

**AGENDA**  
**KEIZER CITY COUNCIL**  
**REGULAR SESSION**  
**Monday, October 1, 2018**  
**7:00 p.m.**  
**Robert L. Simon Council Chambers**  
**Keizer, Oregon**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **FLAG SALUTE**
4. **SPECIAL ORDERS OF BUSINESS**
5. **COMMITTEE REPORTS**
6. **PUBLIC TESTIMONY**

*This time is provided for citizens to address the Council on any matters other than those on the agenda scheduled for public hearing.*

7. **PUBLIC HEARINGS**
8. **ADMINISTRATIVE ACTION**

- a. **Waiver of Community Center Rental Fee – Keizer Community Band Concert**
- b. **RESOLUTION – Authorizing the Public Works Director to Apply for a Safe Routes to Schools Infrastructure Grant for Cummings School Project**  
**RESOLUTION – Authorizing the Public Works Director to Apply for a Safe Routes to Schools Infrastructure Grant for Kennedy School Project**
- c. **RESOLUTION – Urging a “No” Vote on Measure 105**

9. CONSENT CALENDAR

a. Approval of September 4, 2018 Regular Session Minutes

b. Approval of September 10, 2018 Work Session Minutes

10. COUNCIL LIAISON REPORTS

11. OTHER BUSINESS

*This time is provided to allow the Mayor, City Council members, or staff an opportunity to bring new or old matters before the Council that are not on tonight's agenda.*

12. WRITTEN COMMUNICATIONS

*To inform the Council of significant written communications.*

13. AGENDA INPUT

October 8, 2018

5:45 p.m. – City Council Work Session

- Rescheduled to October 29<sup>th</sup>

October 15, 2018

7:00 p.m. City Council Regular Session

October 29, 2018

6:00 p.m. – City Council Work Session

- Mid-Willamette Valley Homeless Initiative Update

14. ADJOURNMENT

The City of Keizer is committed to providing equal access to all public meetings and information per the requirements of the ADA and Oregon Revised Statutes (ORS). The Keizer Civic Center is wheelchair accessible. If you require any service that furthers inclusivity to participate, please contact the Office of the City Recorder at least 48 business hours prior to the meeting by email at [davist@keizer.org](mailto:davist@keizer.org) or phone at (503)390-3700 or (503)856-3412. Most regular City Council meetings are streamed live through the City's website and cable-cast on Comcast Channel 23 within the Keizer City limits. Thank you for your interest in the City of Keizer.

**COUNCIL MEETING: October 1, 2018**

**AGENDA ITEM NUMBER: \_\_\_\_\_**

**TO: MAYOR CLARK AND CITY COUNCIL MEMBERS**

**FROM: CHRIS EPPLEY  
CITY MANAGER**

**THROUGH: TRACY L. DAVIS, MMC  
CITY RECORDER/COMMUNITY CENTER MANAGER**

**SUBJECT: WAIVER OF COMMUNITY CENTER RENTAL FEE - THE KEIZER  
COMMUNITY BAND**

**BACKGROUND:**

The Keizer Community Band was formed in 1998 at the request of former City of Keizer Mayor Bob Newton. Mayor Newton wanted a band that would represent the community and furnish music for community functions as well as music for entertainment. At the request of Mayor Newton, former Salem Public Schools Band Director Roy Shelton recruited community members to form a band and to achieve Mayor Newton's goal. Director Shelton conducted the band until his retirement in 2003. Michael Koenig, a former student of Director Shelton then took over conducting the band. The band is active in the area, playing for numerous fundraising events and occasions such as the Iris Festival.

The Keizer Community Band has requested space in the Community Center on Wednesday, November 14, 2018 for a "Salute to Veterans and America" concert. The concert will be free to the public. Iris B will accommodate the concert. The rental rates for the Keizer Community Center Iris B listed below include a 25% discount for Keizer Citizens or any Keizer Based 501(c)(3) organization. The Keizer Community Band qualifies for this discount.

