



## MINUTES

### City Council Regular Meeting

---

6:30 PM – Monday, March 25, 2019

Council Chambers, City Hall – 500 E Main St

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

---

Mayor Logan called the meeting of the Othello City Council to order at 6:30 and led a silent invocation and the Pledge of Allegiance.

#### ROLL CALL

---

Councilmembers Present:

Eugene Bain

Genna Dorow

Corey Everett

Angel Garza

Maria Quezada

John Lallas

Mark Snyder

Councilmembers Absent:

#### ADMINISTRATIVE STAFF PRESENT

---

Shawn Logan, Mayor

Tania Morelos, City Clerk

Spencer Williams, Finance Officer

Anne Henning, Community Development Director

Shawn O'Brien, City Engineer

#### CITIZEN INPUT

---

There was none.

#### APPROVAL OF CONSENT AGENDA

---

Council carried a motion to APPROVE THE CONSENT AGENDA. M/S Garza/Lallas

---

## APPROVAL OF AGENDA

- A. Approval of City Council Minutes of March 11, 2019
- B. Approval of Accounts Payable Checks
- C. Appointment of Juan Garza to serve on the board of City of Othello Housing Authority

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 50822 TO 50877 in the amount of \$262,628.69.

Accounts Payable Check No. 5431 in the amount of \$600.00.

**Council carried a motion to APPROVE THE AGENDA. M/S Bain/Lallas**

---

## CURRENT BUSINESS

### **EXECUTIVE SESSION-POTENTIAL LITIGATION PER RCW 42.30.110(1)(i)**

Mayor Logan announced that Council will now adjourn at 6:32p.m. to go into an Executive Session. The Executive Session is expected to last 20 minutes. No action will be taken during the Executive Session.

City Council Woman, Maria Quezada, recuses herself and steps down from the Executive Session.

Mayor Logan reconvened the meeting at 6:54p.m.

### **COLUMBIA BASIN HEALTH ASSOCIATION CONTINUED PUBLIC HEARING**

Mayor Logan opened the continued Public Hearing at 6:54pm.

City Council Woman and Board Member of CBHA, Maria Quezada, recuses herself and steps down from the Public Hearing.

City Attorney, Kelly Konkright explains he had a conversation with CBHA's attorney, and they have not come to an agreement on how to handle the Certificate of Occupancy. CBHA wants to only construct half of Columbia Street and City staff does not agree, nor does the City Attorney. Mr. Konkright requests the City continues the Public Hearing while CBHA and the City work to resolve the issue. He also suggest that it would be good

to have CBHA's Board and City Council meet since all have various levels of authority on this.

Community Development Director, Anne Henning presents the staff report and summarizes the history between the City and CBHA regarding the Certificate of Occupancy and building a full street, as the City demands, meanwhile CBHA only wants to build a half street. At this point the City and CBHA do not have an agreement on the proposed Developers Agreement.

Mayor Logan would like to follow the recommendation by City Attorney to have City staff and CBHA staff meet to resolve this issue.

The Public Hearing was continued to April 22, 2019.

The continued Public Hearing ended at 7:02 pm.

#### **SAGESTONE 8 IRRIGATION**

Council woman, Maria Quezada rejoins Council in the meeting.

City Engineer, Shawn O'Brien seeks recommendation from City Council on the Development Agreement for Sagestone 8 Subdivision between the City of Othello and Olson Homes, LLC. It requires the City Council to approve the installation of an irrigation system in each phase of the development.

**Council carried a motion to CONTINUE THE INSTALLATION OF AN IRRIGATION SYSTEM IN THE SAGESTONE 8-PHASE 2 DEVELOPMENT. M/S Lallas/Dorow**

**Council carried a motion PROVIDING DIRECTION ON HOW TO PROCEED WITH THE INSTALLATION. M/S Lallas/Dorow**

#### **WELL 3R CHANGE ORDER #2**

City Engineer, Shawn O'Brien explains to Council that staff welcomes direction from City Council on their preference for moving forward with the Well 3R project. A change order is currently required for the next step of the work on Well 3R to be added to the contract.

**Council carried a motion to APPROVE CHANGE ORDER #2 TO INCLUDE THE WORK DESCRIBED IN ONE OF SCHNEIDER WATER SERVICES' COST ESTIMATES INTO THE CURRENT CONTRACT. M/S Lallas/Dorow**

**ENGINEERING TECHNICIAN**

City Engineer, Shawn O'Brien presents to Council the City currently has a number of private projects scheduled for 2019 and beyond, therefore there is a need for more assistance in the engineering department. Opening a position for an Engineering Technician who can inspect projects, review construction plans and plats, and perform CADD drafting would be a valuable asset and allow the City to complete more duties with in-house staff and reduce the reliance on consulting services.

**Council carried a motion to CREATE THE ENGINEERING TECHNICIAN POSITION AND TO APPROVE STAFF TO PROCEED WITH POSTING AND FILLING THE POSITION. M/S Bain/Dorow**

**2019 CRACK SEAL PROJECT**

City Engineer, Shawn O'Brien comes to Council with the recommendation of the Water-Sewer-Street committee to request using a portion of the Transportation Benefit District fund money on a Crack Seal Project. It is best to complete the project earlier this year in the Spring rather than the end of the season while cracks are still wide and the weeds are not fully established.

**PRAIRIE LAND SURVEYOR ON CALL CONTRACT**

Mayor Logan informs Council that staff completed an RFQ process for an on-call Land Surveyor. City Staff scored RFQ's and awarded the contract to James E. Keyes out of Moses Lake, WA and recommends Council to approve the contract between the City and James E. Keyes.

**Council carried a motion to APPROVE THE JAMES E. KEYES, PRAIRIE LAND SURVEYING CONTRACT WITH THE CITY OF OTHELLO. M/S Bain/Garza**

**UNFINISHED BUSINESS**

---

There was none.

## NEW BUSINESS

Council man Angel Garza wants to know what we are going to do with the mess in the City from the drifts of the bad weather the last month. Mayor Logan said he would look into it.

Mayor Logan reminds Council to file their F1 Financial Disclosure online.

Mayor Logan announces the Adams County Fire district is holding a meeting April 9, 2019 at 7:00pm at 220 S Broadway. If Council cannot attend, please respond to Tania Morelos, City Clerk.

Mayor Logan announces AWC is calling for applications for City Board of Directors. If Council is interested, the president of AWC is asking members submit their names and applications by 5pm this Friday. Applications can be submitted online. Any further questions can be addressed with the Mayor or City Clerk.

Mayor Logan tells Council he has a phone conversation with the City's Lobbyist and the House approved the Capital Budget of \$425,000 for Engineering Design costs for Waste Water treatment facility, This still requires a joint meeting with the Senate to sign but it's well on its way. Mayor Logan wants Council to know all these efforts and trips to Olympia have been very productive.

Also, the in-house capital budget approved 12 million for the RCO and YAF grants. Othello placed 16 for the Lions Park ball field improvements to put in a drainage system, redo in-fields with proper soils and make these first-class fields for tournaments and league play. We will also upgrade bathrooms to be ADA compliant. Also included is a new counter top for the concession stand that will be cut out for wheelchair capability.

Mayor Logan recognizes the City's Finance Officer, Spencer Williams who has done tremendous work on the budget books who has won awards for this in the past.

Council receives dept head reports and planning commission minutes.

## ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:33 p.m.

By:

Shawn R. Logan, Mayor

ATTEST:

By:

Tania D. Morelos, City Clerk