



Regular City Council Meeting - Dec 08 2025 Minutes

Monday, December 8, 2025 at 6:00 PM

Council Chambers

1. OPENING ITEMS

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Public Input
- E. Roll Call

All councilmember and department heads present.

2. APPROVAL OF AGENDA

Motion to approve agenda.

Moved by: Mark Snyder

Seconded by: Genna Dorow

3. CONSENT AGENDA: The following items will be enacted by one motion. If separate discussion is desired, that item may be placed on the regular agenda, with concurrence of the Council. Requests to remove items should be made under Agenda Item 2: Approval of Agenda.

Motion to approve consent agenda.

Moved by: Angel Garza

Seconded by: John Lallas

- A. Approve City Council Minutes of November 24, 2025
[Regular City Council Meeting - Nov 24 2025 - Minutes - Html](#) 
- B. Approve Janitorial Contract
[Agenda Memo- Janitorial Services.pdf](#)  [2025 Janitorial Contract.pdf](#) 
- C. Appoint Chad Robbins to the Vacant Planning Commission
[Agenda.Memo.Appoint.Chad.Robbins.Planning.Commission.pdf](#)  [Chad.Robbins.pdf](#) 
- D. Acceptance of the Decorative Lighting Project
[Consent Agenda Memo - Accept Decorative Lighting.pdf](#) 
- E. Approve Accounts Payables
Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Check No 62674 through 62744 in the amount of \$294,059.47
- F. Approve Payroll and Related Expenses
Check No. 33472 through No.33483 in the amount of \$687,591.24.

4. CURRENT BUSINESS

- A. Report on Fire Department Apparatus by Steve Towers
[Othello Summary Report 12.4.pdf](#)  [Othello8111.jpg](#) 
[Othello8121 front springs.jpg](#)  [Othello8121 hydraulic filter.jpg](#)  [Othello Fire Dept 8111 PT 10.6.25.pdf](#)  [Othello Fire Dept 8112 PT 10.6.25.pdf](#)  [Othello Fire Dept 8121 PT 10.6.25.pdf](#) 

Steve Towers reports under the Interlocal Agreement

between the City of Othello and Adams County Fire District 5, the Fire District is responsible for keeping the fire apparatus in proper working order and for maintaining accurate service and maintenance records. An inspection report was prepared by Steve Towers, Fire Apparatus Inspector. The report explains that while reviewing maintenance records for three fire apparatus, the evaluator discovered that the district's documentation was incomplete and inconsistent, with many service records missing after a system change in 2022. As a result, there was no reliable information on past service intervals for major components such as engines, transmissions, cooling systems, and pumps. Third-party testing was done on the ladder (NDT) and pumps, and although results showed the equipment performed well, they did not clarify previous maintenance history. Major annual services were therefore completed on all three units to establish a new baseline; oil samples indicated overdue service based on elevated wear metals.

Overall, the equipment itself is in good condition, but several repairs and follow-up tasks remain. The ladder requires annual servicing and testing, and hydraulic and lubrication tasks should be performed routinely.

B. Interviews for Vacant Council Position #5

[Donald.Burks.pdf](#)  [Chris.Dorow.pdf](#)  [David.Miller.pdf](#) 
[Oscar.Lopez.pdf](#)  [Dale.Wyman.pdf](#)  [Jerry.Garcia.pdf](#) 
[Martin.Crowley.pdf](#) 

Interviews were conducted to select a candidate to fill the unexpired term for City Council Position #5. Each applicant was given five minutes to explain their motivation for applying and what skills or perspective they would bring to the City of Othello during the current season and in light of ongoing issues. Candidates were interviewed in the following order: David Miller, Martin Crowley, Dale Wyman, Chris Dorow, Donald Burks, Jerry Garcia, and Oscar Lopez.

Martin Crowley withdrew from consideration and lend his support to David Miller.

C. Executive Session: Deliberations

Council will now adjourn at 6:57 pm to go into an Executive Session pursuant to RCW 42.30.110(g) to review the qualifications of an applicant for public employment/position. The Executive Session is expected to last until 7:15 pm. No action will be taken during the executive session.

D. City Council Selection

The City Council unanimously voted to appoint Chris Dorow to fill the vacant Council Position #5. The City Clerk administered the Oath of Office, after which Councilmember Dorow was immediately seated and began participating in the meeting.

Motion to appoint Chris Dorow to fill vacant position #5.

Moved by: Darryl Barnes

Seconded by: Corey Everett

E. Ad Valorem Property Tax Update

[Levy Agenda memo Ad Valorem Property Tax Ordinance \(2\).pdf](#)  [Levy Certification 2026 \(2\).pdf](#)  [Levy ordinance - resolution FY 2026 \(2\).pdf](#) 

The Finance Officer explained that the Adams County Assessor notified the City that state-assessed property values increased, resulting in an additional \$1,189.29 in potential property tax revenue. The City's Levy Ordinance and Levy Certification have been updated to reflect this minor change from what was previously approved. The City Council adopted the amended Levy Ordinance.

Move to approve the Ad Valorem Tax Ordinance for fiscal year 2026, Amending the previous ordinance 1639.

