



Keizer Public Arts Commission Meeting Agenda
Tuesday, July 16, 2019
Keizer Civic Center ~ Council Chambers

1. Call to Order
2. Approval of Minutes: May 2019
3. Appearance of Interested Citizens
4. Starting Precious Memories Sculpture contract renewal
 - One year with one year extension or something different?
Need motion to approve contract renewal for _____
5. Gallery Display Schedule
 - 2019**
 - August-September
 - October-November
 - December-January
 - 2020**
 - February-March ~ Joel Nickel
 - April-May: SKEF
6. Keizer Cultural History Pole Project Update
7. Holiday Art Card Contest
8. KAA Art to Display at Community Center? (Lore Christopher)
9. Marion County Wood Carvers to Display? (Lore Christopher)
10. Banner Art
11. Student/Emerging Artist Display
12. Other Business
13. Staff Liaison Report
14. Adjourn

Next Meeting: September 24, 2019
(One week later than usual – room not available on 9/17)

Americans with Disabilities Act (ADA) Notice

The City of Keizer is committed to providing equal access to all public meetings and information per the requirements of the ADA and Oregon Revised Statutes (ORS). The Keizer Civic Center is wheelchair accessible; if you require any service that furthers inclusivity to participate, please contact the Office of the City Recorder at least 48 hours prior to the meeting by email at davist@keizer.org or phone at 503-390-3700 or 503-856-3412.



**PUBLIC ARTS COMMISSION
MEETING MINUTES
Tuesday, May 21, 2019 @ 6:00 p.m.
Keizer Civic Center**

CALL TO ORDER: Meeting was called to order by Chair Beth Melendy at 6:10 p.m.
Attendance was noted as follows:

Commissioners Present:

Beth Melendy, Chair
Kim Steen, Vice Chair
Felicia Squires (6:11)
Lore Christopher
Elizabeth Smith, Councilor

Youth Committee Liaison:

Sydney Snapp

Absent:

Maritza Gonzalez
Dakota Saunders

Staff Present:

Nate Brown, Community Development Director
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Lore Christopher moved to approve the April 2019 Minutes. Kim Steen seconded. Motion passed as follows: Melendy and Steen in favor with Christopher and Smith abstaining, Gonzalez and Saunders absent and Squires absent at time of vote.

APPEARANCE OF INTERESTED CITIZENS: None.

RECOGNITION OF STUDENT LIAISON: Chair Melendy thanked Sydney Snapp for her contributions to the Commission and gave her a greeting card and a gift card.

GALLERY DISPLAY SCHEDULE: Discussion took place regarding possible groups to solicit for art. Lore Christopher volunteered to contact the Marion County Wood Carvers to see if they would be interested in displaying some of their work. Discussion took place regarding having the artists that display at the Keizer Art Association move their work to the Community Center Gallery at the end of their display time. Ms. Christopher indicated that she would bring this up at the next KAA Board meeting. Kim Steen suggested that the Iris Festival posters from past years be displayed.

Kim Steen moved that the Iris Festival/KeizerFest posters from past years be displayed in the gallery for June and July. Lore Christopher seconded. Motion passed as follows: Melendy, Steen, Christopher, Squires and Smith in favor with Gonzalez and Saunders absent. All committee members in attendance agreed to assist with the hanging at 4 p.m. on June 4.

KEIZER CULTURAL HISTORY POLE PROJECT: Community Development Director Nate Brown reported that Council had approved the Oregon 3D Art & Chainsaw Sculptures, LLC, to carve the cultural history pole. The artist has signed the contract and received a check for 1/3 of the price. He is planning on starting in mid-July and will not need any assistance from the Commission. The artist will secure the scaffolding and supply the fencing around the pole. Mr. Brown urged the Commission to make a formal request to the Heritage Foundation to have the school bell displayed where it could be seen, i.e., on top of the cultural history pole. He volunteered to get a picture of it and measurements.

Chair Melendy suggested that a 'beginning of carving' ceremony be planned once a firm date and time are secured. Mr. Brown indicated that he would share the information when he had it. Discussion followed regarding getting 'time lapse' or 'progression' photos for posting on social media. Mr. Brown indicated that he would check into the time lapse camera that belongs to the City. It was suggested that a 'wyze' camera be purchased. Ms. Melendy volunteered to contact David Dahle for interviews and photos.

