

TOWNSHIP OF VERONA  
COUNTY OF ESSEX, NEW JERSEY



SHADE TREE COMMISSION AGENDA

December 8, 2025

IN CASE OF INCLEMENT WEATHER, CALL VCC AT (973) 857-4830,

If the VCC is closed there will be no meeting.

In Person at the Conference Room at 880 Bloomfield Avenue, Verona

5:00pm regular meeting

IN PERSON or VIA ZOOM VIDEO CONFERENCE

Via the internet, please click the link below to join the meeting:

<https://zoom.us/j/95500877750>

Via telephone, please dial 1(312)626-6799 or 1(646)558-8656

Use Zoom Meeting ID: 955-0087-7750, when prompted for a Participant ID, press #

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A. CALL TO ORDER-SEE BOTTOM

B. ROLL CALL

Members: Prout, Ryan, Jacobs, Thomas, Conboy

Alternates: Tamasik, Rutherford

Council Representative: Councilperson Christine McGrath

C. PUBLIC COMMENT: *Any member of the public wishing to address the commission, please state your full name and township of residence. On Zoom please raise your virtual hand, on the phone press \*9.*

D. CORRESPONDENCE

E. APPROVAL OF MINUTES: November 2025

F. BUDGET UPDATES [shade tree.pdf](#) [capital budget 2025.pdf](#)

G. UNFINISHED BUSINESS

- Mr. Jim Lau of Strans Engineering, Township Manager, will be joining us to discuss the Verona [Streetscape project](#) particularly as it relates to the Civic Center tree, other tree plantings, and green spaces.
- Linden: Engineer preconstruction meeting results reviewed
  - [Linden Ave tree spreadsheet Oct 2025](#)
  - [Linden Ave July 2025 project plan .pdf](#)
  - [Linden Ave Boswell Project](#)
- Community Forestry Management Plan : We need to submit items to the firm
  - [Get ready for CFMP](#)
  - Should we hold a special meeting?

- Status of ESRI software. Updating inventory as work is completed
- Schools project update
  - [VERONA Detailed Planting Plan Tree List.xlsx](#) [VPS Tree Locations](#)
  - Maps available [Verona Laning Ave and FN Brown School GH map \(1\).pdf](#)
  - Township has entered an agreement with the BOE to act as the contractor for the schools project
- Approve 2026 Meeting dates;
  - Should the meetings continue on the second Monday or move to the third Monday? Is 5pm still the best time for commission members, council members and the public?
- We all need to complete the security training
- PENN Extension refund- **submit attendance sheets to Kristen G**
- Tally CEUs for 2025

#### 2026 Meeting dates

Jan 12	Feb 9	Mar 9	April 13	May 17	June 15
July 6	no August		Sept 14	October 13 second Tuesday	
Nov 9	Dec 14				

-Badges: who needs a badge?

-FYI I receive the **Zoning Board of Adjustment applications**

## H. ADJOURNMENT

### CALL TO ORDER

*The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting of the Verona Shade Tree Commission being held both in-person in the Conference Room at the*

*Verona Community Center and via Zoom video conferencing. Specifically, the time and date were included in the Annual meeting notice. This information, along with the public internet link and telephone call-in information was posted in the Municipal Buildings, and sent to the official newspapers of the Township, the Verona-Cedar Grove Times and the Star Ledger, at least 48 hours preceding the start time of this meeting. A public comment period will be held in the order it is listed on the meeting agenda and instructions on how to comment will be provided at the appropriate time. All meetings are recorded. Those wishing to speak during any public comment period need to only provide their name and municipality. Street addresses are not required. Please be advised that should a member of the public choose to state their street address, it will not be redacted*