**Keizer Community Band Concert**

The rental rate for the Iris Room A for 2 hours (6:30 p.m. to 8:30 p.m.) would be as follows:

- Room Rental – \$150 (\$75 per hour including staffing, with the 25% discount)
- Event Staff – included in the rental rate above, however if rental rate waived, event staff would cost the City approximately \$80 (room set, event coverage, and clean/reset of room)
- Security/Cleaning Deposit (Refundable) - \$750

**Options for Council Consideration for the Keizer Community Band Concert:**

1. Grant the request for a complete rental fee waiver (room rental, security/cleaning deposit, insurance requirement, and costs for event staff).
2. Deny the request for a complete rental fee waiver. (room rental, security/cleaning deposit, insurance requirement, and costs for event staff).

3. Waive the room rental fee, security/cleaning deposit, and the insurance requirement but charge \$80 for event staff.
4. Waive the room rental fee, security/cleaning deposit, but require insurance and charge \$80 for event staff.
5. Waive the room rental fee, security/cleaning deposit, and staffing costs, but require the insurance.

**RECOMMENDATION:**

Staff recommends the City Council discuss the request, consider the options presented, and then direct staff accordingly.

**CITY COUNCIL MEETING: October 1, 2018**

**AGENDA ITEM NUMBER: \_\_\_\_\_**

**TO: MAYOR CLARK AND CITY COUNCIL MEMBERS**

**THROUGH: CHRIS EPPLEY  
CITY MANAGER**

**FROM: BILL LAWYER  
PUBLIC WORKS DIRECTOR**

**SUBJECT: SAFE ROUTES TO SCHOOLS INFRASTRUCTURE GRANT  
APPLICATIONS**

**DATE: September 25, 2018**

**BACKGROUND:**

Letters of Intent (LOI) for applications for Safe Routes to Schools (SRTS) Infrastructure Grant funding were submitted to the Oregon Department of Transportation (ODOT) as previously authorized by the City Council, for projects near Cummings Elementary School and Kennedy Elementary School. They were reviewed by ODOT staff and both of the projects were deemed eligible to apply for SRTS Infrastructure Grant funding.

The project near Cummings School project consists of an asphalt pathway separated from the vehicle travel lane on the west side of Delight Street N from Chemawa Road N to Dearborn Avenue N.

The Kennedy School project consists of an asphalt pathway separated from the vehicle travel lane on the south side of May Street NE from Verda Lane NE to Noren Avenue NE and completion of approximately 100 feet of concrete sidewalk on the north side of Dearborn Avenue NE at Noren Avenue NE.

The SRTS Infrastructure Grant funding criteria require a 20 percent local funding match. The engineers estimate for the Cummings school project is \$210,000.00 which equals a city contribution of \$42,000.00. The Engineers estimate for the Kennedy School project is \$222,000.00 which requires a city contribution of \$44,400.00

**FISCAL IMPACT:**

Funding is available in the City Council adopted FY 18-19 Street Fund Capital Outlay budget.

**RECOMMENDATION:**

Staff recommends the City Council adopt the attached Resolutions authorizing the Public Works Director to apply for the Safe Routes to School Infrastructure Grant program for the Cummings School project and the Kennedy School project.

Please contact me with any questions or concerns.

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2  
3 Resolution R2018-\_\_\_\_\_

4  
5 AUTHORIZING THE PUBLIC WORKS DIRECTOR TO APPLY  
6 FOR A SAFE ROUTES TO SCHOOLS INFRASTRUCTURE  
7 GRANT FOR CUMMINGS SCHOOL PROJECT  
8

9 WHEREAS, the Oregon Department of Transportation has recently announced  
10 that grant funding is available for projects making it safer for Oregon's children to walk  
11 or bike to school;

12 WHEREAS, the Keizer Traffic Safety, Bikeways & Pedestrian Committee  
13 recommends that the City Council authorize the Public Works Director to apply for a  
14 grant to install an asphalt pathway separated from the vehicle travel lane on the west side  
15 of Delight Street North from Chemawa Road North to Dearborn Avenue North;

16 WHEREAS, the City of Keizer desires to apply for a grant to make it safer for  
17 children to walk or bike to Cummings School;

