

MINUTES OF THE BENTON CITY COUNCIL
Regular Session
July 28, 2025
Benton City Hall

Benton City Council was called to order at 5:45 p.m.

The invocation was given by Bro. Kim Hammer.

Council Member Baptist led the pledge of allegiance.

Roll was called.

The following people were in attendance:

**Council Member Frank Baptist
Council Member Ann Spencer-Cole
Council Member Bill Donnor
Council Member Judd Hart
Council Member Steve Lee
Cindy Stracener, City Clerk
Tom Farmer, Mayor**

**Council Member Steve Brown
Council Member Evelyn Reed
Council Member Jeff Morrow
Council Member Trevor Villines
Council Member Jeff Hamm
Baxter Drennon, City Attorney**

When the roll was called (10) council members were present. A quorum was declared.

The Mayor stated that the City Attorney, Baxter Drennon would be conducting the meeting because of his hoarse voice.

The city clerk read the Statement of FOIA Compliance – I affirm that I have not engaged in any prohibited discussion, deliberation, or polling regarding any item on this meeting's agenda outside of a properly noticed and open meeting, in compliance with the Arkansas Freedom of Information Act, as amended by Act 505 of 2025. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes.

Council Member Morrow made a motion to approve June 23, 2025, city council meeting minutes. Second, by Council Member Hamm. Mr. Drennon called for a voice vote. All council members voted in the affirmative. The June 23, 2025, council minutes were approved with 10 affirmative votes.

The next item on the agenda was committee reports and motions. Mr. Drennon stated that this item is being sponsored by the Mayor, we finally were able to obtain the easement from Circle K for the roundabout at Shenandoah. Council Member Brown made a motion to adopt Resolution 51 of 2025 - A Resolution Authorizing the Payment of \$1,300 to Circle K Stores, Inc. for the Acquisition of a Permanent Easement Related to the Congo Road/Shenandoah Road Roundabout Project (Job No. 061717); and For Other Purposes. Seconded by Council Member Morrow. The resolution was read. Mr. Drennon asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council

Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 51 of 2025 was adopted with 10 affirmative votes.

The next item on the agenda was from the Street Committee. Council Member Hamm made a motion to adopt Resolution 67 of 2025 – A Resolution in Support of the Interstate 30 West Bound Bridge at the Saline River To Be Named “Paul Baker Memorial Bridge”; and For Other Purposes in its entirety. Seconded by Council Member Lee. The resolution was read. Mr. Drennon asked for any questions for comments. Senator Kim Hammer stated that anytime someone loses their life in the line of duty, it is the right thing, a good thing to do to remember that individual on behalf of the service they gave but also the benefit and comfort of the family. This is an honorable thing to do. This brings about remembrance of the individual and would be a comfort to the family. Please vote favorable for this. Mr. Drennon stated that this has support from the Highway Department. The Mayor stated no cost to the city, the sign will be donated, the city’s responsibility would be to put it in place and maintain it from that point forward. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 67 of 2025 was adopted with 10 affirmative votes.

There was not a report from the Advertising and Promotion Commission, Animal Services Committee or the Commission Committee.

Council Member Reed was recognized for a report from the Community Service Committee. Council Member Reed made a motion to adopt Resolution 52 of 2025 – A Resolution to Recognize the Arkansas 250 Commission As It Begins Its Work To Celebrate Arkansas’ Rich Two-Hundred-Fifty-Year History From the Signing of the Declaration of Independence on July 4, 1776 Through July 4, 2026; and For Other Purposes. Second, by Council Member Villines. The resolution was read by title only. Mr. Drennon asked for any comments, none. He stated that the Governor’s office had requested that we adopt this. Saline County has already adopted it. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 52 of 2025 was adopted with 10 affirmative votes.

Council Member Reed made a motion to adopt Resolution 53 of 2025 – A Resolution to Request the Saline County Tax Collector Place a Certified Lien Against Real Property Located at 313 East North Street as a Result of Incurred Expenses by the City of Benton in Accordance with State Law and City Ordinance; and For Other Purposes. Seconded by Council Member Baptist. The resolution was read by title only. Mr. Drennon asked if anyone was here to represent this property. No one came forward. He asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council

Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 53 of 2025 was adopted with 10 affirmative votes.

Council Member Reed made a motion to adopt Resolution 54 of 2025 – A Resolution to Request the Saline County Tax Collector Place a Certified Lien Against Real Property Located at 706 Crestwood Drive as a Result of Incurred Expenses by the City of Benton in Accordance with State Law and City Ordinance; and For Other Purposes. Seconded by Council Member Lee. The resolution was read by title only. Mr. Drennon asked if anyone was here to represent this property. No one came forward. He asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 54 of 2025 was adopted with 10 affirmative votes.

Council Member Reed made a motion to adopt Resolution 55 of 2025 – A Resolution to Request the Saline County Tax Collector Place a Certified Lien Against Real Property Located at 1402 Dixie Street as a Result of Incurred Expenses by the City of Benton in Accordance with State Law and City Ordinance; and For Other Purposes. Seconded by Council Member Lee. The resolution was read by title only. Mr. Drennon asked if anyone was here to represent this property. No one came forward. He asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 55 of 2025 was adopted with 10 affirmative votes.

Council Member Reed made a motion to adopt Resolution 56 of 2025 – A Resolution to Request the Saline County Tax Collector Place a Certified Lien Against Real Property Located at 2317 Wright Avenue as a Result of Incurred Expenses by the City of Benton in Accordance with State Law and City Ordinance; and For Other Purposes. Second, by Council Member Spencer-Cole. The resolution was read by title only. Mr. Drennon asked if anyone was here to represent this property. No one came forward. He asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 56 of 2025 was adopted with 10 affirmative votes.

Council Member Reed made a motion to adopt Resolution 57 of 2025 – A Resolution to Request the Saline County Tax Collector Place a Certified Lien Against Real Property Located at 2737 Ranchwood Drive as a Result of Incurred Expenses by the City of Benton in Accordance with State Law and City Ordinance; and For Other Purposes. Second, by Council Member Spencer-Cole. The resolution was read by title only. Mr. Drennon asked if anyone was here to represent this property. No one came forward. He asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council

Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 57 of 2025 was adopted with 10 affirmative votes.

Resolution 58 of 2025 - A Resolution to Request the Saline County Tax Collector Place a Certified Lien Against Real Property Located at 17939 I-30 South as a Result of Incurred Expenses by the City of Benton in Accordance with State Law and City Ordinance; and For Other Purposes was pulled from the agenda, it has been paid.

