrator Ehman Sheldon, Department Heads: Curt Andrews, Debbie Kudrna, Rhonda Miller, Dick Lee, and Police Chief Ron Axtman.

**RV PARKING ORDINANCE REVIEW**

City Administrator, Ehman Sheldon noted that meetings have been held with concerned citizens regarding the RV parking ordinances, and presented a summary of their discussions review, including their recommendations for changes. This included deleting the restriction of parking RVs over 32 feet in length on private property; restricting permanent residency in campers, vehicles and trailers; allowing temporary use of RVs up to 10-days for overnight guests; allowing parking on right-of-way when no sidewalk exists; enforcement of intersection visibility clearance; the acknowledgement that set backs are to protect neighbors; enforcement of removal of junk vehicles; and banning parking on right-of-ways when a sidewalk exists including cars, fences, etc. Council's consensus was to eliminate the 32 foot in length restrictions; allow temporary use up to 10-days for visitors without having to issue a permit and consider other language regarding the set-back requirements for recreational vehicles and trailers. Councilmember Derifield left his seat at 7:11 p.m., announcing that it was a conflict of interest for him to be included in the Council discussion because he owned a recreational vehicle. Citizens Dale Wyman and Merritt Johnson voiced their concerns of junk vehicles on the streets and the need to review the current codes regarding hazards at intersection corners.

**INVESTMENT POLICY – WITH PORTFOLIO MANAGEMENT SERVICES**

Finance Officer, Rhonda Miller presented Appendix VI regarding procedures for purchasing investments, and introduced Ryan Backlund, from US Bank's Private Client Group. Mr. Backlund explained that he had worked with Ms. Miller to develop the investment procedures. Mr. Backlund then explained the difference of institutional and retail investment systems and what services US Bank could provide to the City as the portfolio investment manager. It was decided that Council would review one-half of the investment policy and procedure at the next Council meeting and complete the review at the following meeting. Ms. Miller explained that requests for investment portfolio management proposals were requested last year and recommended entering into an agreement with US Bank. Councilmember Derifield suggested that an agreement be reviewed annually.

**PERSONNEL POLICY REVIEW**

Mr. Sheldon announced that staff has been reviewing the current personnel policy and he will be bringing updates for the Council's review within the first quarter of the year. He noted that there is a federal mandate to change the use of sick time, and this will be included in the updates. Mayor Sanders asked for a review of the Shared Leave Policy.

**WARRANTY ON WELL #5**

Mr. Sheldon reported that Well #5 went down last week. The pump has been pulled and it was found that two shafts had failed. The contract and warranty has been reviewed and staff is working with the contractor to discuss the warranty issues. He noted that it should be back on-line by the end of this week. Mr. Sheldon also reported that Well #3 went down last month and the pump has been pulled and analyzed. The contractor has been put on notice to advise the city when it will be repaired and back on-line.

**DISCUSSION ON SEWER EXTENSION SOUTH OF SR 26**

City Planner, Curt Andrews held a discussion regarding the Gateway Sewer Project and explained that there are two items triggering this discussion. One being developers requesting city services for properties outside of the current city limits; and two being that the County is doing their

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comprehensive plan and needs our input about whether the City will provide city services to areas outside the city limits.

Mr. Andrews reviewed the conclusions from the 1997 Council Retreat regarding the sewer extensions, which were:

- Growth should pay for growth
- On site septic systems must connect to the new city system when in place
- Keep the size of the plan within the 20-year horizon
- We need consistency with a new County comprehensive plan

Mr. Andrews reported that past meetings have been held with owners of property within the city limits south of the Hwy 26 overpass, and discussed the extension of city sewer infrastructure to their properties; the property owners have stated, to the City, that they are not interested. He noted there are now new developers just beyond this property, further west and southwest of city limits that want to know if the city would extend sewer to their properties. There was further discussion regarding partnership with property owners for upsizing sewer infrastructure to accommodate future growth, funding and investment into the infrastructure, whether to provide city services to county developments, and annexation issues. Mr. Andrews noted that the 1994 Comprehensive Plan provides that if there isn't city sewer, housing developments will not be permitted. The Buck Residential area is now interested in city sewer, and if connected will have to be lifted. Councilmember Lyon asked for further consideration and information to learn about the developers needs. Curt reviewed options for sewer infrastructure to meet the developers needs and also showed a proposal for a sewer line west of Railroad Avenue, which could alleviate the sewer lift station on South Broadway Avenue. There were some concerns voiced of offering city sewer services to county developments, considering there is city property that can still be developed and serviced. Council supported the four conclusions from the 1997 Council Retreat (as listed above.)

**COMMITTEE APPOINTMENTS**

Mayor Sanders made the following appointments:

- Re-appointed Steve Muzik to the Planning Commission for a 6-year term, which expires 1/2009.
- Re-appointed Kenneth Johnson to the Adams County Solid Waste Advisory Committee (SWAC) for a 3-year term, which expires 12/2005.
- Re-appointed Floyd Coffman to Othello Housing Authority for a 5-year term, which expires 4/2008.
- Appointed Ehman Sheldon as the City representative to the Greater Othello Chamber of Commerce.

**NEW BUSINESS**

Mayor Sanders announced that the Teamsters Union employees have signed and accepted the union proposal. She also announced that the next Aquatic Steering Committee meeting is scheduled for Tuesday, January 7<sup>th</sup> at 6:00 p.m. and will be held at City Hall.

**ADJOURNMENT**

With no further items to discuss, Mayor Sanders adjourned the workshop at 8:52 p.m.

By: \_\_\_\_\_  
**JEANNIE L. SANDERS, Mayor**

ATTEST:

By: \_\_\_\_\_  
**DEBBIE L. KUDRNA, City Clerk**