



KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA

Tuesday, July 9, 2019, 6:00 p.m.

Keizer Civic Center

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES ~ June 2019**
- 3. APPEARANCE OF INTERESTED CITIZENS**
- 4. NEW/OLD BUSINESS**
 - Youth Grant Program
 - Park Reports:
 - Zaira Flores Marin: Claggett Creek & Wallace House
 - Dylan Juran: Palma Ciega & Willamette Manor
 - David Loudon: Bair & Ben Miller
 - Ben Hittle: Sunset & Northview
 - Wayne Frey: Country Glen & Hidden Creek
 - Inventory of Area Park Bike Racks
- 5. STAFF REPORT**
- 6. COUNCIL LIAISON REPORT**
- 7. OTHER BUSINESS**
- 8. ADJOURNMENT**

Reminders:

**Next Board Meeting
Tuesday, August 13, 2019**

Board Member Reporting to Council: Ben Hittle, Monday, July 15

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**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, June 11, 2019
6:00 p.m. Keizer Civic Center**

CALL TO ORDER - Chair David Loudon called the meeting to order at 6:00 p.m.
ATTENDANCE

Present

David Loudon, Chair
Dylan Juran
Clint Holland
Wayne Frey
Michael Pantalone
Zaira Flores-Marin

Absent:

Matt Lawyer, Vice Chair
Ben Hittle
Donna Bradley

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

Council Liaison Present:

Roland Herrera

APPROVAL OF MINUTES: Zaira Flores-Marin corrected her name in two places on the Minutes. Mike Pantalone moved for approval of the May 2019 Minutes as corrected. Wayne Frey seconded. Motion passed as follows: Loudon, Holland, Frey, Pantalone and Flores-Marin in favor with Juran abstaining and Lawyer, Bradley and Hittle absent.

APPEARANCE OF INTERESTED CITIZENS

Jeff Davis, Keizer, provided an update on the installation of exercise equipment in two parks. A 7-station gym will be installed in Country Glen Park and pull-up/push-up bar and boxes at Claggett Creek by mid-July. He thanked Mark Caillier, Randy Miller (Herc Rentals), Salem Concrete and Knife River for their assistance and donations and asked for feedback from the Board once the projects are complete so that he can continue with and improve upon installations in other parks in the future.

Spencer Mills, Keizer, shared information about an Eagle Scout project he has planned: a waterproof, locking 5'x3'x30" metal box on a concrete slab near the amphitheater which can be used to store equipment and supplies for the amphitheater. He indicated that he would be submitting a grant request to the Board at their July meeting. Dan Kolher provided information about the Eagle Scout program/procedure. Parks Division Manager Robert Johnson noted that Spencer could start his project but there would be no guarantee of reimbursement until the Board approved the grant application. He added that the City has a concrete pad that could be used for this.

NEW/OLD BUSINESS

Youth Grant Program: Chair Loudon read into the record an email from Matt Lawyer supporting the proposed Resolution and Exhibit. Mr. Johnson pointed out that the Resolution is not an amendment to the old grant program resolution, it is a new, separate one. Board members then reviewed changes/edits suggested by Zaira Flores-Marin, accepting some and rejecting others.

Dylan Juran moved to approve the Resolution Adopting Policies for Keizer Parks Youth Grant Program as amended. Zaira Flores-Marin seconded. Motion passed as follows: Loudon, Holland, Frey, Pantalone, Juran and Flores-Marin in favor with Lawyer, Bradley and Hittle absent.

Park Reports:

- Mike Pantalone: **Meadows** - Looking great. **Clear Lake** – Some graffiti on trees. Will email picture to Robert. People are clearing brush off their fences on the park side.
- Donna Bradley: PFC Ryan J. Hill Memorial & Northridge – No report
- Clint Holland: **Mike Whittam** – One of the best gardens around; they do a good job of keeping it up and no one seems to have any complaints. **Keizer Little League** – season is winding down, fields are in top shape; a volunteer is doing the mowing.
- Matt Lawyer (David Loudon) **Chalmers-Jones** looks good; the gazebo needs paint on the metal work and there is a dead tree by the gazebo. **Bob Newton** looks good.
- Wayne Frey: **Country Glen** – One of the soccer goal posts has broken. Discussion followed regarding replacing it or discontinuing the marking of the field. Clint Holland volunteered to help with replacement. Robert Johnson urged that it be replaced with aluminum. Mr. Frey indicated he would explore costs and apply for a matching grant.

STAFF REPORT: Robert Johnson reported that

- Staff has been turning on and repairing irrigation.
- Splash fountain opens June 12. It will operate Wednesday through Sunday, noon to 7 p.m. on days over 75°.
- Parks have had a high amount of use over the last two weeks with graduation parties. There were eight reservations at two sites plus spontaneous gatherings. All dumpsters were overflowing on Monday.
- The drinking fountain at Meadows Park has been installed. There has been a lot of activity at that park as well.

COUNCIL LIAISON REPORT: Councilor Herrera shared information about the recent Council Work Session and the new building at Chemeketa Community College, congratulated graduates, saluted teachers and announced that Dennis Koho had died.

OTHER BUSINESS: Staff announced recruitment for volunteers to serve on the Charter Review Committee.

ADJOURNMENT ~ Meeting adjourned at 6:56 p.m.

Next Meeting: August 13, 2019

Approved: _____