



## MINUTES

### **City Council Regular Meeting**

**6:30 PM – Monday, March 26, 2018**

Council Chambers, City Hall – 500 E Main St

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Logan called the meeting of the Othello City Council to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

#### **ROLL CALL**

Councilmembers Present:

Eugene Bain  
Genna Dorow  
Corey Everett  
Angel Garza  
Larry McCourtie  
John Lallas  
Mark Snyder

Councilmembers Absent:

#### **ADMINISTRATIVE STAFF PRESENT**

Shawn Logan, Mayor  
Wade Farris, City Administrator  
Rebecca P. Ozuna, City Clerk  
Spencer Williams, Finance Officer  
Terry Clements, Public Works Director  
Anne Henning, Community Development Director  
Phil Schenck, Police Chief

#### **CITIZEN INPUT**

There was none.

#### **APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Bain/Everett

#### **CONSENT AGENDA**

- A. Approval of City Council Minutes of March 12, 2018
- B. Approval of Account Payable Checks

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 49438 to No. 49485 in the amount of \$209,228.68.

Council carried a motion to approve the Consent Agenda, as presented. M/S McCourtie/Dorow

## CURRENT BUSINESS

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### **ORDINANCE AMENDING SECTION 14.30.050 TITLED “DEVELOPMENT STANDARDS FOR COMMERCIAL ZONES” OF CHAPTER 14.30 TITLED “COMMERCIAL DEVELOPMENT STANDARDS”**

Community Development Director Anne Henning explained that OMC 14.30, Commercial Development Standards, was adopted in 2009. This chapter is within the Building and Construction title of the code but appears to function as a supplement to the zoning in Title 17. However, there is little evidence that the provisions of Chapter 14.30 have ever been applied to development projects.

Ms. Henning mentioned that she has been working with the Planning Commission to revamp the Commercial Zones, which would replace OMC 14.30 and the existing Commercial chapters in Title 17 in which the draft will be brought to the City Council for review and approval. However, there are several procedural steps that need to occur and will likely take several months. So, at this time, there is a new commercial project that is being delayed by the requirement in OMC 14.30.050 that buildings in the C-1 Zone have a 0' maximum front setback; in other words, that the building be constructed right at the front property line. Ms. Henning stated that this requirement is suitable in a traditional downtown where off-street parking is not required but makes development difficult by forcing all parking behind the building and it is also not consistent with the development pattern of the majority of Othello.

Ms. Henning mentioned that the C-1 Zone currently encompasses all Main Street to 1st Avenue, 1st Avenue from Pine to Columbia, as well as the area around Wal-Mart, west of Highway 17, and around the intersection of Columbia Street and 14th Avenue. Very few of these areas seem suitable for building up to the front property line, and while there is currently only one project being delayed by the existing provision, there are likely to be others soon. Councilmember Bain inquired if the change allows for parking in the front of the building and was responded by Ms. Henning that it would.

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Council made a motion to ADOPT THE ORDINANCE AMENDING SECTION 14.30.050 TITLED "DEVELOPMENT STANDARDS FOR COMMERCIAL ZONES" OF CHAPTER 14.30 TITLED "COMMERCIAL DEVELOPMENT STANDARDS". M/S Lallas/Dorow

**APPLICANT RESOLUTION AUTHORIZATION FOR LIONS PARK SPLASH PAD RCO #18-1263D**

Parks and Recreation Coordinator Amy Hurlbut mentioned that the City of Othello is applying for a \$500,000 Washington Wildlife & Recreation Program (WWRP) Local Parks Grant through RCO for the 2018 biennium cycle. The grant will provide funding to the City to build a splash pad within the Othello Community Pool. Ms. Hurlbut commented that the City qualifies for a new low match program, requiring the City provide a minimum of \$50,000 or 10% of the total project funding and stated that the total project funding would be \$550,000. This resolution has been created with a required template provided by RCO and is a requirement for grant application. Council, Mayor, and staff held discussion regarding the placement of the splashpad as to enclosing it in the pool or locating it in the park, citizens having to pay to use it and the cost to run it.

Council made a motion to APPROVE RESOLUTION 2018-09 LIONS PARK PLASH PARK RCO# 18-1263D. M/S Dorow/Everett

**APPLICANT RESOLUTION AUTHORIZATION FOR LIONS PARK INFIELDS AND RESTROOM RENOVATION RCO #18-1473D**

Parks and Recreation Coordinator Amy Hurlbut mentioned that the City of Othello is applying for a \$350,000 Youth Athletic Fields (YAF) Grant through RCO for the 2018 biennium cycle. The grant will provide funding to the City to rebuild the infield dirt on all 4 fields and renovate the bathrooms to meet ADA guidelines. Ms. Hurlbut commented that the City qualifies for a new low match program, requiring the City provide a minimum of \$35,000 or 10% of the total project funding and stated that total funding would be \$385,000. This resolution has been created with a required template provided by RCO and is a requirement for grant application.

Council made a motion to APPROVE RESOLUTION 2018-08 LIONS PARK INFIELDS AND RESTROOM RENOVATION RCO# 18-1473D. M/S Lallas/Dorow

**ADAMS COUNTY PET RESCUE CONTRACT AMENDMENT**

Parks and Recreation Coordinator Amy Hurlbut mentioned that Adams County Pet Rescue (ACPR) has used the parking lot at City Hall for the past several years for their Annual Vaccination and dog licensing clinic. To continue this tradition, she mentioned that Council amend the current contract between the City of Othello and ACPR to add the verbiage regarding the use of City property for the Annual Vaccination Clinic one time a year for the remainder of the agreement.

Council made a motion to AMEND THE CURRENT CONTRACT WITH THE ADDITION OF THE NEW UNDERLINED VERBIAGE. M/S Dorow/Bain

**HAZARD MITIGATION PLAN PRESENTATION**

Jay Weise, Emergency Manager for Adams County, commented that the County is in the process of completing a Hazard Mitigation Plan and that part of the process is to get a planning partner

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agreement of intent to participate. A template letter was reviewed that states the City of Othello will participate in the planning of the Hazard Mitigation Plan, will be filled in with the cities information and the City will also have to designate a City representative along with an alternate. Mr. Weise gave a brief review of the process in creating the plan, the benefits of the plan and the cost to the City of zero dollars.

Council made a motion to CREATE THE HAZARD MITIGATION PLAN COMMITTEE APPOINTING COUNCILMEMBER JOHN LALLAS AND POLICE CHIEF PHIL SCHENCK WITH ALTERNATE CITY ADMINISTRATOR WADE FARRIS AND AUTHORIZING THE MAYOR TO SIGN THE LETTER OF INTENT TO PARTICIPATE. M/S Dorow/Garza

#### UNFINISHED BUSINESS

Councilmember Snyder asked for update on the police department dispatch console and probation officer and was responded by City Administrator Wade Farris that Police Chief Schenck will update at the next council meeting because he has more information as to some research he has done.

Councilmember Lallas inquired about Columbia Street, CBHA and the placement and was responded by City Administrator that it will be discussed at the Street Committee Meeting soon. Councilmember Lallas requested an agenda be prepared for the next Street Committee Meeting.

#### NEW BUSINESS

Mayor Logan made the following announcements:

1. Reminded Council to submit their F-1 financial report through PDC by April 15<sup>th</sup>.
2. Reminded re-elected Council and Mayor to make sure they complete the mandatory Open Public Meeting Act training through Attorney General website.
3. Ham Bingo at the Senior Center on Tuesday, March 27<sup>th</sup>

#### ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:08 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
REBECCA P. OZUNA, City Clerk