OCTOBER 20, 2023

TOWNSHIP OF VERONA COUNTY OF ESSEX, NEW JERSEY



TOWNSHIP COUNCIL AGENDA

REGULAR MEETING

7:00 P.M.

OCTOBER 20, 2025

THIS MEETING WILL BE HELD IN-PERSON

MUNICIPAL BUILDING, 600 BLOOMFIELD AVENUE

Via the internet, please click the link below to join the meeting: https://zoom.us/j/95262662770

Via telephone, please dial 1(312)626-6799 or 1(646)558-8656 Use Zoom Meeting ID: 952-6266-2770, when prompted for a Participant ID, press #

A. CALL TO ORDER

The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting of the Township Council. The meeting time and date were included in the public meeting notice along with the public internet link and telephone call-in information. Said notice and the meeting agenda was posted in the Municipal Building, and sent to the official newspapers of the Township, the Verona-Cedar Grove Times and the Star Ledger at least 48 hours preceding the start time of this meeting. The agenda and public handouts can be viewed online at www.veronanj.org/councilmeetings. A public comment period will be held in the order it is listed on the meeting agenda and instructions on how to comment will be provided at the appropriate time.

- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. REPORT OF THE MAYOR
- E. REPORT OF THE TOWNSHIP MANAGER
 - 1. 2025 Best Practices
 - 2. Deputy Manager's Report
- F. COUNCILMEMBERS' REPORTS
- G. PUBLIC COMMENT

H. HEARING ADOPTION OR AMENDMENT OF ORDINANCES

1. Ordinance No. 2025-16 2025 and 2026 Salary Ordinance – Exempt Employees of the Township

I. ORDINANCES FOR INTRODUCTION

1. Ordinance No. 2025- Repealing Chapter 150, Article VII, Section 8.11 of the

Township Code and Establish a New Chapter 330 Entitled "Massage Parlors, Barbershops, Hair Salons, Cosmetology

and Nail Salons"

2. Ordinance No. 2025- Amending Chapter A565-4 "Health Department Fees" to

Include Massage Parlors, Barbershops, Hairstyling and Nail

Salons

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

K. **MINUTES**

1. September 8, 2025

2. October 6, 2025

L. PROPOSED RESOLUTIONS

1.	Resolution No. 2025-	Supporting Essex County's Request to Lower the Water Levels of the Verona Park Lake's Dam to Avoid Major
_	D 1 (N 2005	Washouts
2.	Resolution No. 2025-	Authorizing a Contract Extension with the Land
		Conservancy of New Jersey
3.	Resolution No. 2025-	Award Contract 2025-07 - Linden Avenue Improvements
4.	Resolution No. 2025-	Award Contract 2025-06 Township Roof Replacements
5.	Resolution No. 2025-	Authorizing the Removal of an Extraordinary Tree, Block
		2102, Lot 3
6.	Resolution No. 2025-	Cancel Grant Funds
7.	Resolution No. 2025-	Display of Armed Forces Flags on Veteran's Day
8.	Resolution No. 2025-	Executive Session

M. LICENSES AND PERMITS

N. **ADDENDUM**

O. **NEW/UNFINISHED BUSINESS**

- 1. Discussion Ordinance Amend Chapter 140 Vehicles & Traffic to Create a New Article XV "Traffic Control at the Community Center Lots Including Liberty and Freedom Field Lots"
- 2. Discussion Ordinance Amend Chapter 222, Article I of the Township Code -Display of Flags
- P. **PUBLIC COMMENT**
- **EXECUTIVE SESSION** Q.
- **ADJOURNMENT** R.

ORDINANCE No. 2025-16

FIXING THE SALARIES AND COMPENSATION OF THE PAID OFFICERS AND EMPLOYEES OF THE TOWNSHIP FOR THE 2025, 2026 CALENDAR YEARS

BE IT ORDAINED by the Township Council of the Township of Verona, in the County of Essex, State of New Jersey as follows:

SECTION 1: That for the calendar year 2025, the salaries and compensations of the various paid officers and employees of the Township of Verona shall be at the following rates:

Department/Position	Minimum	<u>2025</u> Maximum	<u>2026</u> Maximum
Office of the Municipal Clerk		Wiaximum	<u> </u>
Municipal Clerk	\$100,000	\$106,901	\$109,841
Office of the Township Manager	+ = = = , = = =	4200,002	
Township Manager	\$180,000	\$186,000	\$191,000
Deputy Township Manager	\$120,000	\$145,000	\$148,988
Confidential Secretary to the Township Manager *	\$75,000	\$81,022	\$85,427
Division of Buildings and Grounds			
Supervisor of Buildings & Grounds	\$127,186	\$135,963	\$139,702
Construction Code Official	\$130,783	\$139,809	\$143,654
Department of Community Services			
Director of Community Services	\$90,000	\$110,000	\$113,025
Department of Finance			
CMFO/Tax Collector	\$130,000	\$136,247	\$139,993
Department of Public Works			
Superintendent of Public Works	\$135,304	\$144,641	\$148,619
I.T. Supervisor	\$90,000	\$130,000	\$133,575
Office of the Tax Assessor -			
Tax Assessor (Part Time)	\$62,631	\$66,954	\$68,795
/			

^{*2025} Maximum Equals OPEIU Scale Grade 2 Step 3, 2026 Equals Grade 2 Step 4, 2027 Equals Grade 2 Step 5

^{**}Any salary changes in 2026 will mirror OPEIU increases where 50% is received on 1/1 and the remaining 50%

SECTION 2: Salaries recorded above are base salaries.

SECTION 3: The salaries herein fixed shall be paid semi-monthly, unless the method of payment is changed by resolution of the Township Council.

SECTION 4: Such salaries respectively shall be in lieu of any and all fees to which the respective incumbents of said officers might be otherwise entitled to by statute of ordinance which fee immediately upon collection thereof shall be paid over to the Township Treasurer for the use of the Township.

SECTION 5: The salaries and compensation shall be January 1, 2025 unless specified.

SECTION 6: This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ATTEST:

JENNIFER KIERNAN MUNICIPAL CLERK

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF OCTOBER 14, 2025 AND XXX.

JENNIFER KIERNAN, CMC MUNICIPAL CLERK

INTRODUCTION: October 6, 2025 PUBLIC HEARING: October 20, 2025

EFFECTIVE DATE:

ORDINANCE No. 2025-

AMENDING THE CODE OF THE TOWNSHIP OF VERONA TO REPEAL CHAPTER 150-8.11 "MASSAGE PARLORS, MASSEURS AND MASSEUSES" OF THE ZONING CODE IN ITS ENTIRETY AND CREATE A NEW CHAPTER 330 ENTITLED "MASSAGE PARLORS, BARBERSHOPS, HAIRSTYLING, COSMETOLOGY AND NAIL SALONS" IN THE TOWNSHIP CODE

SECTION 1.

The purpose of this chapter is to protect and preserve the health, safety and welfare of the citizens of the Township of Verona and the patrons of massage and bodywork businesses. This chapter supersedes and replaces Chapter 150 - 8.11

Chapter 330 Massage Parlors, Barbershops, Hairstyling, Cosmetology and Nail Salons

Article I Massage Parlors and Bodywork Establishments

§ 330.1 Definitions

As used in this chapter, the following terms shall have the meanings indicated

MASSAGE AND BODYWORK ESTABLISHMENT

Any establishment wherein massage and/or bodywork are administered or are permitted to be administered, when such therapies are administered by a massage therapist licensed by the State of New Jersey for any legal form of consideration.

MASSAGE AND BODYWORK THERAPIES.

