



## MINUTES

### **City Council Regular Meeting**

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6:30 PM – Monday, June 10, 2019

Council Chambers, City Hall – 500 E Main St

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

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Mayor Logan called the meeting of the Othello City Council to order at 6:30 and led a silent invocation and the Pledge of Allegiance.

#### **ROLL CALL**

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Councilmembers Present:

Eugene Bain

Genna Dorow

Corey Everett

Angel Garza

Maria Quezada

John Lallas

Mark Snyder

Councilmembers Absent:

#### **ADMINISTRATIVE STAFF PRESENT**

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Shawn Logan, Mayor

Yvonne Hernandez, Deputy City Clerk

Spencer Williams, Finance Officer

Phil Schenck, Police Chief

Anne Henning, Community Development Director

Shawn O'Brien, City Engineer

Abner Garza, IT Director

#### **CITIZEN INPUT**

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There was none.

#### **APPROVAL OF AGENDA**

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Councilmember Everett stated that the Agreement between the City of Othello and Adams County Pet Rescue be moved from Approval of Agenda Item 3.4 to Current Business.

**Council carried a motion to MOVE ITEM 3.4 AGREEMENT BETWEEN THE CITY OF OTHELLO AND ADAMS COUNTY PET RESCUE TO OUR CURRENT BUSINESS. M/S Lallas/Everett**

**Council carried a motion to APPROVE THE AGENDA. M/S Bain/Everett**

## **CONSENT OF AGENDA**

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- A. Approval of City Council Minutes of June 3, 2019
- B. Approval of Payroll and Related Checks
- C. Approval of Accounts Payable Checks
- D. Agreement between City of Othello and Adams County Pet Rescue
- E. US Marshal's Service

**Council carried a motion to APPROVE THE CONSENT AGENDA. M/S Lallas/Everett**

## **CURRENT BUSINESS**

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### **AWARD RECOGNITION FOR AVERY FIELDS**

Police Chief, Phil Schenck honors and congratulates Avery Fields for his four years of service and commitment to the Police Explorer program.

### **SR 26 TRANSPORTATION STUDY**

Christina Wilman and Carissa Withoon from Perteet Inc. gave a PowerPoint Presentation and briefing about the SR 26 Othello area transportation study. Christina stated that earlier today they presented their recommendations for strategies along the SR 26 Corridor to the stakeholder team. The study area focuses on HWY 26 from Thacker RD to 14<sup>th</sup> Ave, it includes the intersections of Thacker, Taylor, Moon RD, 1<sup>st</sup> Ave, 14<sup>th</sup> Ave. During the study process added in was a potential intersection at 7<sup>th</sup> Ave to determine whether to recommend that an intersection be constructed at that location. The purpose of the study is to identify strategies to improve traffic safety and traffic operations along the study corridor. After holding a public hearing, speaking and receiving input from the public and meeting with stakeholder's, public safety is by far the top priority. This information was all used to determine recommended strategies of which Wilman and Withoon described and presented to Council.

### **DEBT PRESENTATION**

Spencer Williams, Finance Officer gives Council an update of where the City's current debts stand and walks them through the items during Council. It was an informational and brief snapshot of where the City is and where it is going. Overall, the City's debt position is quite well.

### **BUILDING ON UNPLATTED PROPERTY-OSD**

Anne Henning, Community Development Director explains to Council that the Othello School District is applying for placement permits for a portable classroom at Lutacaga, Wahitis, and Hiawatha Elementary schools. However, the sites where they would like to place the classrooms

are not platted. OMC 14.04.070 states Council can authorize to allow placement on unplattd sites if the public will not be affected. Staff recommends resolutions be adopted to allow the placement permits to be issued for portable classrooms at the three elementary schools.

**Council carried a motion to APPROVE THE RESOLUTIONS ALLOWING PERMITS TO BE ISSUED FOR PORTABLE CLASSROOMS, WITH CONDITIONS AS LISTED IN EACH RESOLUTION. These will be known as Resolution 2019-09, 2019-10, 2019-11. M/S Dorow/Lallas**

**GEO-TECHNICAL ENGINEERING & MATERIAL TESTING SERVICES CONTRACT**

Shawn O'Brien, City Engineer explains to council that a request for qualifications for consultants for geo-technical services and testing for a full year. The contract does not specify any specific work as each job will be brought in as an amendment. Staff recommends that Council approve a contract with Shannon & Wilson, Inc.

**Council carried a motion to APPROVE THE CONTRACT AS RECOMMENDED BY THE CITY ENGINEER. M/s Everett/Bain**

**AMENDMENT FOR CONSULTANT AGREEMENT FOR GEO TECHNICAL ENGINEERING FOR STANDPIPE #4**

Shawn O'Brien, City Engineer proposed an amendment to Council to have Shannon & Wilson, Inc. analyze the conditions at Standpipe #4 and prepare a report that provides the site's soil characteristics that are necessary for the foundation design. The proposed consulting fee amendment for Shannon & Wilson, Inc. services is \$42,000. This fee consists of \$34,000 for the standard geotechnical services and report. An additional \$8,000 is included in case soft to medium stiff clays are encountered. These types of soil will require additional sample and testing, monitoring well installation, and groundwater data collection. Staff will inform the City Council once it has been determined if the additional work is required. Staff recommends its approval with the potential additional services.

