



MINUTES

City Council Regular Meeting

6:30 PM – Monday, December 3, 2018

Council Chambers, City Hall – 500 E Main St

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Logan called the meeting of the Othello City Council to order at 6:30 and led a silent invocation and the Pledge of Allegiance.

ROLL CALL

Councilmembers Present:

Genna Dorow
Corey Everett
Angel Garza
John Lallas
Mark Snyder

Councilmembers Absent:

Eugene Bain

Council Action: Council carried a motion to EXCUSE COUNCIL MEMBER. M/S Dorow/Snyder

ADMINISTRATIVE STAFF PRESENT

Shawn Logan, Mayor
Tania Morelos, City Clerk
Spencer Williams, Finance Officer
Phil Schenck, Police Chief

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Mayor Logan mentions there will be a change in the Agenda. Item 4A will be moved to the next City Council Agenda.

Council carried a motion to APPROVE THE AGENDA. M/S Snyder/Lallas

CONSENT AGENDA

- A. Approval of City Council Minutes of November 26, 2018
- B. Approval of Account Payable Checks
- C. Approval of Payroll and Related Expenses
- D. City Property Surplus

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 5427 to 5429 in the amount of \$780.00

Payroll and Related Expenses Check No. 31301 to No. 31329 in the amount of \$376,898.66.

Council Action: Council carried a motion to APPROVE CONSENT AGENDA, as presented. M/S Garza/Everett

CURRENT BUSINESS

AGREEMENT BETWEEN CITY OF OTHELLO AND CITY OF SUNNYSIDE FOR HOUSING INMATES

Police Chief, Phil Schenck explains the agreement for housing inmates will increase from \$45.00 per day to \$47.00 per day in the year 2019 and recommends Council to approve the agreement between the Cities.

Councilman Bain became present to the meeting at 6:34pm.

Council Action: Council carried a motion to APPROVE THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF SUNNYSIDE AND THE CITY OF OTHELLO FOR HOUSING INMATES IN THE YEAR 2019. M/S Dorow/Lallas

ORDINANCE TO ADOPT THE AD VALOREM PROPERTY TAX

Finance Officer, Spencer Williams presents each year part of the budget process is to pass an Ordinance fixing the amount provided by Ad Valorem Taxes upon property in the City of Othello for collection in the new year. The 2018 levy for collection in 2019 is in the amount of \$1,670,770.

Council Action: Council carried a motion to ADOPT THE AD VALOREM TAX ORDINANCE FOR FISCAL YEAR 2019. M/S Snyder/Garza. This shall be known as Ordinance No. 1521.

ORDINANCE TO ADOPT THE CAPITAL FACILITY PLAN 2019-2024

Finance Officer, Spencer Williams explained we previously had a Public Hearing on this topic.

Council Action: Council carried a motion to ADOPT THE CAPITAL FACILITY PLAN FOR 2019-2024. M/S Dorow/Everett. This shall be known as Ordinance No. 1520.

ORDINANCE TO AMEND 2018 BUDGET

Finance Officer, Spencer Williams explains Council has given direction to add specific items to the budget. The items have been discussed throughout the year and at budget meetings.

Council Action: Council carried a motion to ADOPT THE ORDINANCE AMENDING THE 2018 BUDGET. M/S Dorow/Garza. This shall be known as Ordinance No. 1524.

RESOLUTION TO SET THE GENERAL FUND MINIMUM BALANCE

Finance Officer, Spencer Williams presents a Resolution that will reduce the minimum fund balance from \$500,000 to \$400,000.

Council Action: Council carried a motion to APPROVE THE RESOLUTION TO ESTABLISH A MINIMUM FUND BALANCE FOR THE GENERAL FUND. M/S Bain/Everett. This shall be known as Resolution No. 2018-27.

2ND PUBLIC HEARING ON 2019 BUDGET

Spencer Williams, Finance Officer explains we previously had a public hearing on the 2019 budget and this is the second one before adopting the 2019 budget.

Mayor Logan opened the Public Hearing at 6:41 pm.

Mayor Logan opened the public testimony for those in support of the proposal.

There was none.

Mayor Logan opened the public testimony for those neutral to the proposal.

There was none.

Mayor Logan opened the public testimony for those in opposition to the proposal.

There were none.

Mayor Logan closed the Public Hearing at 6:45 pm.

ORDINANCE TO ADOPT THE CITY OF OTHELLO 2019 BUDGET

Finance Officer, Spencer Williams recaps on the process of developing the 2019 budget since early August with City Staff. The 2019 budget will reflect all decisions made with the department heads, council committees and budget meetings.

Council Action: Council carried a motion to ADOPT THE 2019 BUDGET ORDINANCE AS PRESENTED. M/S Dorow/Snyder. This shall be known as Ordinance No. 1523.

ORDINANCE TO ADOPT THE NEW BUSINESS LICENSING MODEL

City Clerk, Tania Morelos explains all cities are required to adopt changes for business licenses passed by legislation in 2017. The new business license model must be adopted by January 1, 2019.

Council Action: Council carried a motion to ADOPT THE NEW BUSINESS LICENSING MODEL ORDINANCE. M/S Garza/Lallas. This shall be known as Ordinance No. 1522.

FIREWORKS CONTRACT WITH WESTERN DISPLAY

Council unanimously gave the Mayor permission to proceed with the renewal of contract with Western Display.

CITY COUNCIL INTERVIEWS

Council candidates Heleodoro Garza, Dulcye Field, Maria Quezada, and Troy Camp were interviewed for the vacant Council position #5.

EXECUTIVE SESSION-DELIBERATIONS

Mayor Logan announced that Council will now adjourn at 7:29pm to go into an Executive Session pursuant to RCW 42.30.110(g) to review the qualifications of an applicant for public employment. The Executive Session is expected to last 15 minutes. No action will be taken during the executive session. Mayor Logan reconvened the meeting at 7:44 p.m.

APPOINTMENT OF NEW COUNCIL MEMBER

Council Action: Council carried a motion to APPOINT MARIA QUEZADA TO FILL THE VACANCY FOR THE OTHELLO CITY COUNCIL. M/S Garza/Bain

OATH OF OFFICE FOR NEW COUNCIL MEMBER

City Clerk, Tania Morelos administered the Oath of Office to the newly appointed Council Member, Maria Quezada.

UNFINISHED BUSINESS

Councilman Lallas asked about upcoming meetings in December. Mayor Shawn Logan announced there would be no more Council Meetings in 2018.

Council woman Dorow asked about the Farmers Market Open house and Mayor Logan explained that it was cancelled.

Councilman Lallas asked for an update on Olympia Street.

Councilman Lallas asked for an update on Well 3R.

NEW BUSINESS

City Clerk, Tania Morelos announces City Hall staff is making customized ornaments with a City Logo and family name. They will be hung on the City Christmas tree and can be picked up after December 25th. The ornaments cost \$15 and proceeds will go to Shop with a Cop.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:58p.m.

By: _____

SHAWN R. LOGAN, Mayor

ATTEST:

By: _____

TANIA D. MORELOS, City Clerk