Touching, including, but not limited to, holding, applying pressure, positioning and mobilizing soft tissue of the body by manual technique and use of visual, kinesthetic, auditory and palpating skills to assess the body for purposes of applying therapeutic massage or bodywork principles; including the use of therapies such as heliotherapy or hydrotherapy, the use of moist hot and cold external applications, external applications of herbal or topical preparations not classified as prescription drugs, movement and neuromyofascial education and education in self-care and stress management. Massage and bodywork do not include the diagnosis or treatment of illness, disease, impairment or disability.

MASSAGE AND BODYWORK THERAPIST

Any person licensed by the State of New Jersey who administers massage or bodywork therapies for any form of legal consideration.

§ 330.2 Permit Required

No person, firm, or corporation shall perform massage and/or bodywork therapies in the Township of Verona unless or until there has been obtained all necessary permits for such establishment or premises and therapist from the Township of Verona Board of Health in accordance with the terms and provisions of this chapter and Chapter A565 of the Township of Verona.

§ 330.3 Application for Board of Health License

Any person requesting a massage and bodywork therapy establishment license from the Board of Health shall file a written application with the Health Officer upon a form to be furnished by the Health Officer.

- A. No person shall maintain or operate any Massage or Bodywork establishment without having a valid license issued by the Township's Health Officer. The license for a Massage or Bodywork establishment shall be issued by the Verona Health Department upon the filing of an application on forms supplied by the Verona Health Department and upon payment of the licensing fee required by Chapter A565.
- B. All licenses shall be posted in the Massage or Bodywork establishment in a location visible to persons patronizing the establishment.
- C. Every establishment must comply with local planning and zoning regulations and all

- other applicable ordinances before being issued a license.
- D. Licenses will be valid for a period of one year and shall expire on December 31 of each year unless the license is suspended by the Health Officer or until such time as the facility changes owners, closes, or goes out of business.
- E. No license shall be renewed until a completed application has been submitted, the license fee has been paid and the applicants establishment meets the requirements set forth in this chapter and all other applicable state and local regulations.
- F. All licenses are renewable on January 1 of each year and the license fee, set forth in Chapter A565, shall be due and payable on or before the first day of February of each year. Any applicant whose check is returned unpaid to the Board of Health shall be required to pay a returned check fee of \$20.00
- G. Licenses shall not be transferable from person to person or from location to location. Any planned change in ownership of a facility must be reported promptly to the Board of Health and such changes must be approved by the Board of Health prior to the issuance of an operating license.
- H. The renewal fee for Massage and Bodywork establishments shall be set forth in Chapter A565 of the Code of the Township of Verona.

§ 330.4 Establishment Requirements; inspections

Each establishment must comply with each of the following minimum requirements:

- A. All massage tables, bathtubs, shower stalls, steam or bath areas and floors mush have surfaces which may be readily disinfected and shall be maintained in a sanitary condition and regularly cleaned and disinfected.
- B. Adequate bathing, dressing and locker facilities shall be provided for the patrons to be served at any given time. In the event that male and female patrons have concurrent or overlapping appointments for massage or bodywork therapies, then separate bathing, dressing, locker and massage room facilities shall be provided.
- C. The premises shall have adequate equipment for disinfecting and sterilizing nondisposable instruments and materials used in administering massage. Such nondisposable instruments and materials shall be disinfected after use on each patron.
- D. All employees, including massage and/or body work therapists, shall be clean and wear clean nontransparent outer garments.
- E. All massage and/or bodywork therapy establishments shall be provided with clean laundered sheets and towels in sufficient quantity, which shall be laundered after each use thereof and stored in a sanitary manner.
- F. All walls, ceiling, floors, pools, showers, bathtubs, steam rooms and all other physical facilities and surfaces shall be in good repair and maintained a clean and sanitary manner. Wet and dry heat rooms, steam or vapor rooms or steam or vapor cabinets and shower compartments and toilet rooms shall be thoroughly cleaned each day the business is in operation. Bathtubs and showers shall be kept dry, clean, and sanitary.
- G. Oils, creams, lotions, and other preparations used in administering massage and/or bodywork therapies shall be kept in clean, closed containers or cabinets.
- H. Animals, except for Seeing Eye dogs, service animals such as guide dogs that are trained to assist and employee or other person who is handicapped and are controlled by the handicapped employee or person shall not be permitted in the massage work area.
- I. All employees and each massage and/or bodywork therapist shall wash their hands in hot running water, using proper soap or disinfectant before administering a massage or bodywork therapy to a patron.

§ 330.5 Right to Inspect Premises

The Department of Health may, from time to time, make inspections of each massage and/or bodywork therapy establishment granted a license under the provisions of this chapter for the purposes of determining whether the provisions of this chapter are being complied with. Such inspections shall be made at reasonable times and in a reasonable manner. It shall be unlawful for any licensee to fail to allow such inspection officer access to the premises or to hinder such officer in any manner.

§ 330.6 Display of licenses and inspection placards

The massage and/or body work therapy establishment shall display its license and inspection placard as well as the license of each and every massage and/or body work therapist employee in the establishment in an open and conspicuous place on the premises. The massage and/or

bodywork therapy establishment shall make available, at the request of any client their most recent Health Department inspection results.

§ 330.7 Suspension or Revocation of Licenses

- 1. A license issued under this chapter may be immediately suspended for a period of not more than 30 days pending a hearing to revoke the license for any of the following causes:
 - a. Fraud, misrepresentation or false statement in the application for the license or any violation of this chapter.
 - b. Conducting the permitted business in the Township in an unlawful manner or in such a manner as to constitute a menace to the health, safety, or general welfare of the public.
- 2. Notice of the hearing for the revocation of a license shall be given in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. Such notice shall be given personally or mailed to the licensee at their last-known address, by resisted or certified mail return receipt requested, at least five days prior to the date set for the hearing. Such notice shall contain a brief statement of the grounds to be relied upon for revoking the license. At the hearing, the licensee shall have an opportunity to answer and be heard, and after due consideration, the license may be revoked or the complaint may be dismissed. The Health Officer or Board of Health shall serve as the hearing officer or body for any hearings pursuant to this subsection.

§ 330.8 Violations and Penalties

Any person, firm, or corporation who shall violate any of the provisions of this chapter shall, upon conviction, be punished by a fine not exceeding \$500, and each violation of any of the provisions of this chapter and each day the same is violated shall be deemed and taken to be a separate and distinct offense.

§ 330.9 Unconstitutionality clause

Should any section, paragraph, sentence, clause or phrase of this chapter be declared unconstitutional or invalid for any reason, the remainder of said chapter shall not be affected thereby.

§ 330.10 Effective Date

This chapter shall become effective on January 1, 2026. All Massage and/or Bodywork establishments operating prior to January 1, 2026, shall come into compliance with the provisions of this Chapter no later than the effective date. For 2026, no late fees will be applied to existing establishments.

Article II Barbershops, Hairstyling, Cosmetology and Nail Salons

§ 330.11 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

BARBER

Any person who is licensed to engage in any of the practices encompassed in barbering

BARBERING

Any one or combination of the following practices when done on the human body for cosmetic purposes and not for the treatment of disease or physical or mental ailments and when done for payment either directly or indirectly or when done without payment for the general public:

- A) Shaving or trimming of the beard, mustache or other facial hair;
- B) Shampooing, cutting, arranging, relaxing or styling of the hair
- C) Singeing or dyeing of the hair;
- D) Applying cosmetic preparations, antiseptics, tonics, lotions or creams to the hair, scalp, face or neck;
- E) Massaging, cleansing or stimulating the face, neck or scalp with or without cosmetic preparations, either by hand, mechanical or electrical appliances; or
- F) Cutting, fitting, coloring or styling of hairpieces or wigs, to the extent that the services are performed while the wig is being worn by a person.

