



KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA

Tuesday, January 9, 2018, 6:00 p.m.

Keizer Civic Center

1. CALL TO ORDER
2. ELECTION OF CHAIR AND VICE CHAIR
3. APPROVAL OF MINUTES ~ December, 2017
4. APPEARANCE OF INTERESTED CITIZENS
5. NEW/OLD BUSINESS
 - Report from Community Stakeholder Group – Matt Lawyer
 - Results of Non-Smoking Rules Research (Salem & Marion County) – Jim Taylor
6. STAFF REPORT
7. COUNCIL LIAISON REPORT
8. YOUTH COMMITTEE LIAISON REPORT ~ *Brooke Ridgway*
9. OTHER BUSINESS
10. ADJOURNMENT

Reminders:

**Next Board Meeting
Tuesday, February 13, 2018**

Board Member Reporting to Council: Joe Tilman, Tuesday, January 20

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**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, December 12, 2017
6:00 p.m. Keizer Civic Center**

CALL TO ORDER

Chair David Loudon called the meeting to order at 6:01 p.m.

ATTENDANCE

Present

David Loudon, Chair
Jim Taylor, Vice Chair
Matt Lawyer
Clint Holland
Cat Gaynor
Joe Tilman
Scott Klug
Dylan Juran

Absent:

Donna Bradley

Council Liaison Absent:

Roland Herrera

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Clint Holland moved for approval of the November 2017 Regular Session Minutes. Jim Taylor seconded. Motion passed as follows: Loudon, Taylor, Lawyer, Holland, Gaynor and Tilman in favor, with Juran and Klug abstaining and Bradley absent.

APPEARANCE OF INTERESTED CITIZENS: None

NEW/OLD BUSINESS

Report from Community Stakeholder Group: Matt Lawyer listed intended park improvements which amounted to \$550,000 to \$600,000. He reviewed anticipated income and explained that the next steps will be to take the information to the parks prioritization group for discussion with the hope of bringing the final list back to the Board in January and then submitting it to Council at the second meeting in January.

OTHER BUSINESS:

Grants: Matt Lawyer reported on grant opportunities: Safe Routes to School (\$300,000 per year for non-infrastructure grants) and the Recreation Trail Program Grant which is a federally funded grant with \$1.6 million. A potential project for this grant could be to complete the access from Northridge Park and the path to Claggett Creek Park. Mr. Lawyer noted that some research would need to be done to apply for these grants

and asked if anyone on the Board was willing to do so. No one responded. Jim Taylor suggested this be addressed at the January meeting and that Richard Walsh, who had suggested the Board apply for these grants, be invited to the January meeting. He volunteered to invite him.

No Smoking in Parks: Chair Loudon reported that Council has ‘thrown back’ the Board’s suggestion on designating smoking areas in City Parks. Jim Taylor suggested that the easiest way to go is to designate the paved parking areas of each park as smoking areas; parks without parking lots will not have smoking areas but smoking is currently permitted on public rights of way.

Jim Taylor moved to recommend Council designate paved parking areas in parks as smoking areas. Motion died for lack of second.

Discussion took place regarding fire hazard, enforcement, banning in all parks, smokers’ rights, government control, signage, and being considerate.

Jim Taylor moved that the Board recommend banning smoking in all parks in July, August and September. Clint Holland seconded. Motion failed as follows: Taylor in favor and Loudon, Lawyer, Holland, Gaynor, Klug, Tilman and Juran opposed with Bradley absent.

Jim Taylor moved that the Board recommend banning smoking in all parks 365 days a year. Motion died for lack of second.

Dylan Juran noted that Marion County, Salem, Portland and Woodburn have banned smoking in their parks but that is not a good reason to do so in Keizer. He suggested that research be done to find out why they did it and what their success was...whether or not it has improved the quality of life and if it is being enforced. Jim Taylor volunteered to do this research and have a report for the Board in January.

STAFF REPORT: Robert Johnson thanked the Board for their efforts to get the Parks Fee passed and noted that he was excited to start ‘plucking away’ and the list of needed improvements. He reported that a meeting was held with the Meadows neighborhood to have a discussion on what they wanted to see in a new play structure. Staff is now looking to provide a small playground for ages 2 to 5 and a larger one for ages 5 to 12. The pathway through the park will also be rehabilitated. The top layer of wood chips scraped off the playground will be used around the trees and any dirt scraped off will be used to fill in low areas throughout the park. Turf rehab and infill will be accomplished using materials on site.

Also, the Legal Department is working on a draft of new park rules which will come to the Board sometime this winter.

COUNCIL LIAISON REPORT: Councilor Herrera was absent – no report.

ADJOURNMENT ~ Meeting adjourned at 6:50 pm.

Next Meeting: January 9, 2018

Approved: _____