



**Keizer Public Arts Commission Meeting Agenda**  
**Tuesday, April 23, 2019**  
**Keizer Civic Center ~ Council Chambers**

1. Call to Order
2. Volunteer Appreciation – Trish Crenshaw
3. Approval of Minutes: January 2019
4. Appearance of Interested Citizens
5. Gallery Display Schedule
  - 2019**
    - *April-May: SKEF on display*
    - *June-July*
    - *August-September*
    - *October-November*
    - *December-January*
  - 2020**
    - *February-March ~ Joel Nickel*
6. Keizer Cultural History Pole Project
7. Budget Proposal
8. Student/Emerging Artist Display
9. Other Business
10. Staff Liaison Report
11. Student Liaison Report
12. Adjourn

Next Meeting: May 21, 2019

**Americans with Disabilities Act (ADA) Notice**

The City of Keizer is committed to providing equal access to all public meetings and information per the requirements of the ADA and Oregon Revised Statutes (ORS). The Keizer Civic Center is wheelchair accessible; if you require any service that furthers inclusivity to participate, please contact the Office of the City Recorder at least 48 hours prior to the meeting by email at [davist@keizer.org](mailto:davist@keizer.org) or phone at 503-390-3700 or 503-856-3412.



**PUBLIC ARTS COMMISSION  
MEETING MINUTES  
Tuesday, January 15, 2019 @ 6:00 p.m.  
Keizer Civic Center**

**CALL TO ORDER:** Meeting was called to order by Chair Beth Melendy at 6:06 p.m. Attendance was noted as follows:

**Commissioners Present:**

Beth Melendy, Chair  
Kim Steen, Vice Chair  
Lore Christopher  
Elizabeth Smith, Councilor  
Felicia Squires

**Youth Committee Liaison/Youth Councilor:**

Sydney Snapp/Anne Farris

**Absent:** One position vacant

Maritza Gonzalez

**Staff Present:**

Nate Brown, Community Development Director  
Debbie Lockhart, Deputy City Recorder

**ELECTION OF CHAIR AND VICE CHAIR:** Beth Melendy and Kim Steen were re-elected by unanimous consent as Chair and Vice Chair respectively.

**APPROVAL OF MINUTES:** Lore Christopher moved to approve the November 2018 Minutes. Kim Steen seconded. Motion passed as follows: Melendy, Steen and Christopher in favor with Smith and Squires abstaining, one position vacant and Gonzalez absent.

**APPEARANCE OF INTERESTED CITIZENS:** Commissioners introduced themselves to new members Elizabeth Smith and Felicia Squires who then provided a brief introduction about themselves.

**GALLERY DISPLAY SCHEDULE:** Commissioners reviewed artwork by Joel Nickel including late submissions submitted after the packet had been sent out.

Lore Christopher moved to approve all of the artwork submitted for display by Joel Nickel for the February-March display time period. Beth Melendy seconded. Motion passed as follows: Melendy, Steen, Christopher, Smith and Squires in favor with one position vacant and Gonzalez absent.

**KEIZER CULTURAL HISTORY POLE PROJECT:** Lore Christopher reviewed the history of the project for the benefit of the new members. She then reported that she had written Oregon Community Foundation explaining that the project was having trouble meeting its timeline because of the difficulty of getting a local artist and asking for an extension which was granted.

Community Development Director Nate Brown provided additional information to the new members and then announced that the revised Request for Proposals was complete. It was distributed to Commissioners for review. He reviewed the changes noting that it basically says 'What can you accomplish for \$10,000?'. It also includes one year of maintenance and addresses all the issues identified at the last meeting.

Lore Christopher moved to reopen the Request for Proposals for the cultural history poles no later than February 15 pending concerns voiced by Commissioners by January 18. Beth Melendy seconded. Motion passed as follows: Melendy, Steen, Christopher, Smith and Squires in favor with one position vacant and Gonzalez absent.

Discussion followed regarding the condition of the trees. Mr. Brown noted that the tops are showing decay. Ms. Christopher noted that the artists who have checked the trees have indicated that the top foot or so would likely need to be removed before carving could take place. If the decay is below that point it would affect whether or not the project could be completed.

**REVIEW OF HOLIDAY CARD CONTEST PARTICIPATION:** Beth Melendy reported on the presentation of the award done at the Holiday Tree Lighting event and urged that Commission support continuing with this project. Staff was directed to put this on the August agenda. Mr. Brown reminded Commissioners that they would need to submit a budget request to Finance Director prior to the Budget meetings in May.

**STUDENT/EMERGING ARTIST SOLICITATION:** Commission reviewed submissions from Sydney Snapp, Katana Hamilton and Gerry Villani.

