

CALL TO ORDER:

Mayor Sanders called the workshop to order at 7:00 p.m.

Present: Mayor Jeannie L. Sanders; Councilmembers Everett Cole, Eleanor Brodahl, Larry Bray, Kenneth Johnson, Leonard Lyon, Don Derifield, and Tim Wilson.

Also Present: City Administrator Ehman Sheldon, Department Heads: Curt Andrews, Debbie Kudrna, Rhonda Miller, Dick Lee, and Police Chief Ron Axtman; and Adams County Fire District #5 Chief Clyde Fought, Jr.

CHAMBER OF COMMERCE PRESENTATION

Mayor Sanders reported that the Chamber of Commerce had withdrawn their proposal to relocate the Chamber office within the City building. She noted that she had discussed this request with the State Auditors and they stated there might be a conflict renting an office to an organization that receives Hotel/Motel tax funding from the City.

ADAMS COUNTY FIRE DISTRICT #5 QUARTERLY REPORT

ACFD #5 Chief Clyde Fought had provided a written quarterly report to the Council and reported that Asst. Chief Gary Lebacken and Lieutenant Gary Salsbury have received the Uniform Fire Code Inspector certifications. Mayor Sanders stated that the city is considering installing an underground water sprinkler system on the small patch of grass south of the new fire station building. The Chief explained that they are completing the community update report and with all of the improvements made within the last year, he believes the city will maintain the Fire Survey Class 5 insurance rating.

U. S. BANK PRESENTATION – RYAN BACKLUND, KEITH THOMPSON, AND KAREN MCBRIDE

Karen McBride from U.S. Bancorp introduced Keith Thompson. Mr. Thompson gave an overview of the financial institution and their ability to provide private asset management and private client group services. He reviewed their portfolio management philosophy and core fixed income investment process. He reviewed a sample portfolio and noted that their yield is approximately double the current State pool average. Ryan Backlund reviewed the proposed asset management fee, noting it is based on market value of the account and will be billed monthly. He noted they had provided a list of other municipalities, which they serve and Mr. Sheldon acknowledged that staff had contacted many of these clients.

ORDINANCES TO AMEND O.M.C. CHAPTER 12.16 ENTITLED “WATER AND SEWER SERVICE AND RATES”

City Administrator, Ehman Sheldon presented a proposed ordinance, which deletes the water inspection fee and includes this fee in the water site facility fee. He noted that staff recommends the clarification of the water site facility fee.

Public Works Director, Dick Lee presented a proposed ordinance which would implement a fee for water service call outs. This fee would cover the costs incurred for the minimum 2-hour call out rate for a Public Works employee. He stated that it would not be charged for emergency situations, when the need is not predictable. Councilmember Johnson stated that the current hours of the Public Works Department (7:00 a.m. – 3:30 p.m.) may make it difficult for some of the citizens to request water service. Mr. Sheldon noted that this is a negotiable item to be discussed during union negotiations later this year. Mr. Sheldon also noted that staff would look at this proposal further to try to meet Council's concerns.

2003 SIDEWALK PROJECT PROCESS

Mr. Sheldon reviewed the timetable and schedule for the 2003 sidewalk project. He presented two scenarios: a new sidewalk construction program or a repair and reconstruction program. He stated there is \$100,000 appropriated in the 2003 budget. He also noted that in the past, the City has provided curb cuts and ADA sidewalk corners. Mr. Sheldon reviewed the 2003 street overlay project and reported that Juniper Street, adjacent to the school district office may be included on

the street overlay and sidewalk repair project. Mr. Lee explained that he recommends the overlay process on some of the streets that are still in good shape, in order to save the long-term expense of total reconstruction and noted that Juniper Street need more work than just an overlay.

Council's consensus was to work on a sidewalk repair and reconstruction project for 2003.

MCCAINS BUILDING PERMIT ON UNPLATTED PROPERTY

City Planner, Curt Andrews reported that McCain Foods, Inc. has requested a building permit for a pump house and tower and SVZ USA, Inc. has requested a building permit for an office space. Both properties are unplatted and Council has to authorize the permits. He stated that McCain Foods is progressing with their plat process. Council suggested there be continued discussion with McCain Foods about the necessity for the standby water rate even after their well is complete. Mr. Andrews explained that staff is discussing with McCains that there be an agreement for emergency water service to the city from the McCains water source.

UNFINISHED BUSINESS

Mayor Sanders reported that staff has requested a Councilmember be included on the website development committee.

Mayor Sanders announced that Doc Hastings will be visiting Othello on April 19th at 10:00 a.m. She also reminded everyone of the AWC annual conference held in June.

Councilmember Derifield reported a concern of the speed limit signs going north and south on South 14th Avenue.

Ms. Miller clarified that U.S. Bancorp would propose negotiating an agreement for portfolio management with the city, not a contract for the services.

ADJOURNMENT

With no further items to discuss, Mayor Sanders adjourned the workshop at 8:03 p.m.

By: _____
JEANNIE L. SANDERS, Mayor

ATTEST:

By: _____
DEBBIE L. KUDRNA, City Clerk