

RESOLUTION NO. 75 OF 2025

A RESOLUTION TO REQUEST THE SALINE COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY LOCATED AT 6606 GARVIN DRIVE AS A RESULT OF INCURRED EXPENSES BY THE CITY OF BENTON IN ACCORDANCE WITH STATE LAW AND CITY ORDINANCE; AND FOR OTHER PURPOSES

RESOLUTION NO. 76 OF 2025

A RESOLUTION TO REQUEST THE SALINE COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY LOCATED AT 2502 GATTIN ROAD AS A RESULT OF INCURRED EXPENSES BY THE CITY OF BENTON IN ACCORDANCE WITH STATE LAW AND CITY ORDINANCE; AND FOR OTHER PURPOSES

RESOLUTION NO. 77 OF 2025

A RESOLUTION TO REQUEST THE SALINE COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY LOCATED AT 803 BELAIRE CIRCLE AS A RESULT OF INCURRED EXPENSES BY THE CITY OF BENTON IN ACCORDANCE WITH STATE LAW AND CITY ORDINANCE; AND FOR OTHER PURPOSES

5. **FINANCE COMMITTEE** **Council Member Brown/Morrow**
ORDINANCE NO. 48 OF 2025
AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING AND RATIFYING THE UPGRADE OF RADIOS THROUGH COMMAND COMMUNICATIONS FOR THE POLICE DEPARTMENT; AND FOR OTHER PURPOSES

RESOLUTION NO. 78 OF 2025

A RESOLUTION ACCEPTING THE AUDIT PREPARED BY THE BUREAU OF LEGISLATIVE AUDIT FOR THE CITY OF BENTON FOR THE FISCAL YEAR 2024 AND ALLOCATING FUNDS; AND FOR OTHER PURPOSES

RESOLUTION NO. 79 OF 2025

A RESOLUTION APPROVING THE PURCHASE OF A GRAPPLE TRUCK FROM RIVER CITY HYDRAULICS AND AMENDING THE 2025 STREET & DRAINAGE BUDGET TO INCREASE THE APPROPRIATION IN THE AMOUNT OF \$207,000 INCLUDING TAX; AND FOR OTHER PURPOSES

RESOLUTION NO. 80 OF 2025

A RESOLUTION DECLARING CERTAIN PROPERTY AS SURPLUS; AND AUTHORIZING THE SALE OF THE SURPLUS PROPERTY AT AUCTION; AND FOR OTHER PURPOSES

MINUTES OF THE BENTON CITY COUNCIL
Regular Session
August 25, 2025
Benton City Hall

Benton City Council was called to order at 5:40 p.m.

The invocation was given by Chief Evans.

Council Member Brown led the pledge of allegiance.

Roll was called.

The following people were in attendance:

**Council Member Frank Baptist
Council Member Ann Spencer-Cole
Council Member Bill Donnor
Council Member Judd Hart
Council Member Steve Lee
Cindy Stracener, City Clerk
Tom Farmer, Mayor**

**Council Member Steve Brown
Council Member Evelyn Reed
Council Member Jeff Morrow
Council Member Trevor Villines
Council Member Jeff Hamm
Baxter Drennon, City Attorney**

When the roll was called (10) council members were present. A quorum was declared.

The city clerk read the Statement of FOIA Compliance – I affirm that I have not engaged in any prohibited discussion, deliberation, or polling regarding any item on this meeting’s agenda outside of a properly noticed and open meeting, in compliance with the Arkansas Freedom of Information Act, as amended by Act 505 of 2025. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes.

Council Member Hart made a motion to approve July 28, 2025, city council meeting minutes. Second, by Council Member Villines. The Mayor called for a voice vote. All council members voted in the affirmative. The July 28, 2025, council minutes were approved with 10 affirmative votes.

The next item on the agenda was committee reports and motions. Resolution 68 of 2025 is being sponsored by the Mayor. Council Member Donnor made a motion to adopt Resolution 68 of 2025 - A Resolution Adopting the Saline County Multi-Jurisdictional Hazard Mitigation Plan for the City of Benton, Saline County Arkansas. Seconded by Council Member Reed. The resolution was read by title. The Mayor asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 68 of 2025 was adopted with 10 affirmative votes.

from where the new animal control facility is being built. The Mayor asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 70 of 2025 was adopted with 10 affirmative votes.

Council Member Brown made a motion to adopt Resolution 71 of 2025 – A Resolution Approving a Contract with AADS Office Solutions for the Purchase of Police Pass Through Evidence Lockers in the Amount Not to Exceed \$55,000; and For Other Purposes. Seconded by Council Member Reed. The resolution was read by title. The Mayor stated that the bid did not include tax thus the not to exceed amount in the resolution. The bid was for \$47,610. The Mayor asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 71 of 2025 was adopted with 10 affirmative votes.

Council Member Brown made a motion to adopt Resolution 72 of 2025 – A Resolution Authorizing the City of Benton to Accept and Enter into a Subaward Grant Agreement with the Arkansas Tri-Region Energy and Environment Innovation Coalition to Utilize Subawarded Funds for EPA Climate Pollution Reduction Grant (“CPRG”) Project Implementation; and For Other Purposes. Seconded by Council Member Baptist. The resolution was read by title. The Mayor stated that the grant is for \$421,000, it connects from the Hooked on Fishing Lake to the girls softball parking lot. The Mayor asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 72 of 2025 was adopted with 10 affirmative votes.

Council Member Donnor was recognized for a report from the Personnel/Health & Safety Committee. Council Member Donnor made a motion to read and adopt Ordinance 43 of 2025 – An Ordinance Approving the City of Benton Safety Plan; and For Other Purposes. Second, by Council Member Spencer-Cole. The ordinance was read. The Mayor asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Ordinance 43 of 2025 was adopted with 10 affirmative votes.