Council Member Brown was recognized for a report from the Finance Committee. Council Member Brown made a motion to adopt Resolution 59 of 2025 – A Resolution Authorizing the City To Enter Into a Contract with the Benton School District for the Placement of Nine School Resource Officers Within the District; and For Other Purposes. Second, by Council Member Spencer-Cole. The resolution was read by title. Mr. Drennon asked for any questions or comments, none. He stated that this contract has the same terms as it has for the last few years, it puts a resource officer in each Benton School. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 59 of 2025 was adopted with 10 affirmative votes.

Council Member Brown made a motion to adopt Resolution 60 of 2025 – A Resolution Declaring Certain Property as Surplus; and Authorizing the Sale of the Surplus Property at Auction; and For Other Purposes. Seconded by Council Member Morrow. The resolution was read by title only. The surplus property is a 2016 Dodge Charger from the police department. Mr. Drennon asked for any questions for comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 60 of 2025 was adopted with 10 affirmative votes.

Council Member Brown made a motion to adopt Resolution 61 of 2025 – A Resolution Amending the 2025 Budget To Recognize the Midyear Shift of Line Items; and For Other Purposes in its entirety. Seconded by Council Member Lee. The resolution was read. Mr. Drennon stated that this is just a true up, no new dollars are being spent. He asked for any questions for comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 61 of 2025 was adopted with 10 affirmative votes.

Council Member Brown made a motion to adopt Resolution 62 of 2025 – A Resolution Expressing the Willingness of the City of Benton Parks Department to Utilize Federal-Aid CPRG Green Networks Trail Construction Funds; and For Other Purposes. Seconded by Council Member Reed. The resolution was read by title. Mr. Drennon asked for any questions for comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council

Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 62 of 2025 was adopted with 10 affirmative votes.

Council Member Brown made a motion to adopt Resolution 63 of 2025 – A Resolution Expressing the Willingness of the City of Benton Parks Department to Utilize Federal-Aid Surface Transportation Block Grant Funds; and For Other Purposes. Seconded by Council Member Baptist. The resolution was read by title. Mr. Drennon asked for any questions for comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 63 of 2025 was adopted with 10 affirmative votes.

Council Member Brown made a motion to adopt Resolution 64 of 2025 – A Resolution Authorizing the Mayor and the Chief of Police to Apply for Grant Funding Through the Edward Byrne Memorial Justice Assistance Grant Program; and For Other Purposes. Seconded by Council Member Morrow. The resolution was read by title. Mr. Drennon asked for any questions for comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 64 of 2025 was adopted with 10 affirmative votes.

Council Member Hart was recognized for a report from the Parks Committee. Council Member Hart made a motion to read and adopt Ordinance 36 of 2025 – An Ordinance Amending Ordinance 30 of 2016 Setting Usage Rates at River Center for the Parks and Recreation Department; and For Other Purposes. Seconded by Council Member Morrow. The ordinance was read. Mr. Drennon stated that this would increase the monthly rates by \$10 across the board. Rates have not changed since the River Center opened in April of 2017. The purpose is to create additional revenue for the River Center. He asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Ordinance 36 of 2025 was adopted with 10 affirmative votes.

Council Member Hart made a motion to adopt Resolution 65 of 2025 – A Resolution Authorizing the Mayor and City Clerk to Execute an Agreement with the Benton School District for the Operation of the High School Swim Team at Riverside Park; and For Other Purposes. Seconded by Council Member Reed. The resolution was read. Mr. Drennon stated that this contract and the next one are the same as we have had for several years with the school. He asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 65 of 2025 was adopted with 10 affirmative votes.

Council Member Hart made a motion to adopt Resolution 66 of 2025 – A Resolution Authorizing the Mayor and City Clerk to Execute an Agreement with the Benton School

District for the Operation of the High School Tennis Team at Tyndall Park; and For Other Purposes. Seconded by Council Member Morrow. The resolution was read by title. Mr. Drennon asked for any questions or comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Resolution 66 of 2025 was adopted with 10 affirmative votes.

Council Member Donnor was recognized for a report from the Personnel/Health & Safety Committee. Council Member Donnor made a motion to read and adopt Ordinance 37 of 2025 – An Ordinance Approving Amendments to the City of Benton, Arkansas Amended and Restated Employee Pension Plan in Connection with the City’s Transition to APERS; and For Other Purposes. Seconded by Council Member Reed. The ordinance was read. Mr. Drennon stated that this is a necessary part of changing from the past plan to APERS. In short, the amendments make clear that no employee can accrue any additional benefits under the pension plan and the benefits that they have accrued as of today we will purchase those benefits through APERS. We worked with the actuary and an attorney he hired to make those amendments. He asked for any questions for comments. Don White asked where is the money coming from to buy in to the APERS program. Council Member Lee stated the general fund. Mr. Drennon stated that the money is budgeted and was adopted by the council last year for the 2025 budget. It has been budgeted to take care of it. Council Member Hart asked if we found out the additional amount that it would cost to buy out or was it neutral. The Mayor stated we haven’t found that amount out. Council Member Hart asked if we would get that eventually. He was told yes; it will be calculated as of today. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes and Council Member Hamm yes. Ordinance 37 of 2025 was adopted with 10 affirmative votes.

Council Member Donnor made a motion to read and adopt Ordinance 38 of 2025 – An Ordinance of the City of Benton, Arkansas, Authorizing Participation In APERS While Preserving Vested Benefits Under the City’s Frozen Defined Benefit Plan; and for Other Purposes. Seconded by Council Member Reed. The ordinance was read. Mr. Drennon stated that we have a couple of employees who are eligible for retirement under the city’s current plan, rather than retire effective today, they would like to continue working for the city, this will allow them to do that. They will not receive any retirement benefits under either plan until they stop working for the city. They will also be allowed to carry forward any time off they have accrued. They can’t accrue any additional benefits under the plan but can retire under that plan when they stop working for the city. Council Member Lee stated that you have people who could retire today but stay on for 5 years then they could retire from APERS also. He was told yes, but they would start with APERS with zero accrual, we are not buying in for them. Council Member Lee stated that it seems like double dipping. Council Member Hart asked for those employees did they sit down with someone and run the numbers to what was beneficial for them. Mr. Thomas stated there were four people and all of us sat down and went through the scenarios and make a decision on which direction we wanted to go. Council Member Brown stated the city is only providing one benefit going forward, which is APERS and nothing is being accrued under the old plan. Mr. Drennon asked for any other questions for comments, none. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council

Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee abstained and Council Member Hamm yes. Ordinance 38 of 2025 was adopted with 9 affirmative votes and 1 abstained.

