

AGENDA

Working together to ensure a safe, inclusive, informed, and thriving community.

Newtown Borough, PA
Council Meeting Agenda
September 16, 2025, 7:00 P.M.
Chancellor Center

PLEASE TURN OFF CELL PHONES DURING MEETING

Visitors are given the opportunity to speak at the beginning and at the end of each Council Meeting, as well as prior to a vote on any action by Council. Per Borough policy POL-004, adopted 9/9/2020, a member of the public wishing to address the Council should:

- For the record, state your name and whether you are a Newtown Borough resident
- Address your comments to the Presiding Officer
- Limit your comments to five (5) minutes
- Demonstrate mutual respect and decorum - your comments are part of the public record
- Be advised that all meetings are recorded

Call to Order _____ P.M.

Pledge of Allegiance

Public to be Heard – Please Sign In

Certificates of Appropriateness – Kris Bauman

❖ Follow the recommendations of the Historic Architectural Review Board and direct the President of Council to sign the following Certificates of Appropriateness, thereby approving the historical appropriateness of the applications, with final approval by the Code Enforcement Officer.

COA 2025-015, Applicant: Alejandra Alvarez, 154 N. Congress Street, residence

The applicant is seeking a Certificate of Appropriateness for the replacement of the existing vinyl siding and addition of a fence in the backyard.

HARB recommended approval of the application as submitted, noting that the siding will be smooth Hardie Plank with a 4 1/2" - 5" exposure to be used on the house and the addition.

COA 2025-027, Applicant: Maritza Barrantes, 109 Mercer Street, Saunders residence

The applicant is seeking a Certificate of Appropriateness for a full roof replacement.

HARB recommended approval of the application as submitted.

COA 2025-030, Applicant: D. Scott Miller, 304 Edgeboro Drive, residence

The applicant is seeking a Certificate of Appropriateness for the replacement of a deck with a Trex deck at the back of the house; replacement of the roof on the house, the garage, and the shed; and the replacement of the garage siding with board and batten wood siding.

HARB recommended approval of the application as submitted.

COA 2025-032, Applicant: Eileen Dutton, 300 Edgeboro Drive, residence

The applicant is seeking a Certificate of Appropriateness for the repair of the existing retaining wall with similar material, the removal of the existing deck, and the addition of a walkway from the existing brick pad to existing stairs.

HARB recommended approval of the application as submitted.

COA 2025-033, Applicants: William & Judith Fellows, 149 N. State Street, residence

The applicant is seeking a Certificate of Appropriateness for the construction of a pergola over a new patio behind the house.

HARB recommended approval of the application as submitted.

Fire Report – Chief Forsyth

Police Report – Chief Sabath

Mayor’s Report

Special Event Applications:

- ❖ Approve the Newtown Holiday Parade, sponsored by the Newtown Business Association, on Sunday, December 7th, 8:00 A.M.-5:00 P.M., along a designated route. No rain date.
- ❖ Approve the Peace Pole Installation, sponsored by the Newtown Rotary Club, on Sunday, October 5th, 2:00 – 6:00 P.M., in a designated location at Linton Memorial Park. Rain date is Sunday, October 19th.
- ❖ Approve Torah Dancing, sponsored by Lubavitch of Bucks County, on Tuesday, October 14th, 7:45 – 8:45 P.M., on State Street between Greene Street and Washington Avenue. No rain date.
- ❖ Approve the Halloween Movie in the Park, sponsored by the Newtown Recreation Board, on Friday, October 17th, 6:00-9:00 P.M., at Linton Memorial Park. No rain date.

- ❖ Approve the Halloween Parade, sponsored by the Newtown Recreation Board, on Saturday, October 25th, 9:00 A.M.-12:00 P.M., on a designated parade route ending at Brian S. Gregg Park. No rain date.
- ❖ Approve the Tree Lighting, sponsored by the Newtown Experience Group, on Friday, December 5th, 6:30 – 8:30 P.M., at the Newtown Fire Association on Liberty Street. No rain date.
- ❖ Approve the Chanukah Lighting, sponsored by Lubavitch of Bucks County, on Sunday, December 21st, 4:00 – 5:30 P.M., on State Street between Greene Street and Washington Avenue. No rain date.

Special Event Reminders:

- Newtown Library Company 5K, Saturday, October 4th, 8:30-10:00 A.M. beginning and ending at 114 Centre Ave., along a designated race route. No rain date.
- Market Day, sponsored by the Newtown Historic Association, Saturday, October 4th, 10:00 A.M. – 4:00 P.M. Set-up beginning at 7:00 A.M. Rain date is Sunday, October 5th.

Solicitor’s Report – Greg Heleniak

- ❖ Adopt Resolution #9-16-2025 authorizing the execution of the Pedestrian Bridge Intergovernmental Agreement (IGA) with Newtown Township.
- ❖ Enter into an Intergovernmental Agreement (IGA) with Newtown Township regarding the engineering and construction of the pedestrian bridge.

Manager’s Report – Craig Totaro

- ❖ Approve the 2026 Pension Minimum Municipal Obligation (MMO) in the amount of \$16,051.00 for the Non-Uniform Pension Plan.
- ❖ Approve the 2026 Pension Minimum Municipal Obligation (MMO) in the amount of \$70,368.00 for the Police Pension Plan.
- 2025 Budget Schedule
- 35 South Chancellor Street – Driveway Pavers Discussion
- PECO Green Region - 2025 Grant Cycle
- Borough Lamppost Banner Discussion

President’s Report – Emily Heinz

- Fire Services Agreement with Newtown Township

Approval of Minutes

- ❖ Approve August 6, 2025 Work Session minutes.
- ❖ Approve August 20, 2025 Council Meeting minutes.

Budget & Finance – Emily Heinz, Gail Foley, & Julia Woldorf

- ❖ Accept, subject to audit, the Consolidated Expenditure Report for the month of August totaling \$288,481.32.

Personnel/Committees of Council Appointments – Gina Tognini

- Committees of Council Vacancies
 - Civil Service Commission – Recording Secretary
 - Human Relations Commission – 3 Members
 - Newtown Bucks County Jt. Municipal Authority – 1 Member

Old Business

Announcements

Public to be Heard

Motion to Adjourn