

Mayor Jeannie L. Ochoa called the workshop to order at 7:00 p.m. Members present were Everett Cole, Larry Bray, Donald Derifield, Leonard Lyon and Kenneth Johnson and Tim Wilson. Absent was Council member Eleanor Brodahl. Also present were Debbie Kudrna, Rhonda Miller, Dick Lee, Police Chief Ron Axtman, and Curt Andrews, Department Heads; City Administrator, Ehman Sheldon; James Whitaker, City Attorney, and Roger Chamberlain of Canfield & Associates, Inc.

#### **PUBLIC OFFICIALS ROLES AND RESPONSIBILITIES**

Roger Chamberlain, Director of Marketing for Canfield & Associates, Inc. gave a presentation "Public Officials Liability". This included information regarding due process; conflict of interest; Council and Mayor functions; Appearance of Fairness; Open Public Meetings Act; Public Official liability issues; Fair Employment practices; streets and roads maintenance programs; contract and mutual aid agreement; risk management and assessment; and conduct and etiquette at public meetings. He advised the elected officials to seek legal counsel and their risk management teams advice on legal matters.

City Attorney, James Whitaker reviewed the open meetings act; discussed the Council and Mayor's role for budget decisions; procedures for executive session discussions; and various Council's roles.

Mayor Ochoa announced that staff is organizing a September 11<sup>th</sup> Remembrance. This will be held at 12:00 (noon) on Wednesday, September 11<sup>th</sup> at the City Hall flagpole.

#### **DISCUSSION OF STREETS/ 2002 PROJECTS**

City Administrator, Ehman Sheldon reported on the proposed 2002 street program, which consisted of crack sealing and seal coating or overlaying. He presented a report on road conditions within the city and noted that staff will develop a multi-year street program this winter.

#### **UNFINISHED BUSINESS**

Mr. Sheldon updated the Council of the Coventry House platting process. He noted that Planning Commission would be reviewing the final plat at the August 19<sup>th</sup>, with their recommendation possibly going to City Council at the August 26<sup>th</sup> meeting.

#### **NEW BUSINESS**

Council member Johnson reported that a citizen had voiced concerns of vehicles traveling on the pathway within Kiwanis Park on the weekends.

#### **ADJOURNMENT**

With no further business to discuss, Mayor Ochoa adjourned the workshop at 8:45 p.m.

By: \_\_\_\_\_  
Jeannie L. Ochoa, Mayor

ATTEST:

By: \_\_\_\_\_  
Rebecca Dover, Deputy City Clerk