Lore Christopher moved to accept the submissions by all three artists. Kim Steen seconded. Motion passed as follows: Melendy, Steen, Christopher, Smith and Squires in favor with one position vacant and Gonzalez absent.

*Schedule:* Snapp/Hamilton: now through the end of February. Villani: March/April.

**STAFF REPORT:** None.

**YOUTH LIAISON REPORT:** None.

**ADJOURN:** The meeting adjourned at 6:44 p.m.

***Next Meeting: March 19, 2019***

*Minutes approved:*\_\_\_\_\_

The Oregon 3-D Art & Chainsaw Sculptures, LLC Team  
3795 Blossom Dr NE  
Salem, Oregon 97303  
503-463-7008  
02/24/2019

Debbie Lockhart  
City of Keizer  
930 Chemawa Rd N  
Keizer, Oregon 97307

To Whom It May Concern:

We are delighted to submit this letter and additionally included documents as an official response to the City of Keizer's RFP for Keizer Cultural History Poles. Please regard this as our Letter of Interest.

Kevin Strauslin and Tyler Strauslin are an award-winning, father and son duo with a background in custom creations. Oregon 3-D Art was established in 2008 and has since had the pleasure of sculpting countless pieces for clients and in pro chainsaw carving competitions.

The included bid is for the creation of one (1) onsite Cultural History Pole to be created at 930 Chemewa Rd NE, Keizer, Oregon, 97307.

Sincerely,

The Oregon 3-D Art & Chainsaw Sculptures, LLC Team

# Oregon 3-D Art & Chainsaw Sculptures, LLC.

## City of Keizer / Keizer Story Poles (Pole#1)

### Official Written Bid

Oregon 3D Art is proud to be selected to create a historic Keizer story pole sculpture on City Hall property out of existing tall stumps. It is our understanding that the project budget for the first pole is not to exceed \$10,000. Firstly, Oregon 3D Art and the Artists are in no way responsible for any damages to the sculpture after it is completed, including damages from \*weather, graffiti, accident or vandalism. Secondly, Oregon 3D Art does provide a protectant solution to the pole that will prevent insect infestation and surface mold, as well as 'wet rot' and 'dry rot' within the sculpture. The surface protectant is permanent, however the Cobra Rods that protect the core, in the base will need to be replaced once every 10 Years. **We will create the sculpture based on the rough sketch attached to this document, from the available wooden dimensions of the stump, and we will not add-on any separate pieces—this means that the sculpture will be rendered in one whole piece.**

Time frame will not be determined; we will work on this project for 100 hours as soon as we are finished with current projects in the shop. It is our understanding that this project does not require an exact start date.

It should be known that we will in no way add colored paints/stains on this project, as this process is very expensive and will either hinder the amount of work we can provide, or exceed the proposed budget amount.

Keizer Story Pole #1 (east pole)

100 Hours TOTAL @ \$100/Hour

- 60 Hours Sculpting
- 30 Hours Sanding/Detail
- 10 Hours Finish/Seal

TOTAL COST: \$10,000

We will reapply finish sealer to the piece once a year for a flat price of \$900 per year. This price is based on the size of the pole. Once the second pole is created, the price for this service will be only \$1,000 for both. Otherwise, it is not our responsibility to reapply finish sealer to the piece as the sun erodes it. You can contact us at (503)463-7008 and we can write a yearly contract for this service.

**\*\* Oregon 3D Art requires a 50% allowance payment for materials and startup cost, due immediately upon signing. The remainder payment will be due upon completion of the project. \*\***

\*Weather damage includes but is not limited to: Damage from sun via UV rays/ Damage from high wind speeds/ Damage from earthquake, lightning, or fire, natural or otherwise/ Damage from flying storm debris

By signing, all parties agree to the terms of this contract.

Oregon 3-D Art & Chainsaw Sculptures, LLC.	City of Keizer, Oregon
Signed _____ Date _____	Signed _____ Date _____

