

Newtown Borough Council Meeting Agenda

Working together to ensure a safe, inclusive, informed, and thriving community.

January 21, 2026 -- 7:00 P.M.

Chancellor Center -- 30 North Chancellor Street Newtown, PA

PLEASE TURN OFF CELL PHONES DURING MEETING

Visitors are given the opportunity to speak at the beginning and at the end of each Council Meeting, as well as prior to a vote on any action by Council. Per Borough policy POL-004, adopted 9/9/2020, a member of the public wishing to address the Council should:

- For the record, state your name and whether you are a Newtown Borough resident
- Address your comments to the Presiding Officer
- Limit your comments to five (5) minutes
- Demonstrate mutual respect and decorum - your comments are part of the public record
- Be advised that all meetings are recorded

Call to Order ____ P.M.

Pledge of Allegiance

Public to be Heard – Please Sign In

- **Presentation -- Local Climate Action Program**

Certificates of Appropriateness – Kris Bauman

- Motion ____ to follow the recommendations of the Historic Architectural Review Board and direct the President of Council to sign the following Certificates of Appropriateness, thereby approving the historical appropriateness of the applications, with final approval by the Code Enforcement Officer. Sec. ____

COA 2025-037, Applicant: Hiei Rose, 107 Court Street, Rumbelow residence

The applicant is seeking a Certificate of Appropriateness for the construction of a rear addition to create a new covered porch.

HARB recommended approval of the application as submitted, noting that the ridge would be the same as each standing seam and not a premanufactured cap, and noting that composite decking had been approved because of its location in the rear.

COA 2025-047, Applicant: Benjamin Phillips, Ralph C. Fey Architects, 110 N. Lincoln Avenue, Deitzel residence

The applicant is seeking a Certificate of Appropriateness for renovations to the house and garage.

HARB recommended approval of the application for the house only, as submitted.

COA 2025-048, Applicants: Kenneth & Elizabeth Griffin, 306 Jefferson Street, residence

The applicant is seeking a Certificate of Appropriateness for the replacement of windows.

HARB recommended approval of the application for the storm window replacement but to recommend denial of the replacement of the single window, recommending that the window be rehabilitated.

COA 2025-050, Applicants: Marina Sams, 503 E. Washington Avenue, commercial

The applicant is seeking a Certificate of Appropriateness for an in-kind roof replacement.

HARB recommended approval of the application as submitted.

COA 2025-049, Applicant: Robert King, 242 S. Chancellor Street, residence

The applicant is seeking a Certificate of Appropriateness for the construction of a new 12' x 12' Quaker shed.

HARB recommended approval of the application as submitted.

Fire Report – Chief Forsyth

Police Report – Chief Sabath

Mayor’s Report – Tara Grunde-McLaughlin

- Shamrock Shuffle 5K

Solicitor’s Report – Greg Heleniak

- 239 Court Street retaining wall – Appeal Hearing
- 446 Washington Avenue – Parking Agreement

Manager’s Report – Craig Totaro

- LSA Planning Grant – Request for Proposals
- DCNR Grant Award
- Motion _____ to ratify a letter of support for the Newtown Creek Coalition’s grant application to the Bucks County Foundation to support expanded programming focused on preservation of environmental and historic resources along Newtown Creek. Sec. _____

President’s Report – Emily Heinz

- Dedicated Municipal Benches

Topics Advanced from previous meetings:

- Continued discussion of Food Truck Ordinance

Approval of Minutes

- Motion _____ to approve December 3, 2025 Work Session minutes. Sec. _____
- Motion _____ to approve December 17, 2025 Council Meeting minutes. Sec. _____

Budget & Finance – Emily Heinz, Gail Foley, & Julia Woldorf

- Motion _____ to accept, subject to audit, the Consolidated Expenditure Report for the month of December totaling \$235,591.88. Sec. _____
- Motion _____ to enter lease extension agreement for 22 North Liberty Street Newtown Pa.

Environmental Advisory Council Update – Julia Woldorf

- Motion _____ to authorize the EAC to sign onto a letter from local EACs and Bucks County Commissioners requesting that the county establish a recycling of campaign signs. Sec. _____

Personnel/Committees of Council Appointments – Gina Tognini

- Current vacancies include:
 - o Human Relations Commission – 4 Members
 - o Recreation Board
 - o Vacancy Board

- Motion_____reappoint Paula Raimondo to the *Human Relations Commission* for a three-year term through December 31, 2026. Sec._____

- Motion _____ to reappoint Nicole Rodowicz as Chairperson of the *Vacancy Board* for a 1-year term through December 31, 2026. Sec._____

Old Business

Announcements

Public to be Heard

Motion to Adjourn