



## MINUTES

### **City Council Regular Meeting**

**6:30 PM – Monday, June 25, 2018**

Council Chambers, City Hall – 500 E Main St

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Logan called the meeting of the Othello City Council to order at 6:30 and led a silent invocation and the Pledge of Allegiance.

#### **ROLL CALL**

Councilmembers Present:

Corey Everett  
Angel Garza  
John Lallas  
Mark Snyder

Councilmembers Absent

Eugene Bain  
Genna Dorow  
Larry McCourtie

MOVED BY ANGEL GARZA, SECONDED BY MARK SNYDER, COUNCIL  
EXCUSE ABSENT COUNCILMEMBER EUGENE BAIN. CARRIED.

MOVED BY ANGEL GARZA, SECONDED BY JOHN LALLAS, COUNCIL  
EXCUSE ABSENT COUNCILMEMBER GENNA DOROW. CARRIED

MOVED BY JOHN LALLAS, SECONDED BY COREY EVERETT, COUNCIL  
EXCUSE ABSENT COUNCILMEMBER LARRY MCCOURTIE. CARRIED

#### **ADMINISTRATIVE STAFF PRESENT**

Shawn Logan, Mayor  
Wade Farris, City Administrator  
Rebecca P. Ozuna, City Clerk  
Spencer Williams, Finance Officer  
Terry Clements, Public Works Director  
Anne Henning, Community Development Director  
Phil Schenck, Police Chief

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## CITIZEN INPUT

There was none.

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## APPROVAL OF AGENDA

Council carried a motion to approve the agenda. M/S Snyder/Lallas

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## CONSENT AGENDA

- A. Approval of City Council Minutes of June 11, 2018
- B. Approval of Account Payable Checks

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 49780 to No. 49839 in the amount of \$215,935.33.

Council carried a motion to approve the Consent Agenda, as presented. M/S Garza/Lallas

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## CURRENT BUSINESS

### EMPLOYEE RECOGNITION – TERRY CLEMENTS – 10 YEARS

Mayor Logan presented a plaque of appreciation to Public Works Director Terry Clements for 10 years of dedicated service to the City of Othello.

### RESOLUTION AND FACILITY USE AGREEMENT WITH THE GREATER OTHELLO CHAMBER OF COMMERCE FOR 4TH OF JULY CELEBRATION

Park and Recreation Coordinator Amy Hurlbut mentioned that The Greater Othello Chamber of Commerce is preparing for their annual 4th of July Event in Lions Park and preliminary plans include a fun run, Rotary breakfast, parade, children's games/activities, various entertainment acts, and a culminating firework show. Ms. Hurlbut also mentioned that assorted food, merchandise, and game vendors will be present in the park throughout the festivities. The Greater Othello Chamber of Commerce will begin park setup on Monday, July 3, 2018 at 8:00 AM, with vendor setup occurring between 5:00 PM and 8:00 PM and The Greater Othello Chamber of Commerce has been notified that the City of Othello will not be responsible for any overnight security or supervision of vendor equipment.

Ms. Hurlbut stated that the 4th of July Event is scheduled to be held on Wednesday, July 4, 2018 from 6:00 AM to 11:59 PM and two Public Works employees will be staffed in Lions Park throughout the day to assist with cone/barricade placement, electrical outlet dispersion, trash pickup, and bathroom upkeep. Event clean-up is scheduled for Thursday, July 5, 2018 from 8:00 AM to 11:00 AM. Ms. Hurlbut commented that due to the estimated attendance of 5,000+ people in Lions Park for the 4th of July Event, the Othello Chamber of Commerce will incur the

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\$400 Special Event fee for use of Lions Park. A graph of “additional items” requested was presented to Council showing the total amount of all amenities including picnic tables, garbage cans, dumpsters, and staff requested by The Greater Chamber of Commerce which payment of the total Special Event fee will allow Public Works to provide staffing, portable toilets, additional garbage containers, as well as cover the landfill fees for waste disposal.