## Artists' Statement

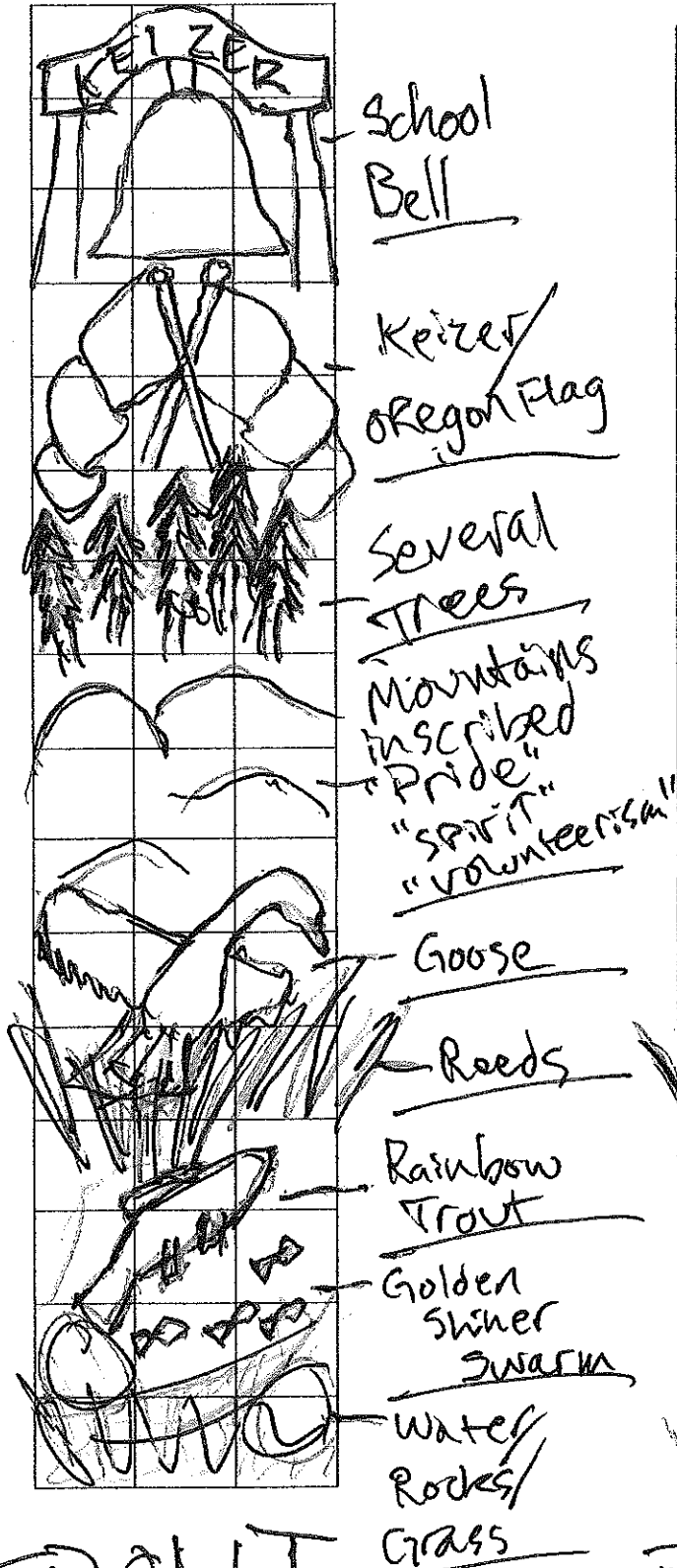
We are a family of artists, with the primary focus being chainsaw sculpture. Father Kevin and son Tyler work side by side, and mother Susan paints wall art for the gallery. Their passion for chainsaw carving was the inspiration for the creation of our wood working shop and gallery.

Father, Kevin has a passion for carving. He has been carving for 11 years. He has always been an artist, creating art in and with whatever he could. He discovered his preferred medium, wood carving, when a local carver let him try his hand at carving a bear and he has been hooked ever since. Throughout the past 11 years he has won 8 carving awards. He specializes in sasquatches 9-12 ft tall, two of which were featured in popular animal and outdoor themed television programs including Animal Planet's Finding Bigfoot! He also sculpted a tribute to "Steve Prefontaine" with a life-size sculpture of the famous runner, purchased by sister, Annette Prefontaine, featured at a Nike store in Portland. His most outstanding carves were two life-size carvings of the Crucifixion of Christ.

