



MINUTES

City Council Regular Meeting

6:30 PM – Monday, March 5, 2018

Council Chambers, City Hall – 500 E Main St

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Logan called the meeting of the Othello City Council to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

ROLL CALL

Councilmembers Present:

Eugene Bain
Genna Dorow
Corey Everett
Angel Garza
John Lallas

Councilmembers Absent:

Larry McCourtie
Mark Snyder

MOVED BY ANGEL GARZA, SECONDED BY GENNA DOROW,
COUNCIL EXCUSE ABSENT COUNCILMEMBERS LARRY MCCOURTIE AND
MARK SNYDER. CARRIED.

ADMINISTRATIVE STAFF PRESENT

Shawn Logan, Mayor
Wade Farris, City Administrator
Rebecca P. Ozuna, City Clerk
Spencer Williams, Finance Officer
Terry Clements, Public Works Director
Anne Henning, Community Development Director

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Council carried a motion to approve the agenda. M/S Bain/Everett

CURRENT BUSINESS

EMPLOYEE AWARD PRESENTATION FOR SERGEANT SEAN ANDERSON – 10 YEARS

Mayor Logan presented a plaque of appreciation to Sgt. Sean Anderson for his 10 years of employment with the City. He also gave a presentation about Sgt. Anderson's contributions to the Police Department and the community. Asst. Chief Rehaume gave some words of appreciation to Sgt. Anderson for his dedication and many years of service to the Othello Police Department and City of Othello.

APOLLO SOLUTIONS GROUP PRESENTATION

Scott Lewis from Apollo Solutions Group gave a power-point presentation about the company's credentials and background, company services, the process, benefits and guarantees of the ESPC (Energy Savings Contracts) program, the options of procuring the services proposed and possible grant opportunities for the project. Discussion was held between the Mayor, Council and Mr. Lewis with regards to kilowatt conversion per day based off the proposed 100KW, how the incentive with Avista works, how much land is needed for placement and different options of placement.

Council made a motion TO AUTHORIZE THE MAYOR TO SIGN THE IAA (INTER AGENCY AGREEMENT) AND CHOOSE APOLLO SOLUTIONS AS THE CITY ESCO WITH NO COST TO THE CITY FOR THE FIRST TWO STEPS. M/S Everett/Lallas

UPDATE OTHELLO CITY COUNCIL RULES OF PROCEDURE AND CONDUCT

City Clerk Rebecca Ozuna mentioned that after the Council approved and changed the first meeting of the month from workshop meeting to a regular meeting, it was found that other changes were needed in the Othello City Council Rules of Procedure and Conduct. Ms. Ozuna stated that the attached document contains the proposed changes (strike through and underlined) for council to approve.

Council made a motion to APPROVE THE CHANGES TO THE OTHELLO CITY COUNCIL RULES AND PROCEDURE AND CONDUCT. M/S Dorow/Everett

GRANT AGREEMENT WITH WASHINGTON STATE DEPARTMENT OF AGRICULTURE FOR OTHELLO FARMERS MARKET FEASIBILITY STUDY

City Administrator Wade Farris reminded Council of Mayor Logan's last visit to Olympia which brought back the possibility of a \$50,000 grant from Washington State Department of Agriculture and mentioned that Meg Van Schoorl researched and obtained the formal agreement needed to proceed which is being presented. Mr. Farris stated that he reviewed the agreement to ensure that there is no out of pocket expenses to the City, no match requirement, and that this agreement is just formalizing what the City needs to do before and during the grant process.

Council made a motion TO APPROVE THE GRANT AGREEMENT WITH THE WASHINGTON STATE DEPARTMENT OF AGRICULTURE FOR THE OTHELLO FARMERS MARKET FEASIBILITY STUDY. M/S Dorow/Garza

AGREEMENT WITH ROBERT W. DROLL, LANDSCAPE ARCHITECT, FOR THE LION PARK PROJECT

Park and Recreation Coordinator Amy Hurlbut commented that she and Mr. Droll spent most of Saturday walking through Lions Park where at the beginning of the visit they identified some current projects the City is interested in like the spray park and the potential of another restroom. Ms. Hurlbut mentioned that towards the end of the visit they spent time looking at other opportunities to create change and/or improvements to other areas of Lions Park that currently exist. Mr. Droll comes highly recommended by Ms. Van Schoorl, who is the Cities Project Manager and has done some work for the City in Olympia.

Ms. Hurlbut mentioned that Mr. Droll also provided a presentation that same day showing other project he's done with other cities in the State of Washington and highlighted the projects he was able to secure grant funding for like trails, waterfronts, splash pads, and athletic fields. Mayor Logan commented that Mr. Droll will help with rounding out the process as Meg is the Grant Writer, he is the gentleman that has been through the process as well as doing the drawings, the bidding documents along with other services he is able to provide as shown in the scope of work. City Administrator Wade Farris stated that this agreement is on the fast track due to some deadlines the City must meet and there is information that needs to be provided to meet said deadlines. Mr. Farris also mentioned that the agreement has been reviewed by the City attorney and it all looks okay except for some verbiage on paragraph "H" under Article 8 which needs to be approved by the cities insurance carrier.

Council inquired about the funding for this agreement and was responded by Finance Officer Spencer Williams that there are two (2) park and recreation reserve funds that have the monies to cover the cost.

Council made a motion to APPROVE THE AGREEMENT WITH ROBERT W. DROLL, LANDSCAPE ARCHITECT, FOR THE LIONS PARK PROJECT SUBJECT TO APPROVAL FROM WCIA. M/S Dorow/Everett

PARK AND RECREATION PRESENTATION

Park and Recreation Coordinator Amy Hurlbut gave a power-point presentation showcasing the changes and additions to the Park and Recreation Program for 2018 and reviewed some the achievements and losses for 2017.

UNFINISHED BUSINESS

Mayor Logan inquired if the Council has received the email from the City Administrator with regards to the project draft list from the Strategic Planning Meeting. Council gave the consensus

they received it and City Administrator requested Council to give him any feedback they had with regards to adding or removing items and stated he would try to have it cleaned up hopefully by the first part of April.

NEW BUSINESS

There was none.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:41 p.m.

By: _____
SHAWN LOGAN, Mayor

ATTEST:

By: _____
REBECCA P. OZUNA, City Clerk