18 WHEREAS, the City of Keizer desires to participate in this grant program to the  
19 greatest extent possible;

20 WHEREAS, the City of Keizer hereby certifies that the estimated costs will be  
21 approximately \$210,000;

22 WHEREAS, the City of Keizer hereby certifies that the City match will be  
23 approximately 20% of the total project cost pursuant to the terms of the grant;

24 WHEREAS, the deadline for submitting the application expires on October 15,  
25 2018;

1           WHEREAS, the authority to sign the application must be authorized by the City  
2 Council;

3           NOW, THEREFORE,

4           BE IT RESOLVED by the City Council of the City of Keizer that the Public Works  
5 Director is authorized to apply for a grant from the Oregon Department of Transportation  
6 for a Safe Routes to Schools Infrastructure Grant for Cummings School project.

7           BE IT FURTHER RESOLVED that should local match be required, such funds  
8 are authorized from the Street Fund.

9           BE IT FURTHER RESOLVED that this Resolution shall take effect immediately  
10 upon the date of its passage.

11           PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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13           SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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Mayor

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City Recorder



1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

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3 Resolution R2018-\_\_\_\_\_

4  
5 AUTHORIZING THE PUBLIC WORKS DIRECTOR TO APPLY  
6 FOR A SAFE ROUTES TO SCHOOLS INFRASTRUCTURE  
7 GRANT FOR KENNEDY SCHOOL PROJECT  
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9 WHEREAS, the Oregon Department of Transportation has recently announced  
10 that grant funding is available for projects making it safer for Oregon's children to walk  
11 or bike to school;

12 WHEREAS, the Keizer Traffic Safety, Bikeways & Pedestrian Committee  
13 recommends that the City Council authorize the Public Works Director to apply for a  
14 grant to install an asphalt pathway separated from the vehicle travel lane on the south side  
15 of May Street Northeast from Verda Lane Northeast to Noren Avenue Northeast and  
16 completion of approximately 100 feet of concrete sidewalk on the north side of Dearborn  
17 Avenue Northeast at Noren Avenue Northeast;

18 WHEREAS, the City of Keizer desires to apply for a grant to make it safer for  
19 children to walk or bike to Kennedy School;

20 WHEREAS, the City of Keizer desires to participate in this grant program to the  
21 greatest extent possible;

22 WHEREAS, the City of Keizer hereby certifies that the estimated costs will be  
23 approximately \$222,000;

24 WHEREAS, the City of Keizer hereby certifies that the City match will be  
25 approximately 20% of the total project cost pursuant to the terms of the grant;

1           WHEREAS, the deadline for submitting the application expires on October 15,  
2   2018;

3           WHEREAS, the authority to sign the application must be authorized by the City  
4   Council;

5           NOW, THEREFORE,

6           BE IT RESOLVED by the City Council of the City of Keizer that the Public Works  
7   Director is authorized to apply for a grant from the Oregon Department of Transportation  
8   for a Safe Routes to Schools Infrastructure Grant for Kennedy School project.

9           BE IT FURTHER RESOLVED that should local match be required, such funds  
10   are authorized from the Street Fund.

11          BE IT FURTHER RESOLVED that this Resolution shall take effect immediately  
12   upon the date of its passage.

13          PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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15          SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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City Recorder

**CITY COUNCIL MEETING: October 1, 2018**

**AGENDA ITEM NUMBER: \_\_\_\_\_**

**TO: MAYOR CLARK AND COUNCIL MEMBERS**

**THROUGH: CHRISTOPHER C. EPPLEY, CITY MANAGER**

**FROM: E. SHANNON JOHNSON, CITY ATTORNEY**

**SUBJECT: URGING A “NO” VOTE ON MEASURE 105**

Mayor Clark, Council President Parsons and Councilor Herrera have requested that this agenda item be brought forward for consideration by the Keizer City Council. The issue is whether to urge a “No” vote on Measure 105 which is on the state-wide ballot this November.

Measure 105 would repeal ORS 181A.820. That statute prohibits using law enforcement resources to detect and apprehend persons whose only violation of law is that they are persons of foreign citizenship present in the United States in violation of federal immigration laws. Local law enforcement will arrest persons charged with criminal violation of immigration laws or other federal crimes.

