



**Keizer Little League Park Long Range Planning Task Force  
Meeting Agenda  
Wednesday, November 20, 2018, 6:00 pm  
Keizer Civic Center ~ McNary Room C**

1. Call to Order
2. Appearance of Interested Citizens
3. Adjust meeting dates for December and March
4. Sustainability Methods – structure concepts for overseeing operations of the fields and what needs to be included
5. Field Projects and Priorities – KLL & MYB short term (12-18 month list)
6. Project Planning – Future uses and opportunities (i.e. tournaments), facility requirements
7. Adjourn

***Next Meetings:***

**December 4, 2018** – Needs to be changed (Christmas Tree Lighting Event)  
Room/Dates available: Wednesday, December 5; Monday, December 10; or Tuesday  
December 18

January 2, 2019 ~ Claggett

February 5, 2019 ~ Claggett

**March 5, 2019 – Needs to be changed**

No room available March 5, 6, 7, 20 or Feb 25, 26, 27

Room available March 25, 26 or 27

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***Keizer Little League Park Long Range Planning Task Force  
Meeting Minutes  
Wednesday, October 24, 2018  
Keizer Civic Center***

**CALL TO ORDER** ~ Chair Clark called the meeting to order at 6:00 pm. Attendance was taken as follows:

**Present:**

Mayor Cathy Clark, Chair  
Marlene Parsons  
Matt Lawyer  
Dan Kohler  
Ryan Walsh MYB  
Bo Lane, MYB  
Lisa Buik, KLL  
James Hutches

**Absent:**

Brad Arnsmeier, KLL

**Also Present:**

Ryan Siegel, KLL  
Roland Herrera  
Clint Holland

**Council Liaison/Staff:**

Bill Lawyer, Public Works Director  
Debbie Lockhart, Deputy City Recorder

**ELECTION OF VICE CHAIR:** Matt Lawyer was elected by unanimous consent.

**DECISION ON MEETING SCHEDULE:** Next meetings will be: November 20, December 4, January 2, February 5 and March 5.

**APPEARANCE OF INTERESTED CITIZENS:** None

**PURPOSE, OBJECTIVES AND EXPECTATIONS:** Chair Clark pointed out that the Keizer Little League Park is a publically owned facility that should be run in a long-term sustainable manner so that people can enjoy sports. It has a long history of volunteerism but thought needs to be given to what it will look like in the future. Task force members unanimously agreed that they felt it was important to develop a plan to keep the facility at high standards so that it can provide a good experience for the children. Members of the two baseball organizations noted that the differences between the two organizations in the past were no longer valid. They are enjoying a collaborative relationship and feel that having two organizations is a benefit because it gives the public a choice. Task Force members agreed that their goal was to establish a strategy for continuity into the future.

**HISTORY OF THE PARK:** Roland Herrera shared information about the early years of the park. Clint Holland added that there was a film put together on the history of the park but he did not know its whereabouts. He also provided information on the recent

'rebirth' of the park. Bill Lawyer explained that Little League leased the property from ODOT but then approached the City to purchase the property because the Little League cannot own property. The City did so with the understanding that maintenance and development would be the sole responsibility of the organization.

**CURRENT CONDITIONS:** Clint Holland reported that Carl Arnsmeier is in charge of facility maintenance and has done most of the mowing and kept the park completely green. The two top fields have received new fencing and half of the drainage problems have been remedied. Netting has been purchased to put over the walkways to protect fans, but has not yet been installed.

Discussion took place regarding volunteer work being done, the importance of communicating with volunteer groups, scheduling projects so that they do not conflict with other volunteer projects, getting new volunteers, moving forward to work on the park with everyone interested in bettering the park, and continuity. Both organizations were urged to work together to prioritize a project list for the next meeting.

**CURRENT MAINTENANCE AGREEMENT:** Bill Lawyer explained that the City has had no interest in maintaining the facility because there was no money, however, with the new parks fee the City can do more. He noted that although employees used to be able to volunteer at the park on their off hours, current employment laws prohibit that from happening, but the City is always willing to loan equipment when needed. He explained that when a master plan for the park is developed SDCs could be used for capacity increasing projects such as lighting. He suggested that both organizations identify and prioritize projects for the park and approach the City for assistance.

**SUGGESTIONS ON WHO TO CONTACT FOR INFORMATION GATHERING:** Chair Clark urged task force members to invite the business community, sponsors, donors, etc. to the next meeting. Lisa Buik suggested that both organizations invite parents to the next meeting as well.

Discussion followed regarding possible changes to the maintenance agreement. Chair Clark urged KLL and MYB to come up with a proposal that is acceptable to them both and approach the City and to identify a funding stream and a possible goal of making the fields a money-making enterprise so that it could support staffing.

**SUMMARY:** Chair Clark summarized upcoming tasks:

1. Coordinate project identification and priorities
2. Brainstorm on what sustainability looks like: communications/resourcing/structure
3. Project planning – how does it get done now?

**ADJOURNMENT:** Meeting adjourned at 7:47 p.m.

***Next Meeting:*** November 20, 2018

*Minutes approved:* \_\_\_\_\_