



**KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA**  
**Tuesday, December 12, 2017, 6:00 p.m.**  
**Keizer Civic Center**

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ November 14, 2017
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
  - Report from Community Stakeholder Group
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
8. ADJOURNMENT

Reminders: **Next Board Meeting**  
**Tuesday, January 9, 2018**

Board Member Reporting to Council: Jim Taylor, December 18

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**KEIZER PARKS & RECREATION ADVISORY BOARD  
REGULAR SESSION MINUTES  
Tuesday, November 14, 2017  
6:00 p.m. Keizer Civic Center**

**CALL TO ORDER**

Chair David Loudon called the meeting to order at 6:02 p.m.

**ATTENDANCE**

**Present**

David Loudon, Chair  
Jim Taylor, Vice Chair  
Matt Lawyer  
Clint Holland  
Cat Gaynor  
Joe Tilman

**Absent:**

Donna Bradley  
Scott Klug  
Dylan Juran

**Council Liaison:**

Amy Ryan for Roland Herrera

**Staff Present**

Robert Johnson, Parks Division Manager  
Debbie Lockhart, Deputy City Recorder

**APPROVAL OF MINUTES:** Jim Taylor moved for approval of the October 2017 Regular Session Minutes. Clint Holland seconded. Motion passed as follows: Loudon, Taylor, Lawyer, and Holland in favor, with Gaynor and Tilman abstaining and Bradley, Juran and Klug absent.

**APPEARANCE OF INTERESTED CITIZENS:** None

**NEW/OLD BUSINESS**

***Report from Community Stakeholder Group:*** Matt Lawyer reported that the Parks Project Prioritization group affirmed that the projects on the second page of the handout are the recommended projects and asked the Board to affirm or change the recommendation as they saw fit so that the list can go to staff for cost analysis, timelines, scope, and a report on the conditions of the assets and types of parks. Most of this is already done. When staff provides this data, the information will be shared with the community. Discussion followed regarding complaints posted on social media that are not conveyed to City staff, homeless populations in various parks, mitigation of the habitat that invites that population, and lighting in parks.

Robert Johnson expressed surprise regarding complaints posted on social media sites noting that he had not received any complaints from park neighbors. He explained that there is currently lighting along the pathway and bridge at Country Glen and agreed that

Bair Park would be a good location for something like that. Board members suggested that perhaps costs could be shared with the Water Fund since there is a water tank at Bair Park or money from the cell tower could be used.

David Loudon moved that the Parks Advisory Board affirm the recommendation of the Parks Project Prioritization Committee and forward it to Council, with possible changes in the future. Jim Taylor seconded. Motion passed as follows: Loudon, Taylor, Lawyer, Holland, Gaynor and Tilman in favor with Bradley, Juran and Klug absent.

**STAFF REPORT:** Robert Johnson reported that:

- Staff is working diligently to remove leaves.
- A meeting is planned with the Meadows Park neighbors to discuss what age group uses the park most and to consider various design concepts for a new play structure. Improvements will also include upgrading of pathways and addressing any other issues. Staff hopes to complete the project this summer.
- Permanent restrooms at Keizer Rapids Park are moving forward. Currently test pits are being dug for the septic permit; Marion County will do a soil analysis before approving the permit. The restrooms should be built this spring.

**COUNCIL LIAISON REPORT:** Councilor Ryan reviewed the public testimony that was received at the last Council meeting.

**OTHER BUSINESS:** Matt Lawyer reported that the Keizer Rotary, Claggett Creek Watershed Council and other volunteers planted 60 trees in one hour at Keizer Rapids Park. This is the first phase in development of an arboretum. 40 more trees will be planted in January.

**ADJOURNMENT** ~ Meeting adjourned at 6:35 pm.

***Next Meeting: December 12, 2017***

Approved: \_\_\_\_\_