



***Festival Advisory Board - Regular Meeting Agenda
Monday, January 28, 2019 - 6:00
Keizer City Hall***

*Promoting community well-being, events, and development by connecting people,
ideas, and resources.*

- 1. Call to Order**
- 2. Approval of Minutes - October 2018**
- 3. Appearance of Interested Citizens**
- 4. New/Old Business**
 - Election of Chair and Vice Chair
- 5. Chamber Report - Shawn Lapof**
- 6. Parks Board Report - Donna Bradley**
- 7. Council Liaison Report - Elizabeth Smith**
- 8. Neighborhood Association Reports -** Representatives will inform neighborhood associations of events that would affect their neighborhood such as: Runs, Bike Rides, and Amphitheater, Home Grown Theater and Heritage Center/Museum/Library events and displays
 - *Southeast Keizer - ???*
 - *West Keizer - ???*
 - *Greater Gubser - Marlene Parsons*
- 9. Other Business**
- 10. Adjourn**

Next meeting: April 29, 2019

Americans with Disabilities Act (ADA) Notice

The City of Keizer is committed to providing equal access to all public meetings and information per the requirements of the ADA and Oregon Revised Statutes (ORS). The Keizer Civic Center is wheelchair accessible; if you require any service that furthers inclusivity to participate, please contact the Office of the City Recorder at least 48 hours prior to the meeting by email at davist@keizer.org or phone at 503-390-3700 or 503-856-3412.



***Festivals Advisory Board
Meeting Minutes
Monday, October 22, 2018 at 5:00 p.m.
Keizer Civic Center***

CALL TO ORDER ~ Chair Bob Shackelford called the meeting to order at 5:00 p.m.

Present:

Bob Shackelford, Citizen at Large, Chair
Sherrie Gottfried, Citizen at Large, Vice Chair
Jeremy Turner, Citizen at Large
Marlene Parsons, Councilor
Laura Reid, Councilor
Donna Bradley, Parks Board Representative

Absent:

Chamber Representative Position
Vacant

Staff Attending:

Debbie Lockhart, Deputy City
Recorder

APPROVAL OF MINUTES: Sherrie Gottfried moved for approval of the April 2018 Minutes. Donna Bradley seconded. Motion passed unanimously as follows:
Shackelford, Parsons, Gottfried, Reid, Turner and Bradley in favor with one position vacant.

APPEARANCE OF INTERESTED CITIZENS – Sgt. David LeDay introduced himself noting that he would be representing the Police Department at the K-FAB meetings in place of Trevor Wenning.

NEW/OLD BUSINESS

Review of Holiday Events Calendar: Calendar was reviewed. Edits/additions made.

CHAMBER REPORT: Chair Shackelford reviewed various Chamber events noting that the Chamber position on K-FAB was vacant but that the Chamber Board would be meeting soon and would appoint a new representative.

PARKS BOARD REPORT: Donna Bradley reviewed improvements that have been made in area parks noting that additional staffing has resulted in better upkeep and maintenance of the parks. She added that consideration is being given to solar sails to provide shade at the Big Toy and thanked community volunteers who help with area parks.

HERITAGE BOARD REPORT: Laura Reid reported that the next art exhibit at the Heritage Center Art Gallery is Black, White & Gray. She reported that the library book sale was successful and that left over books were donated to the YMCA. Discussion

followed regarding transporting the books from storage to the sale area and the need for small trolley-style pallets and a pallet jack and similar sized boxes for ease of stacking.

HOMEGROWN THEATER REPORT: Laura Reid reported that the group is doing “The Quality of Life” and that the lease with the Heritage Center has been agreed upon; it just needs to be finalized.

NEIGHBORHOOD ASSOCIATION REPORTS

- *Southeast Keizer (SEKNA):* Laura Reid reported that there was no quorum for the last meeting. The next meeting is November 1 and they will discuss Christmas lighting.
- *West Keizer (WKNA):* No report.
- *Greater Gubser (GGNA):* Marlene Parsons reported that the neighborhood is getting geared up for the Miracle of Lights. The next meeting is November 16 and it will be an exchange/donation potluck where people can bring their decorations and trade or donate them. They are also looking for volunteers to help residents put up lights.

OTHER BUSINESS: Councilor Parsons reported that the Dearborn bridge is now open, In & Out is still planning on coming to Keizer Station, the hotel at Keizer Station is open and it looks like something is going on at the old Roth’s location.

ADJOURNMENT: Meeting adjourned at 5:34 p.m.

Next Meeting: January 28, 2019

Minutes approved: _____