



**CITY OF KEIZER  
TRAFFIC SAFETY/BIKEWAYS/PEDESTRIAN  
COMMITTEE AGENDA**

**Thursday, July 13, 2017 @ 6:00 p.m.  
Keizer City Council Chambers**

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES – April 2017**
- 3. APPEARANCE OF INTERESTED CITIZENS**
- 4. COUNCIL LIAISON REPORT ~ *Kim Freeman***
- 5. PARKWAY BIKE TRAIL SIGNAGE - *Sangster/Fisher***
- 6. UPDATE OF KEIZER BIKE ROUTES – *Sangster***
- 7. COMMITTEE PROJECTS:**
  - a) Bike Repair Station
  - b) Outreach/Promote Bicycle Friendly Business Designations – *Sangster/Frey*
- 8. COMMITTEE MEMBER INPUT**
- 9. STAFF REPORT ~ *Mike Griffin***
- 10. POLICE LIAISON REPORT ~ *Trevor Wenning***
- 11. ADJOURN**

***Next meeting: August 10, 2017***

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**KEIZER TRAFFIC SAFETY, BIKEWAYS & PEDESTRIAN COMMITTEE  
MINUTES**

**Thursday, June 8, 2017  
Keizer City Council Chambers**

**CALL TO ORDER**

Chair Sangster called the meeting to order at 6:00 pm. The following were present:

**Present:**

Hersch Sangster, Chair  
Pat Fisher, Vice Chair  
Kathy Lincoln  
Wayne Frey  
David Dempster  
Dennis Dunning

**Council Liaison:**

Kim Freeman

**Staff Present:**

Trevor Wenning, Police  
Tracy Davis, City Recorder

**Absent:**

John Maurice

**APPROVAL OF MINUTES:** Kim Freeman made a correction to the Minutes. David Dempster moved to approve the April 2017 Minutes as corrected. David Dunning seconded. Motion passed as follows: Sangster, Fisher, Lincoln, Frey, Dempster and Dunning in favor with Maurice absent.

**APPEARANCE OF INTERESTED CITIZENS:** None

**COUNCIL LIAISON REPORT:** Councilor Freeman reported that the Budget had been approved and the Traffic Safety/Bikeways/Pedestrian Committee meetings would be televised starting July 1. Staff will coordinate with K-23. She also encouraged everyone to attend the Council Special Session on Police Funding on June 12.

**PARKWAY BIKE TRAIL SIGNAGE:** Pat Fisher reported that she had talked with Dorothy Upton, Oregon Department of Transportation Traffic Engineer for Region 2, and shared what had been done about identifying the needed signs and the rough cost estimate. Ms. Upton had informed her that any signs that would be on the State Highway would need to be approved by her office engineer so the next step would be for the committee to get together with Keizer Public Works and fine tune the list of work and what portion would be done by City crews and then get ODOT concurrence before pursuing a small grant or doing any fundraising.

**UPDATE OF KEIZER BIKE ROUTES:** Hersch Sangster reported that he had done a couple of bike routes on "Ride GPS" but wants to ride them before sending them to the City website. He urged other committee members to send him any walking or riding routes they would like to see.

## **COMMITTEE PROJECTS:**

*Bike Repair Station/Possible Installation at City Hall* – Hersch Sangster thanked Kathy Lincoln and David Dempster for passing out donation flyers at the Monster Cookie Ride. He added that he passed them out at the Transit Budget Committee meeting and Steve Dickey told Roxanne Rolls who told Hersch that there was money available to fund a station but that it must be used by June 30. The station has been ordered and will hopefully be installed in front of the Civic Center near the bike racks by July or August. Fundraising will not stop, however, because the committee wants one in West Keizer perhaps at Keizer Rapids Park. Discussion followed regarding other locations.