Council Member Donnor made a motion to read and adopt Ordinance 44 of 2025 – An Ordinance Permitting Certain Employees and/or Their Relatives to Conduct Business with the City of Benton, Arkansas, and Prescribing the Extent of Such Authority; and for Other Purposes. Seconded by Council Member Morrow. The ordinance was read. The Mayor stated that we do this every year to allow employees to work for the city outside of their normal job description. The Mayor asked for any other questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee

Benton Advertising & Promotion Commission
Agenda
August 13, 2025
3:30 pm at Benton City Hall in Council Chambers
(410 River Street)

I. Call to Order

II. Roll Call	Present	Absent	FOIA Compliant
Frank Baptist	_____	_____	_____
Steve Brown	_____	_____	_____
Alison Burch	_____	_____	_____
Bill Eldridge	_____	_____	_____
Elgin Hamner IV	_____	_____	_____
Luke Moody	_____	_____	_____
Greg Shinn	_____	_____	_____

III. Statement of FOIA Compliance

I affirm that I have not engaged in any prohibited discussion, deliberation, or polling regarding any item on this meeting's agenda outside of a properly noticed and open meeting, in compliance with the Arkansas Freedom of Information Act, as amended by Act 505 of 2025.

IV. Minutes from July Meeting

V. Financial Reports

- A. Profit and Loss Reports – Jordan Woolbright
- B. Bank Balances and Collections Report – Mandy Spicer

VI. Administrative

Delinquency Report – Mandy Spicer

VII. Funding

AFC Benton – Follow Up

VIII. Report from Benton Event Center – Nikki Chumley

IX. Report on the Development of Exit 114 Property – Bill Eldridge

X. Old Business

A&P Marketing Committee – Steve Brown / Rachel Rivers

XI. New Business

Next Meeting Date – September 10

XII. Other Business

XIII. Adjournment

the event center savings account. Also, funds are transferred from the event center savings account to the event center operating account for capital expenditures.

Focus Group profit and loss statement: for the month of June 2025 total income of \$21,490.18 and total operating expenses of \$0 resulting in net income of \$21,490.18. For the year to date as of June 2025, total income of \$119,900.40, total operating expenses of \$11.10 and total special project expense of \$50,000.00 resulting in net income of \$69,889.30.

B. Bank Balances and Collections Report

Mandy Spicer presented the bank accounts with the following balances as of June 30, 2025:

	Statement Balance	Prev. Month's Balance
A&P Collections General	\$12,899.87	\$9,430.59
A&P Large Project Checking	\$2,123,504.09	\$2,020,922.18
A&P Small Project Checking	\$1,483,268.79	\$1,441,775.94
A&P General Operating Checking	\$166,245.89	\$161,239.67
Benton Focus Group Checking	\$727,404.21	\$705,914.03
Benton Event Center Gen Operating Checking	\$536,991.13	\$535,949.15
Benton Event Center Savings	<u>\$401,982.22</u>	\$400,927.86
	<u>\$5,452,296.20</u>	

V. ADMINISTRATIVE

Collections received in the month of June 2025 were \$195,333.79, which is a 5.5% increase from June 2024. The collections received in June are for the month of May.

Below are the amounts collected in June of this year along with June of the previous six years:

June 2025 Collections:	\$195,333.79
June 2024 Collections:	\$185,186.88
June 2023 Collections:	\$186,089.97
June 2022 Collections:	\$168,019.16
June 2021 Collections:	\$152,994.36
June 2020 Collections:	\$123,024.71
June 2019 Collections:	\$135,416.48

The deadline for payments is tomorrow so there was not a report on delinquencies.

Luke Moody made a motion to accept the financial reports as presented by Jordan Woolbright and Mandy Spicer. Elgin Hamner seconded. Motion carried.

Luke Moody made a motion to approve the estimate of \$66,992.47 to replace the lighting system. Steve Brown seconded. Motion carried.

X. NEW BUSINESS

The next meeting of the A&P Commission will be August 13, 2025.

XI. OTHER BUSINESS

A. Commissioners are asked to attend Benton's Community Development meeting on Tuesday, July 15, at 5:00 pm to hear about the new laws affecting city commissions. Baxter Drennon will discuss the new laws at the first of the meeting and then commissioners can leave and not stay for the entire meeting.

B. Bill Eldridge reported an altered check written on the Benton Event Center Operating account was cashed at a bank earlier this year and now Bank OZK has placed its Positive Pay program on the account. The program requires each check be verified before OZK will process it for payment. The amount was \$175 and has been recovered from the other bank and deposited into the BEC account. Bill Eldridge suggested authorizing Amy McCormick to be the primary contact for this process. Hopefully, the Positive Pay will be removed from the account within the next few months. Mandy Spicer said Bank OZK's Positive Pay program is also on the City's accounts and it's a smooth process. Luke Moody made a motion to authorize Amy McCormick as the primary contact for Bank OZK's Positive Pay, with Bill Eldridge and Nikki Chumley being the secondary contacts. Motion carried.

C. Mike Tinnel with Saline County Comic Con gave an update on his event that was in June and thanked the commissioners for the funding for advertising.

XII. ADJOURNMENT

Luke Moody made a motion to adjourn the meeting. Steve Brown seconded. Motion carried. The meeting was adjourned at 4:09 pm.