BARBERSHOP

Any establishment engaged in the practice of barbering for the public.

DESIGNEE

Any person designated by the Health Officer to act for them in the performance of their duties

DISINFECTANT

An Environmental Protection Agency (EPA) or New Jersey Department of Environmental Protection registered product with demonstrated bactericidal, virucidal and fungicidal activity used on accordance with manufacture's instruction.

HAIRDRESSER/COSMETICIAN or COSMETOLOGIST-HAIRSTYLIST

Any person who is licensed to engage in the practices encompassed in cosmetology and hairstyling.

HAIRDRESSING AND COSMETOLOGY

Any one of combination of the practices as outlined in N.J.S.A. 45:5B-3(j) when done on the human body for cosmetic purposes and not for the treatment of disease or physical or mental ailments and when done for payment either directly or indirectly or when done without payment for the general public.

HAIRSTYLING OR COSMETOLOGY SHOP/SALON

Any establishment engaged in the practice of hairstyling, cosmetology or barbering for the public.

HEALTH OFFICER

The Health Officer of the Township of Verona or their duly authorized representative

NAIL SALON/SHOP

Any establishment engaged in the practice of cutting, shaping, polishing or enhancing the appearance of the nails of the hands or feet, including, but not limited to, the application and removal of sculpture or artificial nails licensed by the board of cosmetology.

NAIL TECHNICIAN

A person who, for compensation, cuts, shapes, polishes or enhances the appearance of the nails of the hands or feet, including, but not limited to, the application and removal of sculptured or artificial nails licensed by the Board of Cosmetology.

OPERATOR

A person who owns, leases, or manages a shop/salon, or any licensed person performing barbering, hairstyling, cosmetology or manicuring.

OWNER

A person who owns a shop/salon establishment and is responsible for upholding the regulations of this chapter in all areas of the establishment.

PERSON

An individual, firm, partnership, company, corporation, trustee, association or any public or private entity.

PERSON IN CHARGE

The individual present in a barbershop or hairstyling and/or cosmetology salon/shop or nail salon/shop that is the apparent supervisor of the barbershop or hairstyling and/or cosmetology salon/shop or nail salon/shop at the time of the inspection. If no individual claims to be the supervisor, then any employee present is deemed to be the person in charge for the purposes of this chapter.

SANITARY CONDITIONS

Safe and clean shop/salon conditions that prevent the spread of communicable diseases and protect the public health and welfare.

WORKING AREA A separate roo

A separate room with more than one work station or a private room set aside to serve one customer at a time.

WORK STATION

A chair, countertop, and floor space set aside for the purpose of serving a customer, including floor space for the operator to stand while serving the customer

§ 330.12 License Required; Posting; Expiration.

- A. No person shall maintain or operate any barbershop, hairstyling, cosmetology salon/shop or nail salon/shop without having a valid license issued by the Township's Health Officer. The license for a barbershop, hairstyling, cosmetology salon/shop or nail salon shop shall be issued by the Verona Health Department upon the filing of an application on forms supplied by the Verona Health Department and upon payment of the licensing fee required by Chapter A565.
- B. All licenses shall be posted in the barbershop, hairstyling, cosmetology salon/shop or nail salon/shop in a location visible to persons patronizing the establishment.
- C. Every establishment must comply with local planning and zoning regulations and all other applicable ordinances before being issued a license.
- D. Licenses will be valid for a period of one year and shall expire on December 31 of each year unless the license is suspended by the Health Officer or until such time as the facility changes owners, closes, or goes out of business.
- E. No license shall be renewed until a completed application has been submitted, the license fee has been paid and the applicants establishment meets the requirements set forth in this chapter and all other applicable state and local regulations.
- F. All licenses are renewable on January 1 of each year and the license fee, set forth in Chapter A565, shall be due and payable on or before the first day of February of each year. Any applicant whose check is returned unpaid to the Board of Health shall be required to pay a returned check fee of \$20.00
- G. Licenses shall not be transferable from person to person or from location to location. Any planned change in ownership of a facility must be reported promptly to the Board of Health and such changes must be approved by the Board of Health prior to the issuance of an operating license

§ 330.13 Annual Inspections

- A. The Health Officer shall promulgate such rules and procedures as are necessary to ensure compliance with this chapter.
- B. At least once a year, the Health Officer or their designee shall inspect each establishment and shall make as many additional inspections as are necessary for the enforcement of this chapter.
- C. The Health Officer or their designee, after proper identification, shall be permitted to enter, during normal operating hours, any portion of any establishment for the purpose of making inspections to determine compliance with this chapter.
- D. In the event that the Health Officer or their designee finds unsanitary conditions in the operation of an establishment or if a violation or multiple violations occur, the Health Officer or their designee may immediately issue a written notice to the license holder or person in charge citing such conditions, specifying the corrective action to be taken and time frame within which such action shall be taken. If corrective action is not made in the allotted time, the licensee may be fined or their license suspended.

§330.14 Inspection Fees.

Any inspection fee, in addition to the annual license fee, shall be imposed upon any establishment as outlined in Chapter A565.

§330.15 Sanitation

Each establishment shall be maintained to provide a safe and sanitary environment. All facilities shall be kept clean, sanitary, and in good repair

- B. Disinfection of reusable equipment:
 - 1. After each use on a patron all electrical and nonelectrical instruments shall be thoroughly cleaned to remove foreign matter, treated with an approved disinfectant and stored in a protected manner until their next use.
 - 2. Disinfectants shall be changed in accordance with the manufacturer's instruction to ensure complete disinfection. No sediment from the item being disinfected shall be

allowed to remain in the bottom of the disinfection contained.

C. Disposable and Single-Use Equipment:

- 1. Disposable or single use articles shall be disposed of in a waste receptacle after use on each patron unless stored in a separate closed clean contained labeled with the patron's name and used only on that patron.
- 2. All disposable or single use articles that come into contact with blood and/or body fluids shall be enclosed in sealable plastic bags prior to being placed in the waste receptacle.
- 3. All sharp or pointed articles shall be disposed of in a puncture proof container.

D. Sanitation of foot spas and water baths:

- 1. An antimicrobial additive shall be placed in each foot spa or water bath during use.
- 2. After each patron, the establishment shall remove and immerse any filter in disinfectant and flush the foot spa or water bath with low-sudsing soap and water.

E. Towels

- 1. Clean, properly laundered or disposable towels shall be used for each patron.
- 2. All linens and towels shall be deposited in a covered cleanable receptacle after each patron.
- 3. Clean towels and linens shall be stored off the floor in a clean, protected location.

F. Cosmetics:

- 1. When only a portion of a cream, liquid, powder or other cosmetic preparation is to be removed from the container it shall be removed in such a way as not to contaminate the remaining portion.
- 2. Multi-use of cosmetic applicators is prohibited. This includes the use of lipsticks, powder puffs, makeup brushes, and sponges which are not disposable.
- 3. Lotions and powers shall be dispensed from a sanitary self-dispensing container.

G. Operators

- 1. Operators shall thoroughly wash their hands with soap and water immediately after using the toilet, eating, or smoking. Before serving each customer, operators shall thoroughly wash their hands with soap or hand disinfectant.
- 2. No operator shall remove warts or moles or treat any disease of a patron not perform any medical procedure such as an injection, nor dispense any medical device
- 3. All operators shall have an exclusion policy for people with a communicable disease that may be transmitted through the services of a barber, hairdresser, cosmetologist or nail technician.
- 4. No individual shall perform procedures requiring licensure by the New jersey State of Cosmetology and Hairstyling without possessing such a valid license
- 5. No individual shall perform procedures requiting licensure by the New Jersey State of Cosmetology and Hairstyling without having such license visible and present on site.

