



## MINUTES

### City Council Regular Meeting

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6:30 PM – Monday, March 12, 2018

Council Chambers, City Hall – 500 E Main St

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

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Mayor Logan called the meeting of the Othello City Council to order at 6:30p.m. and led a silent invocation and the Pledge of Allegiance.

#### ROLL CALL

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Councilmembers Present:

Genna Dorow

Corey Everett

Angel Garza

Larry McCourtie

John Lallas

Councilmembers Absent:

Eugene Bain

Mark Snyder

MOVED BY LARRY MCCOURTIE, SECONDED BY GENNA DOROW, COUNCIL  
EXCUSEABSENT COUNCILMEMBERS EUGENE BAIN AND MARK SNYDER. CARRIED.

#### ADMINISTRATIVE STAFF PRESENT

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Shawn Logan, Mayor

Wade Farris, City Administrator

Rebecca P. Ozuna, City Clerk

Spencer Williams, Finance Officer

Terry Clements, Public Works Director

Anne Henning, Community Development Director

#### CITIZEN INPUT

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State Representative Joe Schmick gave a brief review of somethings that happened during the 60 days in session and his travel plans of visiting the cities in his district. Councilmember John Lallas inquired the carbon tax and Representative Schmick stated that there was no carbon tax and mentioned that Washington is considered a very clean state and no capital gain tax. Councilmember Lallas inquired about some new information about the B&O tax and Representative Schmick responded that there was no new information. Discussion was held between Mayor Logan, Council and State Representative Joe Schmick regarding state mitigation

sales tax, a request of letter of support for some grants the City of Othello will be applying for and future candidates for the districts and legislature.

## **APPROVAL OF AGENDA**

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Mayor Logan requested item 4.4 – Display Agreement and Purchase Order with Western Display Fireworks be removed from the agenda due to some questions and concerns conveyed by City Attorney Kelly Konkright.

Council carried a motion to approve the agenda with the removal of item 4.4 Display Agreement and Purchase Order with Western Display Fireworks. M/S Dorow/Garza

## **CONSENT AGENDA**

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- A. Approval of City Council Minutes of February 26, 2018
- B. Approval of City Council Minutes of March 5, 2018
- C. Approval of Payroll and Related Expenses Checks
- D. Approval of Account Payable Checks
- E. Re-appointment of Everett Cole to Adams County Mosquito Control Board
- F. Annual Loan Display Agreement for the T-33 Aircraft in Pioneer Park

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 49734 to No. 49438 in the amount of \$395,114.77.

Payroll and Related Expenses Check No. 30884 to No. 30912 in the amount of \$379,490.81.

Council carried a motion to approve the Consent Agenda, as presented. M/S Dorow/Lallas

## **CURRENT BUSINESS**

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### **RESOLUTION TO AUTHORIZE CERB PLANNING GRANT APPLICATION**

City Engineer Jesse Cowger commented that the project will be the first step in evaluating industrial treatment and reuse and mentioned that City Engineer Kurt Holland has reviewed the project with the Water/Sewer/ Street committee. Mr. Cowger gave a brief overview of what the project in tails and stated that there is an opportunity with the program to potentially receive some toward the scope of work for the project. Ms. Anna Twohig from Varela and Associates reminded the Council that Othello had applied for a CERB grant back in 2016 for the preliminary planning for Well #10, a new reservoir and pump station to which they were approved. Ms. Twohig mentioned that the grant was for up to \$50,000 and the deadline is 3/26/18; the Board meets 5/17/18 which is when they will decide whether to award the grant or not.

Ms. Anna Twohig reported that the total estimated budget for the engineering report will be \$125K, which up to \$50,000 will be covered by the CERB grant which will then leave about \$75,000 to be covered by the sewer fund and one of the program requirements is a minimum match amount of 25% of the total project cost. Discussion between Mayor Logan, Council, Ms. Twohig and Mr. Cowger were held regarding the requirement of a presentation to the board for the grant, if the City paying more than 25% of the total amount is criteria the board will look at, the in depth of the engineering report, what the expected outcome of the report is and what it will allow the City to accomplish in the project.

Council made a motion to APPROVE RESOLUTION 2018-06 AUTHORIZING SUBMISSION OF THE CERB PLANNING GRANT APPLICATION. M/S Lallas/McCourtie

**RESOLUTION TO AUTHORIZE PUBLIC WORKS TRUST FUND APPLICATION**

City Engineer Jesse Cowger mentioned that there are some improvements needed to Olympia Street and this loan application was reviewed at a staff meeting by Mr. Kurt Holland. The funding opportunity for the Public Works Trust Fund (PWTF) came in the recent passage of the State Capital Budget and had not been available for several years. Mr. Cowger mentioned that the loan program could be used to fund the pre-construction activities for the Olympia Street Utility Project, which would extend the utilities (sewer and storm water) from 7<sup>th</sup> Ave to Broadway Ave, then south to connect at the veterinary clinic.

