

**Newtown Borough Council Agenda  
December 17th, 2025 – 7:00 PM**

*Working together to ensure a safe, inclusive, informed, and thriving community.*

Visitors have the opportunity to speak at the beginning and at the end of each Council Meeting, as well as prior to a vote on any action by Council. Per Borough Policy POL-004, adopted September 9, 2020, a member of the public wishing to address the Council should:

- For the record, state your name and whether you are a Newtown Borough resident
- Address comments to the Presiding Officer
- Limit comments to five (5) minutes
- Demonstrate mutual respect and decorum – all comments are part of the public record
- Be advised that all meetings are recorded

**Call to Order \_\_\_\_ P.M.**

**Pledge of Allegiance**

**Public to be Heard**

**Presentation of Plaque in Recognition of Mayor Burke's Service**

**Certificates of Appropriateness – Kris Bauman**

- Follow the recommendations of the Historic Architectural Review Board and direct the President of Council to sign the following Certificates of Appropriateness, thereby approving the historical appropriateness of the applications, with final approval by the Code Enforcement Officer.

**COA 2025-044, Applicant: Vincent Piacente, 121 Court Street, Stack residence**

The applicant is seeking a Certificate of Appropriateness for renovations to the house and garage.

*HARB recommended approval of the application as submitted, noting that the three awning windows on Elevation 4 and the awning window in the gable on the garage will be changed to casement or square windows, and the hood over the rear door will be lowered.*

**COA 2025-045, Applicant: The Fence Guys, 134 Liberty Street, Kushner residence**

The applicant is seeking a Certificate of Appropriateness for the replacement of an existing fence.

*HARB recommended approval of the application as submitted, noting that the good side of the fence will face outward.*

**COA 2025-047, Applicant: Benjamin Phillips, Ralph C. Fey Architects, 110 N. Lincoln Avenue, Deitzel residence**

The applicant is seeking a Certificate of Appropriateness for installation of a fence.

*HARB recommended approval of the style and material of the fence in the application, contingent upon Zoning approval.*

**Fire Report – Chief Forsyth**

**Police Report – Chief Sabath**

**Mayor's Report – John Burke**

**Solicitor's Report – Greg Heleniak**

**Manager's Report – Craig Totaro**

**President's Report – Emily Heinz**

**Topics Advanced from previous meetings:**

- Adopt the 2026 Budget.
- Adopt Ordinance #807 setting the 2026 Real Estate Tax millage.
- Adopt Ordinance #808 regarding the Fire Code in the Borough.
- Enter Collective Bargaining Agreement with the Newtown Borough Police Officers Association for a four year term expiring December 31<sup>st</sup> 2029.

**Approval of Minutes**

- Approve the November 5, 2025 Work Session minutes.
- Approve the November 18, 2025 Council Meeting minutes.

**Budget & Finance – Emily Heinz, Gail Foley, & Julia Woldorf**

- Accept, subject to audit, the Consolidated Expenditure Report for the month of November totaling \$208,167.82.
- Adopt Resolution 12-17-2025 regarding the appointment of an Independent Auditor for fiscal years 2025, 2026, and 2027.

**Personnel/Committees of Council Appointments – Gina Tognini**

- Current vacancies include:
  - Civil Service Commission – Recording Secretary
  - Human Relations Commission – 3 Members
- Vacancies as of 1/2026 to be voted on at the January 5<sup>th</sup> Reorganization Meeting include:
  - Civil Service Commission – 1 member
  - Environmental Advisory Council – 2 members
  - HARB – 1 member
  - Human Relations Commission – 1 member
  - Joint Historic Commission - 1 member
  - Planning Commission - 1 member
  - Recreation Board - 2 members
  - Shade Tree Commission - 1 member
  - Zoning Hearing Board - 1 member
  - Board of Appeals: UCC & IFC – 1 member
  - Vacancy Board - 1 member

**Old Business**

**Announcements**

**Public to be Heard**

**Motion to Adjourn**