Council Member Spencer-Cole was recognized for a report from the Planning and Zoning Commission. Council Member Spencer-Cole made a motion to read and adopt Ordinance 39 of 2025 – An Ordinance Rezoning 3122 Edison Avenue in the City of Benton, Saline County, Arkansas, From C1 Neighborhood Commercial to R5 Multi Family District; and For Other Purposes. Second, by Council Member Reed. The ordinance was read. Mr. Drennon asked if anyone was here for this property, no one came forward. He asked for any questions or comments. Council Member Hart asked what the intent was for this property. Mr. Thomas, Acting Community Development Director, stated duplexes behind the church. Council Member Hart asked where the entrance would be. Mr. Thomas stated off Shady Lane. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes, and Council Member Hamm yes. Ordinance 39 of 2025 was adopted with 10 affirmative votes.

Council Member Hart was recognized for a report from the Public Utility Commission. Council Member Hart made a motion to read and adopt Ordinance 40 of 2025 – An Ordinance Establishing A Policy That Benton Utilities Shall Not Provide Sanitary Sewer Service for New Construction Outside the Corporate Limits of the City of Benton Unless the Subject Property is First Annexed into the City; and For Other Purposes. Second, by Council Member Lee. The ordinance was read. Mr. Drennon stated that this was approved by the Public Utility Commission. He asked for any questions or comments. Tom Hansen stated that he lives in town. He asked if these properties are inspected and approved to discharge into the system. Mr. Drennon stated that to be annexed they would have to meet all the requirements to be annexed and to receive sewer they would have to go through the same process that anyone else would have to go through. Roll was called which resulted in Council Member Baptist yes, Council Member Brown yes, Council Member Spencer-Cole yes, Council Member Reed yes, Council Member Donnor yes, Council Member Morrow yes, Council Member Hart yes, Council Member Villines yes, Council Member Lee yes, and Council Member Hamm yes. Ordinance 40 of 2025 was adopted with 10 affirmative votes.

Mr. Drennon asked for any public comments. Don White asked what happens to someone's APERS fund if they only work 3 years. Mandy Spicer stated that they would get their contributions that they paid in but nothing else since they are not vested. It is the same under our current plan.

Mr. Hansen stated that his concern was easement for utilities and why homeowners were responsible for sewer from house through street to main when other utilities like electric and gas are not. Both of these are not; the utilities are responsible from street to meter, then it is mine. He thinks the council should consider that homeowners only be responsible to the easement concerning sewer.

Brent Davis, Saline Courier asked about the timeframe for the sign for Mr. Baker to be installed. The Mayor stated that it has to go before ARDOT's commission and they don't meet until August, so we don't have a timeframe. Mr. Davis asked who donated sign, he was

told Westrock. Mr. Davis asked if that was the company owned by the Hammers. He was told yes. Mr. Davis asked if they had approached the city or did the city approach them. The Mayor stated I asked them if they could make the sign and they said that they would donate it. Mr. Davis asked if the Mayor asked Westrock about doing the sign for Corporal Fuller. The Mayor stated he did not.

The committee meetings will be on August 11th and 12th. The next council meeting will be on August 25th.

The meeting adjourned at 6:39 p.m.

Tom Farmer, Mayor

Cindy Stracener, City Clerk

CITY OF BENTON, ARKANSAS
Planning & Zoning ~~Special~~ Meeting
Tuesday June 3rd, 2025
6:00 P.M.

Chairman Stilwell called the meeting to order. Roll call resulted in 0 member[s] being absent.

Members Present	Members Absent
Carl West	
Brett Chumley	
Lois Burks	
Darrell Wood	
John Clements	
Pamela Gibson	
James Stilwell	
Andy Warford	
Mark Chilton	
Bruce Thomas, Interim Community Development Director	
Chelsea Matthews, City Planner	

Approval of the minutes of May 6th, 2025, Planning Commission Meeting

Chairman Stilwell asked if there were any additions, deletions, or corrections to the minutes. Commissioner West makes a motion to approve the minutes, with an amendment to the date [from 2024 to 2025]. Commissioner Chilton second. Motion carried.

Board of Adjustments

2042 Neeley Street [Variance for Setbacks]

Chairman Stilwell asked Ms. Matthews to introduce the variance request. Ms. Matthews reads the memorandum that states that Susan Brown [property owner] is requesting a variance for her property at 2042 Neeley Street. The purpose of this variance request is to allow for an accessory building to be placed within 24 inches of the side property line. Chairman Stilwell calls for any questions or comments regarding this request. Commissioner Gibson makes a motion to table this item since the applicant is not present to answer any questions. Commissioner Burks second. Motion tabled.

Planning Commission

#805-20528-001 [Rezone from HI to R5]

Chairman Stilwell asked Ms. Matthews to introduce the rezone request. Ms. Matthews reads the memorandum that states that Genesis Properties LLC is requesting a rezone of their property at #805-20528-001. The property is currently zoned HI [heavy industrial] and the applicant is requesting the property be rezoned to R5 [multi family district]. Chairman Stilwell calls for any questions or comments regarding this request. Bianca with Genesis Properties LLC speaks in favor of this request. Commissioner Warford makes a motion to approve this rezone. Commissioner West second. **Motion carried 8-0. Since this is a rezone request, final approval will be voted on by the City Council later this month.**

Other Business:

CITY OF BENTON, ARKANSAS
Planning & Zoning Special Meeting
Tuesday June 3rd, 2025
6:00 P.M.

Ms. Matthews speaks about recently changed legislation that will effect the Planning Commission. She speaks about changes made regarding accessory dwelling units, extra territorial jurisdiction, and rezone processes. This was for informational purposes only and no vote took place.

CITY OF BENTON UTILITY COMMISSIONERS MEETING
MONDAY, JULY 7, 2025, 6:00 P.M.,
ELECTRIC UTILITY BUILDING
1827 DALE AVENUE

The City of Benton Utility Commissioners met in regular session Monday, July 7, 2025, at the Electric Utility Building, 1827 Dale Avenue.

The meeting was called to order at 6:00 p.m. by Commission Chairman Ponder.

The invocation was given by Commission Chairman Ponder.

Commission Chairman Ponder led the Pledge of Allegiance.

When the roll was called, Commissioners present were:

Jerry Ponder, Chairman
Jana Hogue, Commission Member
Gary Ferrell, Commission Member

A quorum was declared with three members present.

