

A G E N D A

Working together to ensure a safe, inclusive, informed, and thriving community.

Newtown Borough, PA
Council Meeting Agenda
November 18, 2025, 7:00 P.M.
Chancellor Center

PLEASE TURN OFF CELL PHONES DURING MEETING

Visitors are given the opportunity to speak at the beginning and at the end of each Council Meeting, as well as prior to a vote on any action by Council. Per Borough policy POL-004, adopted 9/9/2020, a member of the public wishing to address the Council should:

- For the record, state your name and whether you are a Newtown Borough resident
- Address your comments to the Presiding Officer
- Limit your comments to five (5) minutes
- Demonstrate mutual respect and decorum - your comments are part of the public record
- Be advised that all meetings are recorded

Call to Order _____ P.M.

Pledge of Allegiance

Public to be Heard – Please Sign In

Presentation of final Newtown Creek Pedestrian Bridge Design

Certificates of Appropriateness – Kris Bauman

❖ Follow the recommendations of the Historic Architectural Review Board and direct the President of Council to sign the following Certificates of Appropriateness, thereby approving the historical appropriateness of the applications, with final approval by the Code Enforcement Officer.

COA 2025-040, Applicant: Mark Issa, 200 E. Jefferson Street, residence

The applicant is seeking a Certificate of Appropriateness for the replacement of a rotted and damaged picture window and flanking sash, removal of screen on the porch and the restoration of the porch to its original configuration.

HARB recommended approval of the revised application and plans as submitted by October 23, 2025, noting that: the existing front porch decking and lattice will be repaired or replaced in kind, the new posts and railings will be wood and will match the porch of the attached house, the new windows in the 3rd floor shed dormer will be aluminum clad divided light, the existing aluminum siding of the dormer will be replaced with smooth Hardie Plank with an exposure to match existing, the corner boards of the dormer will be 5/4 x 4, and the new window trim will be 5/4 x 4 in Azek or Boral with a 2” architectural sill for each.

COA 2025-041, Applicants: Rachelle Kosoff & Kevin McClay, 130 N. State Street, residence

The applicant is seeking a Certificate of Appropriateness for a 3rd floor rear addition.

HARB recommended approval of the application as submitted, noting that the eave and rake board be retained and the siding will be smooth Hardie Board with a 5" exposure.

COA 2025-043, Applicant: Nick Liberato, 101 S. State Street, Dol Nero Restaurant

The applicant is seeking a Certificate of Appropriateness for the installation of two hanging signs for Sol Nero Restaurant.

HARB recommended approval of the application as submitted, pending Zoning approval.

Fire Report – Chief Forsyth

Police Report – Chief Sabath

Mayor's Report

Special Event Request:

- ❖ Approve the Alcoholic Beverage Application made by Boss Events for Thursday November 27th, 9:00-11:00 A.M. in Brian S. Gregg Park, waiving the Ordinance requirement start time from 11:00 A.M. to 10:00 A.M.

Solicitor's Report – Greg Heleniak

Manager's Report – Craig Totaro

President's Report – Emily Heinz

Topics Advanced from previous meetings:

- ❖ Approve and advertise the 2026 Meeting Schedule for Borough Council Meetings and Boards, Committees, and Commissions.
- ❖ Advertise the 2026 Budget.
- ❖ Advertise Ordinance #807 setting the 2026 Real Estate Tax millage.
- ❖ Advertise Ordinance #808 regarding the Fire Code in the Borough.
- ❖ Authorize issuance of letter to State Representatives supporting HB 825 regarding double utility poles.

Approval of Minutes

- ❖ Approve the October 8, 2025 Work Session minutes.
- ❖ Approve the October 15, 2025 Council Meeting minutes.
- ❖ Approve the October 23, 2025 Special Budget Meeting minutes.

Budget & Finance –Emily Heinz, Gail Foley, & Julia Woldorf

- ❖ Accept, subject to audit, the Consolidated Expenditure Report for the month of October totaling \$343,950.54.

Personnel/Committees of Council Appointments – Gina Tognini

- Current vacancies include:
 - Civil Service Commission – Recording Secretary
 - Human Relations Commission – 3 Members
- Vacancies as of 1/2026 to be voted on at the January 5th Reorganization Meeting include:
 - Civil Service Commission – 1 member
 - Environmental Advisory Council – 2 members
 - HARB – 1 member
 - Human Relations Commission – 1 member
 - Joint Historic Commission - 1 member
 - Planning Commission - 1 member
 - Recreation Board - 2 members
 - Shade Tree Commission - 1 member
 - Zoning Hearing Board - 1 member
 - Board of Appeals: UCC & IFC – 1 member
 - Vacancy Board - 1 member

Old Business

Announcements

Public to be Heard

Motion to Adjourn