



MINUTES

City Council Regular Meeting

6:30 PM – Monday, October 5, 2020

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CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Logan called the meeting of the Othello City Council to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

ROLL CALL

Councilmembers Present:

John Lallas
Jonathan Erickson
Corey Everett
Mark Snyder
Genna Dorrow
Maria Quezada

Councilmembers Absent:

Angel Garza

Council carried a motion to EXCUSE COUNCIL MEMBER ANGEL GARZA. M/S Dorow/Erickson

ADMINISTRATIVE STAFF PRESENT

Shawn Logan, Mayor
Yvonne Hernandez, Deputy City Clerk
Tania Morelos, City Clerk
Anne Henning, Community Development Director
Shawn O'Brien, City Engineer
Spencer Williams, Finance Officer

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Council carried a motion to APPROVE THE AGENDA. M/S Snyder/Quezada

CONSENT OF AGENDA

- A. Approval of Accounts Payable Checks
- B. Approval of City Council Minutes for September 28, 2020

Council carried a motion to APPROVE THE CONSENT AGENDA. M/S Dorrow/Lallas

CURRENT BUSINESS

PROCLAMATION FOR KINDNESS FOR KYLE

Mayor Logan makes a Proclamation for declaring a “Kindness Week” on behalf of the Will and Lisa Lutey family whose son, Kyle who had tragically passed away a year ago. The Lutey’s have asked that we declare October 13 – October 20th 2020 as Kindness Week in memory of Kyle Lutey. Mayor thanked the Lutey family for honoring his memory and advised they would be doing some spontaneous acts of kindness throughout the week.

COST OF SERVICE RATE STUDY PRESENTATION

Mayor Shawn Logan informs council of his recent participation in the Association of Washington Cities webinar on rate setting fundamentals, Mayor invited Brooke Tacia from FCS GROUP here to discuss the type of work they do for utilities in neighboring jurisdictions.

Brooke Tacia, Project Manager, FCS Group informed council that the FCS Group provides utility rate and fee consulting, utility management consulting, financial planning and analysis, and economic services to public sector clients including city and county governments, ports, special purpose districts, and state agencies. As an independent and objective firm, FCS GROUP has performed more than 2,250 utility finance and rate development projects ranging from defining revenue requirements and building comprehensive financial modeling tools to performing long-term capital management strategies and developing full cost-of-service rates. Tacia presented council with a proposed water and sewer cost of service rate study and why its an important activity to undertake for a City’s utility funds. Tacia also provided the scope and budget associated with a cost of service rate study for council to review.

Council discussed that this would be an excellent plan and tool for the city and our customers to utilize. Mayor asked council if they would like to continue to discuss this matter with staff, engineering and public works and possibly entering into contract with the FCS Group. Council agreed

2nd Disbursement of Corona Virus Relief Funds/Small Business Grants

Mayor Shawn Logan presents to council that an additional \$125,175 was received of the federal Coronavirus Relief Funds to add to the \$250,350 previously received from the Washington State Department of Commerce for a total of \$375,525.

Funds may only be used to cover costs that:

1. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);

2. Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. Were incurred during the period that begins on March 1, 2020 and ends on October 31, 2020

The grant may be used for expenses the City incurs as well as offering small business grants within the City of Othello. The City Council requested that the small business who have financially suffered due to COVID-19 who had not applied or had missed the previous deadline to apply for the grant be contacted in person and be encouraged to apply. After fulfilling this request an additional 16 applications were received, and aid has been awarded accordingly.

Agape Food Bank Ministries	\$5,000
Canine Clippers	\$3,500
Glam by Patty Q	\$2,000
Guadalajara / Las Palmas	\$4,000
Healing Escape LLC	\$4,000
KCJ Physical Therapy / Dance Time	\$3,500
Loose Ends Salon	\$3,500
Othello Beautification Committee	\$3,500
Othello Community Hospital	\$10,000
Othello Fair	\$3,500
Othello Food Bank	\$5,000
Othello Hospital Auxilary	\$3000
Othello Senior Center	\$3,500
Q-Cutz	\$2,000
Ramiro's Bar & Restaurant	\$3,000
Satelite Y Cellares Guerrero	\$4,000
Saddle Mountain Amateur Radio Club	\$1,500
Total	\$62,500

Resolution 2020-15 and the agreements between the city and small businesses were created in accordance to disperse these funds.

Spencer Williams, Finance Officer prepared a worksheet of year to date Covid Expenses for council to review of where monies from this grant has and or will be dispersed. Mayor advised that there is approximately \$40,000 left after this 2nd disbursement. Mayor informed council that these monies need to be spent by the end of November and suggested that a 3rd round of disbursements be made to small businesses.

Council carried a motion to APPROVE RESOLUTION 2020-15 ESTABLISHING THE 2ND DISBURSEMENT OF THE CARES ACT SMALL BUSINESS AND COMMUNITY SUPPORT GRANT FUND AND AWARDING MONIES. M/S Lallas/Dorow

Temperature Kiosk

Mayor Logan reminded council of the demonstration they had viewed of the temperature kiosks at a previous city council meeting and had asked staff to bring a contract for council to review.

Abner Garza, IT Director presented that since the last council meeting, he was able to negotiate a lower price than the original WSIPC contract rate of \$2400 per unit and \$469 for a service contract per unit. Staff is looking to move forward with the purchase of 5 Kiosks at a reduced rate of \$2100 per kiosk with a service contract at 1 year for \$360 per unit. These will be placed at all our agency entrances to allow staff to check their temperature before work every day. Discussion was raised between council and staff regarding the pros and cons of the temperature kiosk.

**Council carried a motion TO APPROVE CONTRACT WITH PACIFIC AUTIMATION FOR 5 TEMPERATURE KIOSKS IN THE AMOUNT OF \$13,308.60 TO FULLFILL NEEDS OF THE CITY.
M/S Quezada/Lallas**

Discussion continued between council regarding the contract and the automatic renewal of the contract of \$360 per unit, per year with a 10% increase and the possibility of these monies being utilized somewhere else.

Vote was 3 opposed 3 in favor. Councilmember Lallas, Dorow and Quezada in favor and Councilmember Erickson, Snyder and Everett opposed. Mayor Logan stated as Councilmember Garza was absent this was not an ordinance so he could vote and he voted in favor to break the tie

UNFINISHED BUSINESS

None.

NEW BUSINESS

Councilmember Snyder asked for an update on the fire department floor and Mayor Logan stated he would get an update.

Mayor Logan also reminded council of budget meeting for the week.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:43 p.m

By: _____
SHAWN R. LOGAN, Mayor

ATTEST:

By: _____
YVONNE HERNANDEZ, DEPUTY CITY CLERK