



MINUTES

City Council Regular Meeting

6:00 PM – Monday, March 27, 2023

Council Chambers/GoToMeetings

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Logan called the meeting of the Othello City Council to order at 6:00 p.m. and led a silent invocation and the Pledge of Allegiance.

ADMINISTRATIVE STAFF PRESENT

Tania Morelos, City Clerk
Spencer Williams, Finance Officer
Phil Schenck, Police Chief
Curt Carpenter, Public Works Director
Shawn O'Brien, City Engineer

CITIZEN INPUT

There was none.

ROLL CALL

Council members Present:
John Lallas
Jon Erickson
Genna Dorow
Angel Garza

Council members Absent:
Corey Everett
Danae Valdez
Mark Snyder

Council carried a motion to EXCUSE COUNCIL MEMBERS COREY EVERETT, DANAE VALDEZ, AND MARK SNYDER. M/S Erickson/Lallas

APPROVAL OF AGENDA

Council carried a motion to APPROVE THE AGENDA. M/S Dorow/Garza

CONSENT OF AGENDA

- A. Approval of Accounts Payables
- B. Approval of City Council Minutes for March 13, 2023

Council carried a motion to APPROVE THE CONSENT AGENDA. M/S Garza/Dorow

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 57691 to No. 57745 in the amount of \$219,573.52.

CURRENT BUSINESS

ADOPT THE UPDATED PURCHASING AND BIDDING POLICY 2023-01

Mayor Logan explains changes made to the purchasing and bidding policy addressed the change order items discussed in committee meetings, updated bidding thresholds accordingly with state law, and inconsistent language with change order language.

Council carried a motion to APPROVE THE UPDATES TO THE PURCHASE AND BIDDING POLICY, POLICY #2023-01, WITH THE ADDITION OF LANGUAGE FOR REASONABLE EXCEPTION EMAILED TO THE MAYOR AND CITY CLERK March 27, 2023. M/S Erickson/Dorow

ADOPT RESOLUTION 2023-03 ADOPTING THE UPDATED CITY OF OTHELLO PERSONNEL POLICY 2023-02

Mayor Logan outlines the two-year process staff went through to thoroughly make updates to the City Personnel Policy. Changes made reflect contracts with the city union contracts which were negotiated for the new year and state and federal law updates with regard to FMLA and PFML.

Council carried a motion to ADOPT RESOLUTION 2023-03, ADOPTING THE UPDATED CITY OF OTHELLO PERSONNEL POLICY, POLICY #2023-02. M/S Dorow/Garza

APPROVE PURCHASE OF PUBLIC WORKS VEHICLES

Curt Carpenter, Public Works Director explains he finally found F-150s at a lot out of Prosser, WA which work through state pricing. One will be used by IT and the other for Public Works.

Council carried a motion to APPROVE THE PURCHASE OF THE TWO F-150 PICKUPS IN THE AMOUNT OF \$106,971.63. M/S Dorow/Lallas

APPROVE PURCHASE OF PUBLIC WORKS TILT DECK TRAILER

Curt Carpenter, Public Works Director explains public works is in need of a tilt deck trailer to transport small equipment from location to location. Quotes were received and staff recommends approving the bid by Fox Trailers, Inc.

Council carried a motion to APPROVE THE PURCHASE OF THE TILT-DECK TRAILER FROM FOX TRAILERS, INC. IN THE AMOUNT OF \$9,940.62, WITH SALES TAX AND LICENSE. M/S Erickson/Lallas

UNFINISHED BUSINESS

- Mayor Logan provides a fire truck update.
- Police Chief provides an update on the police vehicles waiting to be replaced.

NEW BUSINESS

- Mayor Logan announces the Fire Dept. semi annual meeting to committee members.
- Mayor Logan announces the Municipal Court calendar is available to council members in their folders.

COUNCIL WILL ALSO RECEIVE

- Planning Commission Minutes

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 6:41p.m.

By: _____

Shawn R. Logan, Mayor

ATTEST:

By: _____

Tania D. Morelos, City Clerk

