



**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, November 14, 2017, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ October 10, 2017
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - Report from Community Stakeholder Group
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
8. ADJOURNMENT

Reminders: **Next Board Meeting**  
**Tuesday, December 12, 2017**

Board Member Reporting to Council: Joe Tilman, November 20

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**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, October 10, 2017  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER**

Chair David Loudon called the meeting to order at 6:02 p.m.

**ROLL CALL**

**Present**

David Loudon, Chair  
Jim Taylor, Vice Chair  
Matt Lawyer  
Clint Holland  
Donna Bradley  
Dylan Juran

**Absent:**

Cat Gaynor  
Scott Klug  
Joe Tilman

**Liaison Absent:**

Roland Herrera, Councilor

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES:** Matt Lawyer moved for approval of the September 11, 2017 Work Session and September 12, 2017 Regular Session Minutes. Dylan Juran seconded. Motion passed as follows for 9/11: Loudon, Holland, Juran and Lawyer in favor, with Taylor and Bradley abstaining and Klug, Gaynor and Tilman absent; 9/12: Loudon, Holland, Bradley, Juran and Lawyer in favor, with Taylor abstaining and Klug, Gaynor and Tilman absent.

**APPEARANCE OF INTERESTED CITIZENS:** None

**NEW/OLD BUSINESS**

***Smoking in Parks:*** Darrel Richardson spoke in support of prohibiting smoking in parks noting that even though there would be some people who would ignore the signs, others would not. Discussion followed regarding enforcement, providing a designated smoking area, and fire danger. Following lengthy dialog Jim Taylor moved to forward to Council a recommendation of no smoking in Keizer city parks. Clint Holland seconded. A friendly amendment to include 'all use of tobacco products, e-cigarettes and vaping' was offered. Taylor and Holland accepted the amendment. Motion failed as follows: Holland and Taylor in favor with Loudon, Bradley, Juran and Lawyer opposed and Klug, Gaynor and Tilman absent.

Donna Bradley moved to recommend to Council the creation of designated smoking areas for the use of tobacco products, including e-cigarettes and vaping in Keizer parks. Matt Lawyer seconded. Motion passed as follows: Loudon, Holland, Bradley, Taylor and Lawyer in favor, with Juran opposed and Klug, Gaynor and Tilman absent.

**Report from Community Stakeholder Group:** Matt Lawyer reported that good conversations have taken place; the group has solidified a recommendation for 2 full-time employees and some new vehicles and equipment. He reviewed his handout noting that he hoped to get it approved by the Board at this meeting so that the effort can continue with the last part of Phase 1 and then move to Phase 2. Lengthy discussion followed regarding improvements and ensuring an equitable distribution of funds. Board members approved the priorities on the handout by a show of hands. The next Parks Prioritization meeting was scheduled for October 24 in the Council Chambers.

**Policy for Recognition of an Amenity that has been Updated or Improved:** Matt Lawyer reported that he had done some research and found that this is a unique situation that has resolved itself well. This does not negate the need for a conversation in the future but there does not appear to be a need for a policy at this time. He suggested that this be postponed until the need arises. Board concurred.

**Posting of Rules at Boat Ramp:** Parks Division Manager Robert Johnson reported that there was a sign on the dock but it was stolen. He is ordering a new one. Park Rules are also posted at the kiosk and there is a life jacket station there as well.

**STAFF REPORT:** Robert Johnson reported that

- There is a new project at Keizer Rapids Park: Rotary is installing a tree arboretum. The tree planting project will take place on November 4 on the southeast portion of the park on the loop trail – the eastern portion between the trail and houses. The trees will act as a buffer to the neighborhood. It is hoped that a lot of the trees that are on the city-approved list will be planted for display. 70 trees will be planted. Rotary approved a grant of \$4,000 for this and the remainder will come out of the tree budget.
- The Big Toy rubberized surface base layer is 100% complete; the top coat 30%. Rain may delay completion but it is hoped that the park will re-open on October 20.
- The fall leaf blowing and mowing program is underway and will continue for the next 2 months.
- Staff is exploring what it would take to remove the filbert trees in the orchard at Keizer Rapids Park. They are at the end of their life and showing unhealthy signs. Consideration is being given to farming the area with grass for a few years.



**COUNCIL LIAISON REPORT:** Councilor Herrera was absent.

**OTHER BUSINESS:** Donna Bradley announced that the eclipse event was a success. She thanked staff for their efforts and noted that the exact amount of money from the event has not yet been determined. Anyone who is due a reimbursement needs to contact her. The Parks Foundation is hoping to have an application on the website for funding assistance on park projects. Clint Holland shared information about the concerts during the eclipse.

**ADJOURNMENT** ~ Meeting adjourned at 7:26 pm.

**Next Meeting: November 14, 2017**

Approved: \_\_\_\_\_