



MINUTES

City Council Regular Meeting

6:00 PM – Monday, April 8, 2024

Council Chambers/Zoom

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Logan called the meeting of the Othello City Council to order at 6:00 p.m. and led a silent invocation and the Pledge of Allegiance.

ADMINISTRATIVE STAFF PRESENT

Tania Morelos, City Clerk

Spencer Williams, Finance Officer

Anne Henning, Community Development Director

Curt Carpenter, Public Works Director

Cameron Williamson, Engineer Technician

Valerie Hernandez, Park and Recreation Coordinator

Sarah Montemayor, Grant Writer/Administrator

Hillary Evans, City Attorney

CITIZEN INPUT

There was none.

ROLL CALL

Council members Present:

Genna Dorow

Danae Valdez

Mark Snyder

Corey Everett

John Lallas

Angel Garza

Darryl Barnes

Council members Absent:

APPROVAL OF AGENDA

Council carried a motion to APPROVE THE AGENDA. M/S Snyder/Barnes

CONSENT OF AGENDA

- A. Approve City Council Minutes for March 25, 2024
- B. Approve Accounts Payables
- C. Approve Payroll and Related Expenses
- D. Accept and Authorize SR26 Trail Grant
- E. Approve Ordinance 1614 Amending OMC 16.29.310 Relating to Design Standards for Utilities and Sanitary Sewers

Council carried a motion to APPROVE THE CONSENT AGENDA. M/S Dorow/Garza

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 59595 to No. 59671 in the amount of \$277,053.63.

Payroll and Related Expenses Check No. 33065 to No. 33079 in the amount of \$669,417.73.

Manual Check No. 5579 in the amount of \$85.00.

CURRENT BUSINESS

PRESNTATION OF NATIONAL DEMONSTRATION SITE NETWORK AWARD FROM PLAYCORE FOR IRON HORSE PLAYGROUND AND UPDATE ON CITY PROJECTS

Mayor Logan presents an award to Curt Carpenter for the design of the playground which has been selected as a national demonstration site. Curt also gave council an update on the current public works projects.

APPROVE RESOLUTION AUTHORIZING APPLICATION OF RCO GRANTS (YAF, LWCF, WWRP)

Sarah Montemayor, Grant Writer/Administrator requests authorization to apply for RCO grants.

**Council carried a motion TO APPROVE THE ATTACHED RESOLUTION 2024-04 APPLICANT
RESOLUTION/AUTHORIZATION RELATED TO APPLYING FOR THE YOUTH ATHLETIC FACILITIES,
LAND AND WATER CONSERVATION FUND, AND WASHINGTON WILDLIFE AND RECREATION
PROGRAM GRANT THROUGH WASHINGTON STATE RECREATION AND CONSERVATION OFFICE.
M/S Dorow/Snyder**

APPROVE CINCO DE MAYO CELEBRATION

Valerie Hernandez, Parks and Recreation Coordinator presents a new event "Cinco de Mayo Celebration" hosted by Rotary Club and Hispanic Committee and requests approval of the event. Council had discussion on waiving the special event fee.

Council carried a motion to APPROVE THE FACILITY USE AGREEMENT AUTHORIZING THE USE OF CITY PROPERTY BETWEEN THE CITY OF OTHELLO AND THE ROTARY CLUB OF OTHELLO – CINCO DE MAYO COMMITTEE FOR THE CINCO DE MAYO PARADE AND CELEBRATION ON SATURDAY, MAY 4, 2024 AND WAIVE THE \$675 SPECIAL EVENT FEE. M/S Garza/Dorow

REQUEST FOR SWIMMING POOL REPAIRS

Curt Carpenter, Public Works Director gives Council an update on the current conditions of the swimming pool. The conclusion was that it is not safe to open in its current state. No action was taken.

APPROVE SAND HILL ESTATES 6 SHORT PLAT DEFERRAL REQUEST

Councilman Angel Garza recuses himself due to conflict of interest. Anne Henning, Community Development Director presents the deferral requests and makes recommendations.

Council carried a motion to:

- 1. GRANT THE REQUEST TO DEFER EXTENDING MUNICIPAL UTILITIES THROUGH THE PLAT UNTIL THE COMPLETION OF THE 6TH APARTMENT BUILDING OR SEPTEMBER 30, 2029, WHICHEVER COMES FIRST. AT THAT TIME THE UTILITIES WILL NEED TO BE EXTENDED TO THE EAST BOUNDARY OF THE PLAT. THIS DEFERRAL SHALL BE GUARANTEED WITH A COVENANT.**
- 2. DENY THE REQUEST TO DEFER DEDICATION OF EASEMENTS FOR MUNICIPAL UTILITIES THROUGH THE PLAT. THESE EASEMENTS SHALL BE SHOWN ON THE PLAT IN A LOCATION APPROVED BY THE CITY ENGINEER OR PUBLIC WORKS DIRECTOR.**
- 3. GRANT THE REQUEST TO DEFER DESIGN AND CONSTRUCTION OF STREET AND UTILITY IMPROVEMENTS TO 11TH AVENUE UNTIL THE COMPLETION OF THE 6TH APARTMENT BUILDING OR SEPTEMBER 30, 2029, WHICHEVER COMES FIRST. AT THAT TIME, THE STREET AND UTILITY IMPROVEMENTS WILL NEED TO BE CONSTRUCTED ALONG THE EAST BOUNDARY OF THE PLAT. THIS DEFERRAL SHALL BE GUARANTEED WITH A COVENANT. M/S Dorow/Valdez**

DISCUSSION ON PORTABLE SIDEWALK VENDORS

Anne Henning, Community Development Director presents a draft ordinance for portable sidewalk vendors and requests direction from council how to proceed.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

Mayor Logan announced the fire committee will not be meeting tomorrow as previously scheduled. Mayor Logan reminds Council to file their F1 form by April 15th.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:22 p.m.

By: Shawn Logan
Shawn Logan (Apr 29, 2024 11:15 PDT)

Shawn Logan, Mayor

ATTEST:

By: Tania Morelos
Tania Morelos, City Clerk

Corrections- The City Clerk and codifiers of the minutes are authorized to make necessary corrections to this document including, but not limited to, the correction of scrivener/clerical errors, references, numbering, section/subsection numbers and any references thereto.

2024.04.08.Minutes

Final Audit Report

2024-04-29

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|-----------------|----------------------------------------------|
| Created: | 2024-04-29 |
| By: | Yvonne Hernandez (yhernandez@othellowa.gov) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAEBc-MXqZwYJdVryR2WPn94A8J3T3t1Te |

"2024.04.08.Minutes" History

-  Document created by Yvonne Hernandez (yhernandez@othellowa.gov)
2024-04-29 - 5:50:02 PM GMT
-  Document emailed to Shawn Logan (slogan@othellowa.gov) for signature
2024-04-29 - 5:50:08 PM GMT
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2024-04-29 - 5:50:08 PM GMT
-  Email viewed by Tania Morelos (tmorelos@othellowa.gov)
2024-04-29 - 5:50:57 PM GMT
-  Document e-signed by Tania Morelos (tmorelos@othellowa.gov)
Signature Date: 2024-04-29 - 5:51:05 PM GMT - Time Source: server
-  Email viewed by Shawn Logan (slogan@othellowa.gov)
2024-04-29 - 6:14:55 PM GMT
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