H. Water and plumbing

- 1. Every shop/salon must have an approved water supply with sufficient hot and cold running water under pressure.
- 2. All plumbing fixtures must be protected against back-siphonage or backflow. Existing establishments that have plumbing fixtures that are not protected against back-siphonage or backflow shall become compliant within 90 calendar days of the effective date of this ordinance.
- 3. Plumbing fixtures shall be clean and free from defects

I. Toilet and Sink Facilities

- 1. Each shop/salon shall provide adequate toilet and hand-washing facilities for patrons and employees.
- 2. Toilet and hand-washing facilities shall be in working condition at all times and kept clean and sanitary
- 3. Each hand-washing sink shall have a soap dispenser and disposable towels or an air dryer for hand drying.

J. Lighting and Ventilation

- 1. Lighting shall be sufficient to provide adequate illumination in the work area
- 2. The shop/salon shall be properly and adequately ventilated to remove excess heat, vapors, and odors.
- 3. Windows shall be effectively screened against insects, rodents and other vermin.

K. Floors, walls and ceilings

1. Floors, walls and ceilings shall be kept clean and in good repair

§330.16 License Suspension.

A. Failure to comply with the provisions of this chapter and/or applicable state regulations

- shall be grounds for suspension of any license issued under the provisions of this chapter.
- B. The Health Officer may suspend, without warning, prior notice or hearing, any license to operate a barbershop or hairstyling and/or cosmetology shop/salon or nail salon/shop if the operation constitutes an imminent hazard to public health including, but not limited to, any one of the following:
 - 1. There is an outbreak or an infectious, pathogenic, or toxic agent capable of being transmitted to consumers.
 - 2. There is an absence of potable water, supplied under pressure, in a quantity which in the opinion of the Health Officer is capable of meeting the needs of the facility.
 - 3. There is a sewage backup into the facility.
 - 4. An unlicensed individual is performing procedures requiring licensure by the New Jersey State Board of Cosmetology.
- C. Suspension shall be effective immediately upon delivery of the written order to the license holder or person in charge of the facility by the Health Officer or their designee. When a license is suspended all barbershop, hairstyling and/or cosmetology shop or nail salon/shop operations shall cease immediately and shall not resume until written approval to resume has been issued from the Health Officer. The Health Officer or their designee shall remove a suspended license from the premises.
- D. When a license is to be suspended, the holder of a license, or the person in charge, shall be notified in writing of the suspension and an opportunity for a hearing will be provided is a written request for a hearing is filed with the Health Officer by the holder of the license within two business days. If no written request for a hearing is filed within two business days, the suspension is sustained. The Health Officer may end the suspension at any time by giving written notice to the license holder if reasons for the suspension no longer exist.
- E. Upon receiving a request for a hearing, the Health Officer shall schedule a hearing not later than 10 business days from the date of the actual receipt of the request to afford the owner the opportunity to present evidence and argument on all facts or issues involved and to examine the merits of such suspension.
- F. The Health Officer shall examine the merits of such suspension and render a decision in writing to vacate, modify or affirm such suspension within 10 business days of the date of the hearing.
- G. Whenever a license has been suspended, the holder of the suspended license may make a written request for license reinstatement. Within 10 business days following the Health Officer's receipt of a written request, including a statement signed by the applicant that, in their opinion, the conditions causing the suspension have been corrected, the Health Officer or their designed shall make a reinspection. If the Health Officer or their designee determines that the applicant has complied with the requirements of this chapter, the license shall be reinstated and returned to the license holder. A reinspection fee shall apply under this section and must be paid prior to the license being returned to the license holder.

§330.17 Hearings.

The Health Officer shall designate a time and place to conduct the hearings provided for this chapter. The Health Officer shall summarize the proceedings of such hearings and provide sufficient copies. The Health Officer shall make a final finding based upon the complete hearing record and shall sustain, modify or rescind any notice or order considered in the hearing. The Health Officer shall furnish a written report of the hearing decision to the license holder within 10 business days of the hearing date. A request for a hearing shall not stay any suspension or denial of a license until such time as a hearing has been held and a decision rendered thereon.

§330.18 Service of Notices.

A notice or order provided for in this chapter is properly served when it is delivered to the license holder or person in charge, posted at a conspicuous location on the building or when it is sent by registered or certified mail, return receipt requested, to the last known address of the holder of the license. A completed and signed inspection report shall constitute a written notice.

§330.19 Violations and Penalties.

Any person, firm, or corporation who shall violate any of the provisions of this chapter shall, upon conviction, be punished by a fine not exceeding \$500, and each violation of any of the provisions of this chapter and each day the same is violated shall be deemed and taken to be a separate and distinct offense

§330.20 Unconstitutionality clause.

Should any section, paragraph, sentence, clause or phrase of this chapter be declared unconstitutional or invalid for any reason, the remainder of said chapter shall not be affected thereby.

§330.21 Conflict of regulations.

In any case where a provision of this chapter is found to be in conflict with a regulation of the State Department of Health, Department of Law and Public Safety, Division of Consumer Affairs or any other higher state law or regulation, on the effective date of this chapter, the provision which establishes the higher standard for the promotion and protection of the health and safety of the people shall prevail.

§330.22 Effective Date.

This chapter shall become effective on July 1, 2026. All Barbershops, Hairstyling, Cosmetology and Nail Salons operating prior to July 1, 2026, shall come into compliance with the provisions of this Chapter no later than the effective date.

SECTION 2. SEVERABILITY.

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

SECTION 3. EFFECTIVE DATE.

This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ATTEST:

JENNIFER KIERNAN MUNICIPAL CLERK

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUES OF XXX AND XXX.

JENNIFER KIERNAN, CMC MUNICIPAL CLERK

INTRODUCTION: PUBLIC HEARING: EFFECTIVE DATE:

ORDINANCE No. 2025-

AN ORDINANCE TO AMEND CHAPTER A565-4 "HEALTH DEPARTMENT FEES" OF THE TOWNSHIP CODE

BE IT ORDAINED by the Township Council of the Township of Verona, County of Essex, New Jersey, as follows:

SECTION 1. Chapter A565-4, entitled "Health Department Fees" of the Code of the Township is hereby amended to include the following:

Ch. A565-4

Type	Fee
Annual License Fee for Barbershops, Hairstyling, Cosmetology and Nail Salons	\$25
Late Fee, applies for renewals received on or after February 1 of each year	\$10
Reinspection Fee for Barbershops, Hairstyling, Cosmetology and Nail Salons	Amount equal to the annual license fee for the facility
Emergency or Off Hours Inspection	Reimburse the Township for the actual cost of the inspection
Annual License Fee for Massage and Bodywork Facilities	\$25
Late Fee, renewals received on or after February 1 of each year	\$10 per license
Reinspection Fee for Massage and Body Work Facilities	The amount of the annual license fee for the facility
Emergency or Off Hours Inspection	Reimburse the Township for the actual cost of the inspection

ATTEST:

JENNIFER KIERNAN MUNICIPAL CLERK

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF XXX AND XXX.

JENNIFER KIERNAN, CMC MUNICIPAL CLERK

INTRODUCTION: PUBLIC HEARING: EFFECTIVE DATE:

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

SUPPORTING THE ESSEX COUNTY REQUEST MADE TO THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A GENERAL WATER LOWERING PERMIT FOR FLOOD CONTROL PURPOSES

WHEREAS, during heavy rainstorms the Verona Park Lake overflows causing significant flooding downstream including Bloomfield Avenue and the Peckman River; and

WHEREAS, as a result of such flooding, residential and commercial properties and their structures suffer severe water damage and millions of dollars of property damage; and

WHEREAS, lowering the Verona Park Lake's water levels would mitigate flooding damage to businesses, residents and infrastructure within Verona and other effected municipalities and more importantly, further help protect against the potential loss of human life.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the Township Council supports Essex County's request and urge the NJ Department of Environmental Protection to grant the appropriate permit to allow the Verona Lake Dam's water levels to be lowered to avoid major washouts in the future.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 20, 2025.







