



## MINUTES

### City Council Regular Meeting

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6:00 PM – Monday, February 10, 2025

Chambers/Zoom

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

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Mayor Logan called the meeting of the Othello City Council to order at 6:00 p.m. and led a silent invocation and the Pledge of Allegiance.

#### ADMINISTRATIVE STAFF PRESENT

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Yvonne Hernandez, Deputy City Clerk

Spencer Williams, Finance Officer

Dave Rehaume, Police Chief

Robin Adolphsen, City Engineer/Public Works Director

Anne Henning, Community Development Director

Valerie Hernandez, Park & Recreation Director

#### CITIZEN INPUT

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There was none.

#### ROLL CALL

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Council members Present:

John Lallas

Corey Everett

Darryl Barnes

Mark Snyder

Genna Dorow

Danae Valdez

Council members Absent:

Angel Garza

**Council carried a motion to EXCUSE COUNCIL WOMAN GENNA DOROW. M/S Lallas/Dorow**

## APPROVAL OF AGENDA

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**Council carried a motion to APPROVE THE AGENDA. M/S Dorow/Valdez**

## CONSENT OF AGENDA

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- A. Approve Accounts Payables-January
- B. Approval of Payroll & Related Expenses
- C. Approve City Council Minutes for February 3, 2025
- D. Approve Contract with SCJ for Housing Planning Services
- E. Approve Contract with Hope Source for Homeless Housing Plan

**Council carried a motion to APPROVE THE CONSENT AGENDA. M/S Everett/Lallas**

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 61186 to No. 61250 in the amount of \$386,857.13.  
Payroll Check No. 33267 to 33279 in the amount of \$660,963.42.

## CURRENT BUSINESS

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### **APPROVE CONTRACT WITH MCKINSTRY FOR CITY HALL HVAC SYSTEM**

Sean Pelfrey and Luke Cashman with McKinstry presented the council with a contract that will perform an Investment Grade Energy Audit (IGA), perform 30-50% of the design needed to upgrade our HVAC System, and provide a guaranteed price to perform the necessary repairs, rehabilitation, or complete overhaul.

**Council carried a motion to APPROVE THE CONTRACT WITH MCKINSTRY FOR AN INVESTMENT GRADE AUDIT FOR THE CITY HALL HVAC SYSTEM FOR \$83,520. M/S Everett/Dorow**

### **APPROVE FACILITY USE AGREEMENT BETWEEN THE CITY AND HOLIDAY COMMITTEE FOR COMMUNITY EASTER EGG HUNT**

Valerie Hernandez, Park & Recreation Coordinator presented council with a facility use agreement for the Othello Holiday Committee to use Lions Park Complex for their second Easter Egg Hunt event. The event will take place on Saturday, April 19, 2025, from 2 pm to 5 pm to put forth a family-friendly event.

**Council carried a motion to APPROVE THE FACILITY USE AGREEMENT BETWEEN THE CITY AND HOLIDAY COMMITTEE FOR THE COMMUNITY EASTER EGG HUNT. M/S Dorow/Snyder**

### **APPROVE AGREEMENT FOR ANIMAL CONTROL SERVICES WITH HANDS AND PAWS**

Mayor Shawn Logan proposed to council a five year contract that continues the services that our currently provided by Hands N Paws Animal Assistance for animal shelter services. Carmon Derting provided updated information on the services they have provided. Councilman Everett opposed

to the five-year contract and suggested a two-year contract. Councilman Lallas asked when the contract would include feral cats and stated that it was a problem that needed to be addressed.

**Council carried a motion to APPROVE A FIVE YEAR CONTRACT WITH THE WORDING CHANGES TO MATCH THE CODE WITH HANDS N PAWS ANIMAL ASSISTANCE EFFECTIVE MARCH 1, 2025. M/S Dorow/Everett**

**HAMPTON DEVELOPMENT ANNEXATION NOTICE OF INTENT**

Anne Henning, Community Development Director presented council with a Notice of Intention to commence annexation proceedings for 3 parcels totaling 187.3 acres, located south of Cemetery Road, north of Highway 26, and east of CBHA and Wahitis Elementary. Anne informed Council if they accept the intention to annex, the next step is for the proponents to acquire signatures from the owners of at least 60% of the value of the land within the annexation area. Once that petition is submitted, the Council to hold a public hearing on the proposed annexation, including the boundary and zoning.

**Council carried a motion to GEOGRAPHICALLY MODIFY THE PROPOSED ANNEXATION BY INCLUDING PARCEL 2100450970794. M/S Snyder/Dorow**

**Council carried a motion to REQUIRE A MOTION TO REQUIRE THE SIMULTANEOUS ADOPTION OF PROPOSED ZONING AS FOLLOWS: (A) C-3 COMMERCIAL FOR PARCEL 21004510000100 (B) C-3 COMMERCIAL FOR APPROXIMATELY 600' NORTH OF HIGHWAY 26 (C) R-4 RESIDENTIAL FOR THE REMAINDER OF THE PROPOSED ANNEXATION. THE ZONING SHALL MATCH THE COMPREHENSIVE PLAN LAND USE DESIGNATIONS. M/S Lallas/Everett**

**Council carried a motion to REQUIRE THE ASSUMPTION OF EXISTING CITY INDEBTEDNESS BY THE AREA TO BE ANNEXED. M/S Everett/Lallas**

**UNFINISHED BUSINESS**

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Councilmember Snyder suggested that the discussion be brought up as to what to do about the feral cats. Chief Dave Rehaume advised that currently there is no OMC that requires cat licenses or at large fines for cats. A cat round-up was suggested or possibly hiring a second full time officer. Mayor Logan advised that they would bring some numbers to the table of what is would cost to do a cat round-up.

**NEW BUSINESS**

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-None

**COUNCIL WILL ALSO RECEIVE**

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-Police Department Report- January  
-Building & Planning Report- January

-Lobbyist Report

ADJOURNMENT

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With no further items to discuss, Mayor Shawn Logan adjourned the Council meeting at 7:24 pm.

By:  Shawn Logan (Mar 20, 2025 08:59 PDT)

Shawn Logan, Mayor

ATTEST:

By: Yvonne Hernandez  
Yvonne Hernandez (Mar 20, 2025 08:59 PDT)

Yvonne Hernandez, Deputy City Clerk

Corrections- The City Clerk and codifiers of the minutes are authorized to make necessary corrections to this document including, but not limited to, the correction of scrivener/clerical errors, references, numbering, section/subsection numbers and any references thereto.