



## MINUTES

### City Council Regular Meeting

6:00 PM – Monday, March 13, 2023

Council Chambers/GoToMeetings

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Logan called the meeting of the Othello City Council to order at 6:00 p.m. and led a silent invocation and the Pledge of Allegiance.

#### ADMINISTRATIVE STAFF PRESENT

Tania Morelos, City Clerk

Spencer Williams, Finance Officer

Anne Henning, Community Development Director

Phil Schenck, Police Chief

Curt Carpenter, Public Works Director

#### CITIZEN INPUT

There was none.

#### ROLL CALL

Council members Present:

Mark Snyder

John Lallas

Genna Dorow

Angel Garza

Danae Valdez

Corey Everett

Jon Erickson

Council members Absent:

#### APPROVAL OF AGENDA

Council carried a motion to APPROVE THE AGENDA. M/S Garza/Dorow

## CONSENT OF AGENDA

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- A. Approval of Accounts Payables
- B. Approval of Payroll and Related Expenses
- C. Approval of City Council Minutes for March 6, 2023
- D. Accept Sewer Lining Project 2023

**Council carried a motion to APPROVE THE CONSENT AGENDA. M/S Snyder/Everett**

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 57605 to No. 57690 in the amount of \$817,947.21.

Payroll and Related Expenses Check No. 32797 to No. 32813 in the amount of \$603,166.59.

## CURRENT BUSINESS

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### **SWEARING IN OF OFFICER XAVIER GARZA**

Mayor Logan conducts the swearing in of Officer Xavier Garza and welcomes him to the team.

### **ADOPT RESOLUTION ADOPTING THE ACTIVE TRANSPORTATION PLAN**

Anne Henning, Community Development Director presents the proposed Active Transportation Plan and recommends Council approval.

**Council carried a motion to ADOPT RESOLUTION 2023-04, ADOPTING THE 2023 ACTIVE TRANSPORTATION PLAN. M/S Dorow/Valdez**

### **ADOPT ORDINANCE 1595 AMENDING OMC 2.21.010 INCREASING THE PLANNING COMMISSION TO 7 MEMBERS**

Anne Henning, Community Development Director requests Council approve the proposed ordinance to increase the members on the planning commission from 5 to 7.

**Council carried a motion to ADOPT ORDINANCE 1595 AMENDING OMC 2.21.010, INCREASING THE PLANNING COMMISSION TO 7 MEMBERS. M/S Lallas/Snyder**

### **OTHELLO HOUSING AUTHORITY NOTICE OF INTENT TO ANNEX**

Anne Henning, Community Development Director explains the Othello Housing Authority submitted notice of intention to annex property they purchased out of town where they would add new housing development. If annexed the OHA will need to receive city water and sewer services. Other representatives from OHA were present and gave Council further detail of their plans.

**Council carried a motion to ACCEPT THE PROPOSED ANNEXATION. M/S Lallas/Snyder**

Council carried a motion to REQUIRE THE SIMULTANEOUS ADOPTION OF THE PROPOSED R-4 ZONING. M/S Erickson/Lallas

Council carried a motion to REQUIRE THE ASSUMPTION OF EXISTING CITY INDEBTEDNESS BY THE AREA TO BE ANNEXED. M/S Dorow/Valdez

**PURCHASE OF WATER METERS AND DIGITAL HEADS**

Curt Carpenter, Public Works Director explains public works is running low on inventory for digital heads and meters and would like to stock up for the year. A quote from General Pacific was received to purchase 650 water meters and 706 digital heads.

**Council carried a motion to APPROVE THE PURCHASE OF WATER METERS AND DIGITAL HEADS FROM GENERAL PACIFIC IN THE AMOUNT OF \$150,078.00. M/S Lallas/Dorow**

**APPROVE EMERGENCY PURCHASE FOR SERVER ROOM AIR CONDITIONING**

Curt Carpenter, Public Works Director explains the 1.8-ton AC units currently serving the I.T. server room, electrical room, and dispatch are currently located in the HVAC room at City Hall needs to be replaced with two 2- ton and relocated outside of the building because the AC unit does not keep up with the heat produced by the old server.

**Council carried a motion to ACCEPT THE REPLACEMENT OF THE AC UNIT AT CITY HALL AS AN AND APPROVE BASIN REFRIGERATION AND HEATING ESTIMATE TO PURCHASE AND INSTALL THE AC UNIT FOR \$20,836. M/S Everett/Valdez**

**APPROVE MOVING THE 2022 BUDGET FORWARD TO THE 2023 BUDGET YEAR FOR THE SPRAY EQUIPMENT**

Curt Carpenter, Public Works Director explains \$120,000 was approved in the 2022 budget for a spray vehicle. After purchases of a spray vehicle, tank, and spray skid there is \$10,696. Staff requests to move the remaining budget forward to the 2023 budget to purchase a rotary mower attachment.

**Council carried a motion to APPROVE MOVING THE 2022 BUDGET FORWARD TO THE 2023 YEAR FOR THE SPRAY EQUIPMENT. M/S Everett/Snyder**

**Council carried a motion to APPROVE THE PURCHASE OF A ROTARY MOWER ATTACHMENT. M/S Everett/Snyder**

**UNFINISHED BUSINESS**

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- Councilman Snyder addresses the traffic light at Broadway and Main Street.
- Councilman Lallas asks about the street lighting project.
- Councilman Lallas asks for an update on the projects at Lions Park.

- Councilman Everett inquires about the Parks and Rec building project and commends public works for their plowing job at the last snow fall.

## NEW BUSINESS

- Mayor Logan reminds Council to do their financial statement for the Public Disclosure Commission by April 17<sup>th</sup>.

## COUNCIL WILL ALSO RECEIVE

- Building and Planning Reports
- Finance Report
- Legislative Report

## ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:01 p.m.

By:   
Shawn R. Logan, Mayor

ATTEST:

By:   
Tania D. Morelos, City Clerk