Commission Chairman Ponder asked if everyone had read the regular meeting minutes of June 2, 2025, and if so, is there a motion. Commission Member Hogue made a motion to accept the minutes as presented and be filed for future reference. The motion was seconded by Commission Member Ferrell. Commission Chairman Ponder called for a voice vote. All commission members present voted in the affirmative. The June 2nd minutes were approved.

Departmental Reports

A. Safety/Personnel Update

Mrs. Terrie Sossamon, Human Resources Manager gave the monthly update on employee numbers, both budgeted and actual, workers' comp claims, safety classes and new employees.

B. April Financials

Mr. Jimmy Garrett, CFO, went through the April financials. In April, expenses were over revenues by \$42,086. He then went through the cash balances, franchise fees, revenues versus expenditures by department, bad debts, Capital Outlay Budget VS Actual 2025 and billing statistics for May in all three departments. Commission Member Hogue made a motion to approve the June financials as presented. Commission Member Ferrell seconded the motion. Commission Chairman Ponder called for a voice vote. All commission members present voted in the affirmative. April financials were approved.

Old Business

New Business

A. FOIA Update-Act 505 & 992

Mr. Todd Pedersen, General Manager introduced Mr. Blake Gary, Associate General Council for the Arkansas Municipal Power Association, Gary law Firm. Mr. Gary went through the 2025 changes to the Freedom of Information Act. He explained that the 2025 legislative session had enacted two new laws, Act 505 and Act 992. Act 505 amended the public meeting laws and clarified some things, codified some things and changed some things and Act 992 amended the authority granted to a circuit court under Act 505 in regard to invalidating actions of the governing body in circumstances concerning the issuance of bonds. Both of these acts go into effect August 5, 2025. He presented a PowerPoint presentation explaining each act and the changes that it would bring to the actions of the commission.

B. Approval of I-30 Gravity Sewer Bore Bid

Mr. Dewayne Hood, Construction Department Manager, said they had to go out for bids to bore under the interstate to replace some water lines. He said the current lines had been in the ground since the 1950's and he didn't think they were encased. He explained they had only received one bid and it was from Barker Excavation and it was for \$585,195.00 and they had put \$500,000 into the budget. Commission Chairman Ponder asked Mr. Pedersen if they would have to amend the budget and Mr. Pedersen said he didn't think so, he thought the budget was fine since some other projects were not being completed. Commission Member Ferrell made a motion to accept the bid from Barker Excavation for \$585,195.00. Commission Member Hogue seconded the motion. Commission Chairman Ponder called for a voice vote. All commission members present voted in the affirmative. Motion passed.

C. Approval to Purchase 2024 G7 Trailer Jetter

Mr. Hood said this was a smaller machine that worked kind of the same as their big vac truck. He said it would not vacuum the lines like the truck but it would be able to clean and unclog. He said they had taken the quote from Sourcewell so it did not have to be put out for bid. The budgeted amount was \$125,000 and the quote was for \$111,998.46. Commission Member Hogue made the motion to approve the purchase and Commission Member Ferrell seconded. Commission Chairman Ponder called for a voice vote. All commission members present voted in the affirmative. Motion passed.

D. FEMA Update

Miss Anna Pesaresi, Electrical Engineer, showed two slides with the costs associated with the FEMA reimbursement. The amount of the monies spent during the storms that she had accumulated to date was \$ 263,951.51. She said that she was still gathering information but she wanted to give them a status update. She said that once this was sent to FEMA if they approve it we should receive 75% back.

E. Extension of Utilities Reimbursement

Mr. Pedersen said he would like to ask the commission for approval to send a resolution or ordinance to City Council for approval to create impact fees for extension of utilities. He said currently the property owner would bear the cost of getting utilities to their property and when other property owners wanted to attach to the line(s) they would just pay the connection fee and the person who installed the line(s) would bear the brunt of the cost with others reaping the benefits. He would like to suggest that Benton Utilities put in the line(s) and then have an impact fee for anyone who ties onto it. He said that he had been talking with Baxter Drennan, City Attorney, to get things started. Commission Member Ferrell made a motion to make a recommendation from the commission to the City Council to allow Mr. Pedersen to work with Mr. Baxter and move forward with assessing impact fees associated with the extension of utilities across properties that are not developed. Commission Member Hogue seconded the motion. Commission Chairman Ponder called for a voice vote. All members in attendance voted in the affirmative. Motion passed.

F. Services Outside the City Limits

Mr. Pedersen explained that he would like to ask the commission for approval to send a resolution or ordinance to City Council asking them to approve not allowing utility services to be extended outside the city limits. He said they would continue to serve the subdivisions that are currently on city sewer as they are built out. Most people only want sewer service and they are not on Benton electric since we only serve inside the city limits and may be on other water utilities in the area. He said if this is the case the cost is not beneficial to Benton to extend the services. He would like to say that if you want city utility services you will have to annex into the city. Commission Member Ferrell made a motion to allow the change and Commission Member Hogue seconded the motion. Commission Chairman Ponder called for a voice vote. All members present voted in the affirmative. Motion passed.

Announcements

Next Meeting Date: August 4, 2025

Executive Session

A. None

Commission Member Ferrell made a motion to adjourn with a second by Commission Member Hogue. Commission Chairman Ponder called for a voice vote. All commission members present voted in the affirmative. The meeting was adjourned at 7:27 p.m.

Jerry Ponder, Commission Chairman

Madeline Wilson, Recording Secretary

Benton Advertising & Promotion Commission
Agenda
July 9, 2025
3:30 pm at Benton City Hall in Council Chambers
(410 River Street)

I. Call to Order

II. Roll Call	Present	Absent
Frank Baptist	_____	_____
Steve Brown	_____	_____
Alison Burch	_____	_____
Bill Eldridge	_____	_____
Elgin Hamner IV	_____	_____
Luke Moody	_____	_____
Greg Shinn	_____	_____

III. Minutes from June Meeting

IV. Financial Reports

- A. Profit and Loss Reports – Jordan Woolbright
- B. Bank Balances and Collections Report – Mandy Spicer

V. Administrative

Delinquency Report – Mandy Spicer

VI. Funding

None

VII. Report from Benton Event Center – Nikki Chumley

VIII. Report on the Development of Exit 114 Property – Bill Eldridge

IX. Old Business

- A. A&P Marketing Committee – Steve Brown / Rachel Rivers
- B. BEC Lighting System – Nikki Chumley

X. New Business

Next Meeting Date – August 13

XI. Other Business

XII. Adjournment

BENTON ADVERTISING & PROMOTION COMMISSION

Minutes

June 11, 2025

I. CALL TO ORDER

Chairman Bill Eldridge called the meeting of the Benton Advertising & Promotion Commission to order on June 11, 2025, at 3:30 pm at Benton City Hall in Council Chambers.