Mr. Clint Oman, P.E. Chief | Bureau of Dam Safety New Jersey Department of Environmental Protection 501 East State Street, Mail Code 501-01A, P.O. Box 420 Trenton, New Jersey, 08625

Via Email (clint.oman@dep.nj.gov) and Certified Mail RRR

RE: Essex County General Water Lowering Permit Request for Flood Control of Diamond Mill Damn, Millburn, New Jersey & Verona Lake Damn, Verona, New Jersey

October 16, 2025

Dear Mr. Oman:

The Township of Cedar Grove, Township of Verona, and Township of Millburn jointly pen this letter wholeheartedly supporting the County of Essex's request to obtain a General Standing Water Lowering Permit for Flood Control of Diamond Mill Dam in Millburn and Verona Lake Dam in Verona.

As the New Jersey Department of Environmental Protection is fully aware, flooding is a major issue that plagues countless municipalities in our State—impacting the lives and property of hundreds of thousands of people while fundamentally altering the ecological and aquatic landscapes of our areas. When threats of storms or excessive rain are forecast, our residents have become accustomed to hoping for the best while preparing for the worst. To abate these fears, in addition to our own collective efforts, the County of Essex has always been a step ahead when it comes to emergency preparedness and flood mitigation, which is why we are eager to share our support for the above-mentioned permit issuance.

As evidenced in Essex County Engineer Sanjeev Varghese's letter of October 15, the lowering of water levels in these dams is a critical component to protect the welfare and safety of the general public and prevent downstream washout to businesses, residents, and critical infrastructure in all impacted municipalities—including but not limited to Verona, Cedar Grove, Millburn, Springfield, and Cranford. The issuance of this permit will further help protect against the potential loss of human life and mitigate disaster while allowing us to continue focusing on providing the best services for our residents.

Should you wish to discuss this further, you may contact any of the undersigned at your convenience.

We thank you for your consideration of this vital request.

S/Joseph M. Zichelli

3/Kevin O Sullivan

3/Alexander McDonald

Joseph M. Zichelli, Esq. Township Manager Township of Cedar Grove zichelli@cedargrovenj.org Kevin O'Sullivan Township Manager Township of Verona kosullivan@veronanj.org Alexander McDonald Business Administrator Township of Millburn amcdonald@millburntwp.org

CC: Sanjeev Varghese, PE, PE, County Engineer

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

AUTHORIZING THE EXTENSION OF THE CONTRACT WITH THE LAND CONSERVANCY OF NJ

WHEREAS, the Township Council unanimously adopted Resolution No. 2024-170 authorizing execution of an agreement with the Land Conservancy of New Jersey;

WHEREAS, said agreement expires on October 31, 2025

WHEREAS, the Township of Verona has a need to acquire planning, land management and conservation of open space services; and

WHEREAS, the Township Manager has recommended that the contract with the Land Conservancy of New Jersey, 19 Boonton Avenue, Boonton, New Jersey 07005 be extended until January 31, 2026.

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the Land Conservancy of New Jersey is hereby awarded a contract for providing services not to exceed \$3,000.00 until January 31, 2026.

BE IT FURTHER RESOLVED that the Township Manager and the Municipal Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

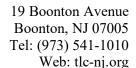
AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON OCTOBER 20, 2025.





AGREEMENT

BY AND BETWEEN

TOWNSHIP OF VERONA, County of Essex A Municipal Corporation of the State of New Jersey, with offices located at Verona Town Hall, 600 Bloomfield Avenue Verona, New Jersey 07044

Hereinafter referred to as "Township"

AND

THE LAND CONSERVANCY OF NEW JERSEY
Open Space and Farmland Preservation Advisors
with offices located at
19 Boonton Avenue
Boonton, New Jersey 07005

Hereinafter referred to as "Conservancy"

WITNESSETH:

WHEREAS, with the creation of a dedicated source of tax revenue ("Open Space Trust") for the acquisition of open space, a need exists to retain the services of an open space preservation consultant whose staff members have technical expertise and experience in the field of open space preservation and stewardship; and

WHEREAS, The Land Conservancy of New Jersey is a nonprofit organization whose mission is to preserve and protect open space for natural, historic, agricultural, and recreational purposes and to assist municipalities in the stewardship of open space lands; and

WHEREAS, the Township desires to engage The Land Conservancy to assist the Township Council and the Administration with a variety of open space services, including (but not limited to) landowner negotiations and the preparation of grant applications as may be required regarding the possible acquisition of open space and farmland.

NOW, **THEREFORE**, it is mutually agreed by and between the parties as follows:

1. **Scope of Services:** The Land Conservancy shall provide the Township Council and the Administration with the services as outlined in Schedule A.



- 2. **Term of Agreement:** The term of the agreement shall be for a three (3) month period commencing on November 1, 2025 and ending on January 31, 2026.
- 3. **Total Compensation:** For the scope of services and activities to be rendered during the three (3) month period, the Conservancy shall be paid a lump sum of \$3,000.00. The Township Administration and Council will approve any charges in excess of that amount prior to being billed.
- 4. **Payment Procedures:** The Land Conservancy shall be responsible for submitting to the Township Clerk a voucher with specific charges. Method of payment shall comply with the Local Fiscal Affairs Law, N.J.S.A. 40A:5-16, which prohibits the governing body of any local unit from paying out any of its monies "unless the person claiming or receiving the same shall first present a detailed bill of items or demand, specifying particularly how the bill or demand is made up, with the certification of the party claiming payment that it is correct."
- 5. Cancellation of Agreement: The Township and The Land Conservancy reserve the right to cancel this Agreement without reason upon thirty (30) calendar days written notice. However, both parties agree that any pending business will be completed to the best of The Land Conservancy's abilities and that an orderly transition of all outstanding projects or activities will be made in cooperation with the Township Clerk, and the Township will pay The Land Conservancy for all service rendered through the final date of service at the rate of \$45 per day for each day of service after the end of the preceding quarter.
- 6. Ownership of Records: All records, maps, plans, and data pertaining to any Township open space issue and any other information utilized or gathered by the Conservancy on behalf of the Township shall be surrendered to the Township upon expiration or termination of this Agreement. The Land Conservancy may retain copies as it determines and will not disclose any non-public information.
- 7. **Mandatory Affirmative Action Compliance:** During the term of this agreement, the parties agree to comply with the Affirmative Action requirements set forth in N.J.A.C. 17:27 and hereby incorporate by reference the mandatory Affirmative Action language set forth in Exhibit "A," which is attached and made a part of this Agreement.

