



KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, September 12, 2017, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES – August, 2017
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
 - Report from Community Stakeholder Group
 - Public Outreach
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
8. ADJOURNMENT

Reminders: **Next Board Meeting**
Tuesday, October 10, 2017

Board Member Reporting to Council: Scott Klug, September 18

Americans with Disabilities Act (ADA) Notice

The City of Keizer is committed to providing equal access to all public meetings and information per the requirements of the ADA and Oregon Revised Statutes (ORS). The Keizer Civic Center is wheelchair accessible; if you require any service that furthers inclusivity to participate, please contact the Office of the City Recorder at least 48 hours prior to the meeting by email at davist@keizer.org or phone at 503-390-3700 or 503-856-3412. Most Parks Advisory Board meetings are streamed live through the City's website and cable-cast on Comcast Channel 23 within Keizer city limits.



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, August 8, 2017
6:00 p.m. Keizer Civic Center**

CALL TO ORDER

Chair David Loudon called the meeting to order at 6:02 p.m.

ROLL CALL

Present

David Loudon, Chair
Jim Taylor, Vice Chair
Cat Gaynor
Matt Lawyer
Joe Tilman
Clint Holland
Donna Bradley

Absent:

Scott Klug
Dylan Juran

Liaison Present:

Roland Herrera, Councilor

Staff Present

Bill Lawyer, Public Works Director
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Clint Holland moved for approval of the July 2017 Minutes. Donna Bradley seconded. Motion passed as follows: Loudon, Holland, Bradley, Gaynor, Taylor and Lawyer in favor, Tilman abstaining and Klug and Juran absent.

APPEARANCE OF INTERESTED CITIZENS

Rhonda Rich, Keizer, questioned if, due to the extreme fire hazard, smoking was going to be banned in parks. Public Works Director Bill Lawyer responded that smoking will be allowed in paved parking areas and in vehicles only. Open fires will not be allowed.

Richard Walsh, Keizer, gave the Willamette Water Trail report and circulated materials. He reminded the Board that the original volleyball court was done by his son as an Eagle Scout project and that Eagle Scouts are urged to make something that lasts. There is a sign on the fence recognizing Michael's contribution and even though the court has been replaced by the ones Hans Schneider made, the recognition should remain. He noted that leaving the sign on the fence was acceptable but that it might be confusing and suggested that a policy be developed to handle this sort of situation equitably and consistently. He suggested including small print on the new sign 'original court by Michael Walsh'. Clint Holland interjected that Mr. Schneider wants to leave the original sign where it is and not incorporate any other names to his sign. Following lengthy discussion Board members agreed to address the development of a policy at the October meeting.

NEW/OLD BUSINESS

Naming Volleyball Courts: Clint Holland moved to postpone naming the volleyball courts until the October meeting and invite Hans Schneider to the meeting for his input. Donna Bradley seconded. Motion failed as follows: Holland, Bradley and Tilman in favor with Taylor, Gaynor, Lawyer and Loudon opposed and Juran and Klug absent.

Jim Taylor moved to approve signage for the sand volleyball courts as follows: Hans and Vicki Schneider Family - Volunteers and Contributors: Kirk Moisan, Jerry Nuttbrock, Ricardo Becerrill, and Randy Miller. Matt Lawyer seconded. Motion passed as follows: Loudon, Holland, Bradley, Gaynor, Taylor, Tilman and Lawyer in favor, with Klug and Juran absent.

Solar Eclipse Event: Donna Bradley reported that reservations are still being made. Volunteers are needed. Clint Holland reviewed the band lineup for the eclipse weekend.

Planning Parks Tour: Participants will meet at the Community Center at 5:45 on Monday, September 11 and visit **Country Glen Park** to see the soccer field, **Little League fields** to see the results of grant funding, **Mike Whittam Park** to view the community gardens, **Claggett Park** to see the paving, **Carlson Skate Park** to see repairs that have been made, and **Rickman community gardens** to see fencing purchased and installed through the grant program.

Cancellation of September Meeting: Donna Bradley moved to cancel the September meeting. Jim Taylor seconded. Bill Lawyer suggested that the Board meet in September to start the process of prioritizing park improvements and reaching out to the community for their input. Lengthy discussion followed. Motion failed as follows: Holland, Bradley and Gaynor in favor with Tilman, Taylor, Loudon and Lawyer opposed.

Parks Fee Discussion ~ Prioritization of Maintenance and Operations:

Discussion took place regarding reaching out to the community – both those in support of park improvements and those opposed to them – and compiling the data so that a list can be developed, prioritized and followed when the funds from the Parks Fee are available.

Matt Layer moved that a committee for prioritization of maintenance and operations and other parks-related amenities and staffing issues for the Parks Fee be formed. Jim Taylor seconded. Motion passed as follows: Loudon, Holland, Bradley, Gaynor, Taylor, Tilman and Lawyer in favor, with Klug and Juran absent.

Matt Lawyer, David Loudon, Jim Taylor and Cat Gaynor volunteered to serve on the committee.

STAFF REPORT: Bill Lawyer reported that the Keizer Rapids Park pathway paving was complete, and the preconstruction meeting with the contractor doing the fall surface at the Big Toy is August 28. The Big Toy will close September 9. It is anticipated that the project will be complete and the playground re-opened by October 15. He will be meeting with Wayne Frey regarding the soccer field that Mr. Frey has volunteered to do at Country Glen Park. The field is a practice field and is not reservable.

COUNCIL LIAISON REPORT: Councilor Herrera urged the Board to talk to people who live near specific parks because they would likely have opinions on what they would like improved in their park. He suggested they ask neighborhood associations to come up with wish lists for their parks. He also reported that at their last meeting Council heard

testimony regarding parking near McNary High School and passed a resolution accepting the salary survey. He thanked everyone for their volunteer efforts.

OTHER BUSINESS: Jim Taylor suggested that safety rules be posted at the boat ramp, Wallace House Park and Sunset Park to prevent children from drowning or being hurt. Discussion followed regarding enforcement, personal responsibility and the effectiveness of signs vs. making floatation devices available.

REPORT TO COUNCIL: Matt Lawyer will report to Council.

ADJOURNMENT ~ Meeting adjourned at 7:38 pm.

Next Meeting: September 12, 2017

Approved: _____