Ms. Twohig mentioned that program started taking application on February 28<sup>th</sup> and would be a good opportunity for the City to consider doing which currently it is for pre-construction only and they anticipate construction loans next year and possibly grant in the next year or two. Ms. Twohig stated the loan terms would be for 5 years at 0.78% interest and loan repayment would start the year following execution of a contract. For example, if the City receives a preconstruction loan May 1, 2018, then the first payment (interest only) is June 1, 2019; each payment after occurs annually on June 1<sup>st</sup>.

Mayor Logan, Council, Staff and Mr. Cowger conversed about the preconstruction engineering report creating the design for a sewer and storm water line from 7<sup>th</sup> Avenue to Broadway Avenue, the loan being paid for by the sewer fund and details about the project relating to the current construction on Olympia Street by Sand Hill Estates.

Council made a motion to APPROVE RESOLUTION 2018-07 AUTHORIZING SUBMISSION OF THE PUBLIC WORKS TRUST FUND PRECONSTRUCTION LOAN APPLICATION. M/S Dorow/Lallas

**FACILITY USE AGREEMENT BETWEEN THE CITY OF OTHELLO AND BARRACUDA SWIM TEAM**

Park and Recreation Coordinator Amy Hurlbut presented a three-year contract between the City of Othello and the Barracuda Swim Team with the only change being an increase of \$250 per year the contract is in effect. Ms. Hurlbut mentioned that this is the contract that could be

agreed upon between the Swim Team Board of Directors and the Parks and Recreation Council Committee and hopes that the full Council will approve it.

Council made a motion to APPROVE THE FACILITY USE AGREEMENT BETWEEN THE BARRACUDA SWIM TEAM AND THE CITY OF OTHELLO. M/S Lallas/McCourtie

**RENEWAL OF ATTORNEY SERVICE CONTRACT WITH LUKINS AND ANNIS**

City Administrator Wade Farris mentioned to Council that before them was a proposal to renew the contract with Lukins & Annis for another three (3) years with few changes mainly in the rate increase. Mr. Farris informed that the previous contract allowed for Lukins & Annis to seek annual raises in their hourly rate, which they never did, so the new proposed rate increase would be from \$175 per hour to \$225 per hour, which is still a good discount from the going rate for attorney fees.

Council made a motion to AUTHORIZE THE MAYOR TO SIGN THE NEW PROPOSED CONTRACT FROM LUKINS & ANNIS TO CONTINUE ATTORNEY SERVICES. M/S Dorow/Lallas

**AMENDMENT TO CONTRACT WITH ASPECT CONSULTING**

City Administrator Wade Farris mentioned to Council that presented is a contract change with Aspect Consulting who the City has been working with to investigate options to improve the long-term reliability of water supply and to support expected growth. The initial investigations have primarily focused on the potential surface water sources and continued development of the local deep groundwater systems and Aspect Consulting LLC has proposed two tasks the will help evaluate other water supply opportunities and provide the City with a comparison of the costs and benefits of new and previously identified supply options. Mr. Farris and Mr. Cowger went into detail about both tasks and commented that the contract would be for \$15,000.

Council made a motion to AUTHORIZE THE MAYOR TO SIGN CONTRACT CHANGE #3 WITH ASPECT CONSULTING LLC FOR WATER RIGHT DUE DILIGENCE & SHALLOW GROUNDWATER SUPPLY ASSESSMENT. M/S Lallas/Garza

**CLEAN-UP DAYS PROCLAMATION**

Mayor Logan read and signed the Proclamation announcing the 21<sup>st</sup> Annual Othello Spring Clean Up Days for April 2<sup>nd</sup> through April 7<sup>th</sup>.

**ADAMS COUNTY PET RESCUE REQUEST FOR USE OF PARKING LOT FOR ANNUAL VACCINATION CLINIC**

Kaya Grant, Director of the Adams County Pet Rescue, approached Council to request use of the parking for the Annual Vaccination Clinic and commented that they would begin setting up at 8:15 a.m. and would be done by around 2:15 p.m. Mayor Logan asked Park and Recreation Coordinator Amy Hurlbut if a facility use agreement has ever been used for the event and she

responded that she was not sure if one has been done and will check to see if one has been done. There was some discussion between Council and Staff regarding whether there was a stipulation about the vaccination clinic in the new contract and it was determined that it was not in the contract however done through an addendum to the contract. So for this request the City will need to create a facility use agreement for this special event and presented to council for approval.

#### UNFINISHED BUSINESS

There was none.

#### NEW BUSINESS

1. City Administrator Wade Farris announced the Ham Bingo Event at the Othello Senior Center on March 20<sup>th</sup>, 2018.
2. Mayor Logan announced the Othello Sandhill Crane Festival will be on March 23<sup>rd</sup> through 25<sup>th</sup>, 2018.
3. Mayor Logan and City Engineer Jesse Cowger gave a brief update about the funding from the Department of Ecology and the projects it pertained to.
4. Councilmember Corey Everett advised the council about the Solid Waste Comprehensive Plan that was discussed and voted on at the Solid Waste Advisory Committee the previous week and gave his thoughts about the plan and some suggestions he had.

#### ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:27p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
REBECCA P. OZUNA, City Clerk