



MINUTES

City Council Regular Meeting

6:30 PM – Monday, December 7, 2020

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CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Logan called the meeting of the Othello City Council to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

ROLL CALL

Councilmembers Present:

Jonathan Erickson

Corey Everett

Mark Snyder

Genna Dorow

Maria Quezada

John Lallas

Councilmembers Absent:

Angel Garza

Council carried a motion to EXCUSE COUNCILMEMBER JOHN LALLAS. M/S Erickson/Quezada

ADMINISTRATIVE STAFF PRESENT

Shawn Logan, Mayor

Yvonne Hernandez, Deputy City Clerk

Anne Henning, Community Development Director

Shawn O'Brien, City Engineer

Spencer Williams, Finance Officer

CITIZEN INPUT

There was none.

APPROVAL OF AGENDA

Council carried a motion to APPROVE THE AGENDA. M/S Snyder/Everett

CONSENT OF AGENDA

- A. Approval of Payroll and Related Expenses
- B. Approval of City Council Minutes for October 26, 2020
- C. Approval of City Council Minutes for November 2, 2020
- D. Accept Cunningham Road Transmission Main Project
- E. Accept Broadway Planning Project

Council carried a motion to APPROVE THE CONSENT AGENDA. M/S Everett/Lallas

CURRENT BUSINESS

AMENDMENT TO 2020-2025, 6 YEAR CAPITAL FACILITIES PLAN

Spencer Williams, Finance Officer stated that there is three items on the agenda to discuss and an amendment to our current 6 year capital facilities plan that we need to include and that is the \$30,000 camera system upgrade in our 2020 budget. The Council decided to use REET monies for this project. Before REET monies can be used for any project, that project must first be included in the 6-year Capital Facilities Plan. We attached two documents: -The Amended Capital Facilities Plan shows this addition highlighted in yellow. The amending Ordinance includes this project in the planned project totals. It is still on the fence whether we will complete this project this year (2020). But, by amending the CFP to include this project, we give ourselves the freedom to include the project this year.

Council carried a motion to AMEND TO 2020-2025, 6 YEAR CAPITAL FACILITIES PLAN. M/S Dorow/Erickson

ORDINANCE TO ADOPT THE CAPITAL FACILITIES PLAN 2021-2026

Spencer Williams, Finance Officer states that this is our current Capital Facilities plan is a 6-year plan of capital projects with estimated costs and proposed methods of financing which will take effect January 1, 2021. Williams stated that he has made one change under the RCO Pride Rock Playground and increased the amount from \$750,000 to \$1,000,000 to allow for both grants and then included the \$30000 camera system. We update this plan annually and use it to develop a long-range focus to our annual budget. Our Capital Facilities Plan will help us use our funding wisely and most efficiently. By planning ahead to determine what our needs are, we can prioritize projects, coordinate related projects, and apply successfully for loan and grant opportunities. The attached spreadsheet is the proposed 2021 - 2026 Capital Facility Plan for the City of Othello. We update this plan annually.

Council carried a motion to ADOPT THE CAPITAL FACILITIES PLAN 2021-2026 M/S Everett/Lallas

ORDINANCE TO ADOPT THE AD VALOREM PROPERTY TAX

Spencer Williams, Finance Officer states that each year we work with the county assessor's office as part of the budget process, Council must pass an ordinance fixing the amount provided by Ad Valorem (Property) Taxes upon property in the City of Othello for collection in the following year. Tonight, we are presenting the 2020 levy for collection in 2021. The State requires the City to base the Ad Valorem (Property) Tax on the actual tax levy. This ordinance will allow the City to collect 101% of the highest of

the three previous annual levies, plus an increase equal to the amount allowed under the new construction and annexation provisions of RCW 84.66.120.

Council carried a motion to APPROVE THE ORDINANCE TO ADOPT THE AD VALOREM PROPERTY TAX M/S Dorow/Garza

REJECT MAIN STREET SAFETY PROJECT

Shawn O'Brien, City Engineer stated that on November 25, 2020 staff opened bids for the Main Street Safety Project. The City received six (6) bids for the work ranging from \$665,889 to \$820,527 for the project. The Engineer's Estimate was \$862,503. This project will install two pedestrian signal systems on Main Street at the intersections with 5th and 6th Avenues. The two lowest bidders had irregularities with their proposal, which made their bids nonresponsive. The third lowest bid is from ESF Solutions but is \$40,584 higher than the lowest bidder. A summary of the bids is attached. The three lowest bidders have all stated that they will provide bids if the project is readvertised. The hope is to advertise the project on December 9th and have the bid opening prior the January 4th City Council meeting.

Council carried a motion to REJECT MAIN STREET SAFETY PROJECT M/S Lallas/Dorow

UNFINISHED BUSINESS

Mayor Shawn Logan informed city council that he just received the purchase and sale agreement for the real estate property on Broadway and Fir which we are going to use for the cardboard recycling. This will be going over to the closing agent, Sackmann Law Office. Everyone is trying to get this all completed before the new year.

John Erickson, council member stated that he wanted to give a shoutout to the committee who put together the Christmas celebration this past weekend as they had done a wonderful job.

Mayor Shawn Logan also stated that we were scheduled to have a joint meeting with the school board tomorrow, December 8, 2020 but has been decided on to postpone until January.

Mark Snyder, council member asked for an update on the red and white water tower. Shawn O'Brien stated that it is 40 PSI so it is mostly filled. The next step is to take a Bac-T sample and once that is taken, completed and passed it could go online.

Mayor Shawn Logan also informed council that Umpqua bank recently merged to STCU Bank and there has been issues with traffic control. Mayor Logan stated that the police department is currently working with STCU to resolve this issue.

NEW BUSINESS

None.

COUNCIL WILL ALSO RECEIVE THE FOLLOWING

A. Building & Planning Report – Nov 2020

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the Council meeting at 6:57 p.m

By: _____
SHAWN R. LOGAN, Mayor

ATTEST:

By: _____
YVONNE HERNANDEZ, DEPUTY CITY CLERK