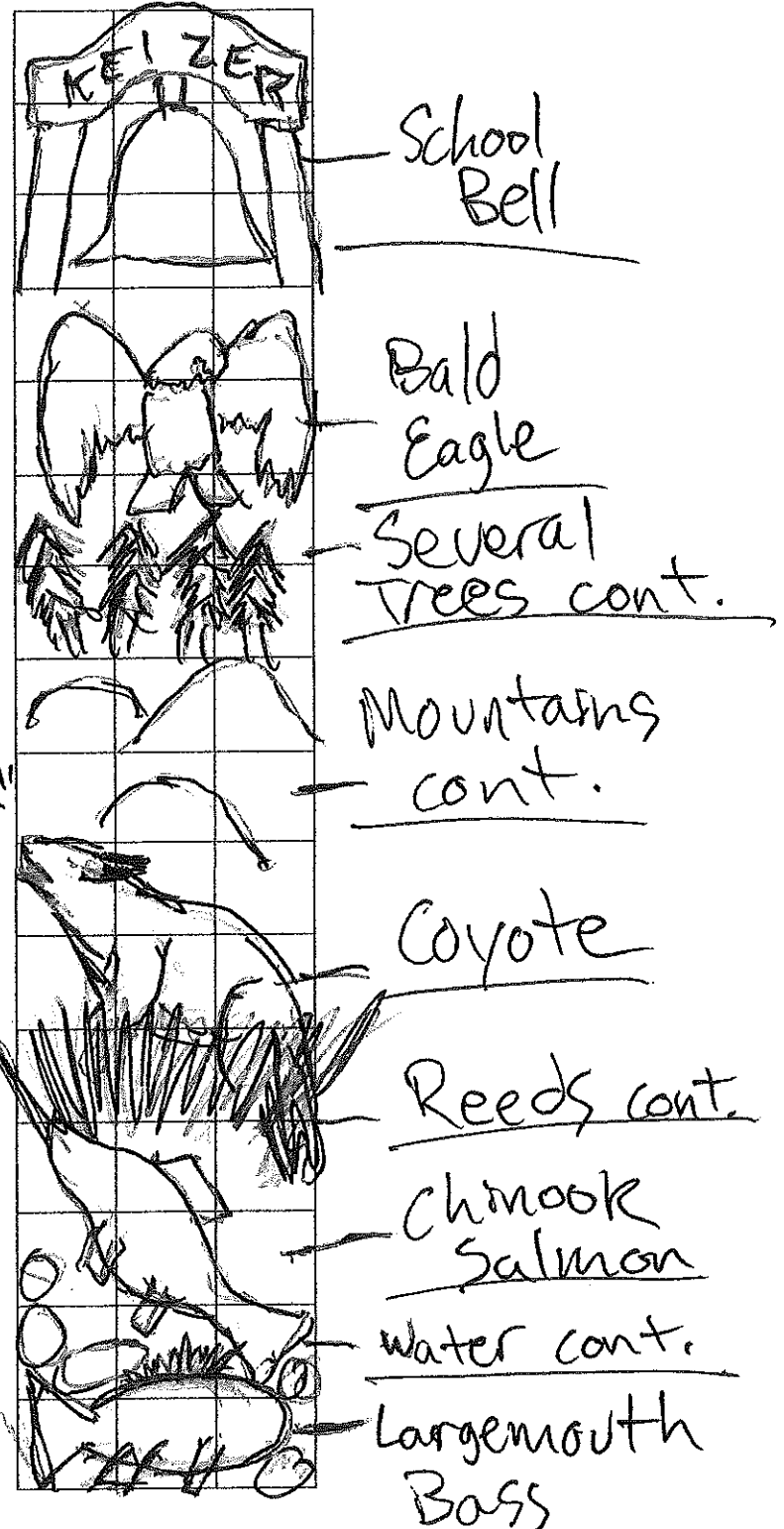
Tyler has been carving with his father Kevin for 10 years. He became the youngest to earn the semi-pro competition in Reedsport in 2011 and becoming a "Pro" carver after only one year of carving with his dad, probably a world record. Tyler has created a family of Crocs based on the Salvation Army Kroc Center's mascot RJ Kroc. He is currently creating a 9ft Mustang for North Clackamas School District to be displayed in the lobby of the new Milwaukie High School. He and Kevin work out of their shop and gallery in Salem Oregon

# First Pole Proposed Concept

Proposed Artwork Concept for  
the Keizer Cultural History Poles



FRONT



BACK



# KEIZER CHAMBER FOUNDATION

The Keizer Foundation was formed for the community good, working for the advancement of quality of life through: public arts, leadership, and community giving.

April 9, 2019

Michael Achterman  
The Oregon Community Foundation  
1323 Mill Street SE  
Salem, Or 97301

Michael;

The Keizer Chamber Foundation was the recipient of OCF Grant # 307824 on November 14, 2017.

A report on the grant -supported project was due on November 2, 2018. We submitted an up-date letter to Leann Do on December 8, 2018 but did not receive an acknowledgement or reply. One of our project partners is the City of Keizer who requires formal acknowledgement of OCF continued support of the project and acceptance of the delay.

This continues to be a GREAT community project. This project is a partnership between the City of Keizer and The Keizer Chamber Foundation on City owned land, as such, this requires a great deal of volunteer coordination and adherence to all city purchasing and project rules including interaction with the City Council for approval of project, design, vendor and contract process. We have made continual progress towards our goal. *Our progress so far has been:*

**Community Engagement Meetings have been completed.** (Summary document attached)  
Five community meetings were held during 2017-2018 to engage our Keizer community in images/design.