Bill Eldridge, Chairman



Amy McCormick, Recording Secretary

Benton A&P Commission
Profit & Loss Budget vs. Actual - A&P - Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
July 2025

	<u>Jul 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest	511.47	350.00	161.47	146.13%
Sales Tax Revenue	20,819.46	21,794.00	(974.54)	95.53%
Total Income	<u>21,330.93</u>	<u>22,144.00</u>	<u>(813.07)</u>	<u>96.33%</u>
Gross Profit	21,330.93	22,144.00	(813.07)	96.33%
Expense				
Accounting Services	600.00	600.00	0.00	100.0%
Advertising Expense	872.36	258.60	613.76	337.34%
Comp. for Commissioners	750.00	750.00	0.00	100.0%
Funding	3,151.53	4,167.00	(1,015.47)	75.63%
Labor Expenses	2,596.08	0.00	2,596.08	100.0%
Legal Counsel	1,200.00	1,200.00	0.00	100.0%
Repairs & Maintenance	0.00	825.00	(825.00)	0.0%
Service Agreement	6,658.33	6,658.33	0.00	100.0%
Total Expense	<u>15,828.30</u>	<u>14,458.93</u>	<u>1,369.37</u>	<u>109.47%</u>
Net Ordinary Income	<u>5,502.63</u>	<u>7,685.07</u>	<u>(2,182.44)</u>	<u>71.6%</u>
Net Income	<u>5,502.63</u>	<u>7,685.07</u>	<u>(2,182.44)</u>	<u>71.6%</u>

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton A&P Commission
Profit & Loss Budget vs. Actual - Event Center - Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
July 2025

	<u>Jul 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest	3,005.60	2,300.00	705.60	130.68%
Sales-Revenue				
Alcohol Sales-Beer/Wine	256.00	0.00	256.00	100.0%
Sales-Revenue - Other	38,923.92	31,861.00	7,062.92	122.17%
Total Sales-Revenue	39,179.92	31,861.00	7,318.92	122.97%
Sales Tax Revenue	20,819.46	21,794.00	(974.54)	95.53%
Total Income	60,004.98	55,955.00	7,049.98	112.6%
Gross Profit	60,004.98	55,955.00	7,049.98	112.6%
Expense				
Advertising Expense	150.10	0.00	150.10	100.0%
Alcohol Expense	798.58	0.00	798.58	100.0%
Bank Service Fees	271.24	208.62	62.62	130.02%
Building Alarm System	0.00	147.61	(147.61)	0.0%
Cable TV	197.00	186.35	10.65	105.72%
Cleaning Service	1,486.42	1,345.00	141.42	110.51%
Contract Labor	4,435.98	4,400.00	35.98	100.82%
Dues & Memberships	0.00	104.95	(104.95)	0.0%
Health Insurance	1,364.53	1,364.53	0.00	100.0%
Internet/IT	1,929.95	2,193.00	(263.05)	88.01%
Labor Expenses	14,708.54	14,090.83	617.71	104.38%
Laundry Expense	2,102.40	1,237.35	865.05	169.91%
Office Expense	328.97	184.39	144.58	178.41%
Pest Control Expense	76.56	70.00	6.56	109.37%
Repairs & Maintenance	4,892.83	6,212.04	(1,319.21)	78.76%
Supplies	1,744.44	1,336.79	407.65	130.5%
Telephone Expense	197.02	117.00	80.02	168.39%
Trash Pickup	598.15	460.60	137.55	129.86%
Utilities	6,854.38	6,206.26	648.12	110.44%
Website	69.95	69.95	0.00	100.0%
Total Expense	42,207.04	39,935.27	2,271.77	105.69%
Net Ordinary Income	20,797.94	16,019.73	4,778.21	129.83%
Other Income/Expense				
Other Expense				
Capital Expenditures				
New Office Space Construction	3,553.80	0.00	3,553.80	100.0%
Total Capital Expenditures	3,553.80	0.00	3,553.80	100.0%
Total Other Expense	3,553.80	0.00	3,553.80	100.0%
Net Other Income	(3,553.80)	0.00	(3,553.80)	100.0%
Net Income	17,244.14	16,019.73	1,224.41	107.64%
Transfer to BEC Savings	(10,000.00)			
Transfer from BEC Savings	3,553.80			

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton A&P Commission
Profit & Loss Budget vs. Actual - Focus Group - Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
July 2025

	<u>Jul 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest	2,349.79	1,500.00	849.79	156.65%
Sales Tax Revenue	20,819.46	21,794.00	(974.54)	95.53%
Total Income	<u>23,169.25</u>	<u>23,294.00</u>	<u>(124.75)</u>	<u>99.46%</u>
Gross Profit	<u>23,169.25</u>	<u>23,294.00</u>	<u>(124.75)</u>	<u>99.46%</u>
Net Ordinary Income	<u>23,169.25</u>	<u>23,294.00</u>	<u>(124.75)</u>	<u>99.46%</u>
Net Income	<u>23,169.25</u>	<u>23,294.00</u>	<u>(124.75)</u>	<u>99.46%</u>

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton Advertising & Promotion Commission Bank Account Balances
July 31, 2025

Account Name	Acct #	Statement Balance	Previous Month's Balance
Cash Accounts:			
A&P Collections General	***1584	13,504.81	12,899.87
Bond Account	***1592	CLOSED	CLOSED
			0.00
A&P Large Project Checking	50% ***0318	2,201,669.38	2,123,504.09
A&P Small Project Checking	20% ***0348	1,524,578.60	1,483,268.79
A&P General Op Checking	10% ***3297	172,268.05	166,245.89
Benton Focus Group Checking	10% ***2274	750,573.46	727,404.21
			0.00
Benton Event Center General Op Checking	10% ***2640	546,958.45	536,991.13
Benton Event Center Savings	***9832	409,753.72	401,982.22

TOTAL OPERATING CASH & INVESTMENTS

5,619,306.47

Benton Event Center-Event Report

July 10, 2025 to August 11, 2025

October 1, 2013 to July 9, 2025

1,017,209

	Date(s)	# of Attendees
AR Demolay Conference	7/10-7/13/2025	1,600
Prevention Youth Conference	7/16-7/17/2025	650
AGFC Wildlife Officers	7/19/2025	600
AR Behavioral Conference	7/22-7/23/2025	820
REFORM ME Conference	7/24-7/26/2025	400
Gulley Graduation Party	7/26/2025	120
Duck Duck Goose Children's Sale	7/27-8/4/2025	4,000
Benton Chamber Superintendent Luncheon	8/5/2025	180
CHI/STVI Leadership Development	8/6-8/7/2025	250
JA Bingo Night	8/8/2025	590
SportsCard & Memorabilia Show	8/9/2025	375

of Events: 11

TOTAL: 5,585

TOTAL: 1,022,794

Old Business

New Business

A. AI Policy

Mrs. Terrie Sossamon, Human Resources Manager presented the need for a policy regarding AI. She said that she had worked with other cities and attorneys to come up with a policy. She said that with the changes to AI there is a need for a policy to be added to the handbook. Commission Member McCollum made a motion to accept the policy as presented and add it to the personnel handbook. Commission Member Stott seconded the motion. Commission Chairman Ponder called for a voice vote. All commission members present voted in the affirmative. Motion passed.

