



MINUTES

City Council Regular Meeting

6:30 PM – Monday, January 13, 2020

Council Chambers, City Hall – 500 E Main St

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Logan called the meeting of the Othello City Council to order at 6:30 and led a silent invocation and the Pledge of Allegiance.

ROLL CALL

Councilmembers Present:

Genna Dorow

John Lallas

Corey Everett

Jonathan Erickson

Maria Quezada

Mark Snyder

Councilmembers Absent:

Angel Garza

Council Action: Council carried a motion to EXCUSE COUNCIL MEMBER. M/S Dorow/Lallas

ADMINISTRATIVE STAFF PRESENT

Shawn Logan, Mayor

Tania Morelos, City Clerk

Spencer Williams, Finance Officer

Shawn O'Brien, City Engineer

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Council carried a motion to APPROVE THE AGENDA. M/S Everett/Lallas

CONSENT OF AGENDA

- A. Approval of City Council Minutes of December 9, 2019 and January 6, 2020
- B. Approval of Accounts Payable Checks

Council carried a motion to APPROVE THE CONSENT AGENDA. M/S Dorow/Lallas

CURRENT BUSINESS

UPDATE PUBLIC RECORDS POLICY

Tania Morelos, City Clerk presents a proposed updated public records policy. The updates include contact information for the public records officers in the clerk and police department. It also presents new or updated public records laws since the last public records policy update in July of 2017.

Council carried a motion to ADOPT THE NEW CITY OF OTHELLO PUBLIC RECORDS POLICY AS PRESENTED. M/S Erickson/Quezada

GENERAL CITY FUNDING ASSISTANCE FOR 2020 AND INCOME SURVEY FOR FUNDING APPLICATION

Shawn O'Brien, City Engineer explains in order for the City to apply for Community Development Block Grants program the City must perform an income survey to determine if the City is eligible for CDBG funds. Staff recommends approving consultant assistance with funding applications and performing an income survey to determine eligibility for CDBG grant funding for City infrastructure projects.

Council carried a motion to APPROVE OWNER-ENGINEER AGREEMENT, ATTACHED FUNDING ASSISTANCE DOCUMENTS, AND TO AUTHORIZE EVERGREEN RURAL WATER OF WASHINGTON (ERWOW) TO PERFORM AN INCOME SURVEY FOR THE CITY OF OTHELLO PER ERWOW'S PROPOSAL. M/S Erickson/Snyder

AWARD LIONS PARK INFIELDS RENOVATION PROJECT

Shawn O'Brien, City Engineer explains the procedure staff took to open bids for the Lions Park Infields Renovation Packet. Staff recommends Council award Schedule A of the Lions Park Infields Renovation Project to Top Cut Construction in the amount of \$292,270.92.

Council carried a motion to AWARD THE LIONS PARK INFIELDS RENOVATION PROJECT TO TOP CUT CONSTRUCTION IN THE AMOUNT OF \$292,270.92. M/S Lallas/Erickson

UNFINISHED BUSINESS

Shawn O'Brien, City Engineer gives an update on all City projects including Well #10, Standpipe #4, and Well #6. Upcoming projects will be a smoke test, sewer cleaning, main street safety, Ash Street safe routes to school, Well #10 pump house, etc.

NEW BUSINESS

Councilman Erickson inquiries about the alleyways behind the post office at the mail drop off. There are some large potholes. There was conversation about this between Council whether it is City right of way and if there is money in the budget for alleyway approaches.

Mayor Logan proposes to Council to change the regular council meeting times of 6:30pm to 6:00pm. Councilwoman Dorow is opposed to the time change for work related reasons. Council meetings will continue to commence at 6:30pm.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:29 p.m.

By: _____
SHAWN R. LOGAN, Mayor

ATTEST:

By: _____
TANIA D. MORELOS, City Clerk