October 3, 2017  
October 24, 2017  
November 28, 2017  
January 23, 2018  
February 28, 2018

**RFP's have been issued.** (RFP Attached)

*First RFP was issued September 28, 2018,* This RFP resulted in one submission that did not provide all of the required criteria and information. Individual KPAC Board members reached out to speak with three local artists to determine their level of interest. Two were interested, but had missed the deadline, one was not interested in working within the governmental process.

*Second RFP was issued on January 29, 2019.* This issue resulted in no submissions. Again, personal contact with both local artists to determine why they had not submitted an RFP. That contact resulted



in an extended informational meeting with our preferred vendor who expressed interest, but also concerns about the governmental process and robust information requirements.

We received their feedback and have decided to make changes that will answer the concerns of our preferred vendor. We are currently in the process of requesting a sole source contract. This requires a public hearing before the Keizer City Council. We have been scheduled for May 6, 2019. Once we have approval to move forward, we can work directly with our preferred vendor to execute a contract and begin the final design stage.

This project has been an almost 100% volunteer project (only the city planner and administrative support staff are compensated). We have learned a lot and we have remained 100% committed to implementing this project for our Keizer Community within the next 6-9 months.

We apologize for the delay, please advise us of any additional information needed.

Thank you,

Lore Christopher, Story Pole Project Manager  
Keizer Chamber Foundation  
Post Office Box 20221  
Keizer, Or. 97303



## KPAC Story Pole Public Outreach Meetings

### **Dates:**

October 3, 2017  
October 24, 2017  
November 28, 2017  
January 23, 2018  
February 28, 2018

### **Participating Groups**

KAA  
KCF  
Parks  
KPAC  
Carvers  
Public

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### **IMAGES**

Keizer "Old School" Bell/ Bell Tower  
Canoe  
Fisherman  
Siletz Chinook (fish)  
Grand Ronde Coyote  
Hot Air Balloon  
Cows (Rosalee Herber Moore)  
Baseball (Volcanoes, Keizer Little League)  
Soccer  
Blake's Log House  
Wallace House-first traders 1814  
Tribal Patterns  
Tree Lighting  
Parade  
Police/Fire  
Keizer Amphitheater  
Parks  
Eagle  
Osprey  
Keizer Flag  
Thomas Dove Keizer  
Amy Kerr  
45<sup>th</sup> Parallel

#### **Keizer Motto**

Pride  
Spirit  
Volunteerism

#### **Service Clubs**

Rotary  
Elks  
Lions

#### **Natural Resources**

Hops  
Filberts  
Mint  
Green Beans  
Strawberries  
Iris  
Trees  
Mountains  
Willamette River  
Keizer Rapids  
Fish

#### **Public Schools Mascots**

McNary Celtic (Viking)  
Whiteaker Wolverine  
Claggett Creek Panther

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### **-THEMES**

Combine competing Ideas: Beautiful Art  
Keizer images  
Images need to be recognizable by driving by at 35 MPH  
Small images "tucked in" to larger for "walker bys"  
Images not too "busy"  
PNW Themes  
Family-generations-volunteerism-outreached hand  
360-degree image to be viewed from all sides

Dates: 1840 first settlers came to Keizer

High Water Marks from prior flooding

Wrapped timelines, not an ending date, maybe in a river

Joining the trees with a combined, united image (an eagle holding a bar on one tree, osprey on the other)

**From:** [Wood, Tim](#)  
**To:** [Lockhart, Debbie](#)  
**Subject:** RE: KPAC funds  
**Date:** Monday, April 15, 2019 1:09:17 PM

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They have spent approximately \$600 this year, so \$3,000 should be enough next year.

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**From:** Lockhart, Debbie  
**Sent:** Friday, April 12, 2019 1:00 PM  
**To:** Wood, Tim <WoodT@keizer.org>  
**Subject:** FW: KPAC funds

Tim, can you answer the question below, please?

Debbie Lockhart, MMC  
Deputy City Recorder  
City of Keizer  
503-856-3418

**From:** Beth Melendy [<mailto:bethmelendy@gmail.com>]  
**Sent:** Friday, April 12, 2019 12:25 PM  
**To:** Lockhart, Debbie <[LockhartD@keizer.org](mailto:LockhartD@keizer.org)>  
**Subject:** KPAC funds

Can you find out how much money KPAC has left from the current years budget? I consulted with Lore about the upcoming budget request and she advised that if we have money left from this last year than we don't need to ask for an increase from the 3k.

Beth