- 8. Hold Harmless: The Township will indemnify and hold harmless The Land
 Conservancy and its employees and agents against claims and expenses (including
 legal fees and expenses) arising from the performance by The Land Conservancy of
 its obligations under this Agreement, unless involving gross negligence or willful
 misconduct by The Land Conservancy or any of its employees or agents, and will pay
 against invoice any legal fees and expenses incurred by The Land Conservancy or
 any of its employees or agents in defending against any such claims, against the
 undertaking by the indemnitee (s) to refund the amount(s) paid in the event of a final
 binding determination that it, he or she was not entitled to indemnification hereunder.
 The Township may be entitled to recover from The Land Conservancy amounts paid
 by the Township hereunder in the event of damages caused the Township by The
 Land Conservancy or any of its employees or agents and shall not be entitled (in the
 absence of gross negligence or willful misconduct by The Land Conservancy or any
 of its employees or agents) to any larger amount in any such case, whether the
 damage is direct, indirect, consequential or of any other nature.
- 9. **Arbitration:** This Agreement is the entire agreement of the parties on the subject matter, superseding all prior written or oral understandings or agreements, and may be amended only by a writing signed by both parties. All disputes in respect of this Agreement not settled by negotiation within 30 days of written notice thereof by either party to the other shall be submitted by one party or the other to non-binding mediation by a mutually agreed upon mediator and if not settled within 60 days of such notice shall be finally resolved by confidential binding arbitration in Morristown, New Jersey under the rules then in effect of the American Arbitration Association by a panel of three arbitrators, one selected by each party and the third by the two so selected. Any decision by a majority or more of the arbitrators may be entered as a judgment in any court having jurisdiction. The arbitrators shall have no authority to amend this Agreement. One-half of the expenses of the mediator of any mediation and the arbitrators in any arbitration shall be borne by each party.
- 10. **Tax Data:** Due to legislation related to Daniel's Law, The Land Conservancy requests the Township provide the current property tax assessment data for all properties, including owner information. This data will not be shared outside of this

project, and The Land Conservancy will not release the owner information for private landowners.

11. Execution of Agreement: Electronic Signatures. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall constitute one and same instrument and shall become effective when counterparts have been signed by each of the parties hereto and delivered to all parties. The exchange of copies of this Agreement and signature pages by facsimile transmission or by electronic mail (e-mail) in "portable document format" ("pdf") form shall constitute effective delivery of this Agreement and may be used in lieu of the original Agreement for all purposes.

IN WI	TNESS THEREOF,	the parties heret	o have executed this agreement on this
day of	2	2025.	
	ATTEST:		TOWNSHIP OF VERONA
			Ву
	Township Clerk		Mayor
	WITNESS:		THE LAND CONSERVANCY OF NEW JERSEY
	Barbara	N_Dovis	By Carlo Carte
			David J. Epstein, President

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to **N.J.S.A. 10:5-31** et seq. as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with **N.J.A.C. 17:27-5.2.**

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression,

disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

The Land Conservancy of New Jersey Company Name

Officer Signature
David J. Epstein, President.

10-01-2025 Date (973) 541-1010 Telephone Number

(Rev. 4/2010)



SCOPE OF WORK - SCHEDULE A

TOWNSHIP OF VERONA: OPEN SPACE ADVISOR

The Land Conservancy will prepare the Township's request for funding to NJDEP Green Acres. The municipal engineer, Boswell, has been responsible for working with the municipality on its diversion application with NJDEP Green Acres. The Land Conservancy completed the update to the Township ROSI and the draft was submitted to Geren Acres for their review. Services will include:

a) Advising:

- Respond to regional initiatives as necessary in coordination with the Township Council and Administration.
- Provide regular progress reports to the Township Council and Administration as needed and upon request.
- Discuss and work on open space preservation issues and projects that may arise within the Township.
- Staff will attend up to one (1) Administration and/or Township Council meeting, focusing on land acquisition and grant applications. If the Township requests attendance at additional municipal-based meetings, The Land Conservancy reserves the right to charge a fee on top of the currently approved fee.

b) Negotiation:

- a. At the Township's request, work with landowners and/or homeowners to develop willing sellers. Continue negotiations already begun by the Township and/or The Land Conservancy.
- b. Work with Township Council and Administration to select priority properties to pursue in keeping with Township Open Space and Recreation Plan and available funding.
- c. Staff will conduct landowner meetings, as necessary, to successfully advance the land acquisition project.
- d. Develop specific acquisition strategies and financing scenarios for priority parcels.

c) Grant Applications:

- a. When appropriate, encourage landowner applications to the county/state programs.
- b. When needed and upon request by the Township, prepare the Township's open space Planning Incentive (PI) grant application prior to state deadlines. The Township shall provide to The Land Conservancy both written and verbal notice of its intention to submit an update to its state application no later than four weeks



- (4) prior to the deadline for submittal of the application. If the Township does not give adequate notice, The Land Conservancy reserves the right to charge a fee on top of the currently approved fee for services, not to exceed \$500.
- c. Develop up to three (3) maps, as required by granting agencies for the preservation of land in the Township. Provide other mapping services, such as a new or updated Open Space Map, on a separate fee basis.

d) Funding:

- Assist with reimbursement of expenses for the Commerce and Mt. Prospect properties with NJDEP Green Acres.
- Continue to explore available funding sources to leverage the Township's funding for land acquisition.
- Apply for available funding, as appropriate and agreed to by the Township, and The Land Conservancy, for land acquisition.

e) Due Diligence:

- Develop any needed municipal resolutions for the completion of open space projects.
- Upon request, manage the due diligence work for Township open space acquisitions in coordination with the Township. This includes obtaining proposals, coordinating work schedules, and reviewing all work products to ensure quality and compliance with government regulations.
- Provide ongoing communication and coordination with agencies responsible for land preservation.

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

AWARDING CONTRACT No. 2025-07 LINDEN AVENUE IMPROVEMENTS

WHEREAS, the Township of Verona received bids for Linden Avenue Improvements – Contract No. 2025-07 on October 15, 2025; and

WHEREAS, nine (9) bids were received for Contract 2025-07; and

WHEREAS, the Township received a grant from the NJ Department of Transportation in the amount of \$318,712.00 for the project; and,

WHEREAS,

WHEREAS, Stanziale Construction LLC. was the lowest responsive and responsible bidder in the amount of \$736,172.00; and

WHEREAS, the Consulting Engineer has reviewed and recommends the Contract award be made to Stanziale Construction, LLC., Bloomfield, New Jersey, as the lowest responsive and responsible bidder.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the contract for Contract No. 2025-07 be awarded to the Stanziale Construction LLC. in the total amount of \$736,172.00.

BE IT FURTHER RESOLVED \$271,510 shall be charged to Ordinance No. 2025-10A(z) or any account that may be deemed appropriate by the Chief Financial Officer or her designee and shall be charged against and the availability of funds has been certified by the Chief Financial Officer.

BE IT FURTHER RESOLVED that the Township Manager or his designee is hereby authorized to enter into an agreement or any other required documents for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 20, 2025.

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

AWARDING CONTRACT No. 2025-07 LINDEN AVENUE IMPROVEMENTS

WHEREAS, the Township of Verona received bids for Linden Avenue Improvements – Contract No. 2025-07 on October 15, 2025; and

WHEREAS, nine (9) bids were received for Contract 2025-07; and

WHEREAS, the Township received a grant from the NJ Department of Transportation in the amount of \$318,712.00 for the project; and,

WHEREAS,

WHEREAS, Stanziale Construction LLC. was the lowest responsive and responsible bidder in the amount of \$736,172.00; and

WHEREAS, the Consulting Engineer has reviewed and recommends the Contract award be made to Stanziale Construction, LLC., Bloomfield, New Jersey, as the lowest responsive and responsible bidder.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the contract for Contract No. 2025-07 be awarded to the Stanziale Construction LLC. in the total amount of \$736,172.00.

BE IT FURTHER RESOLVED \$271,510 shall be charged to Ordinance No. 2025-10A(z) or any account that may be deemed appropriate by the Chief Financial Officer or her designee and shall be charged against and the availability of funds has been certified by the Chief Financial Officer.

BE IT FURTHER RESOLVED that the Township Manager or his designee is hereby authorized to enter into an agreement or any other required documents for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 20, 2025.