*Outreach/Promote Bicycle Friendly Business Designations* – Chair Sangster reported that he had not had a chance to promote it. He added that Silverton Chamber had a 'Bike Friendly' night where businesses filled out the form and watched the video. Signs are available for \$25-30. Mr. Sangster added that Bike Friendly businesses would be promoted during the Monster Cookie Ride. Members discussed possible venues to promote this designation.

## **COMMITTEE MEMBER INPUT**

*David Dempster* reported that if there was an earthquake bikes would be the principal form of transportation because gas would not be available and roads would not be passable. They would be needed to check on the elderly and deliver medication. He urged everyone to have a 30 day supply of necessities and added that Jenniffer Warner is the Keizer representative for Emergency Management.

*Kathy Lincoln* reported that she had discussed Delight Street with Bill Lawyer who met with the principal at Cummings and worked out a plan for having a sidewalk along the school boundary. Bill was optimistic about how things were moving along. She urged the committee to stay on the issue before something bad happens. One possibility would be to make the street one-way each morning and evening. Mr. Sangster added that Martina Mangan, the Cummings principal, and the West Keizer Neighborhood Association were not going to back off on this. Councilor Freeman suggested that the gate at the far end of the field be opened so that children could walk inside the fence to the 4-way stop.

*Pat Fisher* reported that after the April meeting she and Julie Yip at ODOT Safety visited Cummings in the morning to talk to the principal and observe traffic hazards. She handed out her notes from that experience which she had shared with the West Keizer Neighborhood Association and explained that she and Julie did not focus only on Cummings but felt the entire area should be included. She noted that drivers are making U-turns because there is not good street connectivity, the school is designed to receive children on foot and bicycles, not drop offs from motor vehicles, and there are parking areas where there should be none. She suggested that the school follow the Safe Routes to School process and get a group together to look at the problems and possible remedies.

*Wayne Frey* reported that he had been working on Safe Routes to School with Google Earth. He has written up a plan for 6 elementary schools and 2 middle schools. Some refinement remains to be done, but the next step would be to make a link on the school

district website. Officer Wenning urged that the school's individual websites be used instead of the district. Mr. Frey suggested that a remote drop off (called 'Drop and Stroll') for Cummings could relieve congestion. Perhaps the Presbyterian Church 3 blocks away could be utilized and the children could walk to school from there.

Mr. Sangster noted that a church drop off would need a supervised adult to walk with the children to alleviate the fears of the parents allowing their children to walk to school.

Mr. Frey added that he had attended a seminar with Dan Burton as speaker and got great ideas on how to make communities more pedestrian and bike friendly and that more walking in neighborhoods makes them safer and increases home values.

*Hersch Sangster* reported that it was time to send in another Bicycle Friendly Community application. Keizer received an Honorable Mention on the last one and he has been researching how to get a higher rating. He was told that there should be more embellishment, more detail on what the committee does and more narrative on what has been accomplished. Hersch, John and Pat will work on the application with the assistance of Mike Griffin.

Mr. Sangster also urged everyone to attend the Monday night Council Special Session on Police funding and thanked the law enforcement personnel involved in the Monster Cookie Ride for their assistance.

**STAFF REPORT:** No report

**POLICE LIAISON REPORT:** Officer Wenning reported that

- A speed survey was done on Newberg Drive. The average speed was 24.8 miles per hour which is under the speed limit. He will be meeting with Trish Crenshaw to share this information. An average of 6,089 vehicles go through per week; that is 750 cars per day.
- Officer Wampler is back on Patrol and he is back on motor part time.
- Negotiations with collective bargaining are underway
- Martin Powell received an award for excellence in the drug program. He averages 60 DUII per year and half of the arrests in Keizer are his. He is an instructor, gives presentations and is active in the field.

**OTHER BUSINESS:** None

**ADJOURN** ~ Meeting adjourned at 7:10 p.m.

***Next Scheduled Meeting ~ July 13, 2017, 6 p.m.***

*Minutes Approved:* \_\_\_\_\_