II. ROLL CALL

Commissioners in attendance were Bill Eldridge, Frank Baptist, Alison Burch, Elgin Hamner, Luke Moody and Greg Shinn. Steve Brown was absent.

III. MINUTES

Alison Burch made a motion to approve the minutes of the May 14, 2025 meeting. Frank Baptist seconded. Motion carried.

IV. FINANCIAL REPORTS

A. Profit & Loss Reports

Financial reports were presented by Jordan Woolbright. The A&P Commission bank accounts show the following balances as of May 31, 2025:

Bank OZK – Focus Group Project	\$705,914.03
Bank OZK – A&P	\$158,363.04
Bank OZK – Event Center	\$516,369.16
Bank OZK – Savings	<u>\$400,927.86</u>
Total Checking/Savings	\$1,781,574.09

There is a liability of \$345.00 owed to the Arkansas Department of Finance for sales tax.

A&P profit and loss statement: for the month of May 2025 total income of \$18,695.95 and total operating expenses of \$16,944.82 resulting in net income of \$1,751.13. For the year to date as of May 2025 total income of \$90,374.58 and total operating expenses of \$59,585.18 resulting in net income of \$30,789.40.

Event Center profit and loss statement: for the month of May 2025 total income of \$64,239.60, total operating expenses of \$39,260.35 and capital expenditures of \$0 resulting in net income of \$24,979.25. For the year to date as of May 2025 total income of \$316,863.52, total operating expenses of \$198,468.14 and capital expenditures of \$50,026.57 resulting in net income of \$68,368.81.

Focus Group profit and loss statement: for the month of May 2025 total income of \$20,375.36 and total operating expenses of \$0 resulting in net income of \$20,375.36. For the year to date as of May 2025, total income of \$98,410.22, total operating expenses of \$11.10 and total special project expense of \$50,000.00 resulting in net income of \$48,399.12.

B. Bank Balances and Collections Report

Mandy Spicer presented the bank accounts with the following balances as of May 31, 2025:

	Statement Balance	Prev. Month's Balance
A&P Collections General	\$9,430.59	\$10,962.44
A&P Large Project Checking	\$2,020,922.18	\$1,950,783.52
A&P Small Project Checking	\$1,441,775.94	\$1,402,415.50
A&P General Operating Checking	\$161,239.67	\$158,855.12
Benton Focus Group Checking	\$705,914.03	\$685,538.67
Benton Event Center Gen Operating Checking	\$535,949.15	\$517,418.13
Benton Event Center Savings	<u>\$400,927.86</u>	\$392,169.15
	\$5,276,159.42	

V. ADMINISTRATIVE

Collections received in the month of May 2025 were \$180,551.60, which is 1.2% less than in May 2024. The collections received in May are for the month of April.

Below are the amounts collected in May of this year along with May of the previous six years:

May 2025 Collections:	\$180,551.60
May 2024 Collections:	\$182,695.22
May 2023 Collections:	\$167,841.35
May 2022 Collections:	\$156,810.34
May 2021 Collections:	\$147,830.27
May 2020 Collections:	\$97,678.07
May 2019 Collections:	\$120,664.42

The restaurant that was very delinquent at the last meeting which the commissioners approved the hearing process for, immediately paid and brought its account current. Current collections are good and there are only a few 30-days past due and are being notified.

Alison Burch made a motion to accept the financial reports as presented by Jordan Woolbright and Mandy Spicer. Elgin Hamner seconded. Motion carried.

VI. FUNDING REQUEST

- A. Old Fashioned Day Committee – 2nd Reading and Vote – The request is for \$6,000. Luke Moody made a motion to approve funding up to \$6,000 for Old Fashioned Day. Alison Burch seconded. Motion carried.
- B. AFC Benton – follow-up – Bill Eldridge reminded the commissioners that in January 2025, the commission approved payment of \$50,000 from the Focus Group account to help with the construction of three soccer fields on City property at Sunset Lake and another \$50,000 at a later date to be used for lighting.

Bill Eldridge recognized Chip Bosley. Chip thanked the commissioners for the opportunity to provide an update on the construction of the soccer fields at Sunset Lake. Chip provided the following update: dirt work and sprinklers are complete, one field will be sodded next week pending weather, the other two fields will be sprigged to establish grass on them, soccer clubs from Hot Springs, Sheridan and Otter Creek have reached out inquiring about using the fields, a sponsor backed out so AFC Benton is a little short of the \$250,000 goal and the power poles and wiring have been donated along with the labor cost to set the poles. All of the lighting poles and wiring will be installed for the three fields and the tentative plan, pending funding, is for only the lights on the first field to be activated. The lights on the other two fields will be completed as funds are available. Chip is currently seeking estimates and exploring avenues of obtaining lighting.

Luke Moody made a motion to approve up to \$50,000 for lighting to be paid from the Focus Group account directly to the vendor. Frank Baptist seconded. Motion carried.

VII. REPORT FROM BENTON EVENT CENTER

Nikki Chumley reported about 13 events that have been hosted in the building since the last meeting, including a banquet, a high school graduation, planning meeting for Amplify and the County Judges conference. Attendance is at 1,010,060 as of June 10. The original refrigerator used for alcohol went out this week and a new one was delivered this morning. Nikki provided that the original icemaker has been replaced and some maintenance has been done over the years on other appliances.

VIII. REPORT ON THE DEVELOPMENT OF EXIT 114 PROPERTY

Bill Eldridge reported the request for bids for dirt work on the RV park and soccer complex is out and submitted bids will be opened on June 25 at 10:30 am at City Hall. McClelland Engineers worked with the Corp of Engineers to put the project out for public comment this week for 30 days. Dan Beranek plans on attending next month's A&P meeting to give updates.

IX. OLD BUSINESS

A&P Marketing Committee – In Steve Brown's absence, Bill Eldridge gave the report. Bill introduced Rachel Rivers, the new marketing director for A&P, the Benton Event Center and the Benton Chamber. Rachel thanked the commissioners and reported she's met with Sells Agency representatives to discuss the website project and will have meetings with them every two weeks. She's coordinating their Thursday visits to the area to get content.