Headquarters 330 Phillips Avenue South Hackensack, NJ 07606

O 201 641 0770 info@boswellengineering.com boswellengineering.com

October 16, 2025

The Honorable Mayor and Council Township of Verona Municipal Building 600 Bloomfield Avenue Verona, New Jersey 07044

Attention:

Mr. Kevin O'Sullivan, Township Manager

Re:

Linden Avenue Improvements Project

Township of Verona Our File No. VA-157

Dear Mayor Tamburro and Members of the Council:

On October 15, 2025 the Township received bids for the above referenced project. There were nine (9) bidders. The bid results are attached.

The Township received a grant from the NJDOT Local Aid in the amount of \$318,712.00 for the project.

The Base Bid is for the milling and resurfacing of Linden Avenue from Fairview Avenue to Wildwood Terrace and Ostego Road to Pompton Avenue.

Alternate Bid A - is for the milling and resurfacing of Linden Avenue from Wildwood Terrace to Ostego Road.

Alternate Bid B - is for the investigation and replacement of water services from the main to the curb box for various properties on Linden Avenue.

Boswell, Inc., (Boswell) reviewed the provided bid documentation submitted by the low bidder. Stanziale Construction LLC appears to have a complete submission of those documents provided to the Engineer.

Boswell recommends that this contract be awarded to Stanziale Construction LLC in the amount of \$736,172.25 representing the contract amount for the total price of the Base Bid and Alternate Bid A.

This recommendation is subject to the Township Attorney's satisfactory review of all bid documentation as well as the CFO's certification that adequate funding has been appropriated. It is also subject to the Township being in receipt of the following, as applicable, before contracts are issued: Performance Bond, Payment Bond, Certificate of Insurance, Affirmative Action Affidavit, and Initial Project Workforce Report (Form AA-201).

Should you have any questions, please do not hesitate to contact me.

Very truly yours,

Peter C. Ten Kate, P.E.

PCTK:lv attachment

cc:

Jennifer Kiernan, RMC

Brian Alioa, Esq., Township Attorney

CITURICI

Jennifer Muscaro, CFO

Michael Kraus, Depuy Township Manger

251016lvL1

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

AWARDING CONTRACT No. 2025-06 ROOF REPLACEMENT AT THE TOWNSHIP OF VERONA

WHEREAS, the Township of Verona received bids for roof replacements at the Township of Verona – Contract No. 2025-06 on October 3, 2025; and

WHEREAS, thirteen (13) bids were received for Contract 2025-06; and

WHEREAS, Mac Group LLC. was the lowest responsive and responsible bidder in the Base Bid Amount of \$499,758.00; and

WHEREAS, the Consulting Engineer has reviewed and recommends the Contract award be made to Mac Group, LLC., Saddle Brook, New Jersey, as the lowest responsive and responsible bidder.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the contract for Contract No. 2025-06 be awarded to the Mac Group LLC. in the total amount of \$499,758.00.

BE IT FURTHER RESOLVED \$271,510 shall be charged to Ordinance No. 2025-10A(t) or any account that may be deemed appropriate by the Chief Financial Officer or her designee and shall be charged against and the availability of funds has been certified by the Chief Financial Officer.

BE IT FURTHER RESOLVED that the Township Manager or his designee is hereby authorized to enter into an agreement or any other required documents for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 20, 2025.

October 14th, 2025

Kevin O'Sullivan, Deputy *Township Manager* Township of Verona 600 Bloomfield Ave Verona, NJ 07044

RE: Solutions Architecture - Bid Evaluation 24.143 – Verona Roofs Replacement

Mr. O'Sullivan:

Bids were solicited by the Township of Verona and Solutions Architecture for the above referenced project. Bids were received in a, "Single Prime format". Of the thirty-five (35) contractors that purchased documents, thirteen (13) of the contractors submitted bid proposals. The two lowest bidders were in relative proximity to one another with no more than \$11,327.00 separating them considering base bid and all three alternates. Bids were received for the project on 10/03/2025, at 1:00 p.m. at the Municipal Building.

The apparent low contractor, **Mac Group, LLC of Saddle Brook, NJ** submitted a base bid of **\$499,758.00** inclusive of the \$150,000 allowance. Mac Group, LLC submitted **Alternate bids 1 through 3 shown on the attached Bid Tabulation**. Should all the alternates be accepted, the combined total project would be **\$788,032.00** dollars. Mac Group, LLC appears to have submitted all of the required documentation.

The next lowest contractor, **Bimak Group of Garfield, NJ** submitted a base bid of **\$503,303.00** inclusive of the \$150,000 allowance. Bimak Group submitted **Alternate bids 1 through 3 shown on the attached Bid Tabulation**. Should all the alternates be accepted, the combined total project would be **\$799,359.00** dollars. Bimak Group appears to have submitted all of the required documentation.

Based upon the above noted information, provided that the Township's Counsel is in agreement, and provided that the Township is comfortable with the budget for the project, it is recommended that the bid noted below, submitted by **Mac Group, LLC** the apparent low responsible bidder, be accepted by the Township of Verona with Alternates #1-3 accepted.

Base Bid	\$499,758.00
Alternate #1 – Provide the cost for removal and replacement of the existing	\$48,758.00
shingle roof at the Annex Building, as indicated on the drawings.	
Alternate #2 – Provide the cost for removal and replacement of the existing	\$59,758.00
roof at the Tower Building, as indicated on the drawings.	
Alternate #3 – Provide the cost for removal and replacement of the existing	\$179,758.00
roof at the DPW Building, as indicated on the drawings.	
Total Base Bid + Selected Alternates	\$788,032.00

Please forward a copy of this evaluation and the bid tabulation to the Township Attorney, for review with the two (2) lowest bid packages. It is recommended that the Township Attorney review all aspects of the existing bid, including this bidder's proposal for compliance with regulations and procedures of the bidding laws.



Should you have any questions or require additional information, please call me at (973) 484-4800 or email me at Valdemarf@solutions-arch.com. Solutions Architecture will be in contact with regard to the Award of Contracts, submission of the Notice to Proceed, and arrangement of a Kick-off Meeting.

Respectfully submitted,

Valdemar Fracz,

Senior Project Manager



RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

PERMITTING THE REMOVAL OF AN EXTRAORDINARY TREE PURSUANT TO CHAPTER 493, ARTICLE II, PARAGRAPH 21(C) OF THE CODE OF THE TOWNSHIP

WHEREAS, the property owner at 80 Morningside Road, Block 2102, Lot 3, has requested a permit to remove an Oak tree located on their property; and

WHEREAS, the tree has a diameter exceeding forty (40) inches, said tree is defined as extraordinary trees in Chapter 493, Article II of the Township Code; and

WHEREAS, the Township Forester has reported that the tree is dead and a hazard to the elementary school behind it; and

WHEREAS, Chapter 493, Article II, paragraph 21(C) of the Township Code states that removal of extraordinary trees shall be prohibited except upon the specific written recommendation of the Zoning Official after consultation of the Township Forester and approval by resolution of the Township Council; and

WHEREAS, the Zoning Official is in agreement with the Township Forester's recommendation as stated in the attached memorandum.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Verona that the property owner is permitted to remove the extraordinary tree.

BE IT FURTHER RESOLVED, that this resolution shall serve as the written authorization pursuant to Chapter 493, Article II, Paragraph 21(C).

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 20, 2025.

TOWNSHIP OF VERONA COUNTY OF ESSEX, NEW JERSEY

TOWNSHIP MANAGER
KEVIN O'SULLIVAN
TOWNSHIP CLERK
JENNIFER KIERNAN



DEPUTY MANAGER MICHAEL KRAUS TOWNSHIP ATTORNEY BRIAN J. ALOIA, ESQ.