B. Alcoa Substation Upgrade Bid Approval

Mr. Todd Pedersen, GM presented the station upgrade bid approval. He presented the bids with the low bid coming from Birmingham Control Systems in the amount of \$281,985.00 along with a letter from Fisher and Arnold recommending Birmingham Control Systems. Commission Member Stott made the motion to approve the low bidder of Birmingham Control Systems and Commission Member McCollum seconded. Commission Chairman Ponder called for a voice vote. All commission members present voted in the affirmative. Motion passed.

C. Wastewater EQ Discussion

Mr. Greg Becker, Wastewater Treatment Plant Manager, went through a PowerPoint presentation showing issues at the EQ Basin. He explained repairs that were going to be needed and told them he would keep them updated on the issues and repairs.

Announcements

Next Meeting Date: September 2, 2025

Executive Session

A. None

Commission Member McCollum made a motion to adjourn with a second by Commission Member Stott. Commission Chairman Ponder called for a voice vote. All

CITY OF BENTON, ARKANSAS
Planning & Zoning Meeting
 Tuesday July 1st, 2025
 6:00 P.M.

Chairman Stilwell called the meeting to order. Roll call resulted in 1 member[s] being absent.

Members Present	Members Absent
Brett Chumley	Carl West
Lois Burks	
Darrell Wood	
John Clements	
Pamela Gibson	
James Stilwell	
Andy Warford	
Mark Chilton	
Bruce Thomas, Interim Community Development Director	
Chelsea Matthews, City Planner	

Approval of the minutes of June 3rd, 2025, Planning Commission Meeting
 Chairman Stilwell asked if there were any additions, deletions, or corrections to the minutes. Commissioner Gibson makes a motion to approve the minutes, with an amendment to the date. Commissioner Burks second. Motion carried.

Board of Adjustments

2042 Neeley Street [Variance for Setbacks]

Chairman Stilwell asked Ms. Matthews to introduce the variance request. Ms. Matthews reads the memorandum that states that Susan Brown [property owner] is requesting a variance for her property at 2042 Neeley Street. The purpose of this variance request is to allow for an accessory building to be placed within 24 inches of the side property line. Ms. Matthews asked that this item be withdrawn due to the applicant not coming to meetings and to avoid continued tabling of item. Commissioner Gibson makes a motion to withdraw his request. Commissioner Burks second. **Item withdrawn.**

05/1507 Longview [Variance for Front Setback Line]
Commissioner Warford recuses himself from this item.

Chairman Stilwell asked Ms. Matthews to introduce the variance request. Ms. Matthews reads the memorandum that states that Micky Davis [property owner] is requesting a variance for his property at 05/1507 Longview. The purpose of this variance is to allow a reduction in the front building setback [by 2.7 feet] if approved, setback would vary from 25' to 22.3'. Chairman Stilwell calls for any questions or comments regarding this request. Commissioner Gibson asks to table this item due to the applicant not being present at the meeting. Commissioner Burks makes a motion to table. Commissioner Gibson second. **Item tabled.**

Warford Street [Variance for Rear Building Setback Line]
Commissioner Warford enters back into meeting.

CITY OF BENTON, ARKANSAS
Planning & Zoning Meeting
Tuesday July 1st, 2025
6:00 P.M.

approval of their final plat for Heritage Landing. Chairman Stilwell calls for any questions or comments regarding this request. Corbin with Hope Consulting speaks in favor of this item. Discussion is made around the room regarding detention. Commissioner Gibson makes a motion to approve this request. Commissioner Chilton second. **Motion carried 7-0.**

Dobbs Creek [Preliminary Plat]

Chairman Stilwell asked Ms. Matthews to introduce the preliminary plat for Dobbs Creek. Ms. Matthews reads the memorandum that states that Davidson Engineering is requesting approval of a preliminary plat for Dobbs Creek. This property is in the County but the property owner plans to annex the property and utilize City services, that is why the City of Benton is overseeing the approval of the preliminary plat. Chairman Stilwell calls for any questions or comments regarding this request. Bear Davidson with Davidson Engineering speaks in favor of this request. Multiple property owners from the surrounding area speak against this request. Commissioner Clements makes a motion to approve this request. Commissioner Warford second. **Motion fails 2-5 with Commissioners Chumley, Burks, Wood, Chilton, and Warford voting "no".**

Panther Cove [Updated Preliminary Plat]

Chairman Stilwell asked Ms. Matthews to introduce the preliminary plat for Panther Cove. Ms. Matthews reads the memorandum that states that Joe White & Associates, Inc. is requesting approval of a modified preliminary plat for Panther Cove. This preliminary plat was approved on 10.01.2024 and the developer is requesting to add more lots [previously 26 approved, the new plat shows 30]. Chairman Stilwell calls for any questions or comments regarding this request. Commissioner Chilton makes a motion to approve this plat. Commissioner Wood second. Motion carried 7-0.

#1 The Crossing [Preliminary Plat]

Chairman Stilwell asked Ms. Matthews to introduce the preliminary plat for #1 The Crossing. Chairman Stilwell calls for any questions or comments regarding this request. Aaron Rasburry speaks in favor of this request and states that it is only for 1 lot to be used for Commercial purposes. Commissioner Warford makes a motion to approve this request. Commissioner Clements second. Motion carried 7-0.