The Keizer City Council, as stated in Resolution No. R2003-1391 takes a position on state and Federal matters only when they affect the City of Keizer residents or city operations, including, but not limited to operations and duties in the areas of land use planning, utility service, law enforcement, local policy and budgetary roles. Mayor Clark submitted the following on behalf of herself, Councilor Herrera, and Council Parsons:

This is an instance in which we agree that Measure 105 would have a direct impact on how we provide public safety services, in that our police and City staff will have to do additional work to ensure people know that our policies and practices will not have changed. Our City staff already prioritizes the life and safety of all the people of our community and provision of service with dignity and respect and that will not change regardless of the passage of the ballot measure.

**RECOMMENDATION:**

Mayor Clark, Council President Parsons and Councilor Herrera request that the City Council discuss the matter and adopt the attached Resolution in support of the City continuing to provide effective and respectful public safety and service.

Please contact me if you have any questions in this regard. Thank you.

ESJ/tmh

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2  
3 Resolution R2018-\_\_\_\_\_

4  
5 URGING A “NO” VOTE ON MEASURE 105

6  
7 WHEREAS, the City of Keizer regards and treats all people with dignity and  
8 respect and strives to carry these values out in providing our services to all the people of  
9 Keizer;

10 WHEREAS, the City of Keizer has always made public safety a top priority in  
11 alignment with the direction of the Keizer City Council and the people of our  
12 community;

13 WHEREAS, state ballot Measure 105 would repeal the law prohibiting using law  
14 enforcement resources to detect and apprehend persons whose only violation of law is  
15 that they are persons of foreign citizenship present in the United States in violation of  
16 federal immigration laws;

17 WHEREAS, the Keizer Police Department uses and will continue to use their  
18 training, experience, best practices and their values of treating all people with dignity and  
19 respect to provide public safety for our community;

20 WHEREAS, Measure 105 would create an atmosphere of distrust in this State  
21 which could damage relationships with Keizer residents after years of building trust,  
22 communication, understanding and respect;

1           WHEREAS, Measure 105 would undo the bipartisan arrangement crafted by the  
2   State of Oregon that citizens should not have to be subject to search or questioning based  
3   on anything other than observed criminal or unsafe behaviors;

4           NOW, THEREFORE,

5           BE IT RESOLVED by the City Council of the City of Keizer that since Measure  
6   105 would work against the values, public safety practices, and civil rights safeguards  
7   which are priorities of the people of Keizer, the Keizer City Council urges all citizens to  
8   vote NO on this measure.

9           BE IT FURTHER RESOLVED that this Resolution shall take effect immediately  
10   upon the date of its passage.

11           PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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13           SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

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City Recorder



**MINUTES**  
**KEIZER CITY COUNCIL**  
**Tuesday, September 4, 2018**  
**Keizer Civic Center, Council Chambers**  
**Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Marlene Parsons, Councilor  
Kim Freeman, Councilor  
Laura Reid, Councilor  
Bruce Anderson, Councilor  
Amy Ryan, Councilor  
Roland Herrera, Councilor  
Anne Farris, Youth Councilor

**Staff:**

Chris Eppley, City Manager  
Shannon Johnson, City Attorney  
Nate Brown, Community Development  
Bill Lawyer, Public Works  
John Teague, Police Chief  
Tim Wood, Finance Director  
Tracy Davis, City Recorder

**FLAG SALUTE**

Camden and Aaron of Scout Troup 67 led the pledge of allegiance.

**SPECIAL ORDERS  
OF BUSINESS**

**a. Introduction and  
Oath of Officer  
for New Keizer  
Police Officers**

Police Chief John Teague summarized his staff report introducing each of the new police officers: Michael Kowash, Garrett Van Cleave, Jeremy Darst, Chad Fahey, Marcus Risteen and Jennifer Starns. City Attorney Shannon Johnson issued the oath to each.

Mayor Clark introduced the new Youth Councilor, Anne Farris. Ms. Farris shared information about herself.

