



## MINUTES

### City Council Regular Meeting

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6:30 PM – Monday, October 8, 2018

Council Chambers, City Hall – 500 E Main St

#### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

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Mayor Logan called the meeting of the Othello City Council to order at 6:30 and led a silent invocation and the Pledge of Allegiance.

#### ROLL CALL

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Councilmembers Present:

Eugene Bain

Genna Dorow

Corey Everett

Larry McCourtie

Mark Snyder

Councilmembers Absent:

Angel Garza

John Lallas

**Council Action: MOVED BY DOROW, SECONDED BY MCCOURTIE, COUNCIL EXCUSE ABSENT COUNCIL MEMBERS. CARRIED.**

#### ADMINISTRATIVE STAFF PRESENT

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Shawn Logan, Mayor

Tania Morelos, City Clerk

Kelly Konkright, City Attorney

Spencer Williams, Finance Officer

Terry Clements, Public Works Director

Anne Henning, Community Development Director

Dave Rehaume, Assistant Chief of Police

Kurt Holland, Principal Engineer at Varela & Associates

#### CITIZEN INPUT

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Mayor Logan tells Council about a phone call he received from Cain Lopez whom had originally requested to address the City Council regarding the setbacks he received from Public Works for

putting up a fence. The Mayor visited Mr. Lopez at his home to see what his setback was. Mayor Logan explained to Mr. Lopez he has the right to address the Council if he would like and explained the process to him. After a good conversation Mr. Lopez decided he would put up his fence in the setback as he is trying to improve his property.

#### APPROVAL OF AGENDA

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**Council Action: Council carried a motion to approve the agenda. M/S Bain/Snyder**

#### APPROVAL OF CONSENT AGENDA

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- A. Approval of City Council Minutes of September 24, 2018
- B. Approval of Accounts Payable Checks
- C. Approval of Payroll and Related Expenses

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 50262 to No. 50330 in the amount of \$222,477.03  
Payroll and Related Expenses Check No. 31221 to 31270 in the amount of \$405,845.55.

**Council Action: Council carried a motion to approve the consent agenda as presented. M/S Everett/McCourtie**

#### CURRENT BUSINESS

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##### **RESOLUTION SUPPORTING ADAMS COUNTY PROPOSITION #1 ADAMS COUNTY SALES AND USE TAX**

Assistant Chief of Police, Dave Rehaume supports this Resolution on behalf of the Police Department. Mayor Logan mentioned the County Commissioners asked if the City would support this, which would require Council to adopt or approve this Resolution and authorize the Mayor to sign it.

**Council Action: Council carried a motion to approve the RESOLUTION SUPPORTING ADAMS COUNTY PROPOSITION #1 ADAMS COUNTY SALES AND USE TAX. M/S Dorow/McCourtie**

**INVESTMENT GRADE AUDIT PROPOSAL- SOLAR PROJECT ENERGY SERVICES**

**PERFORMANCE CONTRACT**

Brent Tracy from Apollo Solutions Group, project engineer, explains to Council, Apollo Solutions Group develops energy related projects and gave other background information about the company. Mr. Tracy presented a cost estimate and the benefits of the City switching to Solar Energy. Council felt they did not have a thorough enough cost estimate, savings estimate, and numbers were not clear to decide on this today. Council asked Mr. Tracy to come back with a detailed cost break down.

**SEWER RATE DISCUSSION**

Spencer Williams, Finance Officer, explains every year one of the three utility rates comes up for renewal. There is Water, Sewer, and Waste Utility rates and each one is set up by an ordinance of rate increases for three different years. The Sewer Rate Ordinance will expire the end of 2018. Mr. Williams and Council discussed appropriate rates for the 2019, 2020, 2021 years. There will be a Public Hearing to adopt an Ordinance increase of 12.5% on utility rates for 2019, 2020, 2021.

**PUBLIC HEARING ON DISCUSSION FOR REVENUE SOURCES FOR 2018**

Mayor Logan opened the Public Hearing at 7:19pm. Spencer Williams presented in our annual hearing on revenue sources for the new year and explains the budget in each fund. Mayor Logan opened the public testimony for those in support to the proposal. There was none. Mayor Logan opened the public testimony for those in neutral to the proposal. There was none. Mayor Logan opened the public testimony for those in opposition to the proposal. There was none. Mayor Logan closed the Public Hearing at 7:27pm.

**SANDHILL DEVELOPMENT PAY ESTIMATE**

Kurt Holland, Principal Engineer at Varela & Associates, goes over pay estimate #2 for the Change Orders discussed at the previous Council meeting presented at the Public Works Committee. They are 50% of Change Order Proposal #1 for the grindings and Change Order #5 for irrigation services on the North side between 7<sup>th</sup> and 14<sup>th</sup>. Council previously approved payment of these Change Orders at the rate indicated on the pay estimate "motion to approve the amount noted". Mayor Logan asks Council if they have questions. No questions from Council.

**Council Action: Council carried a motion to approve the SANDHILL DEVELOPMENT PAY ESTIMATE. M/S Bain/Dorow**

**SANDHILL DEVELOPMENT CHANGE ORDERS**

Kurt Holland, Principal Engineer at Varela & Associates, presents four different Change Orders. Change Orders were for the reimbursement of engineering costs, alley approaches on the South side of Olympia Street, a cracked ceiling, and the initial concrete removal removed off 7<sup>th</sup>. Holland asks the council if they had any questions. No questions from Council.

**Council Action: Council carried a motion to approve SANDHILL DEVELOPMENT CHANGE ORDERS. M/S McCourtie/Dorow**

**EXECUTIVE SESSION**

Mayor Logan announced Council will now adjourn at 7:34pm to go into an Executive Session pursuant to RCW 42.30.110(g) to discuss real estate. The Executive Session is expected to last about half an hour. No action will be taken during the Executive Session. Council came out of Executive Session at 8:21pm.

Kelly Konkright, City Attorney, explains that during the Executive Session there was a discussion regarding the potential purchase of real property within the City. Because of time sensitivity, Council would like to authorize the Mayor to investigate on the property and authorize him to make the expenditure on earnest money on a letter of intent.

**Council Action: Council carried a motion to AUTHORIZE THE MAYOR TO INVESTIGATE THE PURCHASE OF REAL PROPERTY. M/S Dorow/McCourtie**

**UNFINISHED BUSINESS**

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Spencer Williams goes over the 2019 Council's Budget Committee Schedule.

Council Member Snyder mentions he has not heard anything on Dispatch Council. Mayor Logan says they just heard back and he would learn about the budget pricing in full detail at the next meeting.

Mayor Logan explains he received a proposal of \$2,000 to refresh the sign from the Port and waiting to hear back from the Port. With the Council's consensus, the Mayor will give permission for the sign to be updated.

Anne Henning, Community Development Director, tells Council Columbia Basin Health Association is currently operating under a Temporary Certificate of Occupancy. One of

the conditions of the building permit and temporary Certificate of Occupancy, was that they provide a second access to a public street which could be Scootney or Columbia street. CBHA keeps submitting construction plans to the City's engineers and the engineers keep sending them back with clear instructions of what they need to do to fix the plans. CBHA is needing a permanent Certificate of Occupancy for their financing but we need those plans to be correct to approve one.

#### NEW BUSINESS

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There was none.

#### ADJOURNMENT

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With no further items to discuss, Mayor Logan adjourned the Council meeting at 8:51p.m.

By: \_\_\_\_\_  
SHAWN R. LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
TANIA D. MORELOS, City Clerk