Moved by: John Lallas

Seconded by: Genna Dorow

F. Ordinance Adopting the 2026-2031 Capital Facilities Plan

[Agenda memo Adopt 2026-2031 CFP - Ordinance.pdf](#)  [2026-2031 CFP Plan.pdf](#)  [1644 Ordinance CFP 2026-2031.pdf](#) 

The Finance Officer explains the Capital Facilities Plan is a six-year list of major capital projects, including estimated costs and potential funding sources, and is updated annually to guide long-term budgeting. It helps the City prioritize needs, coordinate related projects, and pursue grants and loans more effectively. \$12.9 million is budgeted for FY 2026 and approximately \$125.6 million is planned over the full six-year period in the proposed 2026–2031 plan. Council unanimously adopted this ordinance.

Move to adopt the 2026 – 2031 Capital Facility Plan Ordinance.

Moved by: Angel Garza

Seconded by: Darryl Barnes

G. Ordinance Amending the 2025 City Budget

[Agenda.Memo.2025.Budget.Amendment.No.2.pdf](#)  [1642.Ordinance.2025.Budget.Amendment.No.2.pdf](#) 

The 2025 Budget Amendment incorporates all budget changes the City Council directed throughout the year during regular meetings and budget sessions. The amendment adjusts multiple funds, including the General Fund, various reserve funds, utility funds, and debt service funds, to reflect updated expenditures such as transfers between funds, property acquisition, LEOFF costs, and corrections to actual budgets. After all changes, the 2025 expenditure budget increases from approximately \$30.9 million to about \$39.8 million. The City Council unanimously moved to adopt to amend the 2025 City Budget.

Move to adopt the ordinance amending the 2025 Budget.

Moved by: Mark Snyder

Seconded by: John Lallas

- H. 2nd Public Hearing for the 2026 Budget
[1.OFFICIAL PUBLIC HEARING SCRIPT.pdf](#) 

Public Hearing opened at 7:28pm.

Finance Officer gives report. No testimony given.

Public Hearing closed at 7:30pm.

- I. Ordinance to Adopt the 2026 City Budget
[Agenda Memo Adopting 2026 Budget.pdf](#)  [1643 Ordinance to adopt the FY 2026 Budget.pdf](#) 

The Finance Officer explained the 2026 budget process began in August with departments preparing their budgets, which were refined through September and October based on future needs. In October and November, City Council budget committees and the full Council reviewed each department's request, received department reports, and discussed operational needs for the coming year. Based on this guidance and the adjustments made throughout the review process, those decisions have now been compiled into the proposed ordinance. Council unanimously adopted the 2026 City Budget.

Move to adopt the 2026 budget as presented.

Moved by: Genna Dorow

Seconded by: Darryl Barnes

- J. Award Contract for Land Surveying Services
[Agenda Memo Contract for Surveyor & Platting Services.pdf](#)

[2025 Professional Services Agreement Rogers Surveying Inc PS.pdf](#) 
[Rogers.Surveying.Inc.Qualification.Supplemental.pdf](#) 

The City recently purchased 77 acres from OSD/AJ & Jodi Ochoa for future development of a water treatment plant and now needs surveying and platting services for the property, as well as ongoing surveying support. An RFQ was issued and eight firms submitted proposals, which staff reviewed. Staff recommended approving a professional services contract with Rogers Surveying, Inc. while noting that no budget action is required at this meeting. A detailed scope of work and cost estimate will be brought to Council later, and project costs will be paid from Water and Sewer funds in the 2026 budget. Council unanimously awarded the contract to Rogers Surveying, Inc.

Motion to approve the attached contract for professional services with Rogers Surveying, Inc. P.S.

Moved by: Genna Dorow

Seconded by: Darryl Barnes

K. Ordinance Amending Chapter 5.08 and Amend Contract with Consolidated Disposal Services

[2025 Agenda Memo changing ordinance for garbage pick up times.pdf](#) 
[CDSI 2020 Othello Contract.pdf](#) 
[Ordinance.Amending.Garbage.Pick.Up.Times.pdf](#) 

City staff proposed to adjust garbage pickup times—moving commercial collection from 6:00 a.m. to 4:00 a.m., and residential collection from 7:00 a.m. to 5:00 a.m.—through ordinance changes and a contract amendment with Consolidated Disposal Services, Inc. The earlier schedule is intended to improve safety during early school activities, reduce conflicts with commercial deliveries, lessen truck interaction with the public during busy hours, and address longer collection routes resulting from community growth. Council unanimously approved the amend the ordinance and

contract with CDSI.

Motion to amend ordinance 1646 to change garbage pickup times.

Moved by: Genna Dorow

Seconded by: John Lallas

Motion to amend contract with Consolidated Disposal Services, Inc to change garbage pickup times.

Moved by: John Lallas

Seconded by: Mark Snyder

5. UNFINISHED BUSINESS

Councilman Lallas inquires about leaves picked up.

6. NEW BUSINESS

Councilman Snyder mentions timing at the traffic light on 14th and Main Street.

7. COUNCIL WILL ALSO RECEIVE

A. Building and Planning Report

[2025.11BuildingPlanningReport.pdf](#) 

B. Police Department Report

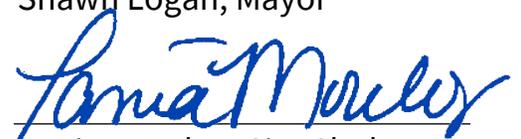
[Police.Department.Report.pdf](#) 

C. Public Works/Engineering Report

[Public.Works.Engineering.Report.November.pdf](#) 



Shawn Logan, Mayor



Tania Morelos, City Clerk