**COMMITTEE  
REPORTS**

**a. Volunteer  
Coordinating  
Committee  
Recommendations for  
Appointments  
to Budget  
Committee and  
Planning  
Commission**

City Manager, Chris Eppley, reported that following publication of notice of vacancies on the Budget Committee and the Planning Commission and acceptance of testimony from applicants, the Volunteer Coordinating Committee unanimously recommended J. D Gillis and Jonathan Thompson to positions 6 and 7 on the Budget Committee and Mark Caillier to position 6 on the Planning Commission.

Councilor Parsons moved that the Keizer City Council accept the Volunteer Coordinating Committee recommended appointments. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

**PUBLIC  
TESTIMONY**

Youth Councilor Farris announced that school at McNary had started for Freshmen; the remaining classes will begin tomorrow.

**PUBLIC HEARING**

*Mayor Clark opened the Public Hearing.*

**a. RESOLUTION –  
Forming  
Summerview  
Estates Street  
Lighting Local  
Improvement  
District**

City Manager Chris Eppley summarized his staff report.

*With no further testimony, Mayor Clark closed the Public Hearing.*

Councilor Parsons moved that the Keizer City Council adopt a Resolution Forming Summerview Estates Street Lighting Local Improvement District. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ORDINANCE –  
Spreading  
Assessments to  
Summerview  
Estates Street  
Lighting Local  
Improvement  
District**

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Spreading Assessments to Summerview Estates Street Lighting Local Improvement District. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE  
ACTION**

**a. RESOLUTION –  
Authorizing the  
Community  
Development  
Director to  
Apply for a  
Consolidated  
Rail  
Infrastructure  
and Safety Im-  
provement Grant**

Community Development Director Nate Brown summarized his staff report and fielded questions from Council. He pointed out that the grant requires a 50% match from the City and that the cost will likely be 30-40% higher than the estimate from 2016. Public Works Director Bill Lawyer added that there are adequate funds available for the grant.

Councilor Parsons moved that the Keizer City Council adopt a Resolution Authorizing the Community Development Director to Apply for a Consolidated Rail Infrastructure and Safety Improvement Grant. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. ORDINANCE –  
Amending  
Keizer  
Development  
Code Regarding  
Sections 2.107,  
2.109, 2.110,**

City Attorney Shannon Johnson reminded Council that they had directed staff to bring this ordinance to them for adoption.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Development Code Regarding Section 2.107 (Mixed Use (MU)), Section 2.109 (Commercial Retail (CR)), Section 2.110 (Commercial Mixed Use (CM)), Section 2.119 (General



**2.119, 2.125,  
2.315, 3.101,  
3.113 and 3.202;  
Amending  
Ordinance 98-  
389; and  
Amending Keizer  
Station Plan;  
Amending Ordin-  
ance 2003-479**

Employment (EG)), Section 2.125 (Activity Center Overlay Zone (ACO)),  
Section 2.315 (Development Standards), Section 3.101 (Summary of  
Application Types), Section 3.113 (Keizer Station Master Plan Review),  
Section 3.202 (General Procedures – Types I, II, and III Actions);  
Amending Ordinance 98-389; and Amending Keizer Station Plan;  
Amending Ordinance 2003-479. Councilor Freeman seconded. Motion  
passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

## **CONSENT CALENDAR**

- a. Approval of August 6, 2018 Regular Session Minutes
- b. Approval of August 20, 2018 Regular Session Minutes

Councilor Parsons moved for approval of the Consent Calendar.  
Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Freeman, Parsons, Herrera, Ryan and Anderson (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

## **COUNCIL LIAISON REPORTS**

Councilor Anderson reported on the Keizer Classic Tap Dance performance at the State Fair and announced that the McNary school season is underway and the McNary football program started last week. Upcoming meetings include the Keizer Chamber Board and Claggett Creek Watershed Council.

Councilor Herrera reported on the Softball Little League event in Seattle, Keizer Points of Interest Committee, and the first soccer and football games. Upcoming events included Rotary, Marion County Public Safety Coordinating Council, the 9-11 Memorial event at the Keizer Fire District, and a C-TEC Board meeting.

Councilor Parsons reported on the Chamber luncheon and volunteer efforts at Kennedy Elementary School. She announced upcoming events including the Parks Tour, Commissioners Breakfast, Traffic Safety/ Bikeways/Pedestrian Committee meeting and the 9-11 event.