**Council carried a motion to APPROVE THE AMENDMENT FOR GEO TECHNICAL ENGINEERING FOR STANDPIPE #4 WITH SHANNON & WILSON. M/S Dorow/Bain**

**CBHA RUN FOR A CAUSE AGREEMENT & RESOLUTION**

Amy Hurlbut, Parks & Recreation Coordinator informed Council that CBHA will host their 2nd annual CBHA Run for a Cause this September. This year's cause is designed to raise awareness of childhood conditions that affect families here in the Columbia Basin. The cost is \$15 per participant which will be collected during pre-registration as well as day of registration. The expected attendance for this event is under 500 attendees. CBHA has coordinated several color stops along the way including school district property, private businesses, and city owned property. Parks and Recreation staff has worked with the Public Works director as well as the Police Chief to ensure the safety of participants, volunteers, and property/assets. The City has taken a conservative look at safety and impact on the citizens and developed a safe and

manageable route with the help of CBHA staff. Staff recommends Council approve Resolution 2019-04 Authorizing Use of City Property for the Columbia Basin Health Association Run for a Cause Saturday, September 28, 2019.

**Council carried a motion to APPROVE THE RESOLUTION ALLOWING 2019 CBHA RUN FOR A CAUSE. This will be known as Resolution 2019-04 M/S Bain/Quezada**

**4<sup>th</sup> OF JULY FACILITY USE & RESOLUTION**

Amy Hurlbut, Parks & Recreation Coordinator informed Council that The Greater Othello Chamber of Commerce is preparing for their annual 4th of July event in Lions Park. The Greater Othello Chamber of Commerce has been notified that the City of Othello will not be responsible for any overnight security or supervision of vendor equipment. The 4th of July Event is scheduled will be held on Thursday, July 4, 2019 from 6:00 AM to 11:59 PM. Two Public Works employees will be staffed in Lions Park throughout the day to assist with cone/barricade placement, electrical outlet dispersion, trash pickup, and bathroom upkeep. Event clean-up is scheduled for Friday, July 5, 2019 from 8:00 AM to 11:00 AM. Staff recommends Council authorize the use of Lions Park for the annual 4th of July celebration with the adjusted special event application fee of \$416.

**Council carried a motion to APPROVE THE RESOLUTION FOR 2019 4<sup>th</sup> OF JULY FACILITY USE  
This will be known as Resolution 2019-12 M/S Snyder/Quezada**

**CITY OF OTHELLO & ADAMS COUNTY PET RESCUE AGREEMENT**

Phil Schenck, Police Chief proposed an agreement for shelter services between the City of Othello and the Adams County Pet Rescue for an Animal Control Officer Contract. This agreement solidifies the \$50,000 that Council approved during the 2019 budget. It's been reviewed by the City Attorney and staff combined both previous agreements for dog catching and shelter services into one, additionally there was an oversight as there was no provision for them to pick up dead animals and this new agreement now includes this. Staff recommends Council approve the Agreement between the City of Othello and the Adams County Pet Rescue for Shelter Services.

**Council carried a motion to APPROVE THE AGREEMENT BETWEEN THE CITY OF OTHELLO & ADAMS COUNTY PET RESCUE FOR ANIMAL CONTROL OFFICER CONTRACT. M/S Everett/Quezada**

**UNFINISHED BUSINESS**

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Councilman Lallas inquired about the amendment presented by Varela in regard to the engineering work performed for the City on Olympia St. He believes that what the City has been billed for is rather high and would like a committee meeting to sit down and talk about what the charges were for and what work has been performed to this date. Mayor Logan stated that he has discussed with Shawn

O'Brien, City Engineer who had questioned back to Varela regarding work that we did not need. Lallas asked if Varela had been paid. O'Brien said the City has not paid the full amount as some of the work has not been completed. O'Brien will give a report once a response is given back and schedule a meeting to discuss. Lallas also addressed that he would like to know how to get out of contract with Varela.

#### NEW BUSINESS

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Councilman Bain mentioned that on June 2, 2019 there was an accident and a red Chevy impala was hit and abandoned at the intersection of the 2<sup>nd</sup> block on N 4<sup>th</sup> Avenue. Chief stated he would investigate this matter.

Councilman Lallas stated that in the next committee meeting he would like to review the irrigation system on the Olsen Home Development as he believes the agreement was way over costs due to the elaborate engineering design that was presented by Varela. Mayor Logan stated that it would be reviewed.

#### ADJOURNMENT

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With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:31 p.m.

By: \_\_\_\_\_  
SHAWN R. LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
YVONNE HERNANDEZ, Deputy City Clerk