Park and Recreation Coordinator Ms. Hurlbut commented that because this event is a collaborative effort along with the City of Othello and it provides our whole community with a safe and fun place to spend the holiday, that Staff believes that the City’s contribution to this event could include this “additional items” table, therefore requiring the Chamber to pay only the traditional \$400 special event fee. Mayor Logan restated that the 4<sup>th</sup> of July is a collaborated event between the City of Othello and the Greater Chamber of Commerce and that even though they do receive monies from the hotel/motel tax that maybe once the monies received increase then at that time the fees should be revisited.

Council made a motion to APPROVE RESOLUTION NO. 2018-13 AND AUTHORIZE THE MAYOR TO SIGN THE FACILITY USE AGREEMENT WITH THE GREATER CHAMBER OF COMMERCE FOR THE USE OF LIONS PARK FOR THE ANNUAL 4<sup>TH</sup> OF JULY CELEBRATION WITH THE ADJUSTED SPECIAL EVENT APPLICATION FEE OF \$400. M/S Snyder/Lallas

Councilmember Lallas inquired if there is the possibility to have the Port of Othello help sponsor or collaborate to help sponsor the 4<sup>th</sup> of July Event and was responded by City Administrator that it can be presented to them possibly next year.

#### **UNDERGROUND UTILITY ORDINANCE UPDATE DISCUSSION**

City Administrator Wade Farris commented that the item before Council is just for discussion and that staff has met with the Underground Utilities Committee which they were tasked to look at the current underground utilities ordinance to see if it needed to be changed completely or just updated. Mr. Farris stated that the current ordinance gives Council the tools it needs to deal with underground utilities as to providing the citizens with Wi-Fi and fiber, which has become very important to not only citizens but also many businesses within the City.

City Administrator Wade Farris commented that the tool provided is in the section of variances where it lists the times and conditions in which a variance can be approved by Council, which ones’ states with regards to the welfare of the community and he believes that adding fiber is in best welfare of the community. There was further discussion with staff and Council with regards to approaching the different companies about creating an overall plan with regards to the variances they would like to help improve the City, right-of-way permits, cleaning up current mess on poles, reasonable monthly charges to citizens, providing fiber to most citizens and variances not effecting new construction as it will be installed underground while construction.

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Mr. Farris also presented the Council with a draft ordinance created by Avista for the Council to look over to see what parts they would like to incorporate into our current ordinance.

**EXECUTIVE SESSION – PERSONNEL**

Council will now adjourn at 6:59 to go into an executive session pursuant to RCW 42.30.110(g) to review the performance of a public employee. The executive session is expected to last 15 minutes. No action will be taken during the executive session. Mayor Logan requested that City Administrator Wade Farris and City Attorney Roger Reed attend.

Council came out of executive session at 7:10pm

**UNFINISHED BUSINESS**

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Councilmember Mark Snyder inquired about the sidewalks on 1<sup>st</sup> Ave as there is no cement in some places. City Administrator Wade Farris that the City has made the decision to take care of the situation ourselves and then bill the company for the cost incurred.

Councilmember Corey Everett stated that he would like to be added to the Solid Waste Committee as an alternate since there is not one currently listed. City Administrator also suggested that if Corey wants to attend then the City can post a notice of possible quorum for the next meeting being scheduled.

**NEW BUSINESS**

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Mayor made the following announcements:

1. Mayor inquired about cancelling the City Council Meeting for Monday July 2<sup>nd</sup>, Council gave their consensus to cancel the meeting.
2. Mayor Logan announced that he would like to appoint Sandy Dodge to the Planning Commission to fill the vacancy for Position #2. Council made a motion to appoint Sandy Dodge to Planning Commission. M/S Lallas/Garza

Councilmember John Lallas inquired about the status of Well #3 and was responded by City Administrator that he will get an update to the council either by email or text regarding the information.

**ADJOURNMENT**

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With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:16p.m.

By: \_\_\_\_\_

SHAWN LOGAN, Mayor

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ATTEST:

By: \_\_\_\_\_  
REBECCA P. OZUNA, City Clerk