Councilor Reid reported on the first day of school at McNary, the Planning Commission/Council work session, Chamber Teacher Appreciation Luncheon, the McNary football game, and a recent ride-along with Keizer Police Officer Bigler. She urged citizens to check the McNary website and participate in various activities posted there and announced the next Southeast Keizer Neighborhood Association meeting and Band Day.

Councilor Freeman announced volunteer openings and the upcoming West Keizer Neighborhood Association and Stormwater Advisory

Committee meetings, reported on the August Work Session and the State Fair, welcomed Youth Councilor Anne Farris and congratulated the new police officers and their families.

Councilor Ryan announced the Marion County Commissioners Breakfast, the 9-11 Memorial event, and the Salem-Keizer Education Foundation luncheon.

Mayor Clark reported on the Strategic Economic Development Corporation awards luncheon, and announced the Mid-Willamette Area Commission on Transportation meeting, the ribbon cutting for the Law Enforcement and Business Leadership Program at C-TEC, the JFK concert at the amphitheater, the 9-11 Memorial, the Taylor House ribbon cutting, and the Keizer Heritage Foundation meeting. She added that she is working with staff to get the Keizer Little League Task Force going.

**OTHER BUSINESS** Public Works Director announced that the Dearborn Bridge ribbon cutting is scheduled for September 25.

City Attorney Shannon Johnson noted that in his 25 years with the City he had never sworn in six officers at once and it was great!

## **WRITTEN COMMUNICATIONS**

Mayor Clark shared contents of a letter from Keizer resident Dina Bower.

**AGENDA INPUT**      **September 10, 2018, 5:45 pm** – City Council Work Session (Parks Tour)  
**September 17, 2018, 7:00 pm** - City Council Regular Session  
**October 1, 2018, 7:00 pm** - City Council Regular Session

**ADJOURNMENT**      Mayor Clark adjourned the meeting at 7:52 p.m.

MAYOR:

APPROVED:

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Cathy Clark

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Debbie Lockhart, Deputy City Recorder  
COUNCIL MEMBERS

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Councilor #1 – Laura Reid

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Councilor #4 – Roland Herrera

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Councilor #2 – Kim Freeman

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Councilor #5 – Amy Ryan

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Councilor #3 – Marlene Parsons

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Councilor #6 – Bruce Anderson

Minutes approved: \_\_\_\_\_



**MINUTES**  
**KEIZER CITY COUNCIL/PARKS ADVISORY BOARD**  
**WORK SESSION**  
**Monday, September 10, 2018**  
**Keizer, Oregon**

**CALL TO ORDER** The Work Session convened at the Keizer Rapids Park volleyball shelter at 5:55 p.m. The following were present:

**Councilors:**

Cathy Clark, Mayor  
Roland Herrera  
Laura Reid  
Amy Ryan  
Bruce Anderson  
Marlene Parsons  
Kim Freeman

**Parks Advisory Board:**

David Loudon, Chair  
Clint Holland  
Dylan Juran  
Donna Bradley  
Matt Lawyer  
Wayne Frey

**Absent:**

Zaira Flores-Marin, Parks Board  
Jim Taylor, Parks Board

**Staff Present:**

Robert Johnson, Parks  
Bill Lawyer, Public Works Director  
Tracy Davis, City Recorder

Members viewed the new play surface at the Keizer Rapids Park Big Toy and the restroom facilities being built. They viewed the new play structure at Meadows Park and visited Pfc. Ryan J. Hill Memorial Park and Mike Whittam Park. Robert Johnson and Bill Lawyer fielded their questions and provided information about each park.

**ADJOURNMENT:** Meeting concluded at 7:30 p.m.

APPROVED:

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Mayor – Cathy Clark

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Debbie Lockhart, Deputy City Recorder

**COUNCIL MEMBERS**

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Councilor #1 – Laura Reid

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Councilor #4 – Roland Herrera

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Councilor #2 – Kim Freeman

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Councilor #5 – Amy Ryan

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Councilor #3 – Marlene Parsons

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Councilor #6 – Bruce Anderson

Minutes approved: \_\_\_\_\_