X. NEW BUSINESS

A. Nikki Chumley reported the lighting at the Benton Event Center is the original system and replacement parts/supplies/re-programming cannot be acquired or done because of its age. In order to be pro-active and avoid major problems with the system being out for an extended period and impacting scheduled events, she would like to get bids on replacing the system. Luke Moody made a motion for Nikki Chumley to work with Mandy Spicer to issue a request for bids to replace the lighting system at the Benton Event Center. Elgin Hamner seconded. Motion carried.

B. The next meeting of the A&P Commission will be July 9, 2025.

XI. OTHER BUSINESS

None.

XII. ADJOURNMENT

Luke Moody made a motion to adjourn the meeting. Elgin Hamner seconded. Motion carried. The meeting was adjourned at 4:00 pm.



Bill Eldridge, Chairman



Amy McCormick, Recording Secretary

Benton A&P Commission
Statement of Assets, Liabilities & Equity-Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
As of June 30, 2025

	<u>Jun 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
Bank OZK - Focus Group Project	727,404.21
Bank OZK - A&P	166,245.89
Bank OZK - Event Center	536,550.67
Bank OZK - Savings	401,982.22
Total Checking/Savings	<u>1,832,182.99</u>
Total Current Assets	<u>1,832,182.99</u>
TOTAL ASSETS	<u><u>1,832,182.99</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Sales Tax Payable	619.08
Total Other Current Liabilities	<u>619.08</u>
Total Current Liabilities	<u>619.08</u>
Total Liabilities	619.08
Equity	
Retained Earnings	1,633,671.76
Net Income	197,892.15
Total Equity	<u>1,831,563.91</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,832,182.99</u></u>

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton A&P Commission
Profit & Loss Budget vs. Actual - A&P - Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
June 2025

	<u>Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest	499.27	350.00	149.27	142.65%
Sales Tax Revenue	19,203.92	17,045.00	2,158.92	112.67%
Total Income	<u>19,703.19</u>	<u>17,395.00</u>	<u>2,308.19</u>	<u>113.27%</u>
Gross Profit	<u>19,703.19</u>	<u>17,395.00</u>	<u>2,308.19</u>	<u>113.27%</u>
Expense				
Accounting Services	600.00	600.00	0.00	100.0%
Advertising Expense	146.80	109.80	37.00	133.7%
Comp. for Commissioners	600.00	750.00	(150.00)	80.0%
Funding	30.00	4,167.00	(4,137.00)	0.72%
Labor Expenses	2,602.80	0.00	2,602.80	100.0%
Legal Counsel	1,200.00	1,200.00	0.00	100.0%
Repairs & Maintenance	0.00	1,000.00	(1,000.00)	0.0%
Service Agreement	6,658.33	6,658.33	0.00	100.0%
Total Expense	<u>11,837.93</u>	<u>14,485.13</u>	<u>(2,647.20)</u>	<u>81.73%</u>
Net Ordinary Income	<u>7,865.26</u>	<u>2,909.87</u>	<u>4,955.39</u>	<u>270.3%</u>
Net Income	<u>7,865.26</u>	<u>2,909.87</u>	<u>4,955.39</u>	<u>270.3%</u>

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton A&P Commission
Profit & Loss Budget vs. Actual - A&P - Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
January through June 2025

	<u>Jan - Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest	2,635.40	2,100.00	535.40	125.5%
Sales Tax Revenue	107,442.37	107,758.00	(315.63)	99.71%
Total Income	<u>110,077.77</u>	<u>109,858.00</u>	<u>219.77</u>	<u>100.2%</u>
Gross Profit	<u>110,077.77</u>	<u>109,858.00</u>	<u>219.77</u>	<u>100.2%</u>
Expense				
Accounting Services	3,775.00	3,715.00	60.00	101.62%
Advertising Expense	229.30	374.80	(145.50)	61.18%
Comp. for Commissioners	4,050.00	4,500.00	(450.00)	90.0%
Funding	11,461.52	24,999.00	(13,537.48)	45.85%
Labor Expenses	2,863.08	0.00	2,863.08	100.0%
Legal Counsel	7,200.00	7,200.00	0.00	100.0%
Office Expense	11.10	0.00	11.10	100.0%
Postage	224.92	225.00	(0.08)	99.96%
Repairs & Maintenance	1,640.62	2,650.00	(1,009.38)	61.91%
Service Agreement	39,949.98	39,949.98	0.00	100.0%
Total Expense	<u>71,405.52</u>	<u>83,613.78</u>	<u>(12,208.26)</u>	<u>85.4%</u>
Net Ordinary Income	<u>38,672.25</u>	<u>26,244.22</u>	<u>12,428.03</u>	<u>147.36%</u>
Net Income	<u>38,672.25</u>	<u>26,244.22</u>	<u>12,428.03</u>	<u>147.36%</u>

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton A&P Commission
Profit & Loss Budget vs. Actual - Event Center - Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
June 2025

	<u>Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest	2,966.17	2,300.00	666.17	128.96%
Sales-Revenue				
Alcohol Sales-Beer/Wine	2,098.28	1,700.00	398.28	123.43%
Alcohol Sales-Mixed Drinks	710.78	200.00	510.78	355.39%
Sales-Revenue - Other	46,839.86	32,442.00	14,397.86	144.38%
Total Sales-Revenue	49,648.92	34,342.00	15,306.92	144.57%
Sales Tax Revenue	19,203.92	17,045.00	2,158.92	112.67%
Total Income	71,819.01	53,687.00	18,132.01	133.77%
Gross Profit	71,819.01	53,687.00	18,132.01	133.77%
Expense				
Advertising Expense	77.30	0.00	77.30	100.0%
Alcohol Expense	0.00	477.45	(477.45)	0.0%
Alcohol Permit Expense	3,576.00	3,576.00	0.00	100.0%
Bank Service Fees	717.88	640.47	77.41	112.09%
Building Alarm System	147.61	147.61	0.00	100.0%
Cable TV	197.00	186.35	10.65	105.72%
Cleaning Service	964.69	1,345.00	(380.31)	71.72%
Contract Labor	4,169.70	3,300.00	869.70	126.36%
Health Insurance	1,364.53	1,364.53	0.00	100.0%
Internet/IT	1,481.95	2,193.00	(711.05)	67.58%
Labor Expenses	14,059.52	14,090.83	(31.31)	99.78%
Laundry Expense	1,664.40	3,909.15	(2,244.75)	42.58%
Office Expense	1,450.76	479.87	970.89	302.32%
Pest Control Expense	0.00	70.00	(70.00)	0.0%
Repairs & Maintenance	1,856.93	5,921.36	(4,064.43)	31.36%
Supplies	2,129.85	472.40	1,657.45	450.86%
Telephone Expense	140.54	117.00	23.54	120.12%
Trash Pickup	651.65	557.92	93.73	116.8%
Utilities	5,856.01	5,799.74	56.27	100.97%
Website	109.90	109.00	0.90	100.83%
Total Expense	40,616.22	44,757.68	(4,141.46)	90.75%
Net Ordinary Income	31,202.79	8,929.32	22,273.47	349.44%
Other Income/Expense				
Other Expense				
Capital Expenditures				
Painting Event Rooms & Lobby	10,241.00	9,316.00	925.00	109.93%
Total Capital Expenditures	10,241.00	9,316.00	925.00	109.93%
Total Other Expense	10,241.00	9,316.00	925.00	109.93%
Net Other Income	(10,241.00)	(9,316.00)	(925.00)	109.93%
Net Income	20,961.79	(386.68)	21,348.47	(5,420.97%)
Transfer to BEC Savings	(10,000.00)			
Transfer from BEC Savings	10,241.00			

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton A&P Commission
Profit & Loss Budget vs. Actual - Event Center - Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
January through June 2025

	<u>Jan - Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest	16,298.27	13,800.00	2,498.27	118.1%
Sales-Revenue				
Alcohol Sales-Beer/Wine	3,741.26	5,600.00	(1,858.74)	66.81%
Alcohol Sales-Mixed Drinks	1,956.14	2,900.00	(943.86)	67.45%
Sales-Revenue - Other	259,244.49	239,403.00	19,841.49	108.29%
Total Sales-Revenue	264,941.89	247,903.00	17,038.89	106.87%
Sales Tax Revenue	107,442.37	107,758.00	(315.63)	99.71%
Total Income	388,682.53	369,461.00	19,221.53	105.2%
Gross Profit	388,682.53	369,461.00	19,221.53	105.2%
Expense				
Advertising Expense	77.30	0.00	77.30	100.0%
Alcohol Expense	4,989.55	5,306.55	(317.00)	94.03%
Alcohol Permit Expense	3,576.00	3,576.00	0.00	100.0%
Bank Service Fees	3,605.81	3,490.30	115.51	103.31%
Building Alarm System	1,166.92	1,881.08	(714.16)	62.04%
Cable TV	1,160.70	1,118.10	42.60	103.81%
Cleaning Service	7,171.14	8,070.00	(898.86)	88.86%
Contract Labor	24,723.00	24,525.00	198.00	100.81%
Dues & Memberships	550.00	1,175.00	(625.00)	46.81%
Health Insurance	7,982.50	7,982.50	0.00	100.0%
Internet/IT	4,885.70	13,158.00	(8,272.30)	37.13%
Labor Expenses	90,846.53	91,716.39	(869.86)	99.05%
Laundry Expense	11,902.65	13,745.50	(1,842.85)	86.59%
Linen & Supplies	1,233.60	1,138.96	94.64	108.31%
Office Expense	5,338.37	2,795.78	2,542.59	190.94%
Pest Control Expense	710.93	695.00	15.93	102.29%
Repairs & Maintenance	21,068.73	47,236.61	(26,167.88)	44.6%
Supplies	7,446.41	8,148.35	(701.94)	91.39%
Telephone Expense	656.32	702.00	(45.68)	93.49%
Trash Pickup	3,008.11	3,055.56	(47.45)	98.45%
Utilities	36,524.44	34,609.49	1,914.95	105.53%
Website	459.56	458.75	0.90	100.2%
Total Expense	239,084.36	274,584.92	(35,500.56)	87.07%
Net Ordinary Income	149,598.17	94,876.08	54,722.09	157.68%
Other Income/Expense				
Other Expense				
Capital Expenditures				
Network Improvements	10,532.52			
Security Cameras	23,959.14	23,959.14	0.00	100.0%
LED Lights Change Out	15,534.91	12,947.91	2,587.00	119.98%
Chair Replacement	0.00	10,337.00	(10,337.00)	0.0%
Painting Event Rooms & Lobby	10,241.00	9,316.00	925.00	109.93%
Total Capital Expenditures	60,267.57	56,560.05	3,707.52	106.56%
Total Other Expense	60,267.57	56,560.05	3,707.52	106.56%
Net Other Income	(60,267.57)	(56,560.05)	(3,707.52)	106.56%
Net Income	89,330.60	38,316.03	51,014.57	233.14%
Transfer to BEC Savings	(50,000.00)			
Transfer from BEC Savings	60,267.57			

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton A&P Commission
Profit & Loss Budget vs. Actual - Focus Group - Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
June 2025

	<u>Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest	2,286.26	1,500.00	786.26	152.42%
Sales Tax Revenue	19,203.92	17,045.00	2,158.92	112.67%
Total Income	<u>21,490.18</u>	<u>18,545.00</u>	<u>2,945.18</u>	<u>115.88%</u>
Gross Profit	<u>21,490.18</u>	<u>18,545.00</u>	<u>2,945.18</u>	<u>115.88%</u>
Net Ordinary Income	<u>21,490.18</u>	<u>18,545.00</u>	<u>2,945.18</u>	<u>115.88%</u>
Net Income	<u>21,490.18</u>	<u>18,545.00</u>	<u>2,945.18</u>	<u>115.88%</u>

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton A&P Commission
Profit & Loss Budget vs. Actual - Focus Group - Modified Cash Basis
Substantially All Disclosures Required by the Modified Cash Basis of Accounting Omitted
January through June 2025

	<u>Jan - Jun 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Interest	12,458.03	9,000.00	3,458.03	138.42%
Sales Tax Revenue	107,442.37	107,758.00	(315.63)	99.71%
Total Income	<u>119,900.40</u>	<u>116,758.00</u>	<u>3,142.40</u>	<u>102.69%</u>
Gross Profit	<u>119,900.40</u>	<u>116,758.00</u>	<u>3,142.40</u>	<u>102.69%</u>
Expense				
Office Expense	11.10	0.00	11.10	100.0%
Total Expense	<u>11.10</u>	<u>0.00</u>	<u>11.10</u>	<u>100.0%</u>
Net Ordinary Income	<u>119,889.30</u>	<u>116,758.00</u>	<u>3,131.30</u>	<u>102.68%</u>
Other Income/Expense				
Other Expense				
Special Projects	50,000.00	100,000.00	(50,000.00)	50.0%
Total Other Expense	<u>50,000.00</u>	<u>100,000.00</u>	<u>(50,000.00)</u>	<u>50.0%</u>
Net Other Income	<u>(50,000.00)</u>	<u>(100,000.00)</u>	<u>50,000.00</u>	<u>50.0%</u>
Net Income	<u><u>69,889.30</u></u>	<u><u>16,758.00</u></u>	<u><u>53,131.30</u></u>	<u><u>417.05%</u></u>

NO ASSURANCE IS PROVIDED ON THESE STATEMENTS.

Benton Advertising & Promotion Commission Bank Account Balances
June 30, 2025

Account Name		Acct #	Statement Balance	Previous Month's Balance
Cash Accounts:				
A&P Collections General		***1584	12,899.87	9,430.59
Bond Account		***1592	CLOSED	CLOSED
				0.00
A&P Large Project Checking	50%	***0318	2,123,504.09	2,020,922.18
A&P Small Project Checking	20%	***0348	1,483,268.79	1,441,775.94
A&P General Op Checking	10%	***3297	166,245.89	161,239.67
Benton Focus Group Checking	10%	***2274	727,404.21	705,914.03
				0.00
Benton Event Center General Op Checking	10%	***2640	536,991.13	535,949.15
Benton Event Center Savings		***9832	401,982.22	400,927.86

TOTAL OPERATING CASH & INVESTMENTS

5,452,296.20

RESTAURANTS:

2024 Collection[illegible]

Benton Event Center-Event Report

June 12, 2025 to July 9, 2025

October 1, 2013 to June 11, 2025

1,010,060

	Date(s)	# of Attendees
Benton Chamber Bingo	6/11-6/12/2025	977
Saline County Comic Expo	6/13-15/2025	885
AR Attorney General Never Forget	6/17/2025	400
AAC Treasurer's Meeting	6/18-20/2025	250
Elect Temple- Repast	6/20/2025	120
Pretty Chic Bingo	6/21/2025	370
AR Prevention Summit Conference	6/23-25/2025	912
AR Safari Club Banquet	6/26/2025	160
SC Gun & Knife Show	6/27-6/29/2025	2600
AAEA CASBO/Superintendent Mtg	7/7-9/2025	475

of Events: 10

TOTAL: 7,149

TOTAL: 1,017,209



Office of Administrative Services
114 S. East Street
Benton, AR 72015

Request for Proposals

Bid Number: RFP 2025-04	Buyer: Mandy Spicer, Chief Financial Officer
Commodity: Benton Event Center Lighting Program	Bid Opening Date: Friday, June 27 th , 2025.
Department: Benton A&P Commission	Bid Opening Time: 10:15 am
Date Issued: Friday, June 13, 2025.	

All proposals will be accepted until Friday, June 27th, 2025. All proposals must be placed in a sealed package clearly marked on the outside "Benton Event Center - Lighting Program RFP" The envelope should be properly addressed to the City of Benton with the Proposer's name and address indicated outside on the sealed package. An unsigned proposal will be considered non-responsive.

Mailing Address:	Bid Opening Location:
114 S East Street	114 S. East Street
Benton, AR 72015	Benton, AR 72015

Middlebrooks Electric
Printed Name of Company

718 S East St Benton AR 72015
Company Address

501 778 4646
Telephone Number

Fax Number

jon @ middlebrookselectric.com
E-Mail Address

Jonathan Hudson
Printed Name of Authorized Signature

6/26/25
Date

[Signature]
Authorized Signature

6/26/25
Date



Electric Service

Benton 501-778-4646
Conway 501-327-6262
Hot Springs 501-408-4648



Estimate

Proposal Date: 6/27/2025

Proposal #: 9629

ESTIMATOR

Jon H

SALES REP

BLAKE

Submitted To:

Benton Event Center
17322 I-30 North
Benton, AR 72019

Project:

City of Benton
Benton Event Center
Lighting Program RFP

We hereby submit estimate for:

Price to complete the following: Install (1) new Lutron lighting control system in place of the Copper lighting system. Each meeting room square will be able to be controlled independently. Price includes new lighting controls for the front lobby. Price includes programming of the system and testing for proper operation.

Total before Sales Tax \$61,250.25

All materials are guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost, will be executed only upon written orders and will become an extra charge over the above estimate.

All agreements are contingent upon strikes, accidents or delays beyond our control.

We are licensed bonded and insured for your protection as well as ours.

We are not responsible for any unmarked underground services

There is a "Hard Rock Clause" in place for hard digging

CREDIT CARD
PAYMENT 3% CHARGE

SALES TAX (9.375%) \$5,742.22

SIGNATURE _____

Please sign to authorize work

TOTAL

\$66,992.47



Electric Service

Benton 501-778-4646
Conway 501-327-6262
Hot Springs 501-408-4648



Estimate

Proposal Date: 6/27/2025

Proposal #: 9630

ESTIMATOR

Jon H

SALES REP

BLAKE

Submitted To:

Benton Event Center
17322 I-30 North
Benton, AR 72019

Project:

City of Benton
Benton Event Center
Lighting Program RFP

We hereby submit estimate for:

ALTERNATE ADDITION: Price to install (4) Extron touchscreens to control the new Lutron lighting system. Install new Cat6 wiring to each touchscreen and tie into the Lutron system. Program and test the screens for proper operation.

Total before Sales Tax \$23,547.50

All materials are guaranteed to be as specified. All work to be completed in a workman like manor according to standard practices. Any alteration or deviation from the above specifications involving extra cost, will be executed only upon written orders and will become an extra charge over the above estimate.

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We are licensed bonded and insured for your protection as well as ours.

We are not responsible for any unmarked underground services

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CREDIT CARD
PAYMENT 3% CHARGE

SALES TAX (9.375%) \$2,207.58

TOTAL

\$25,755.08

SIGNATURE _____

Please sign to authorize work



Official RFP Price Sheet

All applicants must fill out the form below, along with the appropriate authorized signatures.

	Price
Total Bid for Benton Event Center – Lighting Program	\$160,992.47

Upon signing this form, the applicant is acknowledging that all information provided in this RFP is true and will provide documentation requested.

Price given above is the final to the City of Benton and includes all taxes, overhead and profit to the bidder. The City of Benton reserves the right to accept any or all part of bids, to reject any or all bids and to award to the bid deemed in the best interest to the City.

Middlebrooks Electric
Printed Name of Company

718 S East St Benton AR 72015
Company Address

501 7784646
Telephone Number

Fax Number

jon@middlebrookselectric.com
E-Mail Address

Jonathan Hudson
Printed Name of Authorized Signature

6/26/25
Date

[Signature]
Authorized Signature

6/26/25
Date