



**Keizer Little League Park Long Range Planning Task Force
Meeting Agenda
Wednesday, April 24, 2019, 6:00 pm
Keizer Civic Center**

1. Call to Order
2. Appearance of Interested Citizens
3. **Approval of Minutes** – February 27, 2019
4. **Report and Discussion** – Subcommittee ‘Parent Organization’ Plan
5. **Field Projects and Priorities** – KLL & MYB short term (12-18 month list)
6. **Project Planning** – Future uses and opportunities (i.e. tournaments), facility requirements
7. Adjourn

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**Keizer Little League Park Long Range Planning Task Force
Meeting Minutes
Thursday, February 27, 2019
Keizer Civic Center**

CALL TO ORDER ~ Chair Clark called the meeting to order at 6:00 pm. Attendance was taken as follows:

Present:

Mayor Cathy Clark, Chair
Matt Lawyer, Vice Chair
Marlene Parsons, Councilor
Dan Kohler, Councilor
Brad Arnsmeier, Keizer Little League
Bo Lane, McNary Youth Baseball
James Hutches, Citizen

Absent:

Ryan Walsh MYB
Lisa Buik, KLL

Also Present:

Clint Holland

Council Liaison/Staff:

Bill Lawyer, Public Works Director
Chris Eppley, City Manager
Tracy Davis, City Recorder

APPEARANCE OF INTERESTED CITIZENS: *None*

APPROVAL OF MINUTES: Marlene Parsons moved for approval of the January 2, 2019 Minutes. Matt Lawyer seconded. Motion passed as follows: Clark, Parsons, Lawyer, Arnsmeier, Lane, Kohler and Hutches in favor with Walsh and Buik absent.

REPORT AND DISCUSSION – ‘Parent Organization’ Plan: Matt Lawyer as spokesperson for the committee members who met and discussed the possibility of a ‘Parent Organization’, explained that both organizations wish to work together towards a solution. He distributed notes from the two group meetings, provided details and explanation and fielded questions regarding the role of Council, voting members, concessions, chair/vice chair vs co-chair positions, fencing (control of physical access or management), and background checks.

Discussion followed regarding contractual agreements and the relationship the City has with the Keizer Heritage Foundation. Mr. Lawyer explained that the goal is to move to a lease option and that both organizations want to test this over two years to flush out the details and move that direction so that they have more control of the physical access; this would mean more use by the organizations but less for outside groups or people. The idea is to put things like concessions and scheduling in place and after a year have a discussion to eliminate slot fees and do a full cooperative schedule.

Councilor Parsons added that elimination of the slot fees will bring MYB back 100% which will utilize the fields and bring revenue through concessions. If all fields are full, \$35,000 is anticipated revenue for concessions. Brad Arnsmeier added that this will operate the facility for a year but does not provide revenue for improvements. In order to get that revenue, slot fees would be charged to outside organizations. MYB and KLL would be exempt from the fees.

Additional discussion took place regarding projection of usage, additional revenue fees, business scholarships, grants, access control, non-profit designations, usage of tournament fees and concession revenues, program funds, incentives, outside tournaments, safety of minors, a code of conduct, identification of people who have authority over the complex so that they can be recognized to monitor and police the facility.

Mr. Lawyer also explained that the group discussed renaming the complex – giving it a new identity to promote healing of past issues and allow the programs to move forward with a new start. The group suggested that the past be preserved through a memorial board on one side of the concession stand that would memorialize the founders and tell the history of the fields. It was suggested that the name could go back to ‘Oregon National Guard Baseball Complex’ or that sponsors could be solicited to have their names on the field.

Mr. Lawyer explained that both organizations expressed a desire to hold a joint board meeting. Discussion followed regarding the logistics of the meeting, acceptance of the governing structure by both boards and the importance of having a neutral party as the convener.

NEXT STEPS:

Schedule joint Board meeting

Schedule work session

Work group follow-up

Task Force meeting: Determine what objectives to test during the upcoming season

Set meeting for end of August to debrief and see what was learned

FIELD PROJECTS AND PRIORITIES: Members were asked to e-mail their needs to the group. Mr. Arnsmeier noted that he would send his list to Bill Lawyer.

PROJECT PLANNING: To be addressed at next meeting

ADJOURNMENT: Meeting adjourned at 7:34 p.m.

Next Meeting: TBD

Minutes approved: _____