VERONA COMMUNITY CENTER 880 BLOOMFIELD AVENUE VERONA, NEW JERSEY 07044 MUNICIPAL BUILDING 600 BLOOMFIELD AVENUE VERONA, NEW JERSEY 07044 DEPARTMENT OF PUBLIC WORKS 10 COMMERCE COURT VERONA, NEW JERSEY 07044

(973) 239-3220 www.VeronaNJ.org

Zoning Office

880 Bloomfield Avenue, Verona, NJ 07044

973-857-4772

MEMORANDUM

October 14, 2025

TO:

Jennifer Kiernan, Township Clerk

FROM:

Kathleen Miesch, Zoning Official

Misch

RE:

Extraordinary Tree Removal – 80 Morningside Road, Block 2102, Lot 3

Please accept this as a request for the Township Council to approve the removal of an extraordinary tree on the property known as **80 Morningside Road**, **Block 2102**, **Lot 3**. The extraordinary tree is a **40 inch in diameter Oak tree**. Attached please find the letter from the Township Forester, Greg Dujets, Dujets Tree Experts dated October 11, 2025. The tree is dead and a hazard to Forest Avenue School.

Per § 493-18 An extraordinary tree is defined as any tree with a DPM of 36 inches or greater or any tree designated by the Township Council as an historic or landmark tree and such other trees or species of tree as the Council may, from time to time, designate as an extraordinary tree.

Per § 493-21 C. Extraordinary trees shall be maintained in a living condition, and it shall be unlawful for any person to harm or remove said tree without an approved tree removal permit. All reasonable efforts shall be made to preserve extraordinary trees, including, but not limited to, if feasible, relocation of infrastructure, roadways, and buildings. Removal of extraordinary trees shall be prohibited except upon the specific written recommendation of the Zoning Official after consultation of the Township Forester and approval by resolution of the Township Council.

Respectfully Submitted

Kathleen Miesch Zoning Official



54 Notch Road Woodland Park, NJ 07424 (973) 256-0007 www.dujetstree.com gregdujets@dujetstree.com

October 11, 2025

80 Morningside Rd:

The 40" DBH Red oak tree in the backyard is dead. The dead oak is a hazard to the school behind. Removal is recommended.

Thanks

Greg Dujets NJ LTE #559

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

CANCELLING GRANT FUNDS

WHEREAS, the Township received grants over the last few years which have been completed; and

WHEREAS, it is necessary to formally cancel the receivable balance and the offsetting appropriation reserve balance from the balance sheet; and

WHEREAS, the CFO has provided the receivable balances and offsetting appropriation reserves as outlined below:

Pedestrian Safety Grant 11,180.00 11,781.32

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Verona in the County of Essex and State of New Jersey that the grant receivable balances of \$11,180.00 and offsetting appropriation reserve balances of \$11,781.32 be cancelled.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 20, 2025.

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

FLYING THE UNITED STATES ARMED FORCES FLAGS FOR VETERAN'S DAY

WHEREAS, Township of Verona Code Chapter 222, Article I entitled, "Display of Flags" allows for the display of flags on Township-owned flagpoles as the Township Council may authorize by resolution as a form of government speech; and

WHEREAS, the Township Council wishes to fly the United States Armed Forces flags on Veteran's Day.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Verona, the flags of the U.S. Army, U.S. Marine Corps, U.S. Navy, U.S. Air Force, U.S. Space Force and the U.S. Coast Guard, in order of precedence (viewer's left to right) in accordance with the United States Department of Defense directive 1005.8.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN;

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 20, 2025.

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

PERMITTING ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter.

- 1. Purchase, Lease or Acquisition of Real Property pursuant to N.J.S.A. 10:4-12 (5)
- 2. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to *N.J.S.A.* 10:4-12 (7)

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON OCTOBER 20, 2025.

ORDINANCE No. 2025-

AMENDING CHAPTER 140 OF THE TOWNSHIP CODE ENTITLED, "VEHICLES & TRAFFIC" TO CREATE A NEW ARTICLE XV ENTITLED, "TRAFFIC CONTROL AT THE COMMUNITY CENTER LOTS INCLUDING THE PARKING LOTS OF LIBERTY AND FREEDOM FIELD PARKING LOTS"

BE IT ORDAINED, by the Township Council of the Township of Verona, County of Essex, New Jersey as follows:

SECTION 1. Chapter 140, "Vehicles & Traffic", of the Code of the Township of Verona is hereby amended to create a new Article XV to codify traffic control at the Community Center Lots including the parking lots at Liberty and Freedom Fields:

§ 140 ARTICLE XV - TRAFFIC CONTROL AT THE COMMUNITY CENTER

§140-71 Do Not Enter

A. Between Annex and Veterans Field 239 feet north of Linn Drive.

§140-72 No Parking

- A. No vehicle parking is permitted at any 880 Bloomfield Avenue Lot (Community Center) at any time for any purpose other than building business or field activities. Vehicles in violation shall be subject to tow and penalties listed in § 140-4.
- B. No vehicle parking is permitted at the parking lots off White Rock Road for Liberty and Freedom Fields for any purpose other than field and or playground activities. Vehicles in violation shall be subject to tow and penalties listed in § 140-4.

§140-73 One Way

A. Driveway between Annex and Community Center driveway 200 feet north from Linn Drive traveling west then a southern turn heading towards the parking lot behind the gymnasium and continue in a clockwise direction to Stop Sign (located 100 feet south of White Rock access drive between Annex and Centennial Field).

§140-74 Stop Signs

- A. West curb, 239 feet north of Linn Drive for traffic traveling south (between Annex and Veterans Field).
- B. West curb, 100 feet south of White Rock access drive for vehicles traveling north (between Annex and Centennial Field).

SECTION 2. In case any one or more of the provisions of this Ordinance shall, for any reason, be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Ordinance shall be construed and enforced as if such illegal or invalid provision had not been contained herein.

SECTION 3. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 4. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. This ordinance shall take effect 20 days after final passage and publication as prescribed by law.

ATTEST:

JENNIFER KIERNAN, RMC, CMC MUNICIPAL CLERK

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF XXX AND XXX.

JENNIFER KIERNAN MUNICIPAL CLERK

INTRODUCTION: PUBLIC HEARING: EFFECTIVE DATE:

ORDINANCE NO. 2025-

AMENDING CHAPTER 222, ARTICLE I ENTITLED "DISPLAY OF FLAGS" OF THE CODE OF THE TOWNSHIP OF VERONA

WHEREAS, the Township Council adopted ordinance 2023-36 to repeal Chapter 100 and a created a new Chapter 222 entitled, "Display of Flags and Municipal Building Color Lighting"; and

WHEREAS, Article I of Chapter 222 codified the Governing Body's wishes to permit the display of commemorative flags upon Township owned flagpoles and a form of government expression.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Verona that Chapter 222, Article I of the Township Code be amended to include the flags of the United States Armed Forces by order of Service, United States Department of Defense directive 1005.8, in the order of precedence (viewer's left to right) and display the U.S. national flag, followed by the flags of the U.S. Army, U.S. Marine Corps, U.S. Navy, U.S. Air Force, U.S. Space Force and U.S. Coast Guard.

SECTION 1. Inconsistency - All ordinances or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 2. Severability - If any clause, sentence, section or other portion of this ordinance, or the application thereof to any person or circumstance, shall be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or repeal the remainder of this ordinance.

SECTION 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

ATTEST:

JENNIFER KIERNAN MUNICIPAL CLERK

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF XXX AND XXX.

JENNIFER KIERNAN, CMC MUNICIPAL CLERK

INTRODUCTION: PUBLIC HEARING: EFFECTIVE DATE: