

# AGENDA

*Working together to ensure a safe, inclusive, informed, and thriving community.*

Newtown Borough, PA  
Council Meeting Agenda  
July 16, 2025, 7:00 P.M.  
Chancellor Center

## **PLEASE TURN OFF CELL PHONES DURING MEETING**

Visitors are given the opportunity to speak at the beginning and at the end of each Council Meeting, as well as prior to a vote on any action by Council. Per Borough policy POL-004, adopted 9/9/2020, a member of the public wishing to address the Council should:

- For the record, state your name and whether you are a Newtown Borough resident
- Address your comments to the Presiding Officer
- Limit your comments to five (5) minutes
- Demonstrate mutual respect and decorum - your comments are part of the public record
- Be advised that all meetings are recorded

**Call to Order \_\_\_\_\_ P.M.**

**Pledge of Allegiance**

**Public to be Heard – Please Sign In**

**Certificates of Appropriateness – Kris Bauman**

❖ Follow the recommendations of the Historic Architectural Review Board and direct the President of Council to sign the following Certificates of Appropriateness, thereby approving the historical appropriateness of the applications, with final approval by the Code Enforcement Officer.

**COA 2025-017, Applicant: Trenton Roofing & Siding, 219 Court Street, Friends Meeting**

The applicant is seeking a Certificate of Appropriateness for the replacement of the roof.

*HARB recommended approval of the application as submitted, noting that the distance from the street is a consideration, that the dormer and side wall is not visible from the public right of way, and that a 5/4" by 4" trim board would be used on the roof slopes to repair and cover the flashing.*

**COA 2025-021, Applicant: William Cabo, 14 Liberty Street, Newtown Fire Association**

The applicant is seeking a Certificate of Appropriateness for the installation of a hanging sign for the Firehouse Museum.

*HARB recommended approval of the application as submitted.*

**COA 2025-022, Applicant: Sara Micklas, 24 N. State Street, Salon LC**

The applicant is seeking a Certificate of Appropriateness for the installation of a wall mounted sign and a hanging sign for Salon LC.

*HARB recommended approval of the application as submitted, noting that the rear sign was not visible from a public right of way.*

**COA 2025-023, Applicants: Chris & Johanna Hager, 17 Sterling Street, residence**

The applicant is seeking a Certificate of Appropriateness for the replacement of an existing steel front door with a natural wood door.

*HARB recommended approval of the application as submitted.*

**Fire Report – Assistant Chief Weaver**

**Police Report – Chief Sabath**

**Mayor's Report**

Special Event Applications:

- ❖ Approve the Turkey Trot 5K Run, sponsored by Boss Events to benefit the Bucks County Heroes Scholarship Fund in honor of Brian S. Gregg, Thursday November 27<sup>th</sup>, 9:00-11:00 A.M., along a designated race route. No rain date.
- ❖ Approve the Newtown Library Company 5K on Market Day, Saturday, October 4<sup>th</sup>, 8:30-10:00 A.M. beginning and ending at 114 Centre Ave., along a designated race route. No rain date.
- ❖ Approve the display of purple ribbons on the decorative light poles on State Street, sponsored by A Woman's Place, September 27<sup>th</sup> – November 1<sup>st</sup>.

Special Event Reminders:

- Antique Car Show, sponsored by the Newtown Business Association, on Sunday, July 20, 2025. 7:00 A.M.-5:00 P.M. on State Street between Jefferson Street and Centre Avenue. Rain date is July 27, 2025.

- Music on the Street, sponsored by the OPUS Outreach Foundation, Thursdays through August 28<sup>th</sup> at 16 S. State Street, 6:00-7:30 P.M. No rain dates.

### **Solicitor's Report – Greg Heleniak**

- ❖ Adopt the Mobile Food Vendor (Food Truck) Ordinance #806.
- ❖ Adopt Resolution 7-16-2025A authorizing the condemnation of 22 Liberty Street, exercising the Borough's power of eminent domain.
- ❖ Approve settlement of the appeal regarding a Certificate of Appropriateness for the installation of windows at 26 South State Street.

### **Manager's Report – Craig Totaro**

### **President's Report – Emily Heinz**

#### **Topics Advanced from previous Work Sessions**

- ❖ Adopt Resolution 7-16-2025B authorizing the Borough Manager to sign a PennDOT Winter Services Maintenance Agreement.
- ❖ Adopt Resolution 7-16-2026C approving the Final Land Development Plan Application for 110 N. State Street.
- ❖ Approve the 110 N. State Street Sewage Planning Module.
- ❖ Approve the Certificate of Completion No. 1 Final for the 156 N. Congress Street and 116 Jefferson Street Land Development Project, in the amount of \$54,969.08, and holding \$5,600 as maintenance period security, contingent upon all outstanding invoices being paid and submission of a satisfactory title insurance policy.

### **Approval of Minutes**

- ❖ Approve June 4, 2025 Work Session minutes.

### **Budget & Finance –Emily Heinz, Gail Foley, & Julia Woldorf**

- ❖ Accept, subject to audit, the Consolidated Expenditure Report for the month of June totaling \$210,778.86.

### **Old Business**

### **Announcements**

### **Public to be Heard**

### **Motion to Adjourn**