Other Business:

A property owner [owns property on Military across from Kum & Go] speaks about the implementation of the new Zoning Map in 2017. She gives feedback about her property that has been being used Commercially for many decades, but the property is zoned R2 [residential]. She asks about implementing a staff level process to rectify these types of things.

ORDINANCE NO. 47 OF 2025

AN ORDINANCE TO ESTABLISH AND LAY OFF BENTON MUNICIPAL PROPERTY OWNERS' MULTIPURPOSE IMPROVEMENT DISTRICT NO. 141 (ROSEMARY FIELDS SUBDIVISION); AND FOR OTHER PURPOSES

WHEREAS, a Petition to form Benton Municipal Property Owners' Multipurpose Improvement District No. 141 (Rosemary Fields Subdivision) has been filed with the Benton City Clerk; and

WHEREAS, the City Clerk has presented the petition to the Mayor; and

WHEREAS, the Mayor has set September 22, 2025, at 5:30 p.m. as the date and time for a hearing before the City Council for consideration of the petition; and

WHEREAS, the City Council has determined from an abstractor's certificate of property ownership that those signing the petition constitute all the owners of the real property to be located in said district; and

WHEREAS, the Arkansas Municipal Property Owners' Improvement District Law provides that if the governing body determines that all the owners of the real property to be located in the district have petitioned for the improvements, it shall then be its duty by ordinance to establish and lay off the district as defined in the petition and to appoint the commissioners named in the petition.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF BENTON, ARKANSAS:

SECTION 1: That the real property described in Exhibit "1" attached hereto and made a part hereof is hereby established and laid off as Benton Municipal Property Owners' Multipurpose Improvement District No. 141 (Rosemary Fields Subdivision) for the purpose of constructing and installing facilities for waterworks, recreation, drainage, gas pipelines, underground trenches and excavations necessary for the installation of electric and telephone distribution systems, sanitary sewers, streets, including curbs and gutters, sidewalks, together with facilities related to any of the foregoing within said district.

SECTION 2: The following three individuals are hereby appointed as commissioners of said improvement district: Todd Havens, Jonathan Hope, and Devan Hope.

SECTION 3: The name of improvement district shall be Benton Municipal Property Owners' Multipurpose Improvement District No. 141 (Rosemary Fields Subdivision).

SECTION 4: The Benton City Council hereby determines that there is a need for additional infrastructure within the City and hereby determines that the passage of this ordinance will facilitate construction of additional infrastructure within the City.

PASSED AND APPROVED this the ____ day of September 2025.

Tom Farmer, Mayor

Cindy Stracener, City Clerk



LEGAL DESCRIPTION

A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 2 SOUTH, RANGE 14 WEST, IN SALINE COUNTY, ARKANSAS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 4"x4" CONCRETE MONUMENT AND THE SOUTHEAST CORNER OF SAID NW1/4, SW1/4 OF SECTION 8;

THENCE ALONG THE SOUTH LINE THEREOF NORTH 89°05'01" WEST A DISTANCE OF 1,333.84 FEET TO A FND. 5/8" REBAR (PS 1625) ON THE EASTERLY RIGHT-OF-WAY OF AARONFIELD ROAD;

THENCE ALONG SAID EASTERLY RIGHT-OF-WAY NORTH 03°26'10" EAST A DISTANCE OF 1,014.12 FEET TO A SET 1/2" REBAR & CAP (PS 1664);

THENCE SOUTH 89°05'01" EAST A DISTANCE OF 1,332.14 FEET TO A SET 1/2" REBAR & CAP (PS 1664) ON THE EAST LINE OF SAID NW1/4, SW1/4 OF SECTION 8;

THENCE ALONG SAID EAST LINE SOUTH 03°20'25" WEST A DISTANCE OF 1,014.04 FEET TO THE POINT OF BEGINNING; CONTAINING 1,350,502.16 SQUARE FEET, OR 31.00 ACRES, MORE OR LESS.

Doug Curtis
Saline County Clerk

August 6, 2025

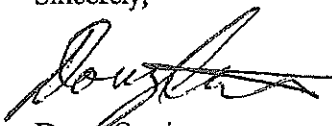
Re: In the Matter of the Petition to Form Benton
Municipal Property Owners' Multipurpose
Improvement District No. 141

Saline County Court No. CC- 2025-10

Honorable Tom Farmer,

In accordance with Arkansas Code Annotated § 14-94-106, please find attached a Petition to Form Benton Municipal Property Owners' Multipurpose Improvement District no. 141 (Rosemary Fields Subdivision).

Sincerely,



Doug Curtis
Saline County Clerk

Cc: Baxter Drennon, City Attorney

FILED MARK STAMPED
BENTON CITY CLERK

DATE 8-11-25
BY Craig Stricene

FILED
SALINE COUNTY
PROBATE & COUNTY CLERK

2025 AUG 15 PM 6:33

BY: RS

NOTICE:

**YOUR SIGNATURE HEREON
SHOWS THAT YOU FAVOR THE
ESTABLISHMENT OF AN
IMPROVEMENT DISTRICT.
IF THE DISTRICT IS FORMED,
YOU MAY BE CHARGED FOR THE
COSTS OF IMPROVEMENTS**

CC2025-10
PETITION TO FORM BENTON MUNICIPAL PROPERTY OWNERS'
MULTIPURPOSE IMPROVEMENT DISTRICT NO. 141

For its Petition to Form Benton Municipal Property Owners' Multipurpose Improvement District No. 141 (Rosemary Fields Subdivision), the undersigned H and H Real Estate Holdings, LLC, as Petitioner, respectfully states as follows:

1. Petitioner is the record title owner to all of the real property described in Exhibit "A" attached hereto and made a part hereof, as reflected in instruments filed as Document no. 2024-019484 in the deed records maintained by the Circuit Clerk and Ex-Officio Recorder of Saline County, Arkansas. All of the lands lie within the corporate limits of the City of Benton, Arkansas. Please see Exhibit "B," certificate of title abstractor.
2. Petitioner desires that the real property described in Exhibit "A" attached hereto be laid off into a Municipal Property Owners' Improvement District pursuant to Ark. Code Ann.