STUDENT/EMERGING ARTIST SOLICITATION: Mr. Brown shared information about the artist. Commission reviewed the submissions.

Lore Christopher moved to accept the emerging artist/student art. Beth Melendy seconded. Motion passed as follows: Melendy, Steen, Christopher, Squires and Smith in favor with Gonzalez and Saunders absent.

Ms. Christopher volunteered to work with the artist and develop a one-paragraph bio with a picture that could be displayed with the art.

OTHER BUSINESS/STAFF REPORT: Mr. Brown reported that the missing plaques on the street art had been replaced. The new ones are black plastic that hopefully will not be stolen.

YOUTH LIAISON REPORT: Sydney Snapp reported that she would get out of school on June 6 and be going to Oregon State University in Bend in the fall.

ADJOURN: The meeting adjourned at 7:00 p.m.

Next Meeting: July 16, 2019

*Minutes approved:*_____



2019 Keizer Public Arts Commission Holiday Card Competition

Call to Artists:

The Keizer Public Arts Commission exists to bring public art into our community. The commission invites **artists** of all ages to submit artwork which expresses the holiday season in Keizer for the 2019 Holiday Card Competition. One piece of artwork will be selected by the Keizer Public Arts Commission to be reproduced as the City of Keizer's 2019 Holiday Greeting Card. The artist who submitted the winning selection will receive a \$100 gift card to Michaels® Arts & Crafts. Submit your entry(s) to Debbie Lockhart at the Keizer Civic Center office located at 930 Chemawa Road NE, Keizer, Oregon no later than 4:00 pm, **Tuesday, November 12, 2019**. Attach a signed entry form to each submission. Entry forms are available for download at www.keizer.org or may be picked up at the Keizer Civic Center office.

2019 Keizer Public Arts Commission Holiday Card Contest

OFFICIAL ENTRY FORM

I _____ wish to take part in this year's Holiday Card Contest.

My art is titled: _____

And was completed on (month and year) _____

If I am the winning entrant — I license the City of Keizer to use my original artwork as stated in this agreement. Please use my name as follows:

(Print or type the way you wish your name to be printed)

Specifications of Art

Type (medium) of art: _____

Exact size of art: _____

Notes or special remarks: _____

(Continued on next page)

Name: _____

Address: _____

Phone Number: _____ E-mail: _____

Terms of Agreement

1. Submissions may be new works of art created for the competition or past works for which the artist has full rights to their work (i.e. the submitted work must not have been created under a work-for-hire contract). The winning entry will be selected by the Keizer Public Arts Commission based on established guidelines for public art in Keizer and relevance to the competition theme. The artist with the winning entry will be notified by email or phone no later than November 22, 2019.
2. The artist hereby grants an irrevocable license to use the work for the purpose of reproduction on the 2019 City of Keizer Holiday Greeting Card to be widely distributed and to appear in media publication related to the competition. The artist will retain authorship and intellectual property rights for each work submitted. **Artwork containing religious symbols or words (such as Christmas or Hanukah), advertisements, including business logos, and/or licensed characters will not be considered.** Photo entries shall not include images of persons except at a distance. Selected entries will be displayed in the Keizer Civic Center from December 3, 2019 to January 7, 2020.
3. Submitted work must be flat and proportional to the printed card size (4x6"). A photograph of a three-dimensional work may be submitted. Low resolution (72-180 dpi) images will not be considered. If the original work is larger than 8x10", please provide a high resolution (300 dpi) digital copy of the work. Artwork which is not proportional to the finished card size will be cropped at the commission's discretion. All submissions must be picked up at the Keizer Civic Center by January 11, 2020. Items not picked up by that time will be discarded. The City of Keizer will not be held responsible for loss or damage to the original artwork submitted. Compensation includes attribution and a \$100 Michaels® Arts & Crafts gift card only.

- **I have read and agree to the above terms. This document constitutes a contract between myself and the City.**
- **I certify that the work submitted is an original work of authorship and that intellectual property rights of this work belong to me, the original artist.**
- **I agree to defend and indemnify the City, its employees, officers and agents against any direct or indirect claim, including, but not limited to claims that use of the artwork by City is illegal or in violation of any rights.**

Signature

Date

Parent Signature (if artist is under the age of 18) _____

Date: _____