§§ 14-94-101 *et seq*, for the purpose of (a) constructing waterworks, sewers, and other utilities within the lands therein described, and (b) grading, draining, paving, curbing, and laying streets and sidewalks, together with facilities related to any of the foregoing, and for all other purposes permitted by law.

3. Petitioner names the following three individuals to be appointed as initial Commissioners of the District: Devan Hope, Jonathan Hope and Todd Havens.

4. Petitioner proposes that the name of the District be the Benton Municipal Property Owners' Multipurpose Improvement District No. 141 (Rosemary Fields Subdivision).

5. Petitioner states that there is outstanding debt owed by it to Peoples Bank that is secured by the Property reflected in Exhibit "A."

Wherefore, the undersigned petitions the City Council of Benton, Arkansas, to enact an Ordinance establishing and laying off the real property described in Exhibit "A" attached hereto into the Benton Municipal Property Owners' Multipurpose Improvement District No. 141 (Rosemary Fields Subdivision) for the purpose of constructing waterworks, sewers, and other utilities within the lands therein described, and grading, draining, paving, curbing, and laying streets and sidewalks, and pending dedication to the City of Benton and acceptance thereby, maintenance of such improvements, and for all other purposes permitted by law, and for all other relief as to which Petitioner is entitled.

H and H Real Estate Holdings, LLC, Petitioner

By: Callie Havens
Callie Havens, Managing Member

A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 2 SOUTH, RANGE 14 WEST, IN SALINE COUNTY, ARKANSAS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A 4"x4" CONCRETE MONUMENT AND THE SOUTHEAST CORNER OF SAID NW1/4, SW1/4 OF SECTION 8; THENCE ALONG THE SOUTH LINE THEREOF NORTH 89°05'01" WEST A DISTANCE OF 1,333.84 FEET TO A FND. 5/8" REBAR (PS 1625) ON THE EASTERLY RIGHT-OF-WAY OF AARONFIELD ROAD; THENCE ALONG SAID EASTERLY RIGHT-OF-WAY NORTH 03°26'10" EAST A DISTANCE OF 1,014.12 FEET TO A SET 1/2" REBAR & CAP (PS 1664); THENCE SOUTH 89°05'01" EAST A DISTANCE OF 1,332.14 FEET TO A SET 1/2" REBAR & CAP (PS 1664) ON THE EAST LINE OF SAID NW1/4, SW1/4 OF SECTION 8; THENCE ALONG SAID EAST LINE SOUTH 03°20'25" WEST A DISTANCE OF 1,014.04 FEET TO THE POINT OF BEGINNING; CONTAINING 1,350,502.16 SQUARE FEET, OR 31.00 ACRES, MORE OR LESS

EXHIBIT "A"

EXHIBIT A

A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 2 SOUTH, RANGE 14 WEST, IN SALINE COUNTY, ARKANSAS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

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FIRST NATIONAL TITLE COMPANY
216 WEST SEVIER STREET
BENTON, AR 72015

July 29, 2025

Re: H and H Real Estate Holdings, LLC

Please be advised that H and H Real Estate Holdings, LLC, an Arkansas limited liability company, is the record owner of the land described in EXHIBIT A attached hereto and made a part hereof.

The land described herein is assessed as Saline County Tax Parcel Number 805-10801-001.

The land described herein was conveyed to the present owner by virtue of a certain Warranty Deed filed for record as Saline County Document Number 2024-019848, a copy of said Warranty Deed is attached hereto.

Also attached is a copy of the basic tax information sheet for the hereinabove described tax parcel.

The land described in EXHIBIT A is subject to a Mortgage executed by H and H Real Estate Holdings, LLC, an Arkansas limited liability company, in favor of Peoples Bank.

If we can be of further assistance, please let us know.

First National Title Company



James E. Villines

Title Agent License No. 9895404

Abstractor License No. 22102

EXHIBIT "B"

EXHIBIT A

A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 2 SOUTH, RANGE 14 WEST, IN SALINE COUNTY, ARKANSAS MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A 4"x4" CONCRETE MONUMENT AND THE SOUTHEAST CORNER OF SAID NW1/4, SW1/4 OF SECTION 8; THENCE ALONG THE SOUTH LINE THEREOF NORTH 89°05'01" WEST A DISTANCE OF 1,333.84 FEET TO A FND. 5/8" REBAR (PS 1625) ON THE EASTERLY RIGHT-OF-WAY OF AARONFIELD ROAD; THENCE ALONG SAID EASTERLY RIGHT-OF-WAY NORTH 03°26'10" EAST A DISTANCE OF 1,014.12 FEET TO A SET 1/2" REBAR & CAP (PS 1664); THENCE SOUTH 89°05'01" EAST A DISTANCE OF 1,332.14 FEET TO A SET 1/2" REBAR & CAP (PS 1664) ON THE EAST LINE OF SAID NW1/4, SW1/4 OF SECTION 8; THENCE ALONG SAID EAST LINE SOUTH 03°20'25" WEST A DISTANCE OF 1,014.04 FEET TO THE POINT OF BEGINNING.

FIRST NATIONAL TITLE COMPANY
216 WEST SEVIER STREET
BENTON, ARKANSAS 72015

2024-019848
I certify this instrument
was filed on:
10/31/2024 09:22:01 AM
Myka Bone Sample
Saline County Circuit Clerk

WARRANTY DEED

Page: 4
RR

KNOW ALL MEN BY THESE PRESENTS:

THAT, HK Holdings, LLC, a limited liability company organized under and by virtue of the laws of the State of Arkansas, by its Members, duly authorized, for the consideration of the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable consideration, in hand paid by H and H Real Estate Holdings, LLC, an Arkansas limited liability company, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell and convey unto the said Grantee, and unto its successors and assigns forever, the following described land, situated in the County of Saline and the State of Arkansas to-wit:

For legal description, see Exhibit A attached hereto and made a part hereof.

Subject to all existing assessments, building lines, rights-of-way, restrictions, mineral reservations, other encumbrances and/or conveyances, and easements of record.

TO HAVE AND TO HOLD the same unto the said Grantee and unto its successors and assigns forever, with all appurtenances thereunto belonging.

And the Grantor hereby covenants with said Grantee that it will forever warrant and defend the title to the said lands against all lawful claims whatsoever.

IN TESTIMONY WHEREOF, The name of the Grantor is hereunto affixed by its Members, whose seals are affixed this 31st day of October, 2024.

HK Holdings, LLC

By: 
Jonathan L. Hope
ITS: Managing Member

ACKNOWLEDGMENT

STATE OF ARKANSAS)
COUNTY OF SALINE) SS.

BE IT REMEMBERED that on this 25th day of October, 2024, came before me the undersigned, a Notary Public, duly commissioned, qualified and acting, within and for the said County and State, Jonathan L. Hope, and to me personally well known (or satisfactorily proven to be) he stated that he was the Managing Member of HK Holdings, LLC, an Arkansas limited liability company, and was duly authorized in his capacity to execute the foregoing instrument for and in the name and behalf of said company, and further stated and acknowledged that he had so signed, executed and delivered said foregoing instrument for the consideration, uses and purposes therein mentioned and set forth.

25th IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal this day of October, 2024.


Notary Public

My commission expires:



Prepared under supervision of:
James R. Pender
Attorney At Law
418 North McKinlay Street
Little Rock, Arkansas 72205

EXHIBIT A

A PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 8, TOWNSHIP 2 SOUTH, RANGE 14 WEST, IN SALINE COUNTY, ARKANSAS MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A 4"x4" CONCRETE MONUMENT AND THE SOUTHEAST CORNER OF SAID NW1/4, SW1/4 OF SECTION 8; THENCE ALONG THE SOUTH LINE THEREOF NORTH 89°05'01" WEST A DISTANCE OF 1,333.84 FEET TO A FND. 5/8" REBAR (PS 1625) ON THE EASTERLY RIGHT-OF-WAY OF AARONFIELD ROAD; THENCE ALONG SAID EASTERLY RIGHT-OF-WAY NORTH 03°26'10" EAST A DISTANCE OF 1,014.12 FEET TO A SET 1/2" REBAR & CAP (PS 1664); THENCE SOUTH 89°05'01" EAST A DISTANCE OF 1,332.14 FEET TO A SET 1/2" REBAR & CAP (PS 1664) ON THE EAST LINE OF SAID NW1/4, SW1/4 OF SECTION 8; THENCE ALONG SAID EAST LINE SOUTH 03°20'25" WEST A DISTANCE OF 1,014.04 FEET TO THE POINT OF BEGINNING.



ARKANSAS DEPARTMENT OF FINANCE AND ADMINISTRATION
Real Property Transfer Tax Affidavit of Compliance Form

Grantee (Purchaser) Name HK Holdings, LLC			Grantor (Seller) Name H and H Real Estate Holdings, LLC		
Address 1202 Windsor Court			Address 2615 N. Prickett Rd., #5		
City Benton	State AR	Zip Code 72019	City Blyant	State AR	Zip Code 72022

Date of real property transfer (as reflected on the transfer instrument): 10/23/2024

Name of the county where the property is located: Saline County

Amount of the full consideration for the transaction: \$10.00

Please select the appropriate exemption below:

- A transfer to or from the United States, the State of Arkansas, or any of the instrumentalities, agencies, or political subdivisions of the United States or the State of Arkansas.
- Any instrument or writing given solely to secure a debt.
- Any instrument solely for the purpose of correcting or replacing an instrument that has been previously recorded with full payment of the tax having been paid at the time of the previous recordation.
- An instrument conveying land sold for delinquent taxes.
- An instrument conveying leasehold interest in land only.
- An instrument, including a timber deed, that conveys or grants the right to remove timber from land if the instrument grants or conveys the right to remove timber for a period of not to exceed twenty-four (24) months.
- An instrument given by one (1) party in a divorce action to other party to the divorce action as a division of marital property whether by agreement or order of the court.
- An instrument given in any judicial proceeding to enforce any security interest in real estate when the instrument transfers the property to the same person who is seeking to enforce the security interest.
- An instrument given to a secured party in lieu of or to avoid a judicial proceeding to enforce a security interest in real estate.
- An instrument conveying a home financed by the Federal Housing Administration, the United States Department of Veterans Affairs, or the United States Department of Agriculture Rural Development; if the sale price of the home is sixty thousand dollars (\$60,000) or less and the seller files with the county recorder of deeds a sworn statement by the buyer stating that neither the buyer nor the spouse of the buyer has owned a home within three (3) years of the date of closing and also stating the sale price of the home.
- An instrument conveying land between corporations, partnerships, limited liability companies, or other business entities or between a business entity and its shareholder, partner or member incident to the organization, reorganization, merger, consolidation, capitalization, asset distribution, or liquidation of a corporation, partnership, limited liability company, or other business entity.
- A beneficiary deed under ACA 18-12-608.
- Consideration of \$100 or less.
- Other (Explain): _____

I swear under penalty of false swearing that documentary stamps or a documentary symbol in the legally correct amount has been placed on this instrument.

Kristi Hudson
(Print Name)

Kristi Hudson
(Signature of Requester)

10/30/2024
(Date)

Real Property Transfer Tax Affidavit of Compliance Form (R 1008/13)

H AND H REAL ESTATE HOLDINGS LLC
AARONFIELD RD
BENTON, AR

Basic Land Sales Valuation Taxes Parcel Boundary 9

Basic Info

Parcel Number:	805-10801-001
County Name:	Saline County
Property Address:	H AND H REAL ESTATE HOLDINGS LLC AARONFIELD RD BENTON, AR
Mailing Address:	H AND H REAL ESTATE HOLDINGS LLC 2615 N PRICKETT RD #5 BRYANT AR 72022
Collector's Mailing Address @:	H AND H REAL ESTATE HOLDINGS LLC 2615 N PRICKETT RD #5 BRYANT, AR 72022
Total Acres:	31.00
Timber Acres:	31.00
Sec-Twp-Rng:	08-02S-14W
Lot/Block:	7
Subdivision:	
Legal Description:	PT NWSW 2024-019484
School District:	142 BAUXITE/BENTON
Homestead Parcel?:	No
Tax Status:	Taxable
Over 65?:	No

RESOLUTION NO. 73 OF 2025

A RESOLUTION TO REQUEST THE SALINE COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY LOCATED AT 211 EAST NORTH STREET AS A RESULT OF INCURRED EXPENSES BY THE CITY OF BENTON IN ACCORDANCE WITH STATE LAW AND CITY ORDINANCE; AND FOR OTHER PURPOSES

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Benton, Arkansas, has corrected conditions existing on 211 East North Street (parcel 800-00651-000) within the City and is entitled to compensation pursuant to Ark. Code Ann. § 14-54-904; and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$96.51 + Penalty \$9.65 + Filing Fee \$30.00 for a total of \$136.16 to be thereafter certified to the Saline County Tax Collector; and

WHEREAS, a hearing for the purpose of determining such lien has been set for September 22, 2025, in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BENTON, ARKANSAS:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Saline County Tax Collector and Assessor by the City.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this _____ day of September 2025.

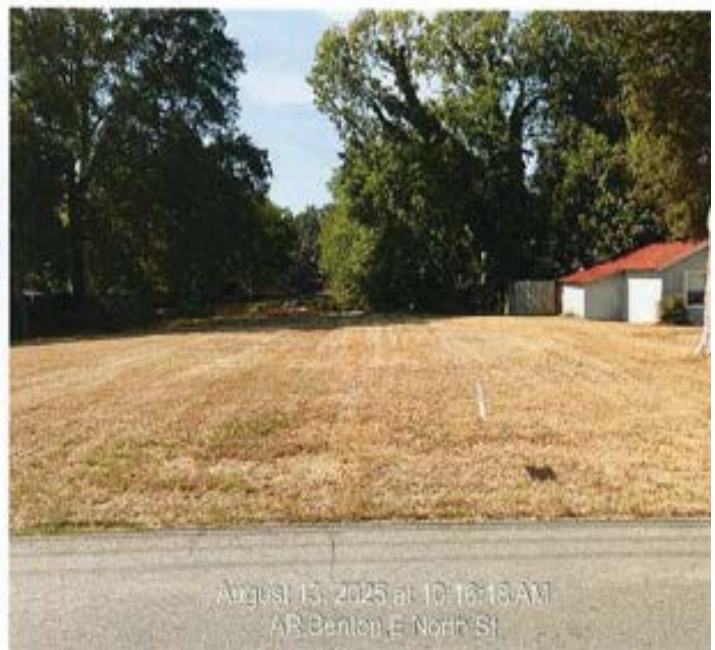
Tom Farmer, Mayor

Cindy Stracener, City Clerk

Property Remediation

211 E. North St. Benton, AR. 72015

1.	Identify Property	07/08/2025
2.	Photograph Property	07/08/2025
3.	Mail Notification with Notice of Violation to Property Owner via Certified & Regular Mail	07/08/2025
4.	Clean Up Property	08/08/2025
5.	Mail Notice of Lien Filing Letter to Property Owner with Council Dates via Certified & Regular Mail	08/14/2025
6.	Submit Lien Resolution to Committee & Full Council	09/09/2025 09/22/2025
7.	Submit Lien Request to Saline County Tax Collector Request Submitted 45 Days Following Approval	



RESOLUTION NO. 74 OF 2025

A RESOLUTION TO REQUEST THE SALINE COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY LOCATED AT 301 TROUTT AVENUE AS A RESULT OF INCURRED EXPENSES BY THE CITY OF BENTON IN ACCORDANCE WITH STATE LAW AND CITY ORDINANCE; AND FOR OTHER PURPOSES

WHEREAS, in accordance with Ark. Code Ann. § 14-54-901, the City of Benton, Arkansas, has corrected conditions existing on 301 Troutt Avenue (parcel 800-72084-000) within the City and is entitled to compensation pursuant to Ark. Code Ann. § 14-54-904; and

WHEREAS, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount \$719.28 + Penalty \$71.93 + Filing Fee \$30.00 for a total of \$821.21 to be thereafter certified to the Saline County Tax Collector; and

WHEREAS, a hearing for the purpose of determining such lien has been set for September 22, 2025, in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BENTON, ARKANSAS:

SECTION 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Saline County Tax Collector and Assessor by the City.

SECTION 2: That this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this _____ day of September 2025.

Tom Farmer, Mayor

Cindy Stracener, City Clerk

Property Remediation

301 Troutt Avenue Benton, AR 72015

1.	Identify Property	06/24/2025
2.	Photograph Property with Location and Time Stamp	06/24/2025
3.	Mail Notification Letter with Violation Notice to Owner via Certified Mail and Regular Mail	06/26/2025
4.	Clean up Property	06/30/2025
5.	Mail Notice of Lien Filing Letter to Owner with Council Dates via Certified Mail and Regular Mail	07/07/2025 08/06/2025
6.	Submit Lien Resolution to Committee and Full Council	09/09/2025 09/22/2025
7.	Submit Lien Request to Saline County Tax Collector